



CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

ACTION AGENDA

The Action Agenda of the City Council Meeting is a document provided immediately following the Council Meeting in order for staff and the public to be aware of the business transacted and actions taken by Council. This is a preliminary draft and not a public record. The meeting's legal record is the Minutes approved by the City Council.

Joint REGULAR Meeting
Wednesday, July 10, 2024 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).



PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

PUBLIC COMMENTS

Written correspondence (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.

- Correspondence received after the official posting of the agenda, but two hours prior to the meeting start time, on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.

And/Or

Verbal Comment Participation:

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

Public speakers have 3 minutes each to speak on each topic. Time may be donated by another individual who is present at the meeting to allow an individual up to 6 minutes to speak. Group: Time may be donated by two individuals who are present at the meeting allowing an individual up to 10 minutes to speak. Group Hearings: For public hearings only, time may be donated by two individuals who are present at the meeting allowing an individual up to 15 minutes to speak.

COUNCIL DISCLOSURE

Pursuant to the Levine Act (Gov't Code Section 84308), any party to a permit, license, contract (other than competitively bid, labor or personal employment contracts) or other entitlement before the Council is required to disclose on the record any contribution, including aggregated contributions, of more than \$250 made by the party or the party's agents within the preceding 12 months to any Council Member. Participants and agents are requested to make this disclosure as well. The disclosure must include the name of the party or participant and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made.

SPECIAL ASSISTANCE NEEDED

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set all electronic devices to silent mode and engage in conversations outside the Council Chambers.

<u>CITY COUNCILMEMBERS</u>		
Lesa Heebner Mayor		
Jewel Edson Deputy Mayor / Councilmember District 3		Kristi Becker Councilmember District 2
Jill MacDonald Councilmember District 4		David A. Zito Councilmember District 1
Alyssa Muto City Manager	Johanna Canlas City Attorney	Angela Ivey City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction.

- Fire Update & Genasys Protect Overview
[Presentation](#)

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.9.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on May 22, 2024 and June 12, 2024.

Approved Minutes <https://www.cityofsolanabeach.org/en/government/public-meetings/agendas-minutes-videos>

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for June 08, 2024 – June 21, 2024.

[Item A.2. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

A.3. General Fund Adopted Budget for Fiscal Year 2023/2024 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the FY 2023-2024 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

A.4. Lomas Santa Fe Corridor- East Improvement Project. (File 0820-15)

Recommendation: That the City Council

1. Adopt **Resolution 2024-079**:
 - a. Authorizing the City Manager to execute an amendment to the Professional Services Agreement, for an increase of \$41,000, with Michael Baker International for the completion of the bid documents for the Lomas Santa Fe – East Improvement Project, which would extend from Santa Helena to Highland Drive.
 - b. Appropriating \$41,000 to the Lomas Santa Fe Corridor Improvement CIP project from Gas Tax.
 - c. Authorizing the City Treasurer to amend the Fiscal Year 2024/25 Adopted Budget accordingly.

[Item A.4. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

A.5. New City Street Banners. (File 0910-42)

Recommendation: That the City Council

1. Adopt **Resolution 2024-078** approving the five themes to be represented, the release of an RFP for new City Street Banner designs with an artist stipend of \$5,000, and a projected printing and installation costs of \$20,000.

[Item A.5. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

A.6. Fiscal Year 2024/2025 Compensation Plans and Classification Updates.

(File 0530-30)

Recommendation: That the City Council

1. Adopt **Resolution 2024-080** approving the FY 2024/2025 Salary and Compensation Plans to include the following:

- a. Approval of a 3% adjustment to the FY 2024/2025 Management Salary Schedule.
 - b. Approval of a 3% adjustment to the FY 2024/2025 Confidential Salary Schedule.
 - c. Approval of a 3% adjustment to the FY 2024/2025 SBEA Miscellaneous Salary Schedule.
 - d. Approval of a 3% adjustment to the FY 2024/2025 Marine Safety Salary Schedule.
 - e. Approval of a 3% adjustment to the FY 2024/2025 Fire Salary Schedule.
 - f. Approval of a 3% adjustment to the FY 2024/2025 Part-Time/Temporary/Seasonal Salary Schedule.
 - g. Approval of an additional 3% adjustment to the FY 2024/2025 Part-Time/Temporary/Seasonal Salary Schedule, effective January 1, 2025.
 - h. Approval of an adjustment to the Principal Civil Engineer pay grade, from pay grade M4-A to pay grade M6 on the FY 2024/2025 Management Employees' Salary Schedule 1.
 - i. Approval of an adjustment to the Senior Civil Engineer pay grade, from pay grade M3 to pay grade M4-A on the FY 2024/2025 Management Employees' Salary Schedule 1.
 - j. Approval for creating a new Deputy Director of Engineering classification and incorporating the new position into the FY 2024/2025 Management Employees' Salary Schedule 1 at pay grade M7.
2. Authorize the City Treasurer to amend the FY 2024/2025 Adopted Budget accordingly.

[Item A.6. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

A.7. Crossing Guard Services. (File 0860-35)

Recommendation: That the City Council

1. Adopt **Resolution 2024-086**:
 - a. Awarding the crossing guard services to ACMS for one year with the option to extend the agreement for up to four additional one-year terms.
 - b. Authorizing the City Manager to execute a PSA with ACMS to provide these services.
 - c. Appropriating \$231,912 to the Traffic Safety Professional Services account 1006540.65300.

