



CITY OF SOLANA BEACH

Fire Prevention Division

635 S. Highway 101

Solana Beach, CA 92075

www.ci.solana-beach.ca.us

Phone: 858-720-2415

fireprevention@cosb.org

TENT OR CANOPY PERMIT INFORMATION

An operational permit is required for air-supported temporary membrane structure or tent having an area in excess of 400 square feet, California Fire Code (CFC) 105.7.16. An application must be submitted prior to erecting a tent or canopy. **A structure or tent less than 400 square feet does not require a permit.**

Approved permits are not transferable to another location.

Documentation Required:

- **Certificate of Flame Resistance** - for tent or canopy. Issued by State Fire Marshal.
- **Floor Plan** - all tables, chairs and other items under tent(s) should be indicated on floor plan. Include location of exit signs, extinguisher placement, and occupant load.
- **Site Plan** - identify address, APN, zoning, property boundaries and location of adjacent road(s) including ingress/egress to the site, proposed location of sales inventory, existing and proposed locations of structures/improvements (such as tents, power, vehicular parking and drive isles, and restroom locations), dimensions of structures/improvements, and whether structures/improvements are temporary or permanent in nature. Restrooms and parking improvements must be ADA compliant.

Please allow a minimum of 3 business days to process this permit.