



**CITY OF SOLANA BEACH**  
**SOLANA BEACH CITY COUNCIL**  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING  
AUTHORITY, HOUSING AUTHORITY

## **ACTION AGENDA**

**The Action Agenda of the City Council Meeting is a document provided immediately following the Council Meeting in order for staff and the public to be aware of the business transacted and actions taken by Council. This is a preliminary draft and not a public record. The meeting's legal record is the Minutes approved by the City Council.**

### **Joint REGULAR Meeting**

**Wednesday, August 26, 2020 \* 4:00 p.m.**

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California  
This meeting will be conducted in accordance with Governor Newsom's Executive Order N-29-20 related to the COVID-19 virus.

#### **PUBLIC MEETING VIEWING**

❖ **Live Broadcast on Local Government Channel, Live web-streaming, and Archived videos online.**

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live on Cox Communications-Channel 19, Spectrum(Time Warner)-Channel 24, and AT&T Universe Channel 99. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

❖ **Zoom Virtual Webinar (registration required).** Register early and Join the meeting at least 15 minutes prior to the start time. To register to view/listen to the meeting, go to this public participant link [https://us02web.zoom.us/webinar/register/WN\\_J84kZTaQRoCmUkOjLeS0GA](https://us02web.zoom.us/webinar/register/WN_J84kZTaQRoCmUkOjLeS0GA) for this meeting, follow the prompts to enter your name and email address. \* To receive a confirmation email allowing you to enter the meeting and the link to join, you will need to enter a valid email address. Choose Gallery View to see the presentations, when applicable.

#### **MEETING LOCATION WILL NOT BE OPEN TO THE PUBLIC.**

Due to the Executive Order to stay home, in person participation at City Council meetings will not be allowed at this time. In accordance with the Executive Order to stay home, there will be no members of the public in attendance at Council Meetings. Alternatives to in-person attendance for viewing and participating in City Council meetings are being provided under Public Participation.

#### **AGENDA MATERIALS**

A full City Council agenda packet including relative supporting documentation is posted online [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org) Closed Session Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings.

#### **PUBLIC PARTICIPATION**

❖ Written correspondence regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at [EMAILGRP-CityClerksOfc@cosb.org](mailto:EMAILGRP-CityClerksOfc@cosb.org) with the Subject line including the meeting date Aug 26, 2020. Please include the Agenda Item# and topic in your email. \* Correspondence received after the official posting of the agenda, but before 12:00 p.m. on meeting day, will be distributed to Council and made available to the public online along with the agenda posting. Written submittals will be added to the record and not read out loud. \* All submittals received before the start of the meeting will be made part of the record. The designated location for viewing public documents is the City's website [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org)

❖ Zoom Webinar Public Comment Participation:

If you wish to provide a live verbal comment during the meeting, register for the Zoom Virtual (City Council Meeting) Webinar (registration required), register for the Zoom webinar as noted at the top, under Public Meeting/Zoom Webinar, and join the meeting using the "Join Webinar" link provided in your confirmation email.

1) EMAIL a Speaker Request by 12:00 p.m. (noon) on meeting day to [EMAILGRP-CityClerksOfc@cosb.org](mailto:EMAILGRP-CityClerksOfc@cosb.org)

- Subject line should include Request to Speak
- Content should include the Item/Topic you would like to speak on.

AND

2) REGISTER as a speaker on meeting day by 12:00 p.m. (noon) by going to:

[https://us02web.zoom.us/webinar/register/WN\\_J84kZTaQRoCmUkOjLeS0GA](https://us02web.zoom.us/webinar/register/WN_J84kZTaQRoCmUkOjLeS0GA)

and follow the required prompts to receive a confirmation email with your log in link.

- Join the meeting 30 minutes before the meeting begins by clicking on the link provided in your confirmation email.

