



CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

AGENDA

Joint REGULAR Meeting

Wednesday, June 22, 2022 * 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California

This meeting will be conducted in accordance with California Government Code sections 54953(e) and 54954.3 and other applicable law.

MEETING LOCATION WILL NOT BE OPEN TO THE PUBLIC

Be advised that due to the COVID-19 pandemic in-person participation will not be allowed, there will be no members of the public in attendance at Council Meetings. Alternatives to in-person attendance for viewing and participating in City Council meetings are being provided under provided below.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is posted online www.cityofsolanabeach.org Closed Session Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings.

WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

PUBLIC COMMENTS

- **Written correspondence** (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.
- Correspondence received after the official posting of the agenda, but before 3:00 p.m. (or 3 hrs. prior to the meeting start time) on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.
- The designated location for viewing supplemental documents is on the City's website www.cityofsolanabeach.org on the posted Agenda under the relative Agenda Item.

OR

Verbal Comment Participation: If you wish to provide a live verbal comment during the meeting, attend the virtual meeting via your computer or call in.

Before Meeting

- Alert Clerk's Office. We ask that you alert us that you will joining the meeting to speak. Please email us at clerkoffice@cosb.org to let us know which item you will speak on. This allows our Staff to manage speakers more efficiently.
- Join the Meeting to make a Public Comment
You can watch the meeting on the Live Meeting button on the Public Meetings page OR on TV at the stations provided above OR on the zoom event:
Link: <https://cosb-org.zoom.us/j/88412065836>
Webinar ID: 884 1206 5836

If you cannot log on or need to use a phone for audio quality, use one of these call-in numbers: US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

- Join/Log-In to the meeting at least 15 minutes prior to the start time so that the City Clerk can verify that you are ready to speak before the meeting begins.

- Audio Accessibility: If your computer does not have a microphone or you have sound issues, you can call-in from a landline or cell phone and use it as your audio (phone # is provided once you log-in to Zoom, see above). If you call in for better audio, mute your computer's speakers to eliminate feedback so that you do not have two audios when you are speaking.

During Meeting:

- o During each Agenda Item and Oral Communications, attendees will be asked if they would like to speak. Speakers are taken during each agenda item.
- o Speakers will be asked to raise their hand (zoom icon under participants can be clicked or on the phone you can dial *9) if they would like to be called on to speak during each item. We will call on you by your log in name or the last 4 digits of your phone #. When called on by the meeting organizer, we will unmute so you may provide comments for the allotted time. Allotted speaker times are listed under each [Agenda](#) section.
- o Choose Gallery View to see the presentations, when applicable.

SPECIAL ASSISTANCE NEEDED - AMERICAN DISABILITIES ACT TITLE 2

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office (858) 720-2400 clerkoffice@cosb.org at least 72 hours prior to the meeting.

CITY COUNCILMEMBERS			
Lesa Heebner, Mayor			
Kelly Harless Deputy Mayor	David A. Zito Councilmember District 1	Jewel Edson Councilmember District 3	Kristi Becker Councilmember
Gregory Wade City Manager	Johanna Canlas City Attorney	Angela Ivey City Clerk	

SPEAKERS:

See Public Participation on the first page of the Agenda for publication participation options.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

None at the posting of this agenda

PRESENTATIONS: *Ceremonial items that do not contain in-depth discussion and no action/direction.*

None at the posting of this agenda

ORAL COMMUNICATIONS:

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by joining the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. No written correspondence may be submitted in lieu of public speaking. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.9.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by joining the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the following City Council meetings held March 09, 2022 (Special) and March 23, 2022.

[Item A.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for May 28, 2022 – June 10, 2022.

[Item A.2. Report \(click here\)](#)

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A.3. General Fund Budget Adjustments for Fiscal Year 2021/2022. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2021/2022 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

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A.4. Annual Fire Inspection Compliance - SB 1205. (File 0260-20)

Recommendation: That the City Council

1. Adopt **Resolution 2022-060** accepting a report on the status of all state-mandated annual fire inspections in the City of Solana Beach in conjunction with SB 1205 and California Health and Safety Code Section 13146.4.

[Item A.4. Report \(click here\)](#)

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A.5. On-Call, As-Needed Traffic Engineering Services. (File 0860-05)

Recommendation: That the City Council

1. Adopt **Resolution 2022-073**:
 - a. Authorizing the City Manager to execute a one-year Professional Service Agreement with STC Traffic, Inc. for on-call as-needed traffic engineering services for a maximum not to exceed compensation amount of \$50,000 for FY 2022/23, effective July 1, 2022.
 - b. Authorizing the City Manager to execute a one-year Professional Service Agreement with Chen Ryan Associates for on-call as-needed traffic engineering services for a maximum not to exceed compensation amount of \$15,000 for FY 2022/23, effective July 1, 2022.
 - c. Authorizing the City Manager, in his discretion, to execute up to four future one-year extensions of the agreements with both STC Traffic, Inc. and Chen Ryan Associates in not to exceed amounts of \$25,000 per year for each consultant starting in FY 2023/24.

[Item A.5. Report \(click here\)](#)

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A.6. Federal Public Affairs Consultant Services. (File 0480-05)

Recommendation: That the City Council

1. Adoption of **Resolution 2022-084** authorizing the City Manager to extend and amend the Professional Services Agreement with Warwick Consulting Group.

[Item A.6. Report \(click here\)](#)

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A.7. Appropriations Limit Fiscal Year (FY) 2022/23. (File 0330-60)

Recommendation: That the City Council

1. Adopt **Resolution 2022-071** establishing the FY 2022/23 Appropriations Limit in accordance with Article XIIB of the California Constitution and Government Code Section 7910 and choosing the County of San Diego's change in population growth to calculate the Appropriations Limit.

[Item A.7. Report \(click here\)](#)

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A.8. Continued Emergency Teleconferencing. (File 0240-25)

Recommendation: That the City Council

1. Adopt **Resolution 2022-081** authorizing remote teleconference meetings of the legislative bodies of the City for the period of June 23, 2022 through July 22, 2022 pursuant to the provisions of the Brown Act.

[Item A.8. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.9. Work Plan Adoption – Fiscal Year 2022/2023. (File 0410-08)

Recommendation: That the City Council

1. Consider and adopt the final Fiscal Year 2022/23 Work Plan.

[Item A.9. Report \(click here\)](#)

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B. PUBLIC HEARINGS: (B.1. – B.3.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

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An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. All other speakers have three minutes each.

After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record.

B.1. Public Hearing: Solid Waste and Recycling Rate Increases for EDCO Waste and Recycling Services – Fiscal Year (FY) 2022-23. (File 1030-15)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, Close the Public Hearing.
2. Following the Public Hearing, consider adopting **Resolution 2022-079** approving EDCO's rate review request increasing solid waste and recycling rates for FY 2022–23 in accordance with the Franchise Agreement.

[Item B.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

B.2. Public Hearing: 4250 North Lane, Applicant: Brad Fomon, Case #: MOD 22-003. (File 0600-40)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 (Existing Facilities) of the State CEQA Guidelines.
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2022-074** conditionally approving a Modification to the approved DRP, for a replacement single-family residence at 4250 North Lane, Solana Beach.

[Item B.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

B.3. Public Hearing: 506 Pacific Ave., Applicant: Jim and Kathleen Boyd, Case DRP20-014, SDP20-020. (File 0600-40)

This item will not be heard and will return on a future agenda.

C. STAFF REPORTS: (C.1. – C.4.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

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C.1. Safe Routes to School Master Plan Update. (File 0860-35)

Recommendation: That the City Council

1. Receive the Staff Report and provide direction to Staff as needed.

[Item C.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C.2. Community Grant Awards – Fiscal Year (FY) 2022/23. (File 0330-25)

Recommendation: That the City Council

1. Select the FY 2022/23 Community Grant Program recipients and identify an award amount to each recipient.
2. Adopt **Resolution 2022-080** authorizing the funding for the selected community grant applicants for financial assistance under the FY 2022/23 Community Grant Program.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C.3. Budget Update Amendments – Fiscal Year (FY) 2022-23. (File 0330-30)

Recommendation: That the City Council

1. Adopt **Resolution 2022-082**:
 - a. Approving revised appropriations to the Fiscal Year 2022-23 Adopted Budget.
 - b. Authorize the City Treasurer to amend the FY 2022-23 Adopted Budget accordingly.

[Item C.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C.4. General Municipal Election – November 8, 2022. (File 0430-20)

Recommendation: That the City Council

1. Adopt **Resolution 2022-076** calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, November 8, 2022, for the Election of Certain Officers as required by the Provision of the Laws of the State of California Relating to General Law Cities and determining tie vote provisions.
2. Adopt **Resolution 2022-077** requesting the Board of Supervisors of the County of San Diego to Consolidate a General Municipal Election to be held on Tuesday, November 8, 2022, with the Statewide General Election to be held on that date.
3. Adopt **Resolution 2022-078** adopting regulations for Candidates for Elective Office pertaining to Candidate's Statements.

[Item C.4. Report \(click here\)](#)

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WORK PLAN COMMENTS:

Adopted June 23, 2021

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary- Harless, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker /Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-Becker, Alternate-Harless. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-Harless, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-Becker, Alternate-Harless
- h. North County Dispatch JPA: Primary-Harless, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-Harless
- j. Regional Solid Waste Association (RSWA): Primary-Harless, Alternate-Zito
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-Harless, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson.

- b. Fire Dept. Management Governance & Organizational Evaluation – Harless, Edson
- c. Highway 101 / Cedros Ave. Development Committee – Edson, Heebner
- d. Parks and Recreation Committee – Zito, Harless
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, Harless
- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson

CITIZEN COMMISSION(S)

- a. Climate Action Commission: Primary-Zito, Alternate-Becker

ADJOURN:

Next Regularly Scheduled Meeting is July 13, 2022

Always refer to the City's website Event Calendar for Special Meetings or an updated schedule. Or Contact City Hall 858-720-2400

www.cityofsolanabeach.org

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the June 22, 2022 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on June 16, 2022 at 8:45 a.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., June 22, 2022, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk * City of Solana Beach, CA

CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**



CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

MINUTES

Joint SPECIAL Meeting

Wednesday, March 09, 2022 * 5:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California

This meeting will be conducted in accordance with California Government Code
sections 54953(e) and 54954.3 and other applicable law.

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

- City Council meetings are video recorded and archived as a permanent record. The video recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

CITY COUNCILMEMBERS

Lesa Heebner, Mayor

Kelly Harless
Deputy Mayor

David A. Zito
Councilmember
District 1

Jewel Edson
Councilmember
District 3

Kristi Becker
Councilmember

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

See Public Participation on the first page of the Agenda for publication participation options.

READING OF ORDINANCES AND RESOLUTIONS:

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CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 5:01 p.m.

Present: Lesa Heebner, Kelly Harless, David A. Zito, Jewel Edson, Kristi Becker,

Absent: None

Also: Greg Wade, City Manager

Present: Johanna Canlas, City Attorney
Angela Ivey, City Clerk
Dan King, Assistant City Manager
Mo Sammak, City Engineer/Public Works Dir.
Ryan Smith, Finance Dir.
Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT: None

FLAG SALUTE:

Agenda Item A.1.

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

D. STAFF REPORTS: (D.1.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

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D.1. Third Public Hearing - Redistricting Process. (File 0430-60)

Recommendation: That the City Council

1. Receive Staff Report.
2. Conduct third public hearing.
3. Review submitted draft maps; and/or
4. Provide instructions to demographic consultant.

[Item D.1. Report \(click here\)](#)

[Item D.1. Supplemental Docs \(upd. 3-9-22 at 5:15pm\)](#)

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Greg Wade, City Manager, introduced the item.

Douglas Johnson, Demographer Consultant, presented a PowerPoint (on file).

John Steel said that he was speaking as President of the Condominium Organization of S. Sierra Ave., representing 858 residents among nine HOAs along S. Sierra Ave from Fletcher Cove to Del Mar border, that they supported Map 101 versions which had COOSA represented in two districts, and ask that Council keep both districts for this area the same so that COOSA HOAs are both represented by these two districts.

Tracy Richmond spoke about making changes only for rebalancing purposes, that the major assets of the City were captured in the original districting, preserving the core of the existing districts that are contiguous, Map 202 having a low deviation of only 5.2% and the boundaries being easily identifiable, the east of the City being represented by three Councilmembers rather than only two as in Map 206, Map 206 being the most disruptive and having the highest deviation of 6.61%, and current districts being preserved as much as possible.

Lisa Montes spoke about the history of generations in Eden Garden including streets named after many of the families and the services for the area, the need for fair representation, favoring the 2018 Map and choosing a rebalanced map with the least number of changes. She said that she opposed Map 206 which substantially modified the existing voting districts with District 2 being broken up and split on two sides of the I-5 freeway, that is not geographically compact, it reduced the Latino population in the

proposed District 2, that proposed Maps 201 and 202 provided minimal disruption of the existing districts, and that she would support either of them.

Dominique Nielsen spoke about support for Map 206 which met all criteria, that current Map 410e and proposed Maps 101, 102, 201, 202, 203, 204, 205 have the Santa Fe Hills HOA divided between District 1 and 4, that the HOAs have different needs and concerns than other residents along the coastline, and that California redistricting criteria call for easily identifiable boundaries. She said that Map 206 allowed Santa Fe Hills HOA to be united in one district on the east side, that the current Mayor and Councilmembers all live west of I-5, that the needs and concerns of residents living on the east side or west side of the freeway were different, and that she supported Map 206.

