



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

MINUTES

Joint REGULAR Meeting

Wednesday, April 10, 2024 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).



CITY COUNCILMEMBERS

Lesa Heebner
Mayor

Jewel Edson
Deputy Mayor / Councilmember District 3

Kristi Becker
Councilmember District 2

Jill MacDonald
Councilmember District 4

David A. Zito
Councilmember District 1

Daniel King
Interim City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:09 p.m.

Present: Lesa Heebner, Jewel Edson, Kristi Becker, David A. Zito

Absent: Jill MacDonald

Also Dan King, Interim City Manager

Present: Johanna Canlas, City Attorney
Angela Ivey, City Clerk
Mo Sammak, City Engineer/Public Works Dir.
Rachel Jacobs, Finance Dir.
Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT: None

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Becker and second by Councilmember Zito to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

ORAL COMMUNICATIONS: None

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.8.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on February 28, 2024, March 1, 2024, and March 2, 2024.

Approved Minutes <https://www.cityofsolanabeach.org/en/government/public-meetings/agendas-minutes-videos>

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for March 9, 2024 – March 22, 2024.

Item A.2. Report (click here)

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

A.3. General Fund Adopted Budget for Fiscal Year 2023/2024 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2023-2024 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

A.4. Citywide Janitorial Services. (File 0700-20)

Recommendation: That the City Council

1. Adopt **Resolution 2024-035:**
 - a. Authorizing the City Manager to execute a one-year Professional Services Agreement with California Office Cleaning, Inc., in the amount not to exceed \$127,880, for Citywide janitorial services.
 - b. Authorizing the City Manager to extend the agreement for up to four additional years at the City's option in an amount not to exceed \$127,880 per year.

[Item A.4. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

A.5. City-Wide Tree Care and Maintenance Services. (File 0820-25)

Recommendation: That the City Council

1. Adopt **Resolution 2024-030:**
 - a. Authorizing the City Manager to execute a one-year Professional Services Agreement with West Coast Arborists, in the amount not to exceed \$75,000, for on-call, as-needed City-wide tree trimming and maintenance.
 - b. Authorizing the City Manager to extend the agreement for up to four additional one-year terms at the City's option in an amount not to exceed \$75,000 per year.
 - c. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

[Item A.5. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

A.6. Solid Waste Rate Review. (File 1030-15)

Recommendation: That the City Council

1. Adopt **Resolution 2024-040** setting the Solid Waste Rate Review Public Hearing protest vote for June 12, 2024.

[Item A.6. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

A.7. Handyman Services for On-Call, As-Needed Repair Services. (File 0700-25)

Recommendation: That the City Council

1. Adopt **Resolution 2024-031**:
 - a. Authorizing the City Manager to execute a Professional Services Agreement, with Lalley Construction, for a not to exceed amount of \$25,000, for on-call, as-needed repair services for Fiscal Year 2024/25.
 - b. Authorizing the City Manager to execute a Professional Services Agreement, with Real Estate for a not to exceed amount of \$55,000, for on-call, as-needed repair services for Fiscal Year 2024/25 only, and \$50,000 in each subsequent year.
 - c. Authorizing the City Manager to extend the agreements for up to four additional years at the City's option in an amount not to exceed \$25,000 per year with Lalley Construction, and \$50,000 per year with Real Estate Consulting and Services, Inc.
 - d. Appropriating \$55,000 from the General Fund, Undesignated Reserves to the Public Facilities Maintenance, Professional Services Operating Budget.
 - e. Authorizing the City Treasurer to amend the Fiscal Year 2024/25 Adopted Budget accordingly.

[Item A.7. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

A.8. Elevator Maintenance Services and Modernization. (File 0710-35)

Recommendation: That the City Council

1. Adopt **Resolution 2024-033**:
 - a. Authorizing the City Manager to award a construction contract to 24 Hour Elevator Inc., in the amount of \$89,800, and a contingency amount of \$8,980, for a total, not to exceed amount of \$98,780 for FY 2024/25 for elevator modernization upgrades.
 - b. Authorizing the City Manager to approve cumulative change orders up to the construction contingency amount.
 - c. Authorizing the City Manager to execute a Professional Services Agreement with 24 Hour Elevator, Inc., in the amount not to exceed \$4,833.76 for FY 2024/25, \$4,950.40 for FY 2025/26, \$5,072.92 for FY 2026/27, \$5,201.68 for FY 2027/28, \$5,336.80 for FY 2028/29 for monthly inspections, and for on-call, as-needed services.
 - d. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

[Item A.8. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

B. PUBLIC HEARINGS: (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: 455 Glencrest Drive; Case #: DRP23-002, SDP23-004; Applicant: Nick Marier; APN: 263-270-40. (File 0600-40)

Recommendation: That the City Council

1. Adopt **Resolution 2024-036** conditionally approving a Development Review Permit (DRP) and Structural Development Permit (SDP) for an interior remodel and addition including a new second story at 455 Glencrest Dr.

[Item B.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Dan King, Interim City Manager, introduced the item.

Corey Andrews, Principal Planner, presented a PowerPoint (on file).

Tim Martin, Architect, said he had no presentation.

Motion: Moved by Deputy Mayor Edson and second by Councilmember Zito to close the public hearing. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald Motion carried.

Motion: Moved by Councilmember Becker and second by Councilmember Zito to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald Motion carried.

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Citizen Commission Appointments. (File 0120-06)

Recommendation: That the City Council

1. Appoint one (1) member to the Climate Action Commission nominated/appointed by *Council-at-large* for a two-year term.

Motion: Moved by Councilmember Becker and second by Deputy Mayor Edson to appoint Michelle Buchanan to the professional position. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald Motion carried.

2. Appoint one (1) member to the Parks and Recreation Commission nominated/appointed by *Council-at-large* for a one-year term.

Motion: Moved by Councilmember Becker and second by Councilmember Zito to appoint Stan Bergum. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald Motion carried.

[Item C.1. Report \(click here\)](#)

C.2. Mid-Year Budget Adjustments for Fiscal Year 2024. (File 0330-30)

Recommendation: That the City Council

1. Adopt **Resolution 2024-039:**
 - a. Approving revised appropriations in the FY 2024 Adopted Budget.
 - b. Authorize the City Treasurer to amend the FY 2024 Adopted Budget accordingly.

[Item C.2. Report \(click here\)](#)

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Dan King, Interim City Manager, introduced the item.

Rachel Jacobs, Finance Director, presented a PowerPoint (on file).

Council and Staff discussed asset replacement, insurance premiums, and damage claims.

Motion: Moved by Councilmember Zito and second by Deputy Mayor Edson to approve. **Approved 4/0/1:** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald Motion carried.

WORK PLAN COMMENTS:

Adopted June 28, 2023

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)

CITIZEN COMMISSION(S)

ADJOURN:

Mayor Heebner adjourned the meeting at 6:35 p.m.

Angela Ivey, City Clerk

Approved: May 8, 2024