- Speaking participants may use the computer's microphone and speakers to listen and communicate or they may also call into the meeting by dialing into the meeting with a telephone (this information will be provided in your email confirmation). If you call in as well for better audio, mute your computer's speakers to eliminate feedback.
- Participants will be called upon from those who have submitted the Speaker Request, registered, and logged on as described above. You will be called on by name and unmuted by the meeting organizer and may provide comments for the allotted time. Allotted speaker times are listed under each [Agenda](#) section.
- Participants can use a computer microphone and speakers to listen and communicate or dial into the meeting with a telephone (if you log in and call in, mute one of the devices to eliminate feedback).
- Do not self-mute since you will be muted when you enter the meeting and organizers will unmute you to provide comments. All oral comments received prior to the close of the meeting will be made part of the meeting record.

**SPECIAL ASSISTANCE NEEDED - AMERICAN DISABILITIES ACT TITLE 2**

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office (858) 720-2400 [EMAILGRP-CityClerksOfc@cosb.org](mailto:EMAILGRP-CityClerksOfc@cosb.org) at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations offline/muted.

<b>CITY COUNCILMEMBERS</b>	
Jewel Edson, <b>Mayor</b>	
Judy Hegenauer, <b>Deputy Mayor</b>	Kristi Becker, <b>Councilmember</b>
Kelly Harless, <b>Councilmember</b>	David A. Zito, <b>Councilmember</b>

**Gregory Wade**  
City Manager

**Johanna Canlas**  
City Attorney

**Angela Ivey**  
City Clerk

**SPEAKERS:**

See Public Participation on the first page of the Agenda for publication participation options.

**READING OF ORDINANCES AND RESOLUTIONS:**

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

**CALL TO ORDER AND ROLL CALL:**

**CLOSED SESSION REPORT:**

**FLAG SALUTE:**

**APPROVAL OF AGENDA:**

**COUNCIL ACTION: Approved 5/0**

**ORAL COMMUNICATIONS:**

**Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.**

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by having submitted written comments for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment

items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

### **COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

*An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.*

#### **A. CONSENT CALENDAR: (Action Items) (A.1. - A.10.)**

**Note to Public:** Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

#### **A.1. Minutes of the City Council.**

Recommendation: That the City Council

1. Approve the Minutes of the following City Council meetings: January 22, 2020, March 10, 2020, April 1, 2020, April 8, 2020, April 16, 2020, April 22, 2020, and May 6, 2020.

Approved Minutes [http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B\\_BASIC](http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B_BASIC)

**COUNCIL ACTION: Approved 5/0**

#### **A.2. Register of Demands. (File 0300-30)**

Recommendation: That the City Council

1. Ratify the list of demands for June 20, 2020 – August 7, 2020.

[Item A.2. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

#### **A.3. General Fund Adopted Budget for Fiscal Year 2020-2021 Changes. (File 0330-30)**

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2020-2021 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

#### **A.4. Glenmont Underground Utility District**

This item was pulled from this agenda.

**A.5. Shore Protection Project Pre-Construction Engineering and Design (PED) and Design Agreement – United States Army Corps of Engineers (USACE).**  
(File 0740-80)

Recommendation: That the City Council

1. Adopt **Resolution 2020-120:**

- a. Authorizing the City Manager to act as the representative of the City of Solana Beach, in consultation with the City Attorney, to execute the Design Agreement with the USACE San Diego County Project (formerly known as the Encinitas-Solana Beach Coastal Storm Damage Reduction Project).
- b. Authorizing the City Manager to act as the representative of the City of Solana Beach, in consultation with the City Attorney, to sign and execute any and all related documents and certifications as may be needed during the PED phase of the Project, provided those do not involve increases to the approved Design Agreement (DA) budget.
- c. Authorizing the City Manager to act as the representative of the City of Solana Beach, in consultation with the City Attorney; to pay all invoices received by the USACE either through direct cash contributions or work in kind contributions and to seek reimbursement from State Parks through the grant agreement with DBW.
- d. Approving an appropriation of \$450,000 to the State Grant revenue account and Sand Replenishment/ACOE Study Project for FY 2021, both in the Department of Boating and Waterways Special revenue fund.
- e. Authorizing the City Treasurer to amend FY 2020/21 Adopted Budget accordingly.