[Item A.7. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

A.8. Parking Right-of-Entry and Reciprocal License Agreement. (File 870-60)

Recommendation: That the City Council

1. Adopt **Resolution 2024-083** authorizing the City Manager to execute a First Amended Right-of-Entry and Reciprocal License Agreement for Parking, in a form acceptable to the City Attorney, with Brixton Cove, LLC effective August 16, 2024

with an annual fee of \$35,000 per year and CPI adjustment effective August 16, 2026.

[Item A.8. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

A.9. Fire Station SCBA Air Compressor. (File 0260-40)

Recommendation: That the City Council

1. Adopt **Resolution 2024-085**:

- a. Awarding a construction contract to Autolift Services in the amount of \$109,933 for the Fire Station SCBA Air compressor, Bid No. 2024-07.
- b. Approving an amount of \$11,000 for construction contingency.
- c. Authorizing the City Manager to execute the construction contract on behalf of the City.
- d. Authorizing the City Manager to approve cumulative change orders up to the construction contingency amount.
- e. Appropriating \$120,933, with \$64,000 of that carried over from FY 2023/24, from the Fire Asset Replacement Account 1356120.66400.
- f. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

[Item A.9. Report \(click here\)](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

B. PUBLIC HEARINGS: (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: 529 Pacific Ave., Applicant: Pollock, Case No.: MOD24-004, APN: 236-041-02. (File 0600-40)

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings to approve a Modification to the approved DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 (Existing Facilities) of the State CEQA Guidelines.

3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2024-082** conditionally approving a Modification to the approved DRP, for the approval of modified landscaping and a water efficient landscape plan at 529 Pacific Avenue, Solana Beach.

[Item B.1. Report \(click here\)](#)

[Presentation](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

C. STAFF REPORTS: (C.1. – C.3.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Fiscal Year 2025 Budget Update Amendments & New Positions. (File 0330-30)

Recommendation: That the City Council

1. Adopt **Resolution 2024-059**:
 - a. Approving revised appropriations to the Fiscal Year 2025 Adopted Budget.
 - b. Authorize the addition and hiring of a full-time, benefited Public Works employee at the Maintenance Worker II level within the Public Works Department.
 - c. Authorize the addition and hiring of a temporary/part-time employee at the Temporary Parking Enforcement Officer level within the Code Compliance Division.
 - d. Authorize the addition of up to three paid temporary/part-time Management Interns within the City to support various departments with projects and ad-hoc assignments.
 - e. Authorize the City Treasurer to amend the FY 2025 Adopted Budget accordingly.

[Item C.1. Report \(click here\)](#)

[Presentation](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

C.2. Santa Helena Neighborhood Trail Project Update. (File 0820-46)

Recommendation: That the City Council

1. Receive a report for the reduced scope (Phase 1) of the Santa Helena Neighborhood Trail Project and, if appropriate, direct Staff to conduct a community workshop to receive official feedback from the community.

[Item C.2. Report \(click here\)](#)

[Presentation](#)

[Discussion](#)

C.3. Fire Truck Purchase. (File 0260-40)

Recommendation: That the City Council

1. Adopt **Resolution 2024-084**:

- a. Approving the pre-payment and purchase of a fire truck from Pierce Manufacturing in the amount of \$1,744,602.34.
- b. Authorizing the City Manager to enter into an agreement with South Coast Fire Equipment, a Pierce representative, for the purchase of a Pierce Enforcer 107' Aerial Truck.
- c. Approving the increased appropriation of \$733,00 using Measure S Funds along with the \$733,000 FY 2023/24 carryover for a total of \$2,199,000 to Fire Department Vehicles in Asset Replacement Fund.
- d. Authorizing the City Treasurer to amend the FY2024/25 Adopted Budget accordingly.

[Item C.3. Report \(click here\)](#)

[Presentation](#)

COUNCIL ACTION: Approved 4/0/1 (Absent: MacDonald)

[Signed Resolution](#)

WORK PLAN COMMENTS:

Adopted June 26, 2024

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary-MacDonald, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker / Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-MacDonald, Alternate-Becker. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-MacDonald, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-MacDonald, Alternate-Becker
- h. North County Dispatch JPA: Primary-MacDonald, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-MacDonald
- j. Regional Solid Waste Association (RSWA): Primary-Zito, Alternate-MacDonald
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-MacDonald, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, MacDonald
- c. Highway 101 / Cedros Ave. Development Committee – Heebner, Edson
- d. Parks and Recreation Committee – Zito, Edson
- e. Public Arts Committee – Edson, Heebner

- f. School Relations Committee – Becker, MacDonald
 - g. Solana Beach-Del Mar Relations Committee – Heebner, Edson
- CITIZEN COMMISSION(S)**
- a. Climate Action Commission – Zito, Becker

ADJOURN:

Next Regularly Scheduled Meeting is July 24, 2024

Always refer to the City's website Event Calendar for an updated schedule or contact City Hall. www.cityofsolanabeach.org 858-720-2400

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO
CITY OF SOLANA BEACH } §

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the July 10, 2024 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on July 3, 2024 at 5:00 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., July 10, 2024, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk
City of Solana Beach, CA

UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**