

CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



AGENDA

Joint REGULAR Meeting

Wednesday, February 08, 2023 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

WATCH THE MEETING

- [Live web-streaming](#): Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- [Live Broadcast on Local Govt. Channel](#): Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- [Archived videos online](#): The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

PUBLIC COMMENTS

[Written correspondence](#) (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.

- Correspondence received after the official posting of the agenda, but two hours prior to the meeting start time, on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.

And/Or

[Verbal Comment Participation](#):

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

Public speakers have 3 minutes each to speak on each topic. Time may be donated by another individual

who is present at the meeting to allow an individual up to 6 minutes to speak. Group: Time may be donated by two individuals who are present at the meeting allowing an individual up to 10 minutes to speak. Group Hearings: For public hearings only, time may be donated by two individuals who are present at the meeting allowing an individual up to 15 minutes to speak.

SPECIAL ASSISTANCE NEEDED

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set all electronic devices to silent mode and engage in conversations outside the Council Chambers.

<u>CITY COUNCILMEMBERS</u>		
	Lesa Heebner Mayor	
David A. Zito Councilmember District 1		Jewel Edson Councilmember District 3
Kristi Becker Councilmember District 2		Jill MacDonald Councilmember District 4

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

None at the posting of this agenda

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction.

Santa Fe Irrigation District – Lake Hodges Dam / Pipeline Replacement Project Update

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.4.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. TRAKiT Software Support Services. (File 0190-60)

Recommendation: That the City Council

1. Adopt **Resolution 2023-018** authorizing the City Manager to execute an amendment with CentralSquare, in an amount not to exceed \$25,972.88, for TRAKiT software and maintenance support services for Fiscal Year 2022-23.

[Item A.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for January 07, 2023 – January 20, 2023.

[Item A.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.3. General Fund Adopted Budget for Fiscal Year 2022/2023 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2022-2023 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.4. Fletcher Cove Tot Lot Construction Project. (File 0720-30, 0730-40)

Recommendation: That the City Council

1. Consider adoption of **Resolution 2023-020** awarding a Construction Contract for the Fletcher Cove Tot Lot Construction Project.

[Item A.4. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Potential Residential View Impacts at the Marine Safety Center. (File 0730-30)

Recommendation: That the City Council

1. Receive the report and provide input and direction on how to address the potential residential view impacts at the Marine Safety Center.

[Item C.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C.2. Public Art Donation: *Rio*. (File 0910-45)

Recommendation: That the City Council

1. Adopt **Resolution 2023-021**:
 - a. Approving the donation of *Rio* as a permanent art piece in the City's art collection.
 - b. Authorizing the City Manager to execute an agreement with the donor, in a form approved by the City Attorney, to facilitate the donation of the *Rio* sculpture.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

WORK PLAN COMMENTS:

Adopted June 22, 2022

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary-MacDonald, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker / Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-MacDonald, Alternate-Becker. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-MacDonald, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-MacDonald, Alternate-Becker
- h. North County Dispatch JPA: Primary-MacDonald, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-MacDonald
- j. Regional Solid Waste Association (RSWA): Primary-Zito, Alternate-MacDonald
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-MacDonald, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, MacDonald
- c. Highway 101 / Cedros Ave. Development Committee – Heebner, Edson
- d. Parks and Recreation Committee – Zito, Becker
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, MacDonald
- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson

CITIZEN COMMISSION(S)

- a. Climate Action Commission – Zito, Becker

ADJOURN:

Next Regularly Scheduled Meeting is February 22, 2023
Always refer to the City's website Event Calendar for an updated schedule or contact City Hall. www.cityofsolanabeach.org 858-720-2400

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the February 08, 2023 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on February 01, 2023 at 3:15 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., February 08, 2023, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk
City of Solana Beach, CA

UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: February 8, 2023
ORIGINATING DEPT: Finance Department
SUBJECT: **City Council Consideration of Resolution 2023-018 Authorizing the City Manager to Execute an Amendment with Superior, LLC a CentralSquare Company for TRAKiT Software Support Services**

BACKGROUND:

In June 2017, the City entered into an agreement with Superior, LLC to purchase and implement TRAKiT, a permit streamlining and land management software system. Every year since then the City has paid an annual fee for the maintenance of the system. As costs have increased, the maintenance renewal fee for FY 2023 has increased to \$25,972.88 which exceeds the authority of the City Manager to execute without Council approval.

This item is before City Council to consider adopting Resolution 2023-018 (Attachment 1) authorizing the City Manager to execute an amendment (Attachment 2) with Superior, LLC a CentralSquare Company ("CentralSquare") to continue TRAKiT software maintenance services.

DISCUSSION:

The City has utilized CentralSquare's software maintenance services since purchasing and implementing the TRAKiT land and permit management system in 2017. In the years since, the annual maintenance costs have always been less than \$25,000 annually. However, the most recent increase for the FY 2023 maintenance costs now exceeds City Manager purchasing approval authority. The City intends to continue using the TRAKiT software system and, therefore, must rely on CentralSquare to maintain the system to provide patches or technical support as needed. This annual amendment is before the Council for consideration.

CITY COUNCIL ACTION:

CEQA COMPLIANCE STATEMENT:

Approval of the amendment with CentralSquare is not a project as defined by CEQA.

FISCAL IMPACT:

The amendment is for \$25,972.88 to cover maintenance of the TRAKiT software system for FY 2023. Funding for this purpose is available in the current fiscal year (FY) 2022/23 adopted budget for Community Development in the Maintenance & Operations account 65310.

WORK PLAN:

The proposed authorization supports the City's Organizational Effectiveness strategic priorities.

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with modifications.
- Provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council consider adoption of Resolution 2023-018 authorizing the City Manager to execute an amendment with CentralSquare, in an amount not to exceed \$25,972.88, for TRAKiT software and maintenance support services for Fiscal Year 2022-23.

CITY MANAGER RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-018
2. Amendment with CentralSquare

RESOLUTION 2023-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT WITH SUPERION, LLC A CENTRALSQUARE COMPANY FOR TRAKIT SOFTWARE SUPPORT SERVICES

WHEREAS, the City Council places a priority on organizational effectiveness and a streamlined permitting system; and

WHEREAS, as the City Council supports the continued use of the TRAKiT land and permitting software system first adopted in 2017, that software system requires annual software and maintenance support services.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council authorizes the City Manager to execute an Amendment with CentralSquare, in an amount not to exceed \$25,972.88, for TRAKiT software and maintenance support services for Fiscal Year 2022-23.

PASSED AND ADOPTED this 8th day of February 2023, at a regular meeting of the City Council of the City of Solana Beach, California, by the following vote:

AYES: Councilmembers –

NOES: Councilmembers –

ABSENT: Councilmembers –

ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



December 15, 2022

City of Solana Beach
635 South Highway 101
Solana Beach, CA 92075

Renewal of Software Support Agreement

This Renewal Amendment renews the Superior ASP Order Agreement by and between City of Solana Beach, CA (“Client”) and Superior, LLC a CentralSquare Company (“CentralSquare”) dated June 22, 2017 (“Agreement”) for the renewal term of July 1, 2022 through June 30, 2023. The renewal of the Agreement will allow continued support in accordance with the Agreement.

Please execute this Renewal Amendment and return it to CentralSquare along with your payment, in accordance with Invoice No. 353776, attached, in order to receive uninterrupted support and maintenance services.

Please note, if this Amendment is not promptly returned inclusive of payment, Support and Maintenance Services may cease.

Support Services Renewal Agreement Amendment

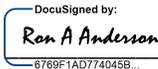
Client agrees to renew the Agreement, the terms of which are incorporated by reference herein as though set forth in full, and accordance with the terms and conditions included herein. Except as modified herein, all other terms and conditions of the Agreement shall remain in full force and effect. With respect to the content contained herein, in the event of any conflict between this Renewal Amendment and the Agreement, the terms of this Amendment shall control. Payment shall be for the Software listed and the amount specified on Invoice 353776, attached hereto.

If you have any questions or would like to add additional software and/or services, please contact your Customer Success Manager at (833) 278-7877.