Gary Martin spoke about support for Map 202, that it would allow residents east of I-5 to be represented by three Councilmembers rather than just two, that it was the least disruptive, that he opposed Map 206 which would redo the entire City and would be a disservice to the voters, and that he submitted a letter regarding his other objections.

Greg Wade, City Manager, stated that the Spanish interpreter was present but that the zoom feature for translation was not working this evening. The Spanish translator explained this in Spanish.

Council, Staff, and Consultants discussed the Fair Maps Act requirements, that a community of interest division should be minimized, the decision about the composition of maps remains with Council since it needs to weigh and balance many communities of interest, that the Act did not entitle a community of interest to designate which district it would like to be in once united, Map 102a substantially unites Santa Fe Hills Association even if a few homes may be excluded, the deviations for each proposed map, whether putting the Santa Fe Hills HOA together justified the compactness issue or not, the highest criterion is contiguity, compactness is placed at a lower level of priority and could be sacrificed to unit a community of interest, whether three were competing community of interests at issue.

Discussion continued about the benefit of the S. Sierra HOAs participation in more than one district, Map 206 changes the community of interest of La Colonia de Eden Gardens by diluting it, the current District 4 had interest of the future of the Golf Course, move forward with 102, a revision of 102a, and 202 for next discussion, the intention of the Voting Rights Act and Fair Map Act was for minority representation which is the City's Hispanic community, that Solana Beach is smaller than one district in the City of Encinitas, the population change was 95 people, and that Map 206 would disrupt over 800 people.

Motion: Moved by Mayor Heebner and second by Councilmember Zito to move forward to next Workshop #4 with Maps 202, 102a, and the revision of 102a. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

ADJOURN:

Mayor Heebner adjourned the meeting at 6:02 p.m.



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

MINUTES

Joint – Closed Session

Wednesday, March 23, 2022 ♦ 4:30 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California

This meeting will be conducted in accordance with Governor Newsom's

Executive Order N-29-20 related to the COVID-19 virus.

CITY COUNCILMEMBERS

Lesa Heebner, Mayor

Kelly Harless
Deputy Mayor

David A. Zito
Councilmember
District 1

Jewel Edson
Councilmember
District 3

Kristi Becker
Councilmember

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 4:30 p.m.

Present: Lesa Heebner, Kelly Harless, David A. Zito, Jewel Edson, Kristi Becker

Absent: None

Also Greg Wade, City Manager

Present: Johanna Canlas, City Attorney

PUBLIC COMMENT ON CLOSED SESSION ITEMS (ONLY):

Report to Council Chambers and submit speaker slips to the City Clerk before the meeting recesses to closed session.

CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

- Judith Pease v. Pink Lagoon, City of Solana Beach (37-2022-00006023-CU-PO-NC)

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)

One (1) Potential case.

3. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representative: Gregory Wade

Employee organizations: Miscellaneous Employees, Marine Safety Unit, Solana Beach Firefighter's Association, and Unrepresented Employees.

4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Property: 417 Pacific Avenue, Solana Beach

City Negotiator: City Manager Gregory Wade and City Attorney Johanna Canlas
Negotiating Parties: Brad Burns and Megan Matchinske
Under negotiation: Purchase Price and Terms

No Reportable Action

ADJOURN:

Mayor Heebner adjourned the meeting at 4:55 p.m.



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

MINUTES

Joint SPECIAL Meeting

Wednesday, March 23, 2022 * 5:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California

This meeting will be conducted in accordance with California Government Code
sections 54953(e) and 54954.3 and other applicable law.

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

- City Council meetings are video recorded and archived as a permanent record. The video recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

CITY COUNCILMEMBERS

Lesa Heebner, Mayor

Kelly Harless
Deputy Mayor

David A. Zito
Councilmember

Jewel Edson
Councilmember
District 1

Kristi Becker
Councilmember
District 3

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 5:01 p.m.

Present: Lesa Heebner, Kelly Harless, David A. Zito, Jewel Edson, Kristi Becker,
Absent: None
Also: Greg Wade, City Manager
Present: Johanna Canlas, City Attorney
Angela Ivey, City Clerk
Dan King, Assistant City Manager
Mo Sammak, City Engineer/Public Works Dir.
Ryan Smith, Finance Dir.
Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT: None

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve.
Approved 5/0. Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

D. STAFF REPORTS: (D.1.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written

correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

D.1. Redistricting Process Fourth Public Hearing. (File 0430-60)

Recommendation: That the City Council

1. Receive Staff Report.
2. Conduct fourth public hearing.
3. Review submitted draft maps.
4. Adopt **Resolution 2022-028** adopting redistricting plan.

[Item D.1. Report \(click here\)](#)

[Item D.1. Supplemental Docs \(upd. 3-21-22 at 545pm\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the Item.

Doug Johnson, Consultant, presented a PowerPoint (on file).

Tracy Richmond stated that he still supported Map 202, that he had laid out his reasoning in his written submission, and that he could live with Map 102B if Council wanted to keep all of Santa Fe Hills in one district.

Vicki Driver stated that she was the President of Santa Fe Hills HOA and represented their preference, that they wished to be contiguous with other HOAs on the east side of the I-5 freeway, that members Santa Fe Hills HOA had written letters to Council in favor of incorporating all of the Santa Fe Hills HOA into one district but that would result in Santa Fe Hills being the only HOA in a district and not with any other HOAs, that they think it would benefit them to be part of a district with other HOAs even if it means splitting up Santa Fe Hills into two districts, and they are in favor of Map 202.

Council discussed concerns about not combining the Santa Fe Hills HOA into one district, the updated preference shared by Santa Fe Hills, Map 202 having the least variants of the maps under consideration, fewer changes to the boundaries of the existing districts from the 2018 map, that the benefits to Santa Fe Hills should be considered in picking a map, and Map 202 would provide that no district would be deferred from voting between the last and next elections.

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

ADJOURN:

Mayor Heebner adjourned the meeting at 5:29 p.m.



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

MINUTES

Joint REGULAR Meeting

Wednesday, March 23, 2022 * 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California

This meeting will be conducted in accordance with California Government Code
sections 54953(e) and 54954.3 and other applicable law.

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

- City Council meetings are video recorded and archived as a permanent record. The video recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

CITY COUNCILMEMBERS

Lesa Heebner, Mayor

Kelly Harless
Deputy Mayor

David A. Zito
Councilmember
District 1

Jewel Edson
Councilmember
District 3

Kristi Becker
Councilmember

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:00 p.m.

Present: Lesa Heebner, Kelly Harless, David A. Zito, Jewel Edson, Kristi Becker,

Absent: None

Also: Greg Wade, City Manager

Present: Johanna Canlas, City Attorney

Angela Ivey, City Clerk

Dan King, Assistant City Manager

Mo Sammak, City Engineer/Public Works Dir.

Ryan Smith, Finance Dir.

Joseph Lim, Community Development Dir.

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Becker and second by Councilmember Zito to approve.

Approved 5/0: Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

ORAL COMMUNICATIONS:

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by joining the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. No written correspondence may be submitted in lieu of public speaking. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Peggy Walker spoke about support for the California Assembly Bill 1690 prohibiting four non-biodegradable plastic smoke products that were damaging the ocean and fragile ecosystems and asked that Council and the public write California State Legislators asking them to pass AB 1690.

Council made comments and all Council acknowledged their support for sending this communication.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.4.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by joining the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the following City Council meetings held January 26, 2022.

Approved Minutes

http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B_BASIC

Motion: Moved by Councilmember Edson and second by Deputy Mayor Harless to approve. **Approved 5/0:** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for February 19, 2022 – March 4, 2022.

[Item A.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Edson and second by Deputy Mayor Harless to approve. **Approved 5/0:** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.3. General Fund Budget Adjustments for Fiscal Year 2021/2022. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2021/2022 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Edson and second by Deputy Mayor Harless to approve. **Approved 5/0:** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.4. Housing Element Annual Progress Report. (File 0610-10)

Recommendation: That the City Council

1. Adopt **Resolution 2022-020** approving the 2021 Housing Element Annual Progress Report and the 2020/21 Housing Successor Annual Report as submitted and direct City Staff to file the report with the California Department of Housing and Community Development and the Governor's Office of Planning and Research.

[Item A.4. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Edson and second by Deputy Mayor Harless to approve. **Approved 5/0:** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

B. PUBLIC HEARINGS: (B.1.)

Note to Public: Refer to **[Public Participation](#)** for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. All other speakers have three minutes each.

After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record.

B.1. Public Hearing: 536 Glenmont Dr., Applicants: Dane & Kristin Soderberg, Case: DRP21-024. (File 0600-40)

The proposed project could be found to be consistent with the General Plan and the SBMC and could be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.

2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2020-026** conditionally approving a DRP to conduct grading in excess of 100 cubic yards and perform associated site improvements on a lot with an existing one-story single-family residence, with an attached, partially subterranean garage at 536 Glenmont Drive, Solana Beach.

[Item B.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the item.

Tiffany Wade, Assistant Planner, presented a PowerPoint (on file).

Mayor Heebner opened the public hearing.

Council disclosures.

Dane Soderberg, Applicant, said that they did not have a presentation.

Motion: Moved by Councilmember Zito and second by Councilmember Edson to close the public hearing. **Approved 5/0:** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

Motion: Moved by Councilmember Zito and second by Councilmember Edson to approve. **Approved 5/0:** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

C. STAFF REPORTS: (C.1. – C.3.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

C.1. Council Work Plan Prioritization Discussion. (File 0410-08)

Recommendation: That the City Council

1. Discuss the additional items/issues brought up during the fiscal year that are not included as a priority item in the current Work Plan and give direction to Staff on which items, if any, should be elevated to a priority status.

[Item C.1. Report \(click here\)](#)

[Item C1. Supplemental Docs \(updated 3-23-22 at 530pm\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, presented a PowerPoint (on file).

Council and Staff discussed the potential costs and Staff time involved in the wrapping utility boxes project, the Earl Warren Joint use agreement, and balloon restrictions.

Mark O'Connor, Surfrider, spoke about balloon pollution and the need for restrictions.

Kristin Brinner spoke in favor of balloon restrictions and, while considering backyard firepits, that a comparison be done to charcoal grills or gas fire pits to determine which were more significant pollutants.

Janis Jones spoke in favor of plastic pollution efforts and asked that balloon restrictions be prioritized.

Suzanne Hume, CleanEarth4Kids.org, spoke in support of balloon restrictions to reduce plastic trash, a moratorium on synthetic turf which contains lead, and education on pesticides and toxic wood smoke.

John Bottorff spoke in support of balloon restrictions, a wood burn ordinance, and banning wood burning fireplaces in new construction. He said that wood smoke from 10 pounds of wood burned in one hour creates the same number of cancer-causing PAHs as 6,000 packs of cigarettes, which was like smoking a pack of cigarettes every day for 16 years and that education of the public should be prioritized.

Council and Staff discussed some new or priority items including wood burning use and public education, a heritage tree ordinance, Ghost Guns, balloon restrictions, duties of the Citizen Commissions, utility box wrapping project, and short-term vacation rental distinctions.

C.2. General and Specialized Law Enforcement and Traffic Services. (File 0250-30)

Recommendation: That the City Council

1. Adopt **Resolution 2022-027** authorizing the City Manager to execute the Agreement for General and Specialized Law Enforcement and Traffic Services between the City of Solana Beach and the County of San Diego for a five-year term beginning July 1, 2022 through June 30, 2027.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the item PowerPoint (on file) for the 5-year agreement with the Sheriff's department which is a contract with nine cities and includes law enforcement services, traffic services, and specialized law enforcement services.

Dave Brown, Assistant Sheriff, stated it was a rate setting contract which also has been the lowest contract and is not bound to any level of service, that the City is not paying for MCRT (Mobile Crisis Response Team) since it is a function of health and human services, and that the contract had the same level of service and will cost 1% more next year and the year after that which is below inflation.

Keith Spears, Contract Manager, stated that this was the most comprehensive contract in terms of full cost recovery which allowed cities to save money while needs are being met.

Council and Staff discussed the Mobile Crisis Response Team (MCRT).

Greg Wade, City Manager, said that that City funds two Deputies through a State Grant used at a community level including special events and homeless outreach efforts. He said that dispatch is involved with MCRT which reaches beyond law enforcement services for alternative mental health crisis, which is why it is not listed in the contract.

Keith Spears, Contract Manager, said that there are regional services included such as helicopter units, crime lab, SWAT, and few task forces for street narcotics, gangs, and human trafficking that are no extra charge to the cities.

Dave Brown, Assistant Sheriff, said that the contract contents were recommendations from the Captain from studying statistics and calls for service.

Council discussed City logo representation on patrol cars, that the Sheriff addresses speeding by using motorcycles during the day and patrol cars at night, and that the contract can be adjusted mid-year as well as augmenting services as needed.

Motion: Moved by Councilmember Edson and second by Mayor Heebner to approve.

Approved 5/0: Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

C.3. Parks and Recreation Commission Appointment. (File 0120-06)

Recommendation: That the City Council

1. Consider the application submitted and make an appointment to one of the two vacancies on the Parks and Recreation Commission with a term ending January 2024.

