



**PUBLIC ARTS COMMISSION  
REGULAR MEETING SUMMARY MINUTES**

*Minutes contain a summary of discussions and formal actions taken at a City Council meeting.*

Tuesday, April 23, 2024, at 5:30 PM  
Solana Beach City Council Chambers  
635 S. Highway 101, Solana Beach, CA 92075

**1. CALL TO ORDER:**

Chairperson Sweet called the PAC meeting to order at 5:40 PM.

Present Commissioners: Shawn Hethcock, Vicki Cypherd, Jeanie Grischy, Mariel Frechette Mayer & Debbie Sweet

Absent Commissioners: Hallie Shilling & Mark Mennie

Staff Members: Kayla Moshki, Management Analyst

**2. APPROVAL OF THE AGENDA:**

**Motion:** Moved by Commissioner Hethcock and seconded by Commissioner Cypherd to approve the agenda. **Approved 6/0/2 (Absent: Shilling & Mennie).** Motion carried.

**3. APPROVAL OF THE MINUTES:**

**a. February 27, 2024 Minutes**

**Motion:** Moved by Commissioner Hethcock and seconded by Commissioner Klein to approve the minutes. **Approved 6/0/2 (Absent: Shilling & Mennie).** Motion carried.

**4. PUBLIC COMMENT:** *This portion of the agenda provides an opportunity for members of the public to address this Commission on items relating to its business that is not listed on today's agenda. Pursuant to the Brown Act, no action shall be taken on public comment items. Items can be referred to Staff for review for placement on a future agenda.*

- No public comment.

**5. STAFF UPDATE**

- Staff introduced the newest PAC Commissioner, Mayer, and opened the floor for her to provide a brief background.
- Staff provided a brief update on the requested agenda items from the previous meeting and explained why they are not on this agenda. Staff discussed the need

to create a Public Arts Strategic Plan and how it would benefit the PAC in requesting new projects.

- Staff presented an updated 2024 PAC Calendar.
- Staff provided an update on the Christie Bension fountain repair and the new tiles selected for installation.
- Commissioner Cyphered mentioned that the bench near the fountain has been damaged and there is graffiti that needs to be addressed. Commissioner Cyphered will send photos to Staff for a report.
- Chairperson Sweet followed up on the public comment from the previous meeting, inspected the utility boxes, and suggested including them in the next round of the wrapping project. Commissioner Sweet will send photos to Staff for a report.

#### **6. FLETCHER COVE DISSIPATER GRATE RFP**

- Staff presented the final Fletcher Cove Dissipator Grate RFP for PAC review and presented Commissioner Mennie's comments.
- Commissioner Mayer requested deleting the last sentence in paragraph 2 in the project description.
- The Commission agreed to nominate Commissioner Mennie to post the Call-to-Artist on the NextDoor app.
- The Commission nominated Commissioner Shillings to write a press release to send to the local newspaper.

#### **7. CITY HALL GALLERY PROGRAM UPDATE**

- Staff presented an updated City Hall Gallery 2024 Exhibit Calendar and discussed the issue with the March-April exhibition slot.
- Staff provided an update on the upcoming exhibit "The Long Years" by Christopher Lloyd Tucker and announced the opening reception will be held on Saturday, May 4th, from 2:00-4:00 PM.
- Staff presented Chris Tucker's artist bio and exhibit collection.
- The Commission agreed to nominate Commissioner Mennie to post the opening reception graphic on the Nextdoor app.

#### **8. TEMPORARY PUBLIC ARTS PROGRAM UPDATE**

- Staff presented an updated 2024 Temporary Public Arts Map.
- Commissioner Cyphered mentioned that the Las Banderas location needs cleaning and possibly new signage for the red traffic signs. Commissioner Sweet offered to send photos of the site for a report.
- Staff presented an updated quote from Baker Iron for the selected design #2 option with three base plates, totaling \$4,882.50. Staff discussed the need to keep costs under \$5,000, which resulted in purchasing only three base plates instead of four.

- Staff provided an update on the base plate creation and installation timeline, stating that Baker Iron's schedule fluctuates but the estimated timeline for drilling and galvanizing is about two weeks. The base plates should be ready around mid-May, and after cleaning, they should be available by the third week of May, sooner if the galvanizers aren't busy.
- Staff discussed the timeline for sending out the Call-to-Artist and removing the current exhibit. The current artists are on call for removal and have agreed to wait. Once Public Works installs one of the base plates, staff will take pictures to include in the prepared Call-to-Artist and release it as soon as possible.

#### 9. NEW CITY STREET BANNER RFP

- Staff provided an update on the Street Banner RFP, stating that the Interim City Manager has approved the Staff Report to be presented for City Council approval at the upcoming May 8th meeting. This report will outline the five categories representing Solana Beach (Shop & Dine Local, City of Kindness, Environmental Sustainability, Arts & Culture, and Active Transportation) and request approval of the artist stipend of \$5,000. Staff will email the PAC once the City Council agenda is officially posted and will provide directions on how to submit public comments.

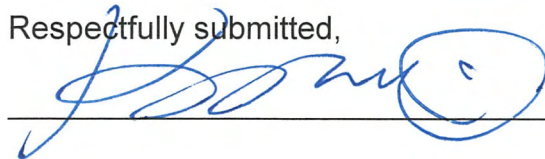
#### 10. MEMBER ANNOUNCEMENTS & NEW/PROPOSED BUSINESS: *An opportunity for members to make brief announcements or propose potential future agenda item. These items are not agendaized for official Commission business and do not involve substantive discussion or action. Pursuant to the Brown Act, there will be no action taken on these items. All new/proposed business will be placed on a PAC agenda at the direction of the City Manager.*

- Staff made an announcement about Fiesta del Sol and the City of Kindness Rocks table.
- Commissioner Cyphered discussed the opportunity to renovate the Veterans Wall into an outdoor feature.
- Commissioner Mayer suggested refreshing the welcome kiosk in front of the train station.

#### 11. ADJOURNMENT:

Chairperson Sweet adjourned the April 23, 2024 PAC meeting at 6:54 PM.

Respectfully submitted,

  
\_\_\_\_\_

Approved Date: 5-28-2024

Kayla Moshki, Management Analyst