City of Solana Beach, CA

CentralSquare Technologies, LLC

Accepted By: _____

Accepted By:  _____

Printed Name _____

Printed Name Ron A. Anderson

Title _____

Title Vice President of Sales

Date _____

Date 12/16/2022

Invoice



Invoice No (1 of 1)
353776

Date
5/9/2022

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1 of 2

Superior, LLC, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
SOLANA BEACH, CITY OF
Ryan Smith
635 South Highway 101
Solana Beach CA 92075-2205
United States

Ship To
SOLANA BEACH, CITY OF
Ryan Smith
635 South Highway 101
Solana Beach CA 92075-2205
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
1899	SOLANA BEACH, CITY OF		USD	Net 30	6/30/2022

Description	Units	Rate	Extended
Contract No. Q-91944			
1 Horizon Cloud for TRAKiT Annual Access Fee - Subscription Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$25,972.88	\$25,972.88
2 TRAKiT9 Community Development Suite User License - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	8	\$0.00	\$0.00
3 TRAKiT Credit Card Reader Interface - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
4 TRAKiT Enforcement Library - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
5 TRAKiT Plan Correction Library - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
6 TRAKiT Permit Form Library - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
7 TRAKiT9 Regulatory Licensing Suite User License - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
8 TRAKiT9 Regulatory Licensing Suite User License - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	2	\$0.00	\$0.00
9 LicenseTRAK - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
10 CodeTRAK - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00

Invoice

Invoice No (1 of 1)
353776

Date
5/9/2022

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2 of 2

Superior, LLC, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
SOLANA BEACH, CITY OF
Ryan Smith
635 South Highway 101
Solana Beach CA 92075-2205
United States

Ship To
SOLANA BEACH, CITY OF
Ryan Smith
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Solana Beach CA 92075-2205
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
1899	SOLANA BEACH, CITY OF		USD	Net 30	6/30/2022

	Description	Units	Rate	Extended
11	CRM TRAK - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
12	GeoTRAK Update Routine Legach - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
13	PermitTRAK - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
14	ProjectTRAK - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00
15	TRAKiT Community Development Core - Access Fee Maintenance: Start:7/1/2022, End: 6/30/2023	1	\$0.00	\$0.00

**Please include invoice number(s) on your remittance advice,
made payable to Superior, LLC**
ACH:
Routing Number 121000358
Account Number 1416612641
E-mail payment details to: Accounts.Receivable@CentralSquare.com

Check:
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	\$25,972.88
Tax	\$0.00
Invoice Total	\$25,972.88
Payments Applied	\$0.00
Balance Due	\$25,972.88



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: February 8, 2023
ORIGINATING DEPT: Finance
SUBJECT: Register of Demands

BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands - 01/07/23 through 01/20/23

Check Register-Disbursement Fund (Attachment 1)		\$ 1,185,327.04
Net Payroll Retiree Health	January 11, 2023	3,721.00
Net Payroll Council	January 12, 2023	5,257.72
Net Payroll Staff N15	January 20, 2023	<u>234,286.24</u>
TOTAL		<u>\$ 1,428,592.00</u>

DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The register of demands for January 7, 2023 through January 20, 2023 reflects total expenditures of \$1,428,892.00 from various City sources.

WORK PLAN:

N/A

CITY COUNCIL ACTION: _____

OPTIONS:

- Ratify the register of demands.
- Do not ratify and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council ratify the above register of demands.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Check Register – Disbursement Fund



City of Solana Beach

Register of Demands

1/7/2023 - 1/20/2023

Department Vendor	Description	Date	Check/EFT Number	Amount
100 - GENERAL FUND				
MISSION SQUARE PLAN 302817	PLAN NUMBER: 302817	01/12/2023	103131	\$6,216.67
MISSION SQUARE PLAN 302817	PLAN NUMBER: 302817	01/19/2023	103155	\$23,127.27
SOLANA BEACH FIREFIGHTERS ASSOC	FD DUES PD 01/20/23	01/19/2023	9000677	\$850.00
PRE-PAID LEGAL SERVICES, INC	DEC 22-PPD LEGAL/NOV 22 PPD LEGAL ADJ	01/12/2023	103134	\$25.90
PRE-PAID LEGAL SERVICES, INC	DEC 22-PPD LEGAL/NOV 22 PPD LEGAL ADJ	01/12/2023	103134	(\$12.95)
SAN DIEGO COUNTY SHERIFF'S DEPT.	OCT 22-SB OVERTIME	01/12/2023	103135	\$577.46
SAN DIEGO COUNTY SHERIFF'S DEPT.	NOV 22-SB OVERTIME	01/12/2023	103135	\$1,092.06
SAN DIEGO COUNTY SHERIFF'S DEPT.	OCT 22-CR TOW FEE	01/12/2023	103135	(\$328.26)
SAN DIEGO COUNTY SHERIFF'S DEPT.	NOV 22- CR TOW FE	01/12/2023	103135	(\$382.97)
MISSION SQUARE RHS 801939	PLAN NUMBER: 801939	01/19/2023	103156	\$2,110.96
MISSION CAPITAL PROPERTIES INC	RFND-SBGR-385/431 MARVIEW	01/19/2023	103160	\$144,663.00
SELF INSURED SERVICES COMPANY	JAN 23-DENTAL	01/12/2023	9000670	\$2,775.90
FRANCHISE TAX BOARD	PD012023 ORDER#633140172933902746	01/19/2023	103152	\$100.00
CHRIS ROSSMEISL	RFND-ENC22-0139/324 N RIOS AVE	01/12/2023	103119	\$232.00
SARA M KATZ SEPARATE PROPERTY TRUST	RFND-SB0644668	01/19/2023	103169	\$22.50
DR. WILLIAM NAVIGATO	RFND-ENC22-0076/123 S GRANANDOS	01/12/2023	103126	\$793.00
STUBBS REAL ESTATE, INC	RFND-BC RENEWAL/FIRE FEE	01/19/2023	103172	\$49.00
STUBBS REAL ESTATE, INC	RFND-BC RENEWAL/FIRE FEE	01/19/2023	103172	\$210.00
STUBBS REAL ESTATE, INC	RFND-BC RENEWAL/FIRE FEE	01/19/2023	103172	\$4.00
FIDELITY SECURITY LIFE INSURANCE COMPANY	JAN 23-VISION	01/12/2023	103128	\$517.28
DIANNE KRASNEY	RFND-01/14/23-FCCC	01/19/2023	103150	\$500.00
TOTAL GENERAL FUND				\$183,142.82
1005150 - CITY CLERK				
STAPLES CONTRACT & COMMERCIAL	PAPER/CERTIFICATE BOND PAPER	01/12/2023	103138	\$57.96
STAPLES CONTRACT & COMMERCIAL	RFND-PARTIAL INV#3185454921	01/12/2023	103138	(\$34.25)
STAPLES CONTRACT & COMMERCIAL	DESK MAT/BELL/FILE FOLDERS	01/12/2023	103138	\$195.20
STAPLES CONTRACT & COMMERCIAL	TABLE CLOTHS	01/12/2023	103138	\$91.67
STAPLES CONTRACT & COMMERCIAL	PAPER	01/12/2023	103138	\$54.50
UT SAN DIEGO - NRTH COUNTY	CITIZEN COMMISSION RECRUITMENT AD#1	01/19/2023	103174	\$250.00
GRANICUS INC	WEBQA RECORDS REQUEST	01/12/2023	103130	\$4,462.65
TOTAL CITY CLERK				\$5,077.73
1005250 - LEGAL SERVICES				
THE LEW EDWARDS GROUP	NOV 22-LEG consultant work	01/12/2023	103139	\$6,000.00
TOTAL LEGAL SERVICES				\$6,000.00
1005300 - FINANCE				
STAPLES CONTRACT & COMMERCIAL	LETTER OPENER	01/12/2023	103138	\$6.78
STAPLES CONTRACT & COMMERCIAL	TONER/PAPER	01/12/2023	103138	\$173.46
STAPLES CONTRACT & COMMERCIAL	DESK CALENDAR	01/12/2023	103138	\$6.45
KFORCE INC.	12/01/22-TEMP SERVICES	01/12/2023	9000672	\$1,280.00
TOTAL FINANCE				\$1,466.69
1005350 - SUPPORT SERVICES				
STAPLES CONTRACT & COMMERCIAL	TONER/PAPER	01/12/2023	103138	\$413.20