[Item C.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Zito and second by Deputy Mayor Harless to appoint Michele Jaffee. **Approved 5/0:** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

COMPENSATION & REIMBURSEMENT DISCLOSURE: None

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)
CITIZEN COMMISSION(S)

ADJOURN:

Mayor Heebner adjourned the meeting at 7:46 p.m.



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Finance
SUBJECT: Register of Demands

BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands- 05/28/22 through 06/10/22		
Check Register-Disbursement Fund (Attachment 1)	\$	660,357.19
Net Payroll Retiree		
Health	June 3, 2022	4,051.00
Net Payroll Council	June 9, 2022	6,063.32
Net Payroll Staff M25	June 10, 2022	278,043.57
		<hr/>
TOTAL	\$	<u>948,515.08</u>

DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The register of demands for May 28, 2022 through June 10, 2022 reflects total expenditures of \$948,515.08 from various City sources.

WORK PLAN:

N/A

CITY COUNCIL ACTION: _____ _____

OPTIONS:


- Ratify the register of demands.
- Do not ratify and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council ratify the above register of demands.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Check Register – Disbursement Fund



City of Solana Beach

Register of Demands

5/28/2022 - 6/10/2022

Department Vendor	Description	Date	Check/EFT Number	Amount
100 - GENERAL FUND				
ICMA PLAN 302817	Payroll Run 2 - Warrant MC12	06/09/2022	9000511	\$5,344.82
ICMA PLAN 302817	Payroll Run 1 - Warrant M25	06/09/2022	9000511	\$15,061.06
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant M25	06/09/2022	9000514	\$850.00
AFLAC	MAY 22	06/02/2022	101926	\$870.16
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAR-CR TOW FEE	06/09/2022	101973	(\$109.42)
ICMA RHS 801939	Payroll Run 1 - Warrant M25	06/09/2022	9000512	\$1,960.07
ALL CITY MANAGEMENT SERVICES, INC	05/01-05/14-CROSSING GUARD	06/09/2022	9000510	\$6,617.15
STERLING HEALTH SERVICES, INC.	M24 FSA/DSA FUNDING	06/02/2022	9000509	\$1,343.75
STERLING HEALTH SERVICES, INC.	M24 FSA/DSA FUNDING	06/02/2022	9000509	\$439.77
FRANCHISE TAX BOARD	M25 633140172933902746	06/09/2022	101964	\$100.00
JENNIFER MILLER	RFND-SB-0641831	06/09/2022	101968	\$85.00
DAVID FLORES	RFND-SB-0643111	06/09/2022	101959	\$55.00
THAO VAN DOAN	RFND-SB-0643107	06/09/2022	101979	\$32.50
TOTAL GENERAL FUND				\$32,649.86
1005150 - CITY CLERK				
IRON MOUNTAIN	APR 22-RECORDS STORAGE	06/09/2022	101966	\$634.19
DEL MAR BLUE PRINT COMPANY, INC.	BLUEPRINTS	06/09/2022	101960	\$100.78
STAPLES CONTRACT & COMMERCIAL	CALCULATOR/HAND SANITIZER	06/09/2022	101978	\$47.17
STAPLES CONTRACT & COMMERCIAL	LASER POINTERS	06/09/2022	101978	\$120.35
STAPLES CONTRACT & COMMERCIAL	BINDER CLIPS	06/09/2022	101978	\$4.83
ROBERT HALF	03/18/22-CLERK TEMP	06/02/2022	101941	\$1,652.80
ROBERT HALF	03/25/22-CLERK TEMP	06/02/2022	101941	\$1,652.80
ROBERT HALF	04/29/22-CLERK TEMP	06/02/2022	101941	\$1,649.49
ROBERT HALF	05/06/22-CLERK TEMP	06/02/2022	101941	\$1,639.16
ROBERT HALF	05/13/22-CLERK TEMP	06/02/2022	101941	\$1,652.80
CORODATA RECORDS MANAGEMENT, INC	NOV 21-DESTRUCTION	06/09/2022	101957	\$82.87
TOTAL CITY CLERK				\$9,237.24
1005200 - CITY MANAGER				
KEYSER MARSTON ASSOCIATES, INC	APR 22-KEYSER MARSTON ASSOCIATES, INC	06/02/2022	101934	\$11,933.75
KEYSER MARSTON ASSOCIATES, INC	MAR 22-KEYSER MARSTON ASSOCIATES, INC	06/02/2022	101934	\$4,350.87
TOTAL CITY MANAGER				\$16,284.62
1005250 - LEGAL SERVICES				
NIELSEN MERKSAMER	DEC 21-REDISTRICT PROF SVC	06/02/2022	101936	\$2,945.50
TOTAL LEGAL SERVICES				\$2,945.50
1005300 - FINANCE				
STAPLES CONTRACT & COMMERCIAL	RFND-TONER	06/02/2022	101945	(\$107.74)
STAPLES CONTRACT & COMMERCIAL	TONER	06/02/2022	101945	\$114.74
STAPLES CONTRACT & COMMERCIAL	DESK ORGINIZER	06/02/2022	101945	\$8.25

STAPLES CONTRACT & COMMERCIAL	MONITOR STAND	06/02/2022	101945	\$22.95
STAPLES CONTRACT & COMMERCIAL	DESK ORGINIZER	06/02/2022	101945	\$12.71
TOTAL FINANCE				\$50.91
1005350 - SUPPORT SERVICES				
STAPLES CONTRACT & COMMERCIAL	PACKING TAPE GUN	06/02/2022	101945	\$20.25
STAPLES CONTRACT & COMMERCIAL	COPY PAPER	06/02/2022	101945	\$405.10
STAPLES CONTRACT & COMMERCIAL	PACKING TAPE/AIR DUSTER/SCREEN WIPES	06/02/2022	101945	\$70.40
STAPLES CONTRACT & COMMERCIAL	RUBBER BANDS	06/02/2022	101945	\$28.49
STAPLES CONTRACT & COMMERCIAL	RUBBER BANDS	06/02/2022	101945	\$28.49
STAPLES CONTRACT & COMMERCIAL	DIVIDER TABS	06/02/2022	101945	\$73.16
TOTAL SUPPORT SERVICES				\$625.89
1005400 - HUMAN RESOURCES				
ALTA LANGUAGE SERVICES, INC	BILINGUAL TESTING-CANESCO/ZOQUIAPA	06/09/2022	101951	\$136.00
JULIETTE THAYER	THAYER-ADVANCE MARKETING	06/09/2022	9000515	\$990.00
TOTAL HUMAN RESOURCES				\$1,126.00
1005550 - PLANNING				
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DRP21-006	06/09/2022	101981	\$415.73
TOTAL PLANNING				\$415.73
1005590 - PARKING ENFORCEMENT				
DATATICKET INC.	APR 22 PARKING TICKET ADMIN	06/09/2022	101958	\$200.00
EMBROIDERY IMAGE	CODE-UNIFORMS	06/09/2022	101962	\$97.43
VERIZON WIRELESS-SD	04/24-05/23-442224168-00001	06/09/2022	101982	\$141.25
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$100.26
ENTENMANN-ROVIN CO. INC	BADGES	06/09/2022	101963	\$278.14
TOTAL PARKING ENFORCEMENT				\$817.08
1006110 - LAW ENFORCEMENT				
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAR-LAW ENFORCEMENT/TOW CREDIT FEE	06/09/2022	101973	\$391,125.34
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAR-STAFF	06/09/2022	101973	(\$14,156.79)
TOTAL LAW ENFORCEMENT				\$376,968.55
1006120 - FIRE DEPARTMENT				
COMPRESSED AIR SPECIALTIES INC	01/06/22-AIR COMPRESSOR MAINT	06/02/2022	101930	\$3,247.39
JOHN SPANN	SPANN-DRIVER1B TRN	06/09/2022	101969	\$350.00
JOHN SPANN	SPANN-DRIVER 1A TRN	06/09/2022	101969	\$500.00
WEX BANK	APR-AUTO FUEL	06/02/2022	101949	\$2,583.24
WEX BANK	APR-CR EXEMPT TAX	06/02/2022	101949	(\$97.03)
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$544.54
TOTAL FIRE DEPARTMENT				\$7,128.14
1006130 - ANIMAL CONTROL				
HABITAT PROTECTION, INC	MAY-DEAD ANIMAL REMOVAL SVC	06/09/2022	101971	\$350.00
TOTAL ANIMAL CONTROL				\$350.00
1006170 - MARINE SAFETY				
AMIGO CUSTOM SCREENPRINTS	MS-SHIRTS/POLOS	06/09/2022	101952	\$315.80
BOARDRIDERS WHOLESALE, LLC	MS-BOARDSHORTS	06/09/2022	101956	\$624.92
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$1,513.20
BRZ PERFORMANCE, LLC	MS-POLOS	06/09/2022	101953	\$2,424.25
TOTAL MARINE SAFETY				\$4,878.17

1006510 - ENGINEERING

DEL MAR BLUE PRINT COMPANY, INC.	EXHIBIT PRINTS	06/02/2022	101931	\$19.38
DEL MAR BLUE PRINT COMPANY, INC.	MS CENTER BLUE PRINTS	06/02/2022	101931	\$116.04
UT SAN DIEGO - NRTH COUNTY	NTC-BID NO: 2022-02	06/02/2022	101947	\$321.12
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$176.67
US PURE WATER CORP	Water Drinking Station for Special Events	06/02/2022	101946	\$2,560.00
TOTAL ENGINEERING				\$3,193.21

1006520 - ENVIRONMENTAL SERVICES

AFFORDABLE PIPELINE SERVICES INC	H-STORM CLEANING	06/02/2022	101925	\$1,140.00
AFFORDABLE PIPELINE SERVICES INC	K-STORM INSPECTION	06/02/2022	101925	\$1,100.00
SANTA FE IRRIGATION DISTRICT	MAY-005506-14	06/09/2022	101974	\$215.64
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$513.96
TOTAL ENVIRONMENTAL SERVICES				\$2,969.60

1006530 - STREET MAINTENANCE

DIXIELINE LUMBER CO INC	BATTERIES/BUCKET	06/09/2022	101961	\$287.50
SANTA FE IRRIGATION DISTRICT	MAY-011695-000	06/09/2022	101974	\$117.83
SDG&E CO INC	04/08-05/10-UTILITIES	06/09/2022	101975	\$825.15
SDG&E CO INC	04/01-05/10-UTILITIES	06/09/2022	101975	\$566.70
UNDERGROUND SVC ALERT OF SOCAL INC	MAY-DIG ALERT	06/09/2022	101980	\$79.30
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$465.79
WEST COAST ARBORISTS, INC.	MAR-TREE MAINTENANCE SERVICES	06/09/2022	101984	\$5,908.00
TOTAL STREET MAINTENANCE				\$8,250.27

1006540 - TRAFFIC SAFETY

SDG&E CO INC	04/08-05/10-UTILITIES	06/09/2022	101975	\$1,162.75
SDG&E CO INC	04/01-05/10-UTILITIES	06/09/2022	101975	\$547.26
REDFLEX TRAFFIC SYSTEMS, INC	MAY 22-RED LIGHT CAMERA	06/09/2022	9000513	\$7,158.00
AT&T CALNET 3	04/24-05/23/22-9391012279	06/09/2022	101954	\$47.10
ALL CITY MANAGEMENT SERVICES, INC	05/01-05/14-CROSSING GUARD	06/09/2022	9000510	\$3,563.09
YUNEX LLC	OCT-TRFFC SGNL & SFTY LGHT MAINT/REPAIR	06/02/2022	101950	\$16,488.30
YUNEX LLC	APR-TRFFC SGNL & SFTY LGHT MAINT	06/02/2022	101950	\$1,120.00
YUNEX LLC	APR-TRFC SGNL & SFTY LIGHT CALL OUT	06/02/2022	101950	\$3,058.62
TOTAL TRAFFIC SAFETY				\$33,145.12

1006550 - STREET CLEANING

SANTA FE IRRIGATION DISTRICT	MAY-011695-000	06/09/2022	101974	\$69.20
TOTAL STREET CLEANING				\$69.20

1006560 - PARK MAINTENANCE

RANCHO SANTA FE SECURITY SYS INC	SECURITY PATROL,-DEC 21	06/02/2022	101940	\$611.58
RANCHO SANTA FE SECURITY SYS INC	SECURITY PATROL-MAR 22	06/02/2022	101940	\$611.58
DIXIELINE LUMBER CO INC	CLAMP/PLIERS	06/02/2022	101932	\$29.72
DIXIELINE LUMBER CO INC	PAINT THINNER/COVER	06/02/2022	101932	\$24.02
DIXIELINE LUMBER CO INC	SAND BAGS/WIRE CONNECTOR	06/02/2022	101932	\$22.35
DIXIELINE LUMBER CO INC	CORDLESS RECIPROCATING SAW/LIGHT SWTCH PLATES	06/02/2022	101932	\$196.37
DIXIELINE LUMBER CO INC	PAINTERS TAPE/DOOR STOPPER	06/02/2022	101932	\$41.05
SANTA FE IRRIGATION DISTRICT	005506-015 MAR-MAY	06/02/2022	101942	\$159.05
SANTA FE IRRIGATION DISTRICT	005506-016 MAR-MAY	06/02/2022	101942	\$662.25
SANTA FE IRRIGATION DISTRICT	005979-003 MAR-MAY	06/02/2022	101942	\$1,017.40

SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-005	06/09/2022	101974	\$345.17
JOSHUA BLEA	05/22/22-MILEAGE	06/09/2022	101955	\$29.25
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$96.37
TOTAL PARK MAINTENANCE				\$3,846.16
1006570 - PUBLIC FACILITIES				
SEASIDE HEATING & AIR CONDITIONING	MAY-CH-HVAC SERVICES	06/02/2022	101943	\$1,300.00
DIXIELINE LUMBER CO INC	PAINT ROLLERS/GLOVES/PAINT PAIL	06/02/2022	101932	\$83.60
DIXIELINE LUMBER CO INC	FIBERGLASS SCREEN CLOTH KIT	06/02/2022	101932	\$16.47
DIXIELINE LUMBER CO INC	PIPE WRENCH/BINS	06/09/2022	101961	\$96.54
SDG&E CO INC	04/08-05/10-UTILITIES	06/09/2022	101975	\$7,014.25
SDG&E CO INC	04/01-05/10-UTILITIES	06/09/2022	101975	\$1,844.08
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES-CH	06/02/2022	101929	\$207.66
STANDARD PLUMBING SUPPLY COMPANY	REPLACEMENT URINAL FOR LA COLONIA CC	06/02/2022	101944	\$2,236.24
STANDARD PLUMBING SUPPLY COMPANY	REMNG BALANCE-REPLACEMENT URINAL LC	06/09/2022	101977	\$173.31
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$160.61
TOTAL PUBLIC FACILITIES				\$13,132.76
1007110 - GF-RECREATION				
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$96.19
JAMES MOORE	CPR TRAINING	06/09/2022	101967	\$35.00
GRIFFIN ALDEN	CPR TRAINING-ALDEN	06/09/2022	101965	\$59.00
TOTAL GF-RECREATION				\$190.19
1205460 - SELF INSURANCE RETENTION				
PUBLIC AGENCY RISK MANAGEMENT ASSOC	PARMA MEMBERSHIP FY22	06/02/2022	101939	\$150.00
TOTAL SELF INSURANCE RETENTION				\$150.00
125 - WORKERS COMPENSATION				
PINNACOL ASSURANCE	FY 23 WORKERS COMP INS-CO	06/02/2022	101938	\$1,870.00
TOTAL WORKERS COMPENSATION				\$1,870.00
1356170 - ASSET REPLACEMENT-MARN SFTY				
INDUSTRIAL DESIGN RESEARCH	MS TOWER REPAIR	06/02/2022	101933	\$13,325.08
TOTAL ASSET REPLACEMENT-MARN SFTY				\$13,325.08
2037510 - HIGHWAY 101 LANDSC #33				
SANTA FE IRRIGATION DISTRICT	005979-004 MAR-MAY	06/02/2022	101942	\$278.56
SANTA FE IRRIGATION DISTRICT	007732-000 MAR-MAY	06/02/2022	101942	\$215.16
SDG&E CO INC	04/08-05/10-UTILITIES	06/09/2022	101975	\$2,532.61
TOTAL HIGHWAY 101 LANDSC #33				\$3,026.33
2047520 - MID 9C SANTA FE HILLS				
SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-012	06/09/2022	101974	\$121.31
SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-006	06/09/2022	101974	\$1,640.11
SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-007	06/09/2022	101974	\$1,772.20
SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-009	06/09/2022	101974	\$941.92
SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-010	06/09/2022	101974	\$523.87
SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-011	06/09/2022	101974	\$586.77
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$1,000.31
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$472.46
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$1,735.39
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$1,570.57
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$1,019.86

SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$1,156.71
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$734.43
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$675.78
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$664.05
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$730.52
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$933.84
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$585.85
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$628.86
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$59.55
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$114.29
SANTA FE IRRIGATION DISTRICT	MAY-005979-014	06/09/2022	101974	\$387.99
TOTAL MID 9C SANTA FE HILLS				\$18,056.64
2087580 - COASTAL RAIL TRAIL MAINT				
UT SAN DIEGO - NRTH COUNTY	RESO 2022-055	06/09/2022	101981	\$512.80
TOTAL COASTAL RAIL TRAIL MAINT				\$512.80
2117600 - STREET LIGHTING DISTRICT				
SDG&E CO INC	04/01-05/10-UTILITIES	06/09/2022	101975	\$8,872.32
UT SAN DIEGO - NRTH COUNTY	RESO-2022-057	06/09/2022	101981	\$479.61
YUNEX LLC	APR-STREET LIGHT MAINTENANCE/REPAIRS	06/02/2022	101950	\$298.00
TOTAL STREET LIGHTING DISTRICT				\$9,649.93
2196110 - COPS PROGRAM				
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAR-LAW ENFORCEMENT/TOW CREDIT FEE	06/09/2022	101973	\$12,000.00
TOTAL COPS PROGRAM				\$12,000.00
2556180 - CAMP PROGRAMS				
AMIGO CUSTOM SCREENPRINTS	JG SCREEN PRINTING	06/02/2022	101927	\$10,087.99
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$957.60
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$1,120.00
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$1,023.50
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$307.05
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$2,942.10
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$3,852.75
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$676.80
BOARDRIDERS WHOLESale, LLC	JR GUARD UNIFORMS	06/02/2022	101928	\$4,211.20
TOTAL CAMP PROGRAMS				\$25,178.99
2706120 - PUBLIC SAFETY- FIRE				
NATIONWIDE MEDICAL SURGICAL INC	CSA-17.22-DEXTROSE	06/02/2022	101935	\$293.80
NATIONWIDE MEDICAL SURGICAL INC	CSA17.22-EPINEPHRINE/ATROPINE SULFATE/ACTIDOSE AQU	06/02/2022	101935	\$519.90
TOTAL PUBLIC SAFETY- FIRE				\$813.70
4506190 - SAND REPLNSHMNT/RETENTION				
WARWICK GROUP CONSULTANTS, LLC	MAY-9926.22 PROF SVC	06/09/2022	101983	\$4,945.00
TOTAL SAND REPLNSHMNT/RETENTION				\$4,945.00
459 - MISC. CAPITAL PROJECTS				
SOUTHWEST PIPELINE & TRENCHLESS CORP	9856.21/9456.21 RETENTION RLS	06/09/2022	101976	\$15,612.80
TOTAL MISC. CAPITAL PROJECTS				\$15,612.80
4596510 - MISC.CAPITALPROJECTS-ENG				
VAN DYKE LANDSCAPE ARCHITECTS	APR 22-9441 LC PRK DSN	06/02/2022	101948	\$6,267.50

VAN DYKE LANDSCAPE ARCHITECTS	APR 22-9438 FC PRK DSN	06/02/2022	101948	\$2,435.00
NISSHO OF CALIFORNIA	01/31/22-9530 TREE PLANTING	06/02/2022	101937	\$710.22
NISSHO OF CALIFORNIA	05/17/22-9530 TREE PLANTING	06/09/2022	101970	\$385.00
TOTAL MISC.CAPITALPROJECTS-ENG				\$9,797.72

5097700 - SANITATION

SANTA FE IRRIGATION DISTRICT	MAY-005506-14	06/09/2022	101974	\$646.92
SANTA FE IRRIGATION DISTRICT	APR/MAY-005979-008	06/09/2022	101974	\$85.69
AT&T CALNET 3	04/24-05/23/22-9391012277	06/09/2022	101954	\$15.62
SOUTHWEST PIPLINE & TRENCHLESS CORP	9856.21/9456.21 RETENTION RLS	06/09/2022	101976	\$25,731.95
WEX FLEET UNIVERSAL	05/08/22-06/07/22-AUTO FUEL	06/09/2022	101985	\$192.73
TOTAL SANITATION				\$26,672.91

5507750 - SOLANA ENERGY ALLIANCE

RIVER CITY BANK	JUN ACCOUNT ANALYSIS FEE	06/09/2022	101972	\$471.09
TOTAL SOLANA ENERGY ALLIANCE				\$471.09

REPORT TOTAL: \$660,357.19



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Finance
SUBJECT: Report on Changes Made to the General Fund Adopted Budget for Fiscal Year 2021-22

BACKGROUND:

Staff provides a report at each Council meeting that lists changes made to the current Fiscal Year (FY) General Fund Adopted Budget. The information provided in this Staff Report lists the changes made through June 8, 2022.

DISCUSSION:

The following table reports the revenue, expenditures, and transfers for 1) the Adopted General Fund Budget approved by Council on June 23, 2021 (Resolution 2021-092) and 2) any resolutions passed by Council that amended the Adopted General Fund Budget.

GENERAL FUND - ADOPTED BUDGET PLUS CHANGES As of June 8, 2022
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General Fund Operations

Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
06/23/2021	Reso 2021-092	Adopted Budget	22,694,100	(20,222,560)	(916,100)	\$ 1,555,440
06/23/2021	Reso 2021-086	Crossing Guards	121,540	(48,984)	-	1,627,996
07/14/2021	Reso 2021-096	FY22 MOU	-	(950)	-	1,627,046
09/08/2021	Reso 2021-103	Landscaping Maintenance Services	-	(40,000)	-	1,587,046
11/10/2021	Reso 2021-125	Street Maintenance and Repairs Project	-	-	(200,000)	1,387,046
02/23/2022	Reso 2022-017	La Colonia Master Plan Update	-	-	(32,140)	1,354,906
02/23/2022	Reso 2022-019	Street Maintenance and Repairs Project	-	-	(17,500)	1,337,406
03/09/2022	Reso 2022-025	FY22 Mid-Year Budget Update	365,000	(358,000)	-	1,344,406
04/13/2022	Reso 2022-034	Economic Consulting Services	-	(30,000)	-	1,314,406

General Fund Unreserved Balance

Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net
10/27/2021	Reso 2021-124	FY21 Surplus- PARS Contribution	-	(455,000)		(455,000)

COUNCIL ACTION:

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

FISCAL IMPACT:

N/A

WORK PLAN:

N/A

OPTIONS:

- Receive the report.
- Do not accept the report

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive the report listing changes made to the FY 2021-2022 General Fund Adopted Budget.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Fire Department
SUBJECT: **City Council Consideration of Resolution 2022-60
Accepting State-Mandated Annual Fire Inspections
Report in Compliance with SB 1205.**

BACKGROUND:

On September 27, 2018, the Governor of the State of California signed Senate Bill (SB) 1205. The bill mandates that every city fire department shall report annually to its administering authority on its compliance with the Health and Safety Code, Sections 13146.2 and 13146.3. The bill states that the report shall occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.

This item is before the City Council to request approval of Resolution 2022-060 (Attachment 1) accepting the state-mandated annual fire inspection report in compliance with SB 1205.

DISCUSSION:

The California State Fire Marshal, through the California Health and Safety Code, mandates that certain occupancy types shall be inspected annually. These mandated occupancy types include private and public schools, hotels, motels, lodging houses and apartment/condominium buildings in accordance with California Health and Safety Code Section 13146.2 and 13146.3. The purpose of annual fire inspections is to mitigate known hazards, reduce risk to the community and ensure reasonable compliance with the California Fire Code. The Solana Beach Fire Department performs the mandated inspections, as well as inspections of local businesses as part of the Department's annual fire inspection program. The Fire Department completed 100% of the state-mandated annual inspections within the calendar year 2021.

COUNCIL ACTION:

California Health and Safety Code Section 13146.2 mandates that the local fire department inspect all hotels, motels, and lodging houses once annually. The Solana Beach Fire Department inspected 4 of 4 Group R hotels, motels, and lodging houses during the 2021 calendar year.

California Health and Safety Code Section 13146.2 mandates that the local fire department inspect all apartments once annually. An apartment shall consist of three or more attached units and excludes all duplex and townhome buildings as defined by code. The California Building Code also specifies that condominiums should be considered apartments for building code applications. The Solana Beach Fire Department inspected 46 of 46 Group R apartment/condominium complexes during the 2021 calendar year.

The Solana Beach Fire Department inspected residential care facilities that may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities and similar. The residents may also be non-ambulatory or bedridden. The Solana Beach Fire Department inspected one 1 of 1 Group R (and their associated sub-categories) occupancies of this nature.

California Health and Safety Code Section 13146.3 mandates that the local fire department inspect all public and private schools once annually. The Solana Beach Fire Department inspected 16 of 16 Group E school facilities during the 2021 calendar year.

In total, the Solana Beach Fire Department conducted 67 of 67 state-mandated inspections during the 2021 calendar year, per the California Health and Safety Code.

Further, the acceptance of this compliance report and the recommended Resolution fulfill the statutory requirements contained in California Health and Safety Code Section 13146.2, 13146.3 and 13146.4, as amended by SB 1205.

CEQA COMPLIANCE STATEMENT:

The project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the State CEQA Guidelines.

FISCAL IMPACT:

There is no direct fiscal impact associated with the Staff recommendation.

WORKPLAN:

N/A

OPTIONS:

- Approve Staff recommendation.


- Receive report.
- Provide feedback.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2022-060 accepting a report on the status of all state-mandated annual fire inspections in the City of Solana Beach in conjunction with SB 1205 and California Health and Safety Code Section 13146.4.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2022-060

RESOLUTION 2022-060

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ACCEPTING STATE MANDATED ANNUAL FIRE INSPECTION REPORT IN COMPLIANCE WITH SB1205.

