



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

MINUTES

Joint REGULAR Meeting

Wednesday, May 12, 2021 * 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California
This meeting will be conducted in accordance with Governor Newsom's Executive Order N-29-20 related to the COVID-19 virus.

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

- City Council meetings are video recorded and archived as a permanent record. The video recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

CITY COUNCILMEMBERS

Lesa Heebner, Mayor

Kristi Becker
Deputy Mayor

Kelly Harless
Councilmember

David A. Zito
Councilmember
District 1

Jewel Edson
Councilmember
District 3

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:05 p.m.

Present: Lesa Heebner, Kristi Becker, Kelly Harless, David A. Zito, Jewel Edson

Absent: None

Also: Greg Wade, City Manager

Present: Johanna Canlas, City Attorney

Angela Ivey, City Clerk

Dan King, Assistant City Manager

Mo Sammak, City Engineer/Public Works Dir.

Ryan Smith, Finance Dir.

Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT:

FLAG SALUTE:

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

National Bike Month

APPROVAL OF AGENDA:

Motion: Moved by Deputy Mayor Becker and second by Councilmember Harless to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

ORAL COMMUNICATIONS: None

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendaized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.6.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the March 24, 2021 and April 14, 2021 City Council Meetings.

Minutes http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B_BASIC

Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for April 10, 2021 – April 23, 2021.

[Item A.2. Report \(click here\)](#)

Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.3. General Fund Budget Adjustments for Fiscal Year 2020/21. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2020-2021 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to

approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.4. City of Kindness Council Subcommittee. (File 0160-80)

Recommendation: That the City Council

1. Consider adoption of **Resolution 2021-059** forming a temporary City of Kindness Council Subcommittee for the upcoming fiscal year and appointing Mayor Heebner and Councilmember Zito to the City of Kindness Council Subcommittee with the Subcommittee and appointments concluding on June 30, 2022.

[Item A.4. Report \(click here\)](#)

[Item A.4. Supplemental Docs \(upd. 5-12-21 at 3:25pm\)](#)

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Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.5. Quarterly Investment Report. (File 0350-44)

Recommendation: That the City Council

1. Accept and File the Cash and Investment Report for the quarter ended March 31, 2021.

[Item A.5. Report \(click here\)](#)

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Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.6. Resolution of Denial - 330 S. Cedros Ave., Applicant: RAF Pacifica Group, Case: MOD21-002 (File 0600-40)

Recommendation: That the City Council

1. Adopt **Resolution 2021-057** denying the request for a Modification to the approved Development Review Permit, Structure Development Permit, Conditional Use Permit, Minor Exception, and Comprehensive Sign Plan for the conversion of a commercial retail tenant space to a commercial office tenant space in the mixed-use project at 330 S. Cedros Avenue, Solana Beach.

[Item A.6. Report \(click here\)](#)

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Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None.

Motion carried unanimously.

B. PUBLIC HEARINGS: (None)

C. STAFF REPORTS: (C.1. – C.3.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

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C.1. Sewer Service Charges. (File 1040-70)

Recommendation: That the City Council

1. Approve **Resolution 2021-060** to maintain sewer service charges at their current level for the next five fiscal years through FY 2025/26 and approve the Reserve Policy.

[Item C.1. Report \(click here\)](#)

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Greg Wade, City Manager, introduced the item.

Ryan Smith, Finance Director, presented a PowerPoint (on file).

Council and Staff discussed the capital reserve requirements under the new policy, how waiving rate increases may affect the overall forecasting for future Capital Improvement Projects (CIP) and projected negative cash flow, consider maintaining an annual 1% increase rather than larger increases at a later date to catch up, and to bring back an annual update and review for consideration of whether an increase is necessary.

Motion: Moved by Councilmember Zito and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

C.2. Website Redesign Services. (File 0190-60)

Recommendation: That the City Council

1. Approve **Resolution 2021-055** authorizing the City Manager to sign an agreement with 360Civic for website redesign services for three years and authorizing extensions of the agreement for hosting and maintenance services for up to two additional years.

[Item C.2. Report \(click here\)](#)

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Greg Wade, City Manager, introduced the item.

Rimiga Viskanta, Sr. Management Analyst, presented a PowerPoint (on file).

Council and Ron Zayas, 360Civic, discussed using language translations with Google translate or professionally translated pages, the timeline to get the project completed would be approximately 4-6 months, they do not use design templates and design their own, and the annual cost is for hosting and development and a staging server, new functionalities and system upgrades, ADA changes, and security. Discussion continued regarding the 360Civic does not have offshore employees and only use their own employees, training and support were free for the life of the website, 24/7 emergency access, data privacy and security, search engine, and the company's municipal experience.

Motion: Moved by Councilmember Harless and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

C.3. Citizen Commission Vacancies: Public Arts Commission and Parks & Recreation Commission Appointments. (File 0120-06)

Recommendation: That the City Council

1. Consider the application(s) submitted and make an appointment to the vacancy on the Public Arts Commission with a term ending January 2022 and make two appointments to the vacancies on the Parks & Recreation Commission with terms until January 2022 and January 2023.

[Item C.3. Report \(click here\)](#)

[Item C.3. Updated Report #1 \(upd. 5-10-21 at 845am\)](#)

[Item C.3. Supplemental Docs \(upd. 5-10-21 at 845am\)](#)

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Motion: Moved by Councilmember Edson and second by Councilmember Harless to appoint Jeanie Grischy to the Public Arts Commission until 2023, James Lally to the Parks & Recreation Commission until 2023, and Jim Sagona to the Parks & Recreation Commission until 2022. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

WORK PLAN COMMENTS:

Adopted June 12, 2019

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)

CITIZEN COMMISSION(S)

ADJOURN:

Mayor Heebner adjourned the meeting at 7:20 p.m.

Angela Ivey, City Clerk

Council Approved: June 9, 2021