TOTAL SUPPORT SERVICES					\$413.20
1005400 - HUMAN RESOURCES					
DEPARTMENT OF JUSTICE	NOV 22-FINGERPRINT APPS	01/12/2023	103124	\$32.00	
TOTAL HUMAN RESOURCES					\$32.00
1005450 - INFORMATION SERVICES					
CDW GOVERNMENT INC	COMPACT AMPLIFIER	01/12/2023	9000671	\$141.33	
BONNIE FRIEDEN	COMP TIA SECURITY TRAINING-FRIEDEN	01/12/2023	103117	\$508.50	
TOTAL INFORMATION SERVICES					\$649.83
1005550 - PLANNING					
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-MOD22-005	01/19/2023	103174	\$350.20	
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-SRP21-021/SDP21-020	01/19/2023	103174	\$337.75	
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DRP21-018/SDP21-016	01/19/2023	103174	\$337.75	
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DRP21-009/SDP21-010	01/19/2023	103174	\$359.32	
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DRP22-011/SDP22-009	01/19/2023	103174	\$343.56	
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DRP20-008/SDP20/012	01/19/2023	103174	\$324.48	
TOTAL PLANNING					\$2,053.06
1005590 - PARKING ENFORCEMENT					
VERIZON WIRELESS-SD	11/24-12/23/22 - 442224168-00001	01/12/2023	103140	\$141.01	
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$119.22	
DEPARTMENT OF JUSTICE	NOV 22-FINGERPRINT APPS	01/12/2023	103124	\$32.00	
TOTAL PARKING ENFORCEMENT					\$292.23
1006110 - LAW ENFORCEMENT					
SAN DIEGO COUNTY SHERIFF'S DEPT.	OCT 22-Sheriff Law Enforcement	01/12/2023	103135	\$399,063.64	
SAN DIEGO COUNTY SHERIFF'S DEPT.	NOV 22-Sheriff Law Enforcement	01/12/2023	103135	\$399,063.64	
TOTAL LAW ENFORCEMENT					\$798,127.28
1006120 - FIRE DEPARTMENT					
SANTA FE IRRIGATION DISTRICT	005512-000-11/02/22-01/02/23	01/19/2023	103168	\$854.90	
NORTH COUNTY EVS, INC	2005 PIERCE-NCEVS APPARATUS REPAIR	01/19/2023	103164	\$395.26	
NORTH COUNTY EVS, INC	2016 PIERCE ARROW-NCEVS APPARATUS REPAIR	01/19/2023	103164	\$425.34	
DRIVE AUTO CARE	SMOG INSPECTION/2003 DODGE DAKOTA	01/12/2023	103125	\$59.95	
VERIZON WIRELESS-SD	962428212-00001-11/29/22-12/28/22	01/19/2023	103175	\$560.38	
FIRE ETC.	FLARES/CASE	01/12/2023	103129	\$592.63	
FIRE ETC.	GERMICIDAL CLEANER/GEAR CLEANER	01/12/2023	103129	\$413.75	
PARKHOUSE TIRE INC	T-237-TIRES	01/19/2023	103165	\$6,725.43	
PARKHOUSE TIRE INC	T-237-TIRES	01/19/2023	103165	\$42.36	
WEX BANK	NOV 22-AUTO FUEL	01/12/2023	103144	\$2,457.16	
WEX BANK	NOV 22-CR TAX	01/12/2023	103144	(\$97.50)	
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$247.19	
NORTH COUNTY DISPATCH (JPA)	FY22/23 Q2-DISPATCH SVC	01/19/2023	103163	\$27,774.50	
LINEGEAR FIRE & RESCUE EQUIPMENT	HOT SPEED-STYERS/PANTS	01/12/2023	103133	\$708.64	
TOTAL FIRE DEPARTMENT					\$41,159.99
1006130 - ANIMAL CONTROL					
SAN DIEGO HUMANE SOCIETY & S.P.C.A.	JAN 22-ANIMAL SERVICES	01/19/2023	103167	\$7,603.00	
TOTAL ANIMAL CONTROL					\$7,603.00
1006150 - CIVIL DEFENSE					
AT&T CALNET 3	07/24-08/23/22 - 9391012275	01/12/2023	103115	\$167.08	
AT&T CALNET 3	08/24-09/23/22 - 9391012275	01/12/2023	103115	\$167.08	
AT&T CALNET 3	09/24-10/23/22 - 9391012275	01/12/2023	103115	\$167.08	
AT&T CALNET 3	10/24-11/23/22 - 9391012275	01/12/2023	103115	\$167.08	
TOTAL CIVIL DEFENSE					\$668.32

1006170 - MARINE SAFETY

VERIZON WIRELESS-SD	962428212-00001-11/29/22-12/28/22	01/19/2023	103175	\$152.04
AT&T CALNET 3	9391012281-11/25/22-12/24/22	01/19/2023	103148	\$70.64
AT&T CALNET 3	9391053651-11/25/22-12/24/22	01/19/2023	103148	\$266.51
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$619.09
TOTAL MARINE SAFETY				\$1,108.28

1006510 - ENGINEERING

VERIZON WIRELESS-SD	362455526-00001-12/02/22-01/01/23	01/19/2023	103175	\$51.35
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$114.21
TOTAL ENGINEERING				\$165.56

1006520 - ENVIRONMENTAL SERVICES

MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS 22/23	01/19/2023	103161	\$36.52
SANTA FE IRRIGATION DISTRICT	DEC 22-005506-014	01/12/2023	103136	\$184.54
VERIZON WIRELESS-SD	362455526-00001-12/02/22-01/01/23	01/19/2023	103175	\$51.36
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$332.23
TOTAL ENVIRONMENTAL SERVICES				\$604.65

1006530 - STREET MAINTENANCE

MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS 22/23	01/19/2023	103161	\$62.61
DIXIELINE LUMBER CO INC	GLOVES/SCREWDRIVER/ASPHALT PATCH	01/19/2023	103151	\$73.01
DIXIELINE LUMBER CO INC	CRACK FILLER	01/19/2023	103151	\$15.99
DIXIELINE LUMBER CO INC	CHAIN	01/19/2023	103151	\$46.45
SANTA FE IRRIGATION DISTRICT	DEC22-011695-000	01/12/2023	103136	\$124.37
SHURLOCK FENCE COMPANY	CHAIN LINK REPAIR	01/19/2023	103171	\$500.00
VERIZON WIRELESS-SD	362455526-00001-12/02/22-01/01/23	01/19/2023	103175	\$51.36
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$301.10
TOTAL STREET MAINTENANCE				\$1,174.89

1006540 - TRAFFIC SAFETY

VERIZON WIRELESS-SD	362455526-00001-12/02/22-01/01/23	01/19/2023	103175	\$36.68
ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARDS- 10/30/22-11/12/22	01/19/2023	9000675	\$9,982.80
ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARDS-11/13/22-11/26/22	01/19/2023	9000675	\$5,546.00
ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARDS-11/27/22-12/10/22	01/19/2023	9000675	\$10,925.62
TOTAL TRAFFIC SAFETY				\$26,491.10

1006550 - STREET CLEANING

SANTA FE IRRIGATION DISTRICT	DEC22-011695-000	01/12/2023	103136	\$73.04
SCA OF CA, LLC	DEC 22-STREET SWEEPING SERVICES	01/19/2023	103170	\$3,910.15
TOTAL STREET CLEANING				\$3,983.19

1006560 - PARK MAINTENANCE

MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS 22/23	01/19/2023	103161	\$44.34
RANCHO SANTA FE SECURITY SYS INC	TECH TROUBLESHOOT DOORS	01/19/2023	103166	\$100.00
DIXIELINE LUMBER CO INC	SWIVEL EYE LIGHT CONTROL	01/19/2023	103151	\$11.14
SANTA FE IRRIGATION DISTRICT	005506-018-12/02/22-01/02/23	01/12/2023	103136	\$254.25
SANTA FE IRRIGATION DISTRICT	005506-019-12/02/22-01/02/23	01/12/2023	103136	\$851.07
SANTA FE IRRIGATION DISTRICT	005506-000-NOV/DEC 22	01/12/2023	103136	\$120.97
SANTA FE IRRIGATION DISTRICT	005506-001-NOV/DEC 22	01/12/2023	103136	\$76.94
SANTA FE IRRIGATION DISTRICT	005506-002-NOV/DEC 22	01/12/2023	103136	\$355.90
SANTA FE IRRIGATION DISTRICT	005506-004-NOV/DEC 22	01/12/2023	103136	\$76.94
SANTA FE IRRIGATION DISTRICT	012448-001-NOV/DEC 22	01/12/2023	103136	\$85.69
SANTA FE IRRIGATION DISTRICT	005506-011-NOV/DEC 22	01/12/2023	103136	\$310.99
SANTA FE IRRIGATION DISTRICT	005506-012-NOV/DEC 22	01/12/2023	103136	\$1,159.29
SANTA FE IRRIGATION DISTRICT	005506-013-NOV/DEC 22	01/12/2023	103136	\$105.65

SANTA FE IRRIGATION DISTRICT	005979-001-NOV/DEC 22	01/12/2023	103136	\$112.01
SANTA FE IRRIGATION DISTRICT	012448-000-NOV/DEC 22	01/12/2023	103136	\$135.32
SANTA FE IRRIGATION DISTRICT	005506-005-NOV/DEC 22	01/12/2023	103136	\$203.08
SANTA FE IRRIGATION DISTRICT	005506-006-NOV/DEC 22	01/12/2023	103136	\$121.31
SANTA FE IRRIGATION DISTRICT	005506-007-NOV/DEC 22	01/12/2023	103136	\$100.66
SANTA FE IRRIGATION DISTRICT	005506-009-NOV/DEC 22	01/12/2023	103136	\$76.94
SANTA FE IRRIGATION DISTRICT	005506-010-NOV/DEC 22	01/12/2023	103136	\$190.48
VERIZON WIRELESS-SD	362455526-00001-12/02/22-01/01/23	01/19/2023	103175	\$73.37
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$62.29

