

**CITY OF SOLANA BEACH ENGINEERING DEPARTMENT  
REQUEST FOR RELEASE OF ENCROACHMENT CASH DEPOSIT**

**PROJECT INFORMATION** Date    /   /   

Applicant Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Project APN: \_\_\_\_\_

**MAIL CHECK TO**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DEPOSIT RECEIPT INFORMATION**

Receipt No: \_\_\_\_\_

Receipt Date:    /   /   

Amount: \$ \_\_\_\_\_

**REQUEST**

I am the \_\_\_\_\_ of \_\_\_\_\_ and request the release of  
(Owner/Contractor/Agent) (Address)

bond / cash deposit securing Encroachment Permit # \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date    /   /   



**- FOR CITY USE ONLY -**

Closed out encroachment permit # \_\_\_\_\_ COSB on:    /   /    by \_\_\_\_\_  
Date Eng. Staff

City Inspector: \_\_\_\_\_ City Engineer: \_\_\_\_\_  
signature signature

Submitted to Finance    /   /