



**PUBLIC ARTS COMMISSION  
REGULAR MEETING SUMMARY MINUTES**

*Minutes contain a summary of discussions and formal actions taken at a City Council meeting.*

Tuesday, July 25, 2023, at 5:30 PM  
Solana Beach City Council Chambers  
635 S. Highway 101, Solana Beach, CA 92075

**1. CALL TO ORDER:**

Chairperson Sweet called the PAC meeting to order at 5:35 PM.

Present Commissioners: Vicki Cypherd, Jeanie Grischy, Shawn Hethcock, Sharon Klein, Mark Mennie, Hallie Shilling, Debbie Sweet

Present Staff Members: Kayla Moshki, Management Analyst

**2. APPROVAL OF AGENDA:**

**Motion:** Moved by Vice Chairperson Hethcock and seconded by Commissioner Grischy to approve the agenda. **Approved 7/0/0.** Motion carried.

**3. PUBLIC COMMENT:** *This portion of the agenda provides an opportunity for members of the public to address this Commission on items relating to its business that is not listed on today's agenda. Pursuant to the Brown Act, no action shall be taken on public comment items. Items can be referred to Staff for review for placement on a future agenda.*

- Lynn Salsberg made a public comment regarding the temporary public art piece at Las Banderas and how she considers the piece to blend in with the greenery behind it, making the art piece not easily visible especially for the senior community. As a senior who cannot see well, she wants the PAC to keep this in consideration when selecting all future temporary art pieces and when selecting new locations. She also mentioned that benches located near Via Mil Cumbres are needed and that it would be a great idea for the PAC to help make these benches decorative ones.

**4. STAFF UPDATE:**

**a. Utility Box Art Wrap Program**

- Staff provided an update on the current situation with the hold up on contractual process with hiring Lee Sie.
- Staff answered questions regarding the insurance requirement needed to hire a contractor for this project and other risk management questions.
- Staff discussed the upcoming steps needed to move forward. This included planning a meeting with the City Manager to explore pathways for progress and considering alternatives like initiating an RFP if waiving insurance requirements isn't possible.

**b. City Hall Gallery Program**

- Staff provided an update on the new City Hall Gallery exhibition "Del Martian Art," by Judy Burks, which will be exhibiting from July 11<sup>th</sup> to August 30<sup>th</sup>.
- Staff provided an update on the gallery's successful opening reception which was held on Sunday, July 16<sup>th</sup>.
- Staff informed the PAC about the upcoming 2024 City Hall Gallery Call to Artist, and will be presenting the application at next month's meeting.

**c. Temporary Public Arts Program**

- Staff discussed the upcoming 2024 Temporary Public Arts Call for Submissions and informed the PAC that the draft Call for Submissions will be presented at the next PAC meeting in August.
- Staff answered questions regarding the process and scheduling for the 2023 call to artist.

**5. NEW CITY STREET BANNER DESIGN**

- Commissioner Grischy shared an update regarding a graphic designer's input on the project and raised the question of potentially hiring this specific designer to finalize the project.
- Committee members posed queries to staff about the feasibility of crafting an RFP and the process entailed in selecting a graphic designer for project completion.
- Staff provided responses to inquiries concerning City protocols and the necessary procedures for engaging a graphic designer.

**6. FLETCHER COVE DISSIPATER GRATE BEAUTIFICATION**

- Commissioner Cypherd delivered an update on Betsy Schultz's potential involvement in creating the dissipater grate.
- Staff conveyed information received from the Engineering Department that COR-TEN steel is viable but not optimal due to the harsh coastal environment; the City Engineer prefers stainless steel.
- Staff addressed queries about drafting an RFP for the project and clarified City protocols, explaining the limitations of directly hiring an individual for the job.

**7. MEMBER ANNOUNCEMENTS & NEW/PROPOSED BUSINESS:** *An opportunity for members to make brief announcements or propose potential future agenda item. These items are not agendaized for official Commission business and do not involve substantive discussion or action. Pursuant to the Brown Act, there will be no action taken on these items. All new/proposed business will be placed on a PAC agenda at the direction of the City Manager.*

- Commissioner Cypherd addressed the commission about the the cleaning and maintenance of public art, particularly the cleanin of the mosaic fountain on Hwy 101.

**8. ADJOURNMENT:**

Chairperson Sweet adjourned the July 25, 2023 PAC meeting at 7:12 PM.

Respectfully submitted,

  
Kayla Moshki, Management Analyst

Approved Date:

8-22-2023