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the Solana Beach Fire Department, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments, including the Solana Beach Fire Department, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and

WHEREAS, the Solana Beach Fire Department inspected sixteen 16 of 16 Educational Group E school facilities, which is a 100% compliance rate for the 2021 reporting period; and

WHEREAS, the Solana Beach Fire Department inspected fifty-one 51 of 51 Residential Group R facilities, which is a 100% compliance rate for the 2021 reporting period.

NOW, THEREFORE, the City Council of the City of Solana Beach, California does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council accepts the report on the status of all state-mandated annual fire inspections in the City of Solana Beach in compliance with SB1205 and California Health and Safety Code Section 13146.4.

PASSED AND ADOPTED this 22nd day of June 2022, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

Lesa Heebner, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Resolution 2022-073 Authorizing the City Manager to Execute One-Year Professional Services Agreements with STC Traffic, Inc. for On-Call, As-Needed Traffic Engineering Services Not to Exceed \$50,000 for FY 2022/23 and with Chen Ryan Associates for On-Call, As-Needed Traffic Engineering Services Not to Exceed \$15,000 for FY 2022/23, Authorizing the City Manager in his Discretion to Extend the Agreements For Up To Four Additional One-Year Terms at a Maximum Compensation Amount of \$25,000 Per Consultant Per Year Starting In FY 2023/24**

BACKGROUND:

City Staff occasionally consults with traffic engineering specialists to analyze traffic impacts for the City's Capital Improvement Program (CIP) projects, review and prepare special event traffic control plans, conduct speed surveys, make recommendations for traffic calming improvements, address questions and concerns brought to the City by the community, and assist in other City-wide traffic related issues.

On June 24, 2020, the City Council authorized a Professional Service Agreement (PSA) with two consultants, STC Traffic, Inc. (STC) and Chen Ryan Associates (CRA), for on-call, as-needed traffic engineering services in amounts not to exceed \$10,000 per year for each consultant. Pursuant to each PSA, the City Manager is authorized, at his discretion, to execute subsequent extensions of the agreements for up to four additional one-year terms. Last year, each PSA was extended for FY 2021/22 for the same contract amounts.

This item is before the City Council for the consideration of Resolution 2022-073 (Attachment 1) which would authorize the City Manager to enter into PSAs with STC for

CITY COUNCIL ACTION:

a not to exceed amount of \$50,000 and with CRA for a not to exceed amount of \$15,000 for FY 2022/23, with up to four optional one-year extensions each at a maximum not to exceed amount of \$25,000 per year per consultant exercisable in the City's Manager's discretion and to make related appropriation and budget amendments.

DISCUSSION:

The City's on-call traffic engineers are used for all workload related to traffic engineering services such as performing stop sign and signal warrant analyses, signal timing modifications, traffic data collection, evaluation of requests and recommended action plans for traffic calming measures, review of traffic studies, preparation of parking studies, grant writing, preparation of plans, specifications, and estimates for minor traffic engineering projects, and other similar activities. Each of the City's current on-call traffic engineers have different specialties, therefore both are needed. In addition, both are involved in and familiar with on-going City projects, have demonstrated highly specialized expertise and competence in performing on-call, as-needed traffic engineering services at a fair and reasonable price, and keeping STC and CRA as the City's on-call traffic engineers is necessary and convenient for the management of the City's affairs and in the public's best interest.

Following a recent request for proposal (RFP) process seeking as-needed traffic engineering consultant services, the current on-call traffic engineers were selected and a PSA for each (STC and CRA) for on-call, as-needed traffic engineering services was executed in June 2020 in amounts not to exceed \$10,000 per year for each consultant. The term of each PSA was one year with options to extend the agreements for four additional one-year terms at the sole discretion of the City. To date, each PSA has been extended one time. The City has three additional extensions available, but would be limited to the current not to exceed contract amounts of \$10,000 per year per consultant if it exercised those options.

One of the most frequently expressed concerns from the community is related to neighborhood traffic issues. As the City's responsiveness to the community has progressively increased, the traffic engineering needs of the City have also increased, which has resulted in depletion of the compensation amount for each of the two consultants well before the annual expiration of their agreements this past year.

To meet the traffic engineering needs of the City and the community, Staff is recommending that the budget for on-call traffic engineering services be increased from the approved amount of \$50,000 to \$65,000 for FY 2022/23. Rather than extending the current PSAs for not to exceed contract amounts of \$10,000 per year per consultant, Staff is recommending that the City enter a new PSAs with STC for a not to exceed amount of \$50,000 and with CRA for a not to exceed amount of \$15,000 for FY 2022/23, with up to four optional one-year extensions each at a maximum not to exceed amount of \$25,000 per year per consultant exercisable in the City's Manager's discretion.

The reason for the additional compensation for STC during the upcoming fiscal year is that over the past several months, a list has been developed with phases of recommended upgrades, modifications, and maintenance requirements for the 16 City-owned traffic signals, which will require a separately bid construction contract as well as additional traffic engineering services (note that the 16 signals do not include the ones at the Interstate 5 interchange since those signals are owned and operated by Caltrans). These upgrades include installing pedestrian countdown timers where they currently do not exist, repairing loop detectors, replacing an old meter pedestal that serves the traffic signals at one intersection, and several other items of related maintenance work. Funding for this construction project is estimated at \$80,000, which has been included in the City's CIP projects using the Gas tax as funding source. The proposed upgrades themselves are considered a public works project and shall be separately advertised through a competitive bidding process per California law and the municipal code. If approved, a part of the PSA with STC for FY 2022/23 would be to assist City Staff to prepare plans, specifications, and a cost estimate for a construction project to complete the recommended modifications and upgrades to the City's traffic signal system and then perform specialized support services during construction. STC is highly specialized in traffic signal design, maintenance, and operations. In fact, STC's strength in this field was one of the City's determining factors during the RFP traffic engineering consultant services selection process in 2020.

For FY 2023/24 and beyond, it is estimated that the City's need for on-call, as-needed traffic engineering services will not exceed \$25,000 per year per consultant.

CEQA COMPLIANCE STATEMENT:

The work covered by the consulting services PSAs are, in some instances, not projects as defined by the State CEQA Guidelines pursuant to the California Environmental Quality Act and, in other instances, are exempt under Section 15301(c) of the CEQA Guidelines for existing facilities.

FISCAL IMPACT:

A total of \$50,000 is budgeted in FY 2022/23 in the Traffic Safety Professional Services operating budget for the On-Call, As-Needed Traffic Engineering Services agreements. Occasionally, traffic engineering services may be charged to an active CIP or private project, as appropriate. The total aggregate compensation for the PSAs with STC and CRA combined is proposed to be a maximum of \$65,000 for FY 2022/23. If the new PSAs with STC and CRA are both approved, an additional \$15,000 would need to be appropriated from the General Fund into the Traffic Safety Professional Services Operating Budget for FY 2022/23.

For FY 2023/24 and beyond, if the City's chooses to exercise optional extensions for both consultants, it is proposed that on-call as-needed traffic engineering services will not exceed \$50,000 per year in total.

WORK PLAN:

This item is not mentioned in the draft Fiscal Year 2022/23 Work Plan.

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments or modifications.
- Deny Staff recommendation and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2022-073:

1. Authorizing the City Manager to execute a one-year Professional Service Agreement with STC Traffic, Inc. for on-call as-needed traffic engineering services for a maximum not to exceed compensation amount of \$50,000 for FY 2022/23, effective July 1, 2022.
2. Authorizing the City Manager to execute a one-year Professional Service Agreement with Chen Ryan Associates for on-call as-needed traffic engineering services for a maximum not to exceed compensation amount of \$15,000 for FY 2022/23, effective July 1, 2022.
3. Authorizing the City Manager, in his discretion, to execute up to four future one-year extensions of the agreements with both STC Traffic, Inc. and Chen Ryan Associates in not to exceed amounts of \$25,000 per year for each consultant starting in FY 2023/24.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2022-073

RESOLUTION 2022-073

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR PROFESSIONAL SERVICES AGREEMENT WITH STC TRAFFIC, INC. FOR ON-CALL AS-NEEDED TRAFFIC ENGINEERING SERVICES NOT TO EXCEED \$50,000 FOR FY 2022/23, AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR PROFESSIONAL SERVICES AGREEMENT WITH CHEN RYAN ASSOCIATES FOR ON-CALL AS-NEEDED TRAFFIC ENGINEERING SERVICES NOT TO EXCEED \$15,000 FOR FY 2022/23, AUTHORIZING THE CITY MANAGER IN HIS DISCRETION TO EXTEND THE AGREEMENTS FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS AT A MAXIMUM COMPENSATION AMOUNT OF \$25,000 PER CONSULTANT PER YEAR STARTING IN FY 2023/24

WHEREAS, City Staff occasionally consults with traffic engineering specialists to analyze traffic impacts for the City's Capital Improvement Program (CIP) projects, review and prepare special event traffic control plans, conduct speed surveys, make recommendations for traffic calming improvements, address questions and concerns brought to the City by the community, and assist in other City-wide traffic related issues; and

WHEREAS, on June 24, 2020, following a request for proposal process, the City Council authorized Professional Service Agreements (PSA) with STC Traffic, Inc. (STC) and Chen Ryan Associates (CRA) for on-call as-needed traffic engineering services in the amount of \$10,000 per year for each consultant, along with authorizing the City Manager, at his discretion, to execute subsequent extensions of the agreements for up to four additional one-year terms, in accordance with the Municipal Code; and

WHEREAS, to meet the traffic engineering needs of the City and the community, Staff estimates that the total on-call as-needed traffic engineering services required will not to exceed \$65,000 for FY 2022/23 and will not exceed \$50,000 per year commencing in FY 2023/24; and

WHEREAS, STC and CRA are involved in and familiar with on-going City projects and have demonstrated highly specialized expertise and competence in performing on-call as-needed traffic engineering services at a fair and reasonable price; and

WHEREAS, the City recently selected STC and CRA as the City's on-call traffic engineers and keeping STC and CRA as the City's on-call traffic engineers is necessary

ATTACHMENT 1

and convenient for the management of the City's affairs and entering into new professional services agreements with STC and CRA is in the public's interest.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes the City Manager to execute a one-year Professional Service Agreement with STC Traffic, Inc. for on-call as-needed traffic engineering services with a maximum compensation amount to a not to exceed \$50,000 for FY 2022/23, effective July 1, 2022.
3. That the City Council authorizes the City Manager to execute a one-year Professional Service Agreement with Chen Ryan Associates for on-call as-needed traffic engineering services with a maximum compensation amount not to exceed \$15,000 for FY 2022/23, effective July 1, 2022.
4. That the City Council authorizes the City Manager, in his discretion, to execute up to four future one-year extensions of the agreements with both STC Traffic, Inc. and Chen Ryan Associates in not to exceed amounts of \$25,000 per year for each consultant starting in FY 2023/24.
5. The work covered by the Professional Services Agreements authorized herein are, in some instances, not projects as defined by the State CEQA Guidelines pursuant to the California Environmental Quality Act and, in other instances, are exempt under Section 15301(c) of the CEQA Guidelines for existing facilities.

PASSED AND ADOPTED this 22nd day of June 2022, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Community Development Department
SUBJECT: **City Council Consideration of Resolution 2022-084 to Extend and Amend the Professional Service Agreement with Warwick Group Consultants for Federal Public Affairs Consultant Services**

BACKGROUND:

The City has contracted with Warwick Group Consulting to provide professional consultant services for lobbying for the City's sand replenishment and beach renourishment projects and for additional lobbying services at the federal level.

This item is before Council to consider approving Resolution 2022-084 (Attachment 1) authorizing the City Manager to extend and amend the agreement with Warwick Group Consultants for professional consulting services.

DISCUSSION:

To assist the City with the "Community Character Priorities" identified in the Work Plan (Items A.2, Local Coastal Program and A.3, Beach Sand Replenishment and Monitoring Program), the City has entered into a Professional Services Agreement (PSA) with Warwick Group Consultants to assist with sand replenishment, beach renourishment and local coastal program implementation. The City has contracted with Warwick Group Consultants to provide federal public affairs consulting to seek federal appropriation for various City projects including, but not limited to, the City's Beach Sand Replenishment and Monitoring Program, Shoreline Restoration Project, Recycled Water System Expansion, Lomas Santa Fe Corridor Project and Marine Safety Center Replacement Project.

COUNCIL ACTION:

In 2020, Warwick Group Consultants agreed to an 8% reduction in annual compensation (\$5,160 annually) from the \$64,500 contract amount, during the COVID pandemic to help the City respond to the financial challenges many jurisdictions were facing. In 2021, a new contract was awarded to Warwick reflecting the 8% reduction for an amount of \$59,340 annually. Warwick is now requesting an increase in the contract amount from the original annual amount to \$70,000 per year. The new contract amount reflects an 8.5% increase from the \$64,500 contract amount that was authorized in 2016.

The aforementioned professional services are highly specialized with very few consultants that are available to provide such services and none with the history and knowledge of the City of Solana Beach and our specific needs. Pursuant to Solana Beach Municipal Code (SBMC) section 3.08.140, because of their unique nature, it is in the best interest of the public, as allowed by state law, that contracts for professional services such as attorneys, planning consultants, public relations consultants, and other professional or consultant services of a similar nature, be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, negotiated between parties rather than on the basis of cost alone. Warwick Group Consultants, LLC, has demonstrated the competence and qualifications to satisfactorily perform the services at a fair and reasonable price. Furthermore, because of their past experience with the City, these consultants are uniquely qualified to provide the services to the City. Pursuant to SBMC section 3.08.130(D), it would not be in the public's interest to engage alternative consultants.