TOTAL PARK MAINTENANCE**\$4,628.63****1006570 - PUBLIC FACILITIES**

DIXIELINE LUMBER CO INC	CLOSET KIT/BREAKER KIT/O-RINGS	01/19/2023	103151	\$43.34
DIXIELINE LUMBER CO INC	RATCHET TIE DOWN	01/19/2023	103151	\$28.11
DIXIELINE LUMBER CO INC	BLANK KEY	01/19/2023	103151	\$5.41
DIXIELINE LUMBER CO INC	SANDING DISKS/DRILL BIT SET	01/19/2023	103151	\$41.67
DIXIELINE LUMBER CO INC	TAPE	01/19/2023	103151	\$38.77
DIXIELINE LUMBER CO INC	LUMBER/SCREWS	01/19/2023	103151	\$236.77
DIXIELINE LUMBER CO INC	LIGHT CLIPS	01/19/2023	103151	\$3.20
DIXIELINE LUMBER CO INC	TRIM	01/19/2023	103151	\$21.54
DIXIELINE LUMBER CO INC	WIRE/TWIST WIRE CONNECTOR	01/19/2023	103151	\$29.56
DIXIELINE LUMBER CO INC	GLOVES/TAPE	01/19/2023	103151	\$53.62
DIXIELINE LUMBER CO INC	SWITCH BOX/WALL PLATE/MOUNTING BRACKET	01/19/2023	103151	\$40.34
DIXIELINE LUMBER CO INC	FRAMERS RIG/PADDED BELT/CARPETER POUCH	01/19/2023	103151	\$143.31
SANTA FE IRRIGATION DISTRICT	005506-008-NOV/DEC 22	01/12/2023	103136	\$430.75
24 HOUR ELEVATOR, INC	JAN 23- ELEVATOR PREVENTATIVE MAINT	01/19/2023	103146	\$185.22
CALIFORNIA OFFICE CLEANING, INC	DEC 22-JANITORIAL/CUSTODIAL SVC AT CITY FACILITIES	01/19/2023	103149	\$7,270.00
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$103.82

TOTAL PUBLIC FACILITIES**\$8,675.43****1007110 - GF-RECREATION**

BRIDGET AUGUSTA	REIMB-TREE LIGHTING SUPPLIES	01/12/2023	103116	\$83.97
ABLE PATROL & GUARD, INC	DEC 22 - FCCC	01/12/2023	103112	\$125.00
CALIFORNIA OFFICE CLEANING, INC	DEC 22-FCCC CLEANING	01/12/2023	103118	\$90.00
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$73.73
JULIE VAN DER AUWERA	REIMB-SANTA PARADE SUPPLIES	01/12/2023	103132	\$79.22
MICHELE JAFFEE	REIMB-TREE LIGHTING SUPPLIES	01/19/2023	103159	\$65.89

TOTAL GF-RECREATION**\$517.81****1205460 - SELF INSURANCE RETENTION**

JASON SHOOK	RIEMB-GYM 22	01/12/2023	103137	\$480.00
DANNY KING	REIMB-GYM 22	01/12/2023	103123	\$480.00
ANGELA IVEY	REIMB-GYM 22	01/12/2023	103114	\$480.00
RIMG VISKANTA	REIMB-GYM 22	01/12/2023	103141	\$348.00
TIFFANY WADE	REIMB-GYM 22	01/12/2023	103142	\$160.00
GEORGE HILLS COMPANY, INC.	DEC 22-GL CLAIMS SERVICES	01/19/2023	9000676	\$92.40
GEORGE HILLS COMPANY, INC.	DEC 22-GL CLAIMS SERVICES	01/19/2023	9000676	\$469.70
GEORGE HILLS COMPANY, INC.	DEC 22-GL CLAIMS SERVICES	01/19/2023	9000676	\$53.90
GABRIELA ZOQUIAPA	GYM REIMB-2022	01/19/2023	103153	\$219.94
KRISTIN GIST	CLAIM-2303.GIST	01/19/2023	103157	\$41.50
KYLE WONG	CLAIM-2304.WONG	01/19/2023	103158	\$12,000.00

TOTAL SELF INSURANCE RETENTION**\$14,825.44****1605360 - OPEB OBLIGATION**

MIDAMERICA	JAN 23-CTYSOLANAG5	01/12/2023	9000673	\$7,320.00
TOTAL OPEB OBLIGATION				\$7,320.00
2037510 - HIGHWAY 101 LANDSC #33				
SANTA FE IRRIGATION DISTRICT	005979-000-NOV/DEC 22	01/12/2023	103136	\$372.91
TOTAL HIGHWAY 101 LANDSC #33				\$372.91
2047520 - MID 9C SANTA FE HILLS				
SANTA FE IRRIGATION DISTRICT	005979-014-12/02/22-01/02/23	01/12/2023	103136	\$672.43
SANTA FE IRRIGATION DISTRICT	005979-015-12/02/22-01/02/23	01/12/2023	103136	\$416.65
SANTA FE IRRIGATION DISTRICT	005979-016-12/02/22-01/02/23	01/12/2023	103136	\$449.13
SANTA FE IRRIGATION DISTRICT	005979-023-12/02/22-01/02/23	01/12/2023	103136	\$554.69
SANTA FE IRRIGATION DISTRICT	005979-024-12/02/22-01/02/23	01/12/2023	103136	\$534.39
SANTA FE IRRIGATION DISTRICT	005979-025-12/02/22-01/02/23	01/12/2023	103136	\$562.81
SANTA FE IRRIGATION DISTRICT	005979-026-12/02/22-01/02/23	01/12/2023	103136	\$627.77
SANTA FE IRRIGATION DISTRICT	005979-017-12/02/22-01/02/23	01/12/2023	103136	\$61.56
SANTA FE IRRIGATION DISTRICT	005979-018-12/02/22-01/02/23	01/12/2023	103136	\$98.10
SANTA FE IRRIGATION DISTRICT	005979-019-12/02/22-01/02/23	01/12/2023	103136	\$203.66
SANTA FE IRRIGATION DISTRICT	005979-020-12/02/22-01/02/23	01/12/2023	103136	\$396.35
SANTA FE IRRIGATION DISTRICT	005979-021-12/02/22-01/02/23	01/12/2023	103136	\$615.59
SANTA FE IRRIGATION DISTRICT	005979-022-12/02/22-01/02/23	01/12/2023	103136	\$416.65
TOTAL MID 9C SANTA FE HILLS				\$5,609.78
2087580 - COASTAL RAIL TRAIL MAINT				
SANTA FE IRRIGATION DISTRICT	005506-020-12/02/22-01/02/23	01/12/2023	103136	\$2,847.26
SANTA FE IRRIGATION DISTRICT	005506-003-NOV/DEC 22	01/12/2023	103136	\$121.31
TOTAL COASTAL RAIL TRAIL MAINT				\$2,968.57
2117600 - STREET LIGHTING DISTRICT				
VERIZON WIRELESS-SD	362455526-00001-12/02/22-01/01/23	01/19/2023	103175	\$14.67
TOTAL STREET LIGHTING DISTRICT				\$14.67
2135550 - DEVELOPER PASS-THRU- PLANNING				
HARRIS & ASSOC. INC.	11/27/22-12/31/22-THIRD PARTY BIOLOGY REVIEW	01/19/2023	103154	\$2,254.94
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-1718.23/431 MARVIEW	01/12/2023	9000674	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-DRP22-024/654 GLENMONT	01/12/2023	9000674	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-DRP22-025/504 S NARDO	01/12/2023	9000674	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-1719.03/640 VIA DE LA VALLE	01/12/2023	9000674	\$650.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-DRP20-004/840 AVOCADO	01/12/2023	9000674	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-1719.12/601 N CEDROS	01/12/2023	9000674	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-DRP20-015/418 S GRANADOS	01/12/2023	9000674	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-DRP22-026/959 HIGHLAND	01/12/2023	9000674	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-1718.23/431 MARVIEW	01/12/2023	9000674	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	NOV & DEC 22-DRP22-020/508 S NARDO	01/12/2023	9000674	\$350.00
ALTUM GROUP	DEC 22-THRD PARTY BIOLOGY REVIEW / ESHA REVIEW	01/12/2023	103113	\$2,821.50
CTE, INC	SEP 22-CUP20-004 LAS BRISAS AT 135 S SIERRA	01/12/2023	103122	\$260.00
CTE, INC	DEC 22-CUP20-004 LAS BRISAS AT 135 S SIERRA	01/12/2023	103122	\$390.00
TOTAL DEVELOPER PASS-THRU- PLANNING				\$10,426.44
2196110 - COPS PROGRAM				
SAN DIEGO COUNTY SHERIFF'S DEPT.	OCT 22-Sheriff Law Enforcement	01/12/2023	103135	\$8,092.95
SAN DIEGO COUNTY SHERIFF'S DEPT.	NOV 22-Sheriff Law Enforcement	01/12/2023	103135	\$8,092.95
TOTAL COPS PROGRAM				\$16,185.90
2706120 - PUBLIC SAFETY- FIRE				
ENTERPRISE RENT A CAR	STRIKE TEAM-10/05/22-10/28/22 -MOSQUITO FIRE	01/12/2023	103127	\$1,272.04
ENTERPRISE RENT A CAR	STRIKE TEAM-10/15/22-10/30/22- MOSQUITO FIRE	01/12/2023	103127	\$666.14

VERIZON WIRELESS-SD	962428212-00001-11/29/22-12/28/22	01/19/2023	103175	\$114.03
TOTAL PUBLIC SAFETY- FIRE				\$2,052.21
4506190 - SAND REPLNSHMNT/RETENTION				
COASTAL FRONTIERS INC	DEC 22-PROF SVC SHORLINE MONITORING	01/12/2023	103120	\$3,415.00
WARWICK GROUP CONSULTANTS, LLC	DEC 22-FEDERAL PUBLIC AFFAIRS CONSULTANT SERVICES	01/12/2023	103143	\$5,833.00
TOTAL SAND REPLNSHMNT/RETENTION				\$9,248.00
4596510 - MISC.CAPITALPROJECTS-ENG				
NISSHO OF CALIFORNIA	9530 CITY-WIDE TREE PLANTING	01/19/2023	103162	\$291.49
SUNBELT RENTALS, INC.	SCISSORLIFT-FIRESTATION	01/19/2023	103173	\$442.19
TOTAL MISC.CAPITALPROJECTS-ENG				\$733.68
5097700 - SANITATION				
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS 22/23	01/19/2023	103161	\$26.09
AFFORDABLE PIPELINE SERVICES INC	C-SEWER CLEANING-32,956	01/19/2023	103147	\$20,762.28
SANTA FE IRRIGATION DISTRICT	DEC 22-005506-014	01/12/2023	103136	\$553.62
VERIZON WIRELESS-SD	362455526-00001-12/02/22-01/01/23	01/19/2023	103175	\$14.67
WEX FLEET UNIVERSAL	12/08/22-01/07/23-AUTO FUEL	01/12/2023	103145	\$124.59
TOTAL SANITATION				\$21,481.25
6527820 - SUCCESSOR AGENCY				
COLANTUONO, HIGHSMITH, & WHATLEY PC	NOV 22-AFFORDABLE HOUSING COALITION	01/12/2023	103121	\$52.50
TOTAL SUCCESSOR AGENCY				\$52.50
REPORT TOTAL:				\$1,185,327.04



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: February 8, 2023
ORIGINATING DEPT: Finance
SUBJECT: Report on Changes Made to the General Fund Adopted Budget for Fiscal Year 2022-23

BACKGROUND:

Staff provides a report at each Council meeting that lists changes made to the current Fiscal Year (FY) General Fund Adopted Budget. The information provided in this Staff Report lists the changes made through January 25, 2023.

DISCUSSION:

The following table reports the revenue, expenditures, and transfers for 1) the Adopted General Fund Budget approved by Council on June 23, 2021 (Resolution 2021-092) and 2) any resolutions passed by Council that amended the Adopted General Fund Budget.

GENERAL FUND - ADOPTED BUDGET PLUS CHANGES As of January 25, 2023
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General Fund Operations

Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
06/23/2021	Reso 2021-092	Adopted Budget	22,148,385	(20,867,260)	(482,500)	\$ 798,625
07/14/2021	Reso 2021-097	MS MOU		(11,570)		787,055
04/13/2022	Reso 2022-034	Keyser Marston		(15,000)		772,055
06/08/2022	Reso 2022-041	On-Call Repair Svcs		(30,000)		742,055
06/08/2022	Reso 2022-065	Janitorial		(20,000)		722,055
06/22/2022	Reso 2022-082	FY23 Budget Update	1,965,100	(615,680)	(1,423,000)	648,475
08/24/2022	Reso 2022-106	Lew Edwards Group		(36,000)		612,475
09/14/2022	Reso 2022-102	SBFA MOU		(182,000)		430,475

General Fund Unreserved Balance

Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net
12/09/2022	Reso 2022-123	FY22 - Surplus PARS Contribution		(720,000)		(720,000)
12/09/2022	Reso 2022-123	FY22 - Surplus Pavement Mgmt Prgm		(150,000)		(870,000)
12/14/2022	Reso 2022-138	Pacific Ave Utility Underground - Pase 2		(42,000)		(912,000)
01/25/2023	Reso 2023-007	CIP - Roof Replacement FCCC and MS Center		(120,000)		(1,032,000)
01/25/2023	Reso 2023-014	Emanuel Jones and Associates		(150)		(1,032,150)
01/25/2023	Reso 2023-015	License Plate Recognition Cameras		(46,064)		(1,078,214)

COUNCIL ACTION:

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

FISCAL IMPACT:

N/A

WORK PLAN:

N/A

OPTIONS:

- Receive the report.
- Do not accept the report

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive the report listing changes made to the FY 2022-2023 General Fund Adopted Budget.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: February 8, 2023
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Resolution 2023-020
Awarding a Construction Contract for the Fletcher Cove
Tot Lot Construction Project**

DISCUSSION:

Construction bids for the Fletcher Cove Tot Lot Construction Project are due to be submitted no later than 2:00 pm on Thursday February 2, 2023. Once bids have been opened and analyzed, a complete Staff Report and Resolution will be provided through the Blue Folder Staff Report change process prior to the City Council meeting.

CITY COUNCIL ACTION:

AGENDA ITEM # A.4.



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: February 8, 2023
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Potential Residential View Impacts at the Marine Safety Center**

BACKGROUND:

The Marine Safety Center (MSC) at Fletcher Cove was constructed in or around the 1940s and requires constant repairs and maintenance to meet the needs of the Marine Safety Department. In May 2017, a Needs Assessment and Feasibility Study (Study) for the MSC was presented to the Council. The Study determined the best course of action was to replace the existing MSC facility.

In October 2018, the City Council authorized the City Manager to enter into a Professional Services Agreement (PSA) with domusstudio architecture (domus). The PSA provides for the preparation of preliminary design plans and application packages for discretionary permit processing for the MSC Improvement Project. In November 2019, three design options were presented to the City Council and a preferred design alternative was chosen. Refinement of the preferred alternative has taken place and an update was last presented to the City Council in October 2020.

In order to assess the potential view impacts of the proposed MSC design from nearby residences, story poles of the selected design alternative were installed. Following installation of the story poles, site visits were conducted by Staff and photos were taken from residences whose residents had submitted comments to the City regarding potential view impacts from the proposed MSC.

This item is before the City Council to provide an update focusing on the potential residential view impacts at the proposed MSC and to receive comments/direction.

CITY COUNCIL ACTION:

DISCUSSION:

Story poles were installed in late April 2022 to delineate the three-dimensional building envelope and footprint of the selected design alternative for the Marine Safety Center. Although this effort was not an official View Assessment process, it was done as an extra effort to demonstrate any potential view impacts for the surrounding residential properties, as well as to the community at large. Courtesy Notifications were sent to residential properties within a 300-foot radius of the proposed MSC building in order to obtain public feedback on the proposed building. The City received comments from nine separate properties, with all but one of which are located in the Las Brisas Condominium complex, which is immediately south of Fletcher Cove Park. The one property not located in the Las Brisas Condominium complex is located at the corner of the Plaza Street/Pacific Avenue/North Sierra Avenue intersection.

City Staff visited all nine residences from which comments were received to take pictures of the potential view impacts from various different vantage points. Attachment 1 includes photos showing the story poles (with flags highlighted) at five of the eight locations along with photo simulations of the proposed MSC. These five locations were chosen because they were representative of the potential view impacts at all of the locations. At the Council meeting, Staff will present photographs of the existing conditions with the story poles as well as photo simulations of the preferred alternative superimposed on the existing conditions.

Additionally, Staff has notified and provided the basic project information to California Coastal Commission (CCC) staff, in an effort to obtain initial feedback. While we received confirmation from CCC staff that they have visited the site and viewed the story poles, Staff has not received any formal feedback or comments from CCC staff as of the date of publication of this Staff Report.

CEQA COMPLIANCE STATEMENT:

The final environmental analysis was completed during the final design phase of the project.

FISCAL IMPACT:

The existing PSA with domus will end with the 30% design plans for the project. Once the preliminary engineering/design is completed and the discretionary permits are obtained, Staff is estimating that it would cost an additional \$450,000 to complete environmental studies, final design plans and specifications. All of these items are required before the project could be advertised for construction bids. The final design cost is a rough estimate calculated by Staff in order to give an idea of the funding needed to complete the design of a new MSC. These costs would be subject to negotiations with the selected consultant once the Project reaches that phase. The \$450,000 for final design is included in the Fiscal Year 2022/23 Capital Improvement Program section of the FY 2021/22 – 2022/23

Adopted Budget and is available in Fund 450 (TOT/Sand replenishment) for this purpose. Construction funding for the project is not identified at this time.

WORK PLAN:

The project is consistent with Item B.1 of the Community Character Priorities section of the FY 2022/23 Work Plan.

OPTIONS:

- Receive report.
- Provide direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive this report and provide input and direction on how to address the potential residential view impacts at the Marine Safety Center.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.

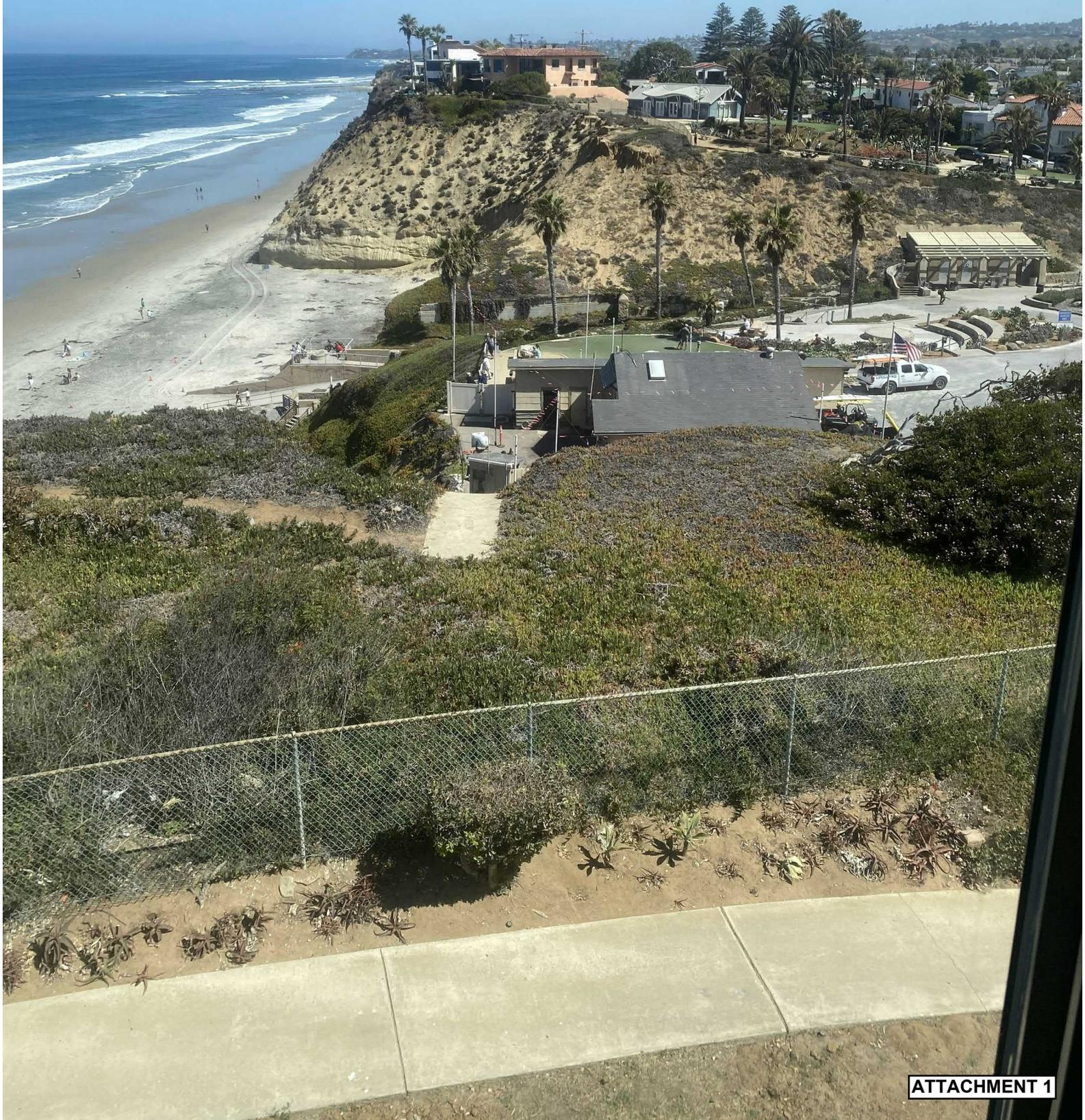


Gregory Wade, City Manager

Attachments:

1. Photo simulations of residential views

Unit 36 view
existing with story poles



Unit 36 view
traced story pole string lines



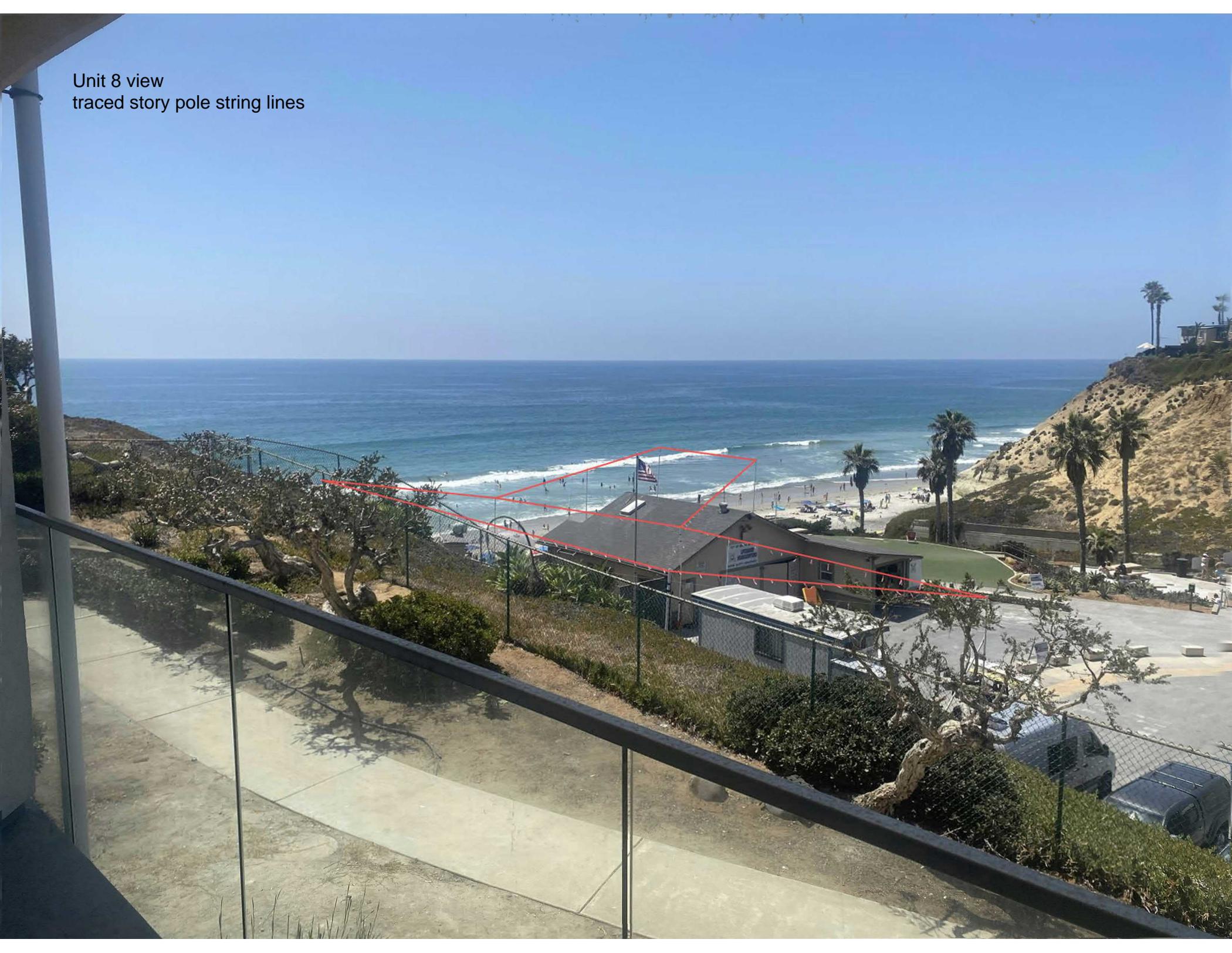
Unit 36 view
proposed Marine Safety Center



Unit 8 view
existing with story poles



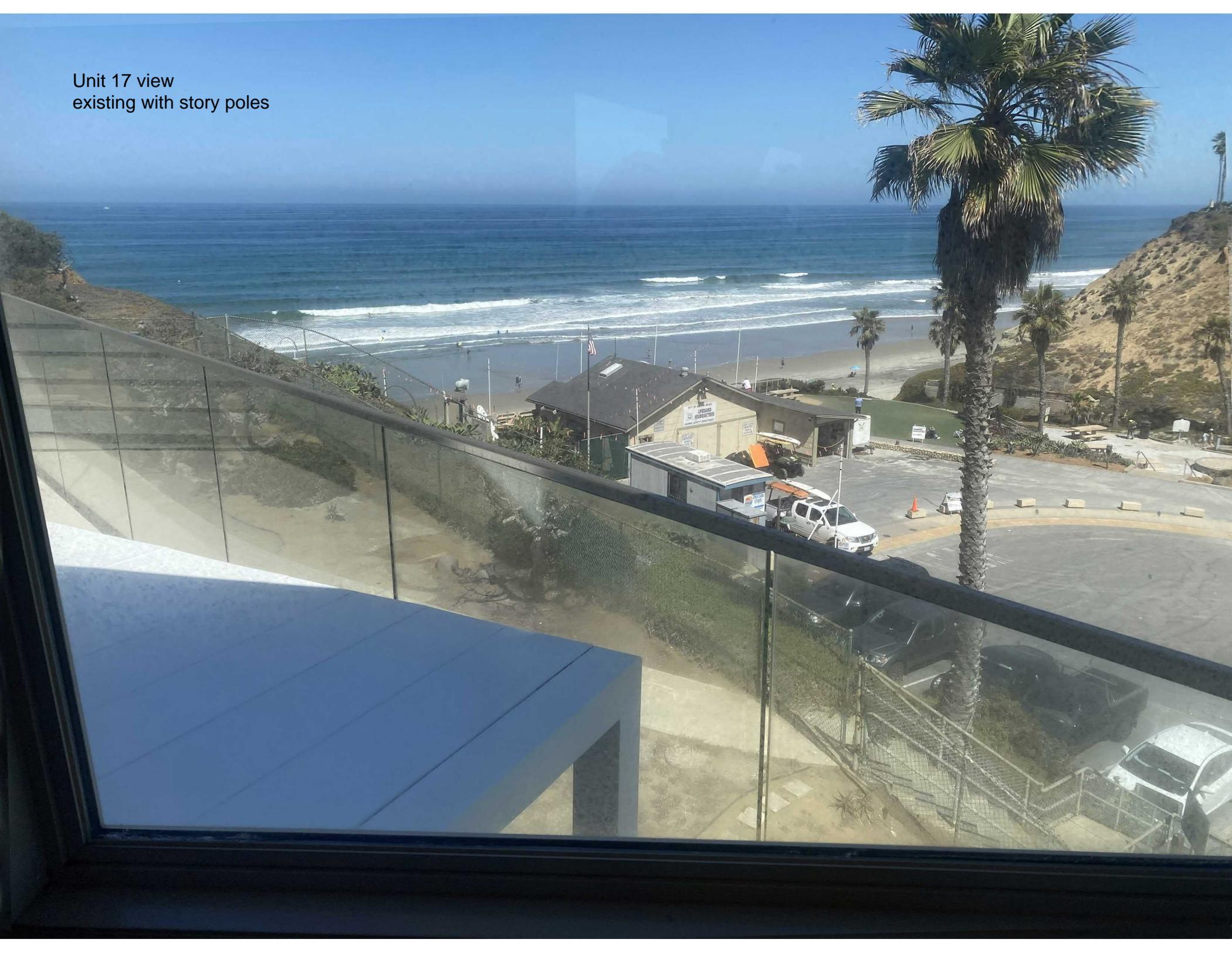
Unit 8 view
traced story pole string lines



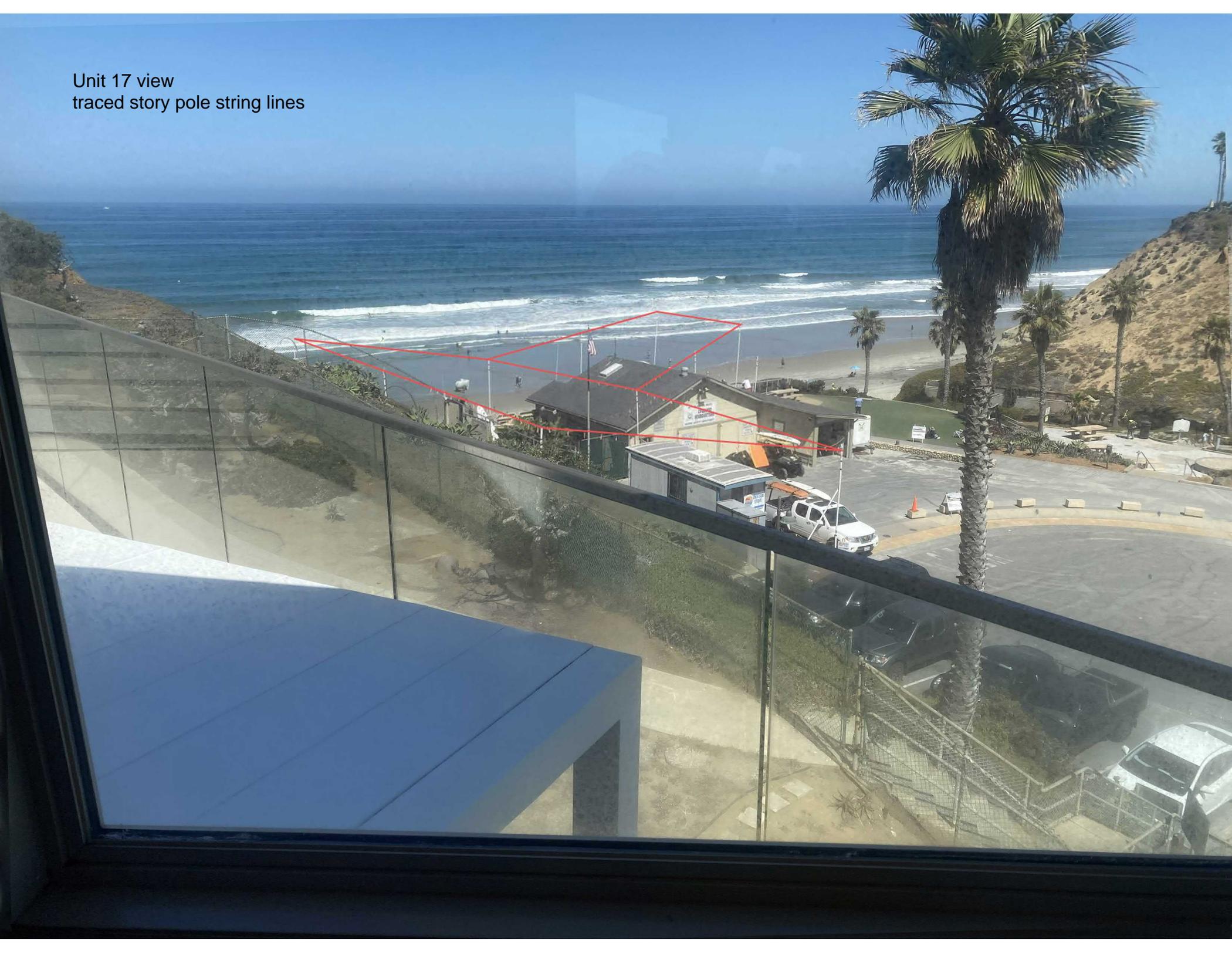
Unit 8 view
proposed Marine Safety Center



Unit 17 view
existing with story poles



Unit 17 view
traced story pole string lines



Unit 17 view
proposed Marine Safety Center



Unit 5 view
existing with story poles



Unit 5 view
traced story pole string lines



Unit 5 view
proposed Marine Safety Center



100 Pacific Avenue view
existing with story poles



100 Pacific Avenue view
traced story pole string lines



100 Pacific Avenue view
proposed Marine Safety Center





STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: February 8, 2023
ORIGINATING DEPT: City Manager's Department
SUBJECT: **City Council Consideration of Resolution 2023-021
Approving the Public Art Donation: *Rio***

BACKGROUND:

On November 10, 2021, sculptor Richard Harmetz loaned his art piece, *Rio*, to the City of Solana Beach (City) as part of the City's Temporary Public Art Program. The realistic bronze sculpture portrays a woman happily walking on the beach. The Public Arts Commission (PAC) chose to install *Rio* at the Tide Park Beach Access Temporary Art location, located at the corner of Pacific Avenue and Solana Vista Drive, and was on loan to the City for one year.

Since the arrival of *Rio*, the community response has been overwhelmingly positive and resulted in Mr. Harmertz offering to donate his art piece to the City for its permanent art collection. Staff engaged the Council Public Arts Standing Committee (Mayor Heebner & Councilmember Edson) regarding this donation, and they expressed support for the piece and supported the matter being formally presented to and considered by the full Council. Staff also met with the PAC on September 28, 2022 for their consideration and recommendation of the proposed donation of the *Rio* sculpture.

This item is before Council to consider approving Resolution 2023-021 (Attachment 1) authorizing the public art donation and permanent installation of *Rio* at its current location for the City's permanent public art collection pursuant to the Solana Beach Master Art Policy (MAP).

DISCUSSION:

Rio has several notable features that make it a popular art piece and a potential quality addition to the City's permanent art collection. The artist, Richard Harmetz, has produced impressive public sculptures for over 20 years and has a built reputation in the art world. His sculptures lend a presence to various hospitals, hotels, and homes throughout the

CITY COUNCIL ACTION:

United States. Rio is a part of his bronze series, another piece of which can currently be viewed at the San Diego Sharp Hospital titled *Healing Love*, a breast cancer tribute.

There is an established and successful precedent to this process as the City has previously acquired art pieces that were part of the Temporary Art Program due to overwhelming community support. In February 2013, the *Yoga Tree*, by Brennan Hubbell, was selected to be a part of the City's Temporary Public Art Program and was installed at the corner of Highland Drive and Sun Valley Road. On November 13, 2013, the City Council approved acquiring the *Yoga Tree* to be part of the City's Permanent Art Collection. In May 2018, *Fleur de Lumiere*, by Deanne Sabeck, was selected as be a part of the City's Temporary Public Art Program and was installed at the El Viento Pocket Park. On October 13, 2020, the City Council approved acquiring the *Fleur de Lumiere* to be part of the City's Permanent Art Collection. In April 2013, the *Pinion*, by Jon Koehler was selected to be a part of the City's Temporary Public Art Program and was installed at the corner of North Cedros Avenue and East Cliff Street. On October 13, 2021, the City Council approved acquiring the *Pinion* to be part of the City's Permanent Art Collection.

The community's response to the *Yoga Tree*, *Fleur de Lumiere*, and *Pinion* were overwhelmingly positive, and with Council approval, the City acquired these pieces with the intention to expand the City's Permanent Art Collection and further enhance the City's identity as an artistic community.

Public art is an effective way to promote neighborhood revitalization. The presence of public artwork stimulates pedestrian activity and community interest and even enhances adjacent property values. At six feet tall and 500 pounds, *Rio* was set to be sold for \$125,000. Since the community's response to *Rio* has been so positive, Mr. Harmetz has generously offered to donate the piece to the City's Permanent Art Collection and requested that the piece stays at its current location at Tide Park Beach Access. *Rio* would be a strong addition to the City's public art collection at no fiscal impact to the City's Public Art Account Reserve. More significantly, the community has embraced this bronze sculpture as a positive addition to the neighborhood and beach accessway since its placement.

Pursuant to the MAP's section D. Donated & Long Term Gifts, "the acceptance of such donations must be deliberate and maintain high aesthetic standards as outlined in this Master Art Policy." When reviewing Richard Harmetz's donation proposal, the PAC considered the following criteria before making their recommendation:

- Aesthetics of the Art
- Maintenance & Financial Responsibilities
- Legal & Liability Considerations
- Appropriateness of the Art for the Selected Site

At the PAC meeting on September 28, 2022, Commissioners collectively agreed that *Rio* meets the high aesthetic standards outlined in the MAP and unanimously voted to

recommend accepting the donation of *Rio* to the City Council as part of the City's permanent collection. PAC Commissioners also unanimously recommended that *Rio* should remain permanently at the Tide Park Beach Access. The PAC believes that the Tide Park Beach Access is perfectly suited for the sculpture, and the piece itself beautifies the entrance to the beach's access way and the adjacent neighborhood.

The City's Temporary Public Art Program currently has five (5) active art sites located at Solana Beach Towne Center, Lomas Santa Fe Median (adjacent to Skyline Elementary), Seascape Sur Beach Access, Tide Park Beach Access, and the newest location on Las Banderas Drive at San Andres Drive. A map of the current locations is provided in Attachment 3.

CEQA COMPLIANCE STATEMENT:

This is not a "project" as defined by the California Environmental Quality Act (CEQA) and is exempt pursuant to Section 15061(b)(3) of the State CEQA Guidelines (14 CCR 15061(b)(3)) because there is no possibility that the activity in question may have a significant effect on the environment.

FISCAL IMPACT:

Pursuant to governmental accounting standard 72, paragraph 79, the donation will be recorded as a capital art asset at the fair acquisition value of \$125,000. Funding is available in the self-insurance fund for the annual cost to insure this asset which currently is \$53 per year. Annual maintenance cost is de minimis.

WORK PLAN:

N/A

OPTIONS:

- Approve Staff's recommendation to accept the donation of *Rio* and place it permanently at its current location.
- Approve Staff's recommendations with alternatives/modifications.
- Deny Staff's recommendation and provide direction/feedback.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-021:

1. Approving the donation of *Rio* as a permanent art piece in the City's art collection.

2. Authorizing the City Manager to execute an agreement with the donor, in a form approved by the City Attorney, to facilitate the donation of the *Rio* sculpture.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-021
2. Photo of *Rio*
3. Temporary Public Art Site Map

RESOLUTION 2023-021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING THE DONATION AND LOCATION OF THE RIO SCULPTURE FOR THE CITY'S PERMANENT PUBLIC ART COLLECTION PURSUANT TO THE SOLANA BEACH MASTER ART POLICY (MAP)

WHEREAS, in October 2021, the City's Public Arts Commission (PAC) selected Richard Harmetz to display his sculpture, *Rio*, as part of the City's Temporary Public Arts Program; and

WHEREAS, on November 10, 2021, *Rio* was installed at the Tide Park Beach Access, located at the corner of Pacific Avenue and Solana Vista Drive, and was on loan to the City for 1 year; and

WHEREAS, the public response has been overwhelmingly positive and requests have been made to the City to consider buying the piece and making it part of the City's permanent collection; and

WHEREAS, the artist has generously offered to donate the sculpture at no cost to the City due to the positive response of the community and requested that it remain at its current location; and

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council approves the donation of *Rio* as a permanent art piece in the City's art collection.
3. That the City Council authorizes the City Manager to execute an agreement with the donor, in a form approved by the City Attorney, to facilitate the donation of the *Rio* sculpture.

PASSED AND ADOPTED this 8th day of February 2023, at a regular meeting of the City Council of the City of Solana Beach, California, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

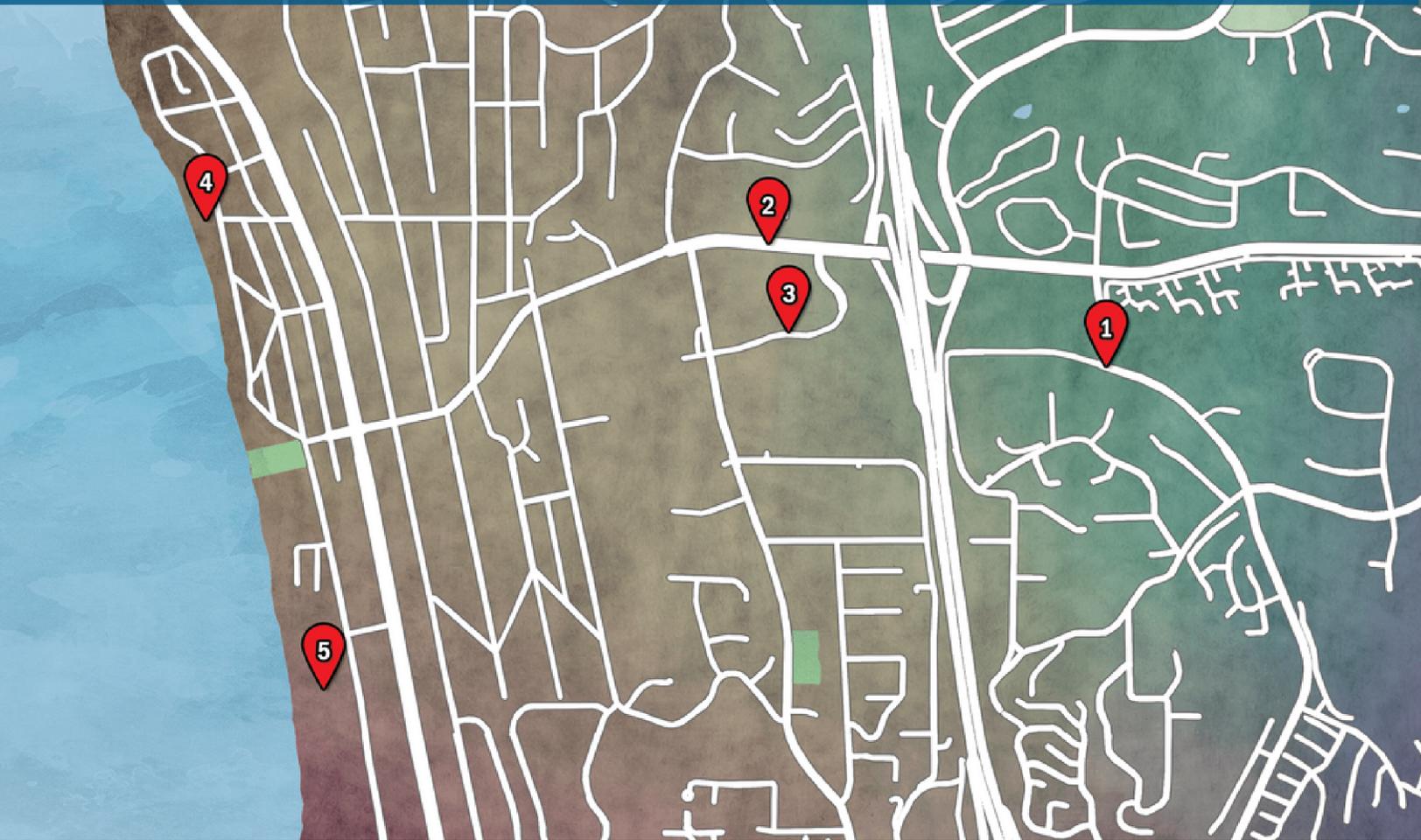
ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



Temporary Public Arts Map



1

Las Banderas Drive

This temporary art site is the newest location and is located at the south side of the 3-way stop sign on San Andres Drive and Las Banderas Drive.

2

Lomas Santa Fe Median

This temporary art site is located within the median center divide on Lomas Santa Fe Drive, between Skyline Elementary School and Chase Bank.

3

Solana Beach Towne Center

This temporary art site is located within the Solana Beach Town Center on San Rodolfo Drive at the southwest corner of the 4-way stop sign.

4

Tide Park Beach Access

This temporary art site is located within the entrance of the Tide Park Beach public access way, at 302 Solana Vista Drive.

5

Seascape Sur Beach Access

This temporary art site is located halfway down the entrance of the Seascape Sur Beach public access way, at 501 South Sierra Avenue.