[Item A.5. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

**A.6 Video Broadcast Services of Public Meetings.** (File 0190-70)

Recommendation: That the City Council

1. Adopt **Resolution 2020-119:**

- a. Awarding Bob Hoffman Video and Photography an increased amount not to exceed \$24,402 for FY 2019/20.
- b. Authorizing the City Manager to amend the FY 2019/20 agreement and the agreement extension FY 2020/21 with Bob Hoffman Video and Photography.

[Item A.6. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

**A.7. State Homeland Security Program Grant 2019 for 800 MHz Radios.** (File 0240-60)

Recommend that the City Council:

1. Adopt **Resolution 2020-118**:
  - a. Accepting \$12,324 in federal funds from a 2019 State Homeland Security Program (SHSP) grant awarded to the City of Solana Beach for the purchase of 800 MHz radios.
  - b. Authorizing the City Manager to execute the sign and submit the required California Governor's Office of Emergency Services Fiscal Year FY19 Grant Program Standard Assurances.
  - c. Approving an appropriation of \$12,324 to the Federal Grant revenue account and the Minor Equipment expenditure account for the Fire Department both in the Public Safety Special Revenue fund.
  - d. Authorizing the City Treasurer to amend the FY 2020/21 Adopted Budget accordingly.

[Item A.7. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

**A.8. Reinstating the 6:00 PM Start Time for Regular City Council Meetings.** (File 0410-05)

Recommendation: That the City Council

1. Adopt **Resolution 2020-123** Reinstating 6:00 P.M. Start Time for Regular City Council Meetings.

[Item A.8. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

**A.9. Ratification of Emergency Order Relaxing Outdoor Use Regulations for Gym & Fitness Centers, Personal Care Services, Salons and Barber Shops through a Temporary Use Permit.** (File 0240-00, 800-20)

The Staff recommends that the City Council:

1. Consider ratifying the Emergency Order made by the City Manager, acting as the Director of Emergency Services, and issued on July 29, 2020.

[Item A. 9. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

**A.10. Solana Energy Alliance (SEA) – 2019 Power Content Label and Attestation.** (File 1010-45)

The Staff recommends that the City Council:

1. Attest to the accuracy of information provided in Solana Energy Alliance's 2019 Power Content Labels.

[Item A.10. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

## **B. PUBLIC HEARINGS: (B.1. – B.2.)**

**Note to Public:** Refer to [Public Participation](#) for information on how to submit public comment.

This portion of the agenda provides citizens an opportunity to express their views on a specific issue, as required by law after proper noticing, by submitting written comments for the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record.

An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. All other speakers have three minutes each.

### **B.1. Public Hearing: 201 Ocean Street, Applicant: Carome, Case 17-28-02.** (File 0600-40)

The proposed project meets the minimum objective requirements under the SBMC, could be found to be consistent with the General Plan and could be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP and administratively issue a SDP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the public hearing, Report Council disclosures, Receive public testimony, Close the public hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Sections 15303 of the State CEQA Guidelines.
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2020-077** conditionally approving conditionally approving a DRP and SDP to remodel the existing residence and construct a new two-story addition, including a roof top deck and a walk out deck off the east side of the proposed addition. In addition, the Applicant is proposing to convert an existing detached accessory structure to an accessory dwelling unit (ADU) at 201 Ocean Street, Solana Beach.

[Item B.1. Report \(click here\)](#)

**COUNCIL ACTION: Approved 4/1** (Noes: Zito) and restricting a roof deck on top of the second story.

### **B.2. Public Hearing: 325 S. Sierra, Applicant: Seascape Shores Condominiums HOA, Case TE20-001.** (File 0600-40)

Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the public hearing, Report Council disclosures, Receive public testimony, Close the public hearing.
2. If the Council can make the required findings, adopt **Resolution 2020-121**, approving the request for a Time Extension for approvals and entitlements in Case No. 17-17-39 and setting the expiration date on May 23, 2021.

[Item B.2. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

## **C. STAFF REPORTS: (C.1. – C.4.)**

**Note to Public:** Refer to [Public Participation](#) for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

### **C.1. Small Business Grant Program Update.** (File 0330-25)

Recommendation: That the City Council:

1. Receive the report on the grant recipients and provide additional direction to Staff on the Small Business Financial Assistance Grant Program.as necessary.

[Item C.1. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0**

### **C.2. Declaring Climate Emergency and Need for Accelerated Action to Address the Climate Crisis** (File 0220-10)

Recommendation: That the City Council

1. Adopt **Resolution 2020-124** declaring a climate emergency and the need for accelerated action to address the climate crisis.

[Item C.2. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0** with modifications of eliminating numbers 11 and 15, and adding language “as resources allow” to numbers 13 and 14.

### **C.3. State Coronavirus Aid, Relief and Economic Security (CARES) Act, Coronavirus Relief Fund (CRF).** (File 0240-70)

Recommendation: That the City Council

1. Provide direction to Staff on the use of the \$209,366.00 county and state allocations of CARES Act CRF funds, including its use for eligible reimbursement to the General Fund.

[Item C.3. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0** allocating \$145,000 to the general fund for COVID reimbursement and Staff to return with recommendations for the remaining funds for COVID-related relief programs.

#### **C.4. Citizen Commission Vacancies: Parks & Recreation Commission Appointment and Climate Action Commission Extension (File 0120-06)**

Recommendation: That the City Council

1. Consider the application(s) submitted and make an appointment to the vacancy on the Parks and Recreation Commission with a term until January 2021.

[Item C.4. Report \(click here\)](#)

**COUNCIL ACTION: Approved 5/0 to appoint Danielle King.**

#### **WORK PLAN COMMENTS:**

*Adopted June 12, 2019*

#### **COMPENSATION & REIMBURSEMENT DISCLOSURE:**

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

#### **COUNCIL COMMITTEE REPORTS:** [Council Committees](#)

##### **REGIONAL COMMITTEES: (outside agencies, appointed by this Council)**

- a. City Selection Committee (meets twice a year) Primary-Edson, Alternate-Zito
- b. County Service Area 17: Primary- Harless, Alternate-Edson
- c. Escondido Creek Watershed Authority: Becker /Staff (no alternate).
- d. League of Ca. Cities' San Diego County Executive Committee: Primary-Becker, Alternate-Harless and any subcommittees.
- e. League of Ca. Cities' Local Legislative Committee: Primary-Harless, Alternate-Becker
- f. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-Becker, Alternate-Harless
- g. North County Dispatch JPA: Primary-Harless, Alternate-Becker
- h. North County Transit District: Primary-Edson, Alternate-Becker
- i. Regional Solid Waste Association (RSWA): Primary-Hegenauer, Alternate-Becker
- j. SANDAG: Primary-Zito, 1<sup>st</sup> Alternate-Edson, 2<sup>nd</sup> Alternate-Becker, and any subcommittees.
- k. SANDAG Shoreline Preservation Committee: Primary-Hegenauer, Alternate-Zito
- l. San Dieguito River Valley JPA: Primary-Hegenauer, Alternate-Zito
- m. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- n. 22<sup>nd</sup> Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Harless

##### **STANDING COMMITTEES: (All Primary Members) (Permanent Committees)**

- a. Business Liaison Committee – Zito, Edson.
- b. Fire Dept. Management Governance & Organizational Evaluation – Harless, Hegenauer
- c. Highway 101 / Cedros Ave. Development Committee – Edson, Becker
- d. Parks and Recreation Committee – Zito, Harless
- e. Public Arts Committee – Edson, Hegenauer
- f. School Relations Committee – Hegenauer, Harless
- g. Solana Beach-Del Mar Relations Committee – Zito, Edson

#### **ADJOURN:**



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**Next Regularly Scheduled Meeting is September 9, 2020**

Always refer the City's website Event Calendar for Special Meetings or an updated schedule.

Or Contact City Hall 858-720-2400

[www.cityofsolanabeach.org](http://www.cityofsolanabeach.org)

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**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA }  
COUNTY OF SAN DIEGO } §  
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the August 26, 2020 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on August 19, 2020 at 3:00 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 4:00 p.m., August 26, 2020, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk \* City of Solana Beach, CA

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**CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:**

*Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.*

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**