Staff has prepared a resolution requesting City Council to consider authorizing the City Manager to extend and amend the professional service agreement with Warwick Consulting Group.

CEQA COMPLIANCE STATEMENT:

This is not a project under the California Environmental Quality Act (CEQA).

FISCAL IMPACT:

Warwick Group Consultants proposes to continue the aforementioned professional services for an amount not-to-exceed \$70,000 per year.

WORK PLAN:

These efforts will further the implementation of Community Character and Environmental Sustainability Priorities listed in the City's 2022-2023 Work Plan. Those priorities include the ongoing protection of beach sand replenishment projects identified in the Community Character Priority Items A.2, Local Coastal Program; A.3, Beach Sand Replenishment and Retention Program.

OPTIONS:

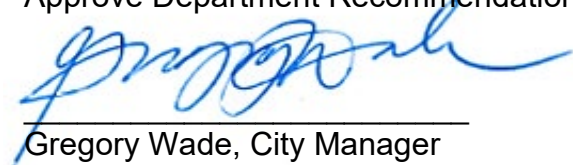
- Authorize Staff recommendation.
- Do not authorize Staff recommendation.
- Provide alternative direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council consider adoption of Resolution No. 2022-084 (Attachment 1) authorizing the City Manager to extend and amend the Professional Services Agreement with Warwick Consulting Group.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution No. 2022-084
2. Professional Services Agreement Extension and Amendment – Warwick Consulting Group

RESOLUTION 2022-084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, EXTENDING AND AMENDING A PROFESSIONAL SERVICES AGREEMENT WITH WARWICK GROUP CONSULTING

WHEREAS, the Community Development Department is in need of various specialized professional services for City projects; and

WHEREAS, the City has a current contract with Warwick Consulting Group, that may be extended and amended pursuant to the terms of the contract; and

WHEREAS, the City has found that this professional service provider has provided excellent services for many years; and

WHEREAS, pursuant to Solana Beach Municipal Code (SBMC) section 3.08.140, because of their unique nature, it is in the best interest of the public, as allowed by state law, that contracts for professional services such as attorneys, planning consultants, public relations consultants, and other professional or consultant services of a similar nature, be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, negotiated between parties rather than on the basis of cost alone; and

WHEREAS, Warwick Group Consultants has demonstrated the competence and qualifications to satisfactorily perform the services at a fair and reasonable price. Furthermore, because of their past experience with the City, this consultant is uniquely qualified to provide the services to the City and no other firms possess the necessary history and knowledge of the City's need, and

WHEREAS, pursuant to SBMC section 3.08.130(D), it would not be in the public's interest to engage alternative consultants; and

WHEREAS, the City wishes to extend and amend the existing contract with Warwick Group Consultants, LLC.

NOW, THEREFORE, the City Council of the City of Solana Beach does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council authorizes the City Manager to extend and amend the professional service agreement with Warwick Group Consultants to provide professional services for an amount not to exceed \$70,000 per year.

3. That the City Council authorizes the City Manager, in his discretion, to extend all the agreements for four additional one-year terms, at the City's sole option in an amount not to exceed \$70,000 per year.

PASSED AND ADOPTED this 22nd day of June, 2022, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



CITY OF SOLANA BEACH

FAX (858) 792-6513 / (858) 755-1782

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June 22, 2022

Howard Marlowe
Warwick Group Consultants, LLC
1717 K Street, NW, Suite 900
Washington, DC 20006

SUBJECT: PROFESSIONAL SERVICES AGREEMENT EXTENSION # 1

Dear Mr. Marlowe,

Pursuant to Section 2.2 (Extensions) of the Professional Services Agreement ("Agreement") between the City of Solana Beach ("City") and Warwick Group Consultants, LLC, at the discretion of the City Manager, the City has the option to extend this Agreement for specialty planning services for four additional one (1) year periods or part thereof. Pursuant to the Agreement, therefore, the City wishes to extend the Agreement for one (1) additional year to June 30, 2023. Further, pursuant to Resolution 2022-084 the City Council authorized a contract amendment to Section 3.1 of the Agreement, for an amount not to exceed Seventy Thousand Dollars (\$70,000).

In executing this Agreement extension, all other provisions of the original Agreement shall remain valid and in full force and effect. Updated insurance coverages are required from the Consultant/Contractor to extend this Agreement. A copy of the City's insurance requirements is enclosed with this letter.

By signing below, both parties agree to this extension of the Agreement pursuant to the terms stated herein and to those of the original Agreement. The effective date of this extension shall be the signature date of the City Manager.

Gregory Wade, City Manager

Date

Howard Marlowe, (Warwick Group Consultants, LLC)

Date

Approved as to form:

Johanna Canlas, City Attorney

Date

cc: Angela Ivey, City Clerk
Ryan Smith, Finance Director
Joseph Lim, Community Development Director

Attachment 2



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Finance
SUBJECT: **City Council Consideration of Resolution 2022-071
Approving the Fiscal Year 2022/23 Appropriations Limit**

BACKGROUND:

The Gann Initiative (Proposition 4) was passed in November 1979 by the voters of California, becoming a constitutional amendment. This amendment limited the annual growth of state and local government budgets. The amendment establishes FY 1978/79 as the base year and allows the base to increase in future years by the percentage of growth in population and by the increase in the Consumer Price Index or California Per Capita Personal Income (whichever is lower).

Proposition 4 does not limit all appropriations but does limit appropriations financed from "Proceeds of Taxes." "Proceeds of Taxes" include such revenues as property taxes, sales and use taxes, transient occupancy taxes, and most state subventions. Revenues from other sources such as fees, charges for services and federal grants are considered "Non-Proceeds of Taxes" and are not subject to the Appropriations Limit.

In order to deal with an increasing number of complaints about the restrictions of Proposition 4, and to increase the accountability of local government in adopting their limits, voters approved Proposition 111 in June 1990. Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also requires an annual review of Appropriations Limit calculations.

The statutes regarding the adoption of the Appropriations Limit are contained in California Government Code Section 7910. The law calls for the adoption of the Appropriations Limit by resolution prior to the fiscal year (FY) in question. Following the passage of Proposition 111, the requirements for adopting the Appropriations Limit were changed requiring a recorded vote of the City Council as to which of the annual adjustment factors had been selected for the ensuing year.

CITY COUNCIL ACTION: _____

The adoption of the Appropriations Limit is done at a regular meeting or a noticed special meeting. There is no required public hearing or special public notice. Once the Appropriations Limit is adopted, the public has forty-five (45) days from the effective date of the resolution to initiate judicial action regarding the Appropriations Limit. The adoption of the Appropriations Limit, and any adjustments to it, are deemed to be legislative acts. This is an important point in that the courts have determined that a future Legislature/Council may modify the acts of a prior legislative decision without violating Article XIIIB.

This item is before the City Council to consider Resolution 2022-071 (Attachment 1) approving the FY 2022/23 Appropriations Limit.

DISCUSSION:

The FY 2022/23 Appropriations Limit is established by adjusting the current Appropriations Limit for growth in changes in California's per capita income and population for the City. Section 7901(b) of the Government Code allows a city to choose between the change in population of the city and the change in population of the County in adjusting the previous year's Appropriations Limit. These figures are provided by the State of California Department of Finance (Attachment 3). Staff historically has used the change in the County of San Diego's population, which decreased by -0.08%, rather than the change in the City's population, which decreased by -0.75%.

Section 7901(b) also dictates that the City must select its change in population pursuant to this section annually by a recorded vote of the governing body. Approval of Resolution 2022-071 by the City Council would establish that the City Council chooses to use the County of San Diego's change in population for the calculation of the Appropriations Limit.

Staff has calculated the City's Appropriations Limit for FY 2022/23 to be \$45,609,804 (Attachment 2). Staff has included the following detail involved in calculating the Appropriations Limit: Schedule A – GANN Limit Calculation, Schedule B - Estimated Revenue and Resource Schedule, and Schedule C - Appropriations Subject to Limit.

Staff has also included the Annual Adjustment Factors for FY 2022/23 (Attachment 3). This schedule lists the California change in per capita personal income, and the changes in both the City's and County of San Diego's population that were selected in calculating the Appropriations Limit.

CEQA COMPLIANCE STATEMENT:

Not a project under CEQA.

FISCAL IMPACT:

The FY 2022/23 Appropriations Limit is calculated to be \$45,609,804. The amount of the appropriations (proceeds of taxes) that are subject to the limit is \$19,280,364. This amount is \$26,329,440 under the Appropriations Limit. If the actual receipts of the proceeds of taxes received in FY 2022/23 exceed the Appropriation Limits, then the excess receipts would

have to be refunded within the next two fiscal years, absent a voter approval to increase the limit.

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation increasing the City's Appropriations Limit for FY 2022/23.
- Do not approve an increase to the City's Appropriations Limit for FY 2022/23 and provide direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2022-071 establishing the FY 2022/23 Appropriations Limit in accordance with Article XIIIB of the California Constitution and Government Code Section 7910 and choosing the County of San Diego's change in population growth to calculate the Appropriations Limit.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2022-071
2. Gann Limit Calculation
3. Annual Adjustment Factors FY 2022/23

RESOLUTION 2022-071

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ESTABLISHING THE FY 2022/23 APPROPRIATIONS LIMIT IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND GOVERNMENT CODE SECTION 7910 AND CHOOSING THE COUNTY OF SAN DIEGO'S CHANGE IN POPULATION GROWTH TO CALCULATE THE APPROPRIATIONS LIMIT

WHEREAS, Article XIII B of the California Constitution was amended June 5, 1990, by Proposition 111 to change the price and population factors that may be used by local jurisdictions in setting their appropriations limit; and

WHEREAS, the appropriations limit may increase annually by a factor comprised of the change in population within the local jurisdiction or within the county in which it is located, combined with either the change in California Per Capita Personal Income or the change in the local assessment roll due to local non-residential construction; and

WHEREAS, the FY 2022/23 Appropriations Limit for the City of Solana Beach shall be the FY 1987/88 Appropriations Limit adjusted from that year forward by the new growth factors stated in Proposition 111; and

WHEREAS, the City has been provided price and population data from the State Department of Finance; and

WHEREAS, the price factor changes resulting from the change in California Per Capita Income and the change in County population are the factors used for the City of Solana Beach in adjusting its Appropriations Limit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Solana Beach, California, does hereby resolve as follows:

1. That the foregoing recitations are true and correct.
2. That pursuant to the Government Code Section 7901(b), the City Council chooses to use the County of San Diego's change in population, as provided by the Department of Finance of the State of California, in calculating the Appropriations Limit for the City of Solana Beach.
3. The Appropriations Limit for the City of Solana Beach for Fiscal Year 2022/23 shall be \$45,609,804.

PASSED AND ADOPTED this 22nd day of June 2022, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

Schedule A
Gann Limit Calculation
Fiscal Year 2022/23

Appropriations Limit 2021/22		\$ 42,441,953
Increase due to California Per Capita Income	7.55%	<u>3,204,367</u>
Subtotal		45,646,321
Increase due to County population growth	-0.08%	<u>(36,517)</u>
Appropriations Limit 2022/23		<u><u>\$ 45,609,804</u></u>

Note: The source of the California per capita income, as well as the change in population, is the State of California Department of Finance's "Price and Population Information" letter dated May 2022

Schedule B
Estimated Revenue and Resources
Fiscal Year 2022/23

<u>Revenue/Resource</u>	<u>Tax Proceeds</u>	<u>Non-Tax Proceeds</u>	<u>Total</u>
Property Taxes	\$ 9,450,000	\$ 994,400	\$ 10,444,400
Sales Tax	4,296,000	-	4,296,000
Other Taxes/Franchise Fees	3,564,400	755,000	4,319,400
Licenses & Permits	-	633,000	633,000
Fines	-	281,500	281,500
Use of Money/Property-Interest	89,964	450,086	540,050
Use of Money/Property-Rental	-	74,000	74,000
Intergovernmental	1,880,000	2,848,001	4,728,001
Service Charges	-	6,604,000	6,604,000
Other Revenue	-	1,426,800	1,426,800
Proceeds from Long Term Debt	-	-	-
Departmental Charges	-	1,582,800	1,582,800
Transfers In	-	1,591,285	1,591,285
	<u>\$ 19,280,364</u>	<u>\$ 17,240,872</u>	<u>\$ 36,521,236</u>

Schedule C
Schedule of Appropriations Subject to Limit
Fiscal Year 2022/23

Projected Revenues per Budget	\$ 36,521,236	Sch B
Less: Non-Tax Proceeds	<u>(17,240,872)</u>	Sch B
Projected Revenues from Proceeds of Taxes	19,280,364	
Appropriations Limit Fiscal Year 2021/22	<u>45,609,804</u>	Sch A
Amount Under Appropriations Limit	\$ 26,329,440	
Percentage Under Appropriations Limit	57.73%	

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2022.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent
Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Diego				
Carlsbad	-0.08	115,680	115,585	115,585
Chula Vista	-0.05	276,660	276,521	276,785
Coronado	-0.84	16,936	16,793	22,277
Del Mar	-0.71	3,957	3,929	3,929
El Cajon	-0.76	106,447	105,638	105,638
Encinitas	-0.34	61,724	61,515	61,515
Escondido	-0.47	151,389	150,679	150,679
Imperial Beach	-0.78	26,448	26,243	26,243
La Mesa	-0.22	60,608	60,472	60,472
Lemon Grove	-0.66	27,422	27,242	27,242
National City	-0.50	56,809	56,525	61,471
Oceanside	-0.51	173,932	173,048	173,048
Poway	-0.19	48,850	48,759	48,759
San Diego	0.13	1,353,921	1,355,685	1,374,790
San Marcos	0.67	92,958	93,585	93,585
Santee	-0.22	59,146	59,015	59,015
Solana Beach	-0.75	12,909	12,812	12,812
Vista	0.76	99,536	100,291	100,291
Unincorporated	-0.35	480,946	479,246	513,170
County Total	-0.08	3,226,278	3,223,583	3,287,306

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	<u>Percent Change</u> 2021-22	<u>--- Population Minus Exclusions ---</u> 1-1-21	1-1-22
San Diego			
Incorporated	-0.04	2,745,332	2,744,337
County Total	-0.08	3,226,278	3,223,583
San Francisco			
Incorporated	-0.79	849,259	842,529
County Total	-0.79	849,259	842,529
San Joaquin			
Incorporated	0.59	619,274	622,907
County Total	0.44	778,272	781,688
San Luis Obispo			
Incorporated	-0.94	159,205	157,711
County Total	0.28	275,671	276,431
San Mateo			
Incorporated	-0.91	689,376	683,093
County Total	-0.92	751,464	744,552
Santa Barbara			
Incorporated	-1.70	307,661	302,422
County Total	0.14	438,522	439,133
Santa Clara			
Incorporated	-0.69	1,822,894	1,810,306
County Total	-0.69	1,906,879	1,893,770
Santa Cruz			
Incorporated	3.27	132,260	136,587
County Total	0.00	266,511	266,522
Shasta			
Incorporated	-0.95	115,241	114,151
County Total	-0.82	181,837	180,347

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: City Manager Department/City Attorney's Office
SUBJECT: **City Council Consideration and Potential Adoption of Resolution 2022-081 Authorizing Remote Teleconference Meetings of the Legislative Bodies of the City for the Period of June 23, 2022 through July 22, 2022 Pursuant to the Brown Act and Continuing Emergency**

BACKGROUND:

On March 11, 2020, the World Health Organization (WHO) declared COVID-19, the illness caused by the novel coronavirus, a pandemic, pointing at that time to over 118,000 cases of COVID-19 in over 110 countries and territories around the world and the sustained risk of further global spread. This was preceded by declarations of emergency by both the County of San Diego and State of California on February 14, 2020, and March 4, 2020, respectively, followed by a federal emergency declaration on March 13, 2020, as a result of the threat posed by COVID-19. On March 16, 2020, pursuant to Section 2.28.060(A)(1) of the Solana Beach Municipal Code (SBMC), the Director of Emergency Services/City Manager proclaimed a state of local emergency in the City of Solana Beach due to COVID-19, which was ratified by the City Council through adoption of Resolution 2020-036.

Since that time, there have been numerous Orders and Guidance by the California Department of Public Health (CDPH) and the Health Officer of the County of San Diego to curtail the spread of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order No. N-29-20, suspending the Ralph M. Brown Act's requirements for teleconferencing during the COVID-19 pandemic provided that notice and accessibility requirements are met, the public members are allowed to observe and address the legislative body at the meeting, and that a legislative body of a local agency has a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, as specified. Pursuant to Executive Order No. N-29-20, the

COUNCIL ACTION:

City Council and City Commissions have met by remote teleconferencing following applicable requirements, preserving and nurturing public access and participation in meetings while preserving public health and safety.

On June 11, 2021, Governor Newsom issued Executive Order N-08-21 to roll back certain provisions of his COVID-19-related Executive Orders and to clarify that other provisions remained necessary to help California respond to, recover from and mitigate the impacts of the COVID-19 pandemic. Paragraph 42 of Executive Order N-08-21 waived and set forth certain requirements related to public meetings of local legislative bodies and specified that it would be valid through September 30, 2021.

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361 (AB 361), which pertains to the same subject matter as Paragraph 42 of Executive Order N-08-21, which took effect immediately pursuant to an urgency clause, and which amended the Brown Act, in Government Code section 54953(e)(1)(B), to allow local legislative bodies to continue meeting by teleconference during a gubernatorial proclaimed state of emergency if the local legislative body determines, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On October 13, 2021, the City Council adopted Resolution 2021-120 authorizing remote teleconference meetings of the legislative bodies of the City for the period of October 13, 2021 through November 12, 2021 pursuant to the new provisions of the Brown Act. If the state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to remote teleconference, Government Code section 54953(e)(3) requires that every thirty (30) days, the City Council make certain findings by majority vote.

On November 10, 2021, the City Council adopted Resolution 2021-127 authorizing continued teleconference meetings of the legislative bodies of the City for the period of November 10, 2021 through December 10, 2021 pursuant to the new provisions of the Brown Act. On December 8, 2021, the City Council adopted Resolution 2021-137 authorizing continued teleconference meetings through January 7, 2022. On December 15, 2021, the City Council adopted Resolution 2021-141 authorizing continued teleconference meetings through January 14, 2022. On January 12, 2022, the City Council adopted Resolution 2022-008 authorizing continued teleconference meetings through February 11, 2022. On February 9, 2022, the City Council adopted Resolution 2022-015 authorizing continued teleconference meetings through March 12, 2022. On March 9, 2022, the City Council adopted Resolution 2022-023 authorizing continued teleconference meetings through April 8, 2022. On June 7, 2022, the City Council adopted Resolution 2022-072 authorizing teleconference meetings to resume through July 6, 2022.

This item before the City Council is to consider and adopt Resolution 2022-081 (Attachment 1) reconsidering the circumstances of the state of local emergency and authorizing continued remote teleconference meetings of the legislative bodies of the City

for the period of June 23, 2022 through July 22, 2022 pursuant to the provisions of the Brown Act and in light of the continuing direct impact on the ability of the members to meet safely in person.

DISCUSSION:

There has been a resurgence of COVID-19 cases and COVID-19 hospitalizations are up 44 percent in California as of May 31, 2022.¹ According to a May 18, 2022 USA Today report, in a White House briefing, health officials said that COVID-19 infections continue to rise, driven by new and more infectious omicron subvariants, waning immunity from both vaccines and previous infections and fewer people masking up.² A rising tide of omicron subvariants is in part behind the rise. There are now at least four omicron subvariants circulating in the United States. The newer strains are even more infectious than previous strains, adding to the increase in cases.³

As of June 6, 2022, City Hall is now an outbreak site under the California Department of Industrial Relations, Division of Occupational Safety and Health's COVID-19 Prevention Emergency Temporary Standards. Those Emergency Temporary Standards were last updated on April 22, 2022 and impose an ongoing requirement on employers to assess workplace hazards and implement controls to prevent transmission of disease. Now that there have been at least three employee COVID-19 cases who have visited City Hall within the last 14 days, additional precautions are required under Cal/OSHA's workplace standards.

Cases of COVID-19 continue to increase in the region and County Health and Human Services reported this week more than 800,000 COVID-19 cases have been reported in the San Diego region since the start of the pandemic, with a total of 803,293 cases of the virus since the first local case was identified in March 2020. Weekly average coronavirus cases have more than tripled in the past 30 days and hospitalizations are also on the rise. The growing case counts are prompting the County, consistent with the state's [SMARTER Plan](#), to remind San Diegans to continue using established protective measures. This includes the State's strongly recommended guidance of voluntary masking when out in public. Masking is particularly important when traveling or moving through crowded indoor spaces, as is avoiding large gatherings, especially if you are immunocompromised.

The San Diego Weekly Case Rate per 100,000 decreased from 279.3 to 265.9, but kept the County well within the "High Transmission" Case Rate threshold of over 100.0 for Community Transmission. The weekly Testing Positivity increased from 10.7% to 12.3% also keeping this metric to the "High Transmission" level of 10.0% or greater.

¹ <https://www.beckershospitalreview.com/public-health/covid-19-cases-tick-up-in-9-states.html>

² <https://www.usatoday.com/story/news/health/2022/05/18/omicron-waning-immunity-rising-covid-cases/9823740002/>

³ *Ibid.*

The Average Daily Case Rate increased last week from 35.7 to 38.5 as did hospitalizations from 203 to 237 while ICU patients decreased from 27 to 25 from last week. Twelve (12) deaths were reported since June 2, 2022, pushing the total to 5,315 deaths in the County. There has been an increase of 31 cases of COVID-19 in the City from last week.

The Omicron and Delta variants have caused, and will continue to cause, conditions of imminent peril to the health safety of persons within the City that are likely beyond the control of services, personnel, equipment and facilities of the City and there is a risk of new variants emerging. In other words, the local emergency continues and as a result, meeting in person would present imminent risks to the health or safety of attendees.

All meetings of the City's legislative bodies are open and public, as required by the Brown Act (California Government Code §§54950 – 54963), so that any member of the public may attend, participate and watch the City's legislative bodies conduct their business. The recently amended Brown Act, Government Code section 54953(e)(1)(B), allows local legislative bodies to hold a meeting by teleconference during a gubernatorial proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. The City Council held such a special meeting on June 7, 2022 and voted to resume emergency teleconferencing.

If the state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to remote teleconference, Government Code section 54953(e)(3) requires that every thirty (30) days, the City Council make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

Resolution 2022-081 (Attachment 1) would make the necessary findings under Government Code section 54953(e)(3) and authorize the City's legislative bodies to continue meeting by remote teleconferencing within the requirements of applicable law. To continue to meet by remote teleconference, Council will be required to revisit the Resolution within thirty (30) days and find that the state of emergency continues to directly impact the ability of the members to meet safely in person pursuant to Government Code section 54953(e)(3).

CEQA COMPLIANCE STATEMENT:

The proposed City Council action is not subject to the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, Sections: 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment); 15060(c)(3) (the activity is not a project as defined in Section 15378); and 15061(b)(3), because the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Because there is no possibility that the Resolution may have a significant adverse effect on the environment, the action is exempt from CEQA.

FISCAL IMPACT:

There are no direct fiscal impacts related to the adoption of the Resolution.

WORKPLAN:

N/A

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with modifications consistent with the Brown Act.
- Do not approve Staff recommendations and resume in person meetings.
- Provide direction / feedback.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2022-081 authorizing remote teleconference meetings of the legislative bodies of the City for the period of June 23, 2022 through July 22, 2022 pursuant to the provisions of the Brown Act.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager/Director of Emergency Services

1. Resolution 2022-081

RESOLUTION 2022-081

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF SOLANA BEACH FOR THE PERIOD OF JUNE 23, 2022 THROUGH JULY 22, 2022 PURSUANT TO THE BROWN ACT AND CONTINUING EMERGENCY

WHEREAS, the City of Solana Beach ("City") is committed to preserving and nurturing public access and participation in meetings of the City Council and the City's commissions; and

WHEREAS, all meetings of the City's legislative bodies are open and public, as required by the Ralph M. Brown Act (California Government Code §§54950 – 54963), so that any member of the public may attend, participate and watch the City's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, the recently amended Brown Act, Government Code section 54953(e)(1)(B), allows local legislative bodies to hold a meeting by teleconference during a gubernatorial proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom declared a state of emergency due to the Coronavirus ("COVID-19") pandemic, which remains in effect; and

WHEREAS, on March 16, 2020, the City Manager, acting as the Director of Emergency Services, did proclaim the existence of a local state of emergency within the City, pursuant to Section 2.28.060(A)(1) of the Solana Beach Municipal Code and Section 8625 of the California Emergency Services Act (California Government Code §§8550 *et. seq.*), as a result of the Coronavirus (COVID-19) pandemic, which was ratified by the City Council on March 19, 2020 through the adoption of Resolution 2020-036; and

WHEREAS, pursuant to Resolution 2020-036, the local emergency was deemed to continue to exist until its termination is proclaimed by the City Council of the City of Solana Beach and the local emergency does continue to exist; and

WHEREAS, COVID-19 continues to threaten the health and lives of City residents; and

ATTACHMENT 1

WHEREAS, the SARS-CoV-2 Delta Variant (Delta Variant) is highly transmissible in indoor settings, breakthrough cases are becoming more common and hospitalizations have increased throughout San Diego County; and

WHEREAS, on July 28, 2021, the California Department of Public Health issued guidance for the use of face coverings stating that the Delta Variant is two times as contagious as early COVID-19 variants, leading to increasing infections, the Delta Variant accounts for over 80% of cases sequenced, and cases and hospitalizations of COVID-19 are rising throughout the state; and

WHEREAS, updated as of August 13, 2021, the Center for Disease Control and Prevention recommends staying at least six (6) feet from other people; and

WHEREAS, the California Department of Industrial Relations, Division of Occupational Safety and Health's COVID-19 Prevention Emergency Temporary Standards were updated on June 17, 2021, are still in effect and place an ongoing requirement on employers to assess workplace hazards and implement controls to prevent transmission of disease, which may include circumstances in which employers determine that physical distancing is necessary in their workplace; and

WHEREAS, on October 13, 2021, the City Council held a regular meeting for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, made such a determination and adopted Resolution 2021-120 authorizing remote teleconference meetings of the legislative bodies of the City for the period of October 13, 2021 through November 12, 2021 pursuant to the new provisions of the Brown Act; and

WHEREAS, on November 10, 2021, the City Council reconsidered the circumstances of the state of emergency and adopted Resolution 2021-127 authorizing continued teleconference meetings of the legislative bodies of the City for the period of November 10, 2021 through December 10, 2021 pursuant to the new provisions of the Brown Act; and

WHEREAS, according to the Center for Disease Control and Prevention (CDC), a new strain of COVID-19, known as Omicron, has emerged; and

WHEREAS, on November 24, 2021, this new variant B.1.1.529, was reported to the World Health Organization (WHO); and

WHEREAS, on November 26, 2021, WHO named B.1.1.529 Omicron and classified it as a Variant of Concern (VOC); and

WHEREAS, on November 30, 2021, the United States designated Omicron as a Variant of Concern; and

WHEREAS, on December 1, 2021, the first confirmed U.S. case of Omicron was identified; and

WHEREAS, on December 8, 2021, the City Council adopted Resolution 2021-137 authorizing continued teleconference meetings through January 7, 2022; and

WHEREAS, on December 9, 2021, the CDC reported that we do not yet know how easily Omicron spreads, the severity of illness it causes, or how well available vaccines and medications work against it; and

WHEREAS, on December 15, 2021, the City Council adopted Resolution 2021-141 authorizing continued teleconference meetings through January 14, 2022; and

WHEREAS, on January 3, 2022, the County of San Diego Health and Human Services Agency issued an Order of the Health Officer requiring isolation of persons diagnosed with, or likely to have COVID-19 to slow the spread of COVID-19 and prevent the healthcare system in San Diego County from being overwhelmed; and

WHEREAS, cases of COVID-19 continue to increase in the region and County Health and Human Services reported this week more than 800,000 COVID-19 cases have been reported in the San Diego region since the start of the pandemic, with a total of 803,293 cases of the virus since the first local case was identified in March 2020. Weekly average coronavirus cases have more than tripled in the past 30 days and hospitalizations are also on the rise; and

WHEREAS, the growing case counts are prompting the County, consistent with the state's SMARTER Plan, to remind San Diegans to continue using established protective measures. This includes the State's strongly recommended guidance of voluntary masking when out in public. Masking is particularly important when traveling or moving through crowded indoor spaces, as is avoiding large gatherings, especially if you are immunocompromised; and

WHEREAS, the San Diego Weekly Case Rate per 100,000 decreased from 279.3 to 265.9, but kept the County well within the "High Transmission" Case Rate threshold of over 100.0 for Community Transmission. The weekly Testing Positivity increased from 10.7% to 12.3% also keeping this metric to the "High Transmission" level of 10.0% or greater; and

WHEREAS, the San Diego Average Daily Case Rate increased last week from 35.7 to 38.5 as did hospitalizations from 203 to 237 while ICU patients decreased from

27 to 25 from last week. Twelve (12) deaths were reported since June 2, 2022, pushing the total to 5,315 deaths in the County. There has been an increase of 31 cases of COVID-19 in the City from last week; and

WHEREAS, as of June 6, 2022, City Hall is an outbreak site under the California Department of Industrial Relations, Division of Occupational Safety and Health's COVID-19 Prevention Emergency Temporary Standards with at least three employee COVID-19 cases who have visited City Hall within the last 14 days, and requiring additional precautions be taken under the California Department of Industrial Relations, Division of Occupational Safety and Health's COVID-19 Prevention Emergency Temporary Standards; and

WHEREAS, the Omicron and Delta variants have caused, and will continue to cause, conditions of imminent peril to the health safety of persons within the City that are likely beyond the control of services, personnel, equipment and facilities of the City and there is a risk of new variants emerging and the outbreak at City Hall spreading; and

WHEREAS, the state of emergency remains active; and

WHEREAS, on June 7, 2022, the City Council held a special meeting for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, and adopted Resolution 2022-072 authorizing teleconference meetings to resume through July 6, 2022.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does find and resolve as follows:

1. That the above recitations are true and correct and incorporated herein as findings.
2. That the City Council has reconsidered the circumstances of the state of emergency.
3. That state of emergency continues to directly impact the ability of the members to meet safely in person.
4. That the meetings of the legislative bodies of the City of Solana Beach, including the City Council, standing committees and citizen commissions, shall meet by remote teleconferencing in compliance with applicable law.
5. That the City Manager and Staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution

including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

6. That this Resolution shall take effect on June 23, 2022, and shall be effective until the earlier of (a) July 22, 2022 or (b) such time as the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City may continue to teleconference without compliance with Government Code section 54953(b)(3).

PASSED AND ADOPTED this 22nd day of June, 2022, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers
NOES: Councilmembers
ABSTAIN: Councilmembers
ABSENT: Councilmembers

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: City Manager's Department
SUBJECT: **City Council Adoption of Fiscal Year 2022/2023 Work Plan**

BACKGROUND:

The Fiscal Year 2022/23 Work Plan is a guiding document that includes all of the City Council's (Council) priority projects. The Fiscal Year 2022/23 Work Plan focuses on four strategic priorities as the Council directs Staff on projects and programs: Community Character, Organizational Effectiveness, Environmental Sustainability and Fiscal Sustainability with the knowledge that all four areas of priority are important to the overall sustainability of the City.

This item is before Council to consider adopting the final FY 2022/23 Work Plan based on the feedback received from the Council at the April 13, 2022 and May 24, 2022 Work Plan workshops.

DISCUSSION:

On April 13, 2022, the Council held a public workshop to discuss the draft Fiscal Year 2022/2023 Work Plan and to accept public comments. At that public workshop, Council recommended changes to the draft Work Plan presented by City Staff. The revised Work Plan was then brought back to Council at the May 24, 2022 City Council meeting, where additional revisions were directed by the Council.

The revised final Fiscal Year 2022/2023 Work Plan (Attachment 1) is being brought back for final consideration for approval by the Council. The Fiscal Year 2021/22 table of "Significant Accomplishments" has also been added to this final Work Plan.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

CITY COUNCIL ACTION:

FISCAL IMPACT:

Funding for the projects contained in the Fiscal Year 2022/23 Work Plan vary from project to project. As with previous Work Plans, the FY 2022/23 Work Plan includes estimated costs for each Priority Item. The estimated costs for Priority Items in this Work Plan correlate with the projects included in the final Budget also being considered for approval at this Council Meeting.

WORK PLAN:

This is the consideration and adoption of the FY 2022/23 Final Work Plan.

OPTIONS:

- Adopt the final Fiscal Year 2022/2023 Work Plan.
- Give additional direction to Staff on further modifications.
- Do not adopt the final Fiscal Year 2022/2023 Work Plan.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council consider and adopt the final Fiscal Year 2022/23 Work Plan.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachment 1: Final Fiscal Year 2022/23 Work Plan



COUNCIL WORK PLAN

FISCAL YEAR 2022-2023

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CITY MANAGER'S REPORT

Overview / Current trends
(TO BE INSERTED LATER)

MISSION STATEMENT

To have an efficient and effective City Government that works to balance fiscal sustainability while maintaining environmental sustainability, quality of life and community character.

STRATEGIC PRIORITIES

The following Strategic Priorities provide focus and direction regarding all service expectations for the city.

- **COMMUNITY CHARACTER**

Objective: To maintain the small town coastal community charm that respects our beachside setting with consideration for scenic views and scale of development; and to promote an outdoor lifestyle and walkable/pedestrian scale community supported by local businesses that foster a friendly neighborhood ambience.

- **FISCAL SUSTAINABILITY**

Objective: To maintain a balanced operating budget and healthy capital improvement plan while providing outstanding customer service levels that maintain community character to the highest degree possible; and to maintain a threshold of sustainability on a three year forecast basis, with a goal of keeping the point of revenue and expenditure lines crossing at least three years out.

- **ORGANIZATIONAL EFFECTIVENESS**

Objective: To inspire and generate a high level of confidence in City Government and strengthen our city by providing exceptional professional services to the community through our leadership, management, innovation and ethics. To produce quality results by promoting a culture of personal and professional integrity, community engagement, equity and inclusion, staff engagement, effectiveness and teamwork, human resources management, transparent financial management, strategic leadership, service delivery, open communications and information sharing, and continuous improvement.

- **ENVIRONMENTAL SUSTAINABILITY**

Objective: To reduce the City's environmental footprint and develop long-term environmental sustainability for the community. Reduce waste and reliance on single occupancy vehicles, conserve resources and promote sustainable building practices to create a positive community image and accept our social responsibility to ensure a viable future for Solana Beach and its residents.

COMMUNITY CHARACTER

A. Land Use & Planning

1. General Plan Update

Summary: The City's first General Plan was originally adopted in 1988. Some of the elements of the General Plan (Land Use, Circulation, Noise, Housing, etc.) have been reviewed and revised individually over time.

The Circulation and Land Use Elements were adopted by the City Council on November 19, 2014, and the Environmental Impact Report was certified at that same meeting. The City's remaining elements, Conservation and Open Space, Safety, Noise, and Economic Development are the next to be updated.

Now that the Circulation and Land Use Elements have been adopted, updates to the Municipal Code are required to reflect the changes in these elements, such as, community gardens and consideration of development standards for specific areas of the community. Programs will also need to be developed to implement the Circulation Element.

The current Housing Element covers the time period of April 15, 2021 to April 14, 2029. Certain other elements of the General Plan (Land Use, Circulation, Noise, etc.) have been reviewed and revised individually over time. The City is required to update the Safety Element consistent with the recent San Diego County Hazard Mitigation Plan update and adopt an Environmental Justice Chapter. Staff will ensure that the updates are consistent with State law and with SANDAG's Regional Plan.

Key Policy Development and General Plan Update Tasks for Fiscal Year 2022/23:

- Update Chapter 17.12 Definitions and Use Matrix
 - Consistency with ADU Ordinance
 - Add Transitional and Supportive Housing in Use Matrix
 - Add Employee Housing Definition and add in Use Matrix
- Complete Safety Element update and adopt Environmental Justice Element.
- Evaluate the existing development standards for specified areas of the community.
- Evaluate need to increase guest parking requirements for multi-unit and mixed-use projects.
- Revise the SBMC to allow for a reduction in requirements for existing commercial buildings that change uses and cannot accommodate current parking standards.

- Provide guidelines for new development and redevelopment to locate off-street parking facilities behind storefronts.
- Adopt State Very High Fire Hazard Severity Zone Map.
- Consider ADU Ordinance update allowing ADU/JADU development in sensitive areas.
- Identify/pursue outside funding opportunities for development of lower and moderate income households.
- Modify SBMC regarding “Reasonable Accommodation” criteria.

Estimated Costs (Multi-year Project): An estimate of cost for the Housing and Safety Elements Update would be determined upon the issuance of an RFP for services. The City was granted \$160,000 of SB 2 and LEAP funds to complete the Housing and Safety Element Update.

2. Local Coastal Program / Land Use Plan Adoption and Preparation of the Local Implementation Plan (Timeframe: 18-24 months)

Summary: The City adopted the Certified Local Coastal Program (LCP) Land Use Plan (LUP) in February 2013. The LCP/LUP was approved by the California Coastal Commission (CCC) on March 7, 2012. At the City’s February 2013 public hearing, the City Council also directed City Staff to prepare a Land Use Plan Amendment (LUPA) to modify some of the provisions in the LUP relating primarily to bluff top development, shoreline protection and private beach access ways. The CCC approved the City’s LUPA in January 2014 and incorporated 12 additional CCC-initiated modifications. The certified LUP includes a requirement to update the 2010 Draft Mitigation Fee Study prepared by the City. In January 2014, the CCC awarded the City a grant in the amount of \$120,000 for use by the City in updating the draft fee study to reflect the policies in the Certified LUP. An updated public recreation impact fee study and draft LUPA has been prepared and was submitted to the CCC on April 29, 2016. The CCC approved the fee study with 16 modifications.

On November 8, 2017, the City Council directed staff to pursue geographic segmentation of the bluff top properties from the rest of the City in the LIP and authorized the City Manager to request a one-year extension from the CCC on the Fee Study LUP Amendment. On November 13, 2018, the City Council adopted all the CCC “Suggested Modifications” on the City’s Fee Study and LUPA. On December 13, 2018 the CCC concurred with the Executive Director’s determination that the City’s actions are legally adequate pertaining to the adoption of a public recreation fee associated with shoreline development. City staff continues to work on the draft LIP that would geographically segment the bluff top properties from the rest of the City.

Title 19 has been reserved for the “Coastal Zone” provisions associated with the LCP/LIP.

LCP Local Implementation Plan Programs & Tasks for Fiscal Year 2022/2023:

- Submit to the CCC upon City Council approval for their review and approval. Draft LIP available for public review and submitted to CCC Fall 2021.
- Complete a Land Use Plan Amendment (LUPA) to correct zoning information within the approved LUP.
- Update to Zoning Code development standards.

LCP Local Implementation Plan Programs & Tasks in future Fiscal Years:

- Develop an in-lieu ESHA mitigation fee program.
- Update HOZ regulations to include a coastal bluff overlay in LIP and SBMC.
- Update the Sign Ordinance.
- Develop a mitigation program for high-cost hotel rooms.
- Monitoring program for City’s public coastal access ways.
- Evaluate options for possible removal of rip rap on beach at Del Mar Shores public access way.
- Develop Heritage Tree Protection Ordinance.
- Prepare a wetland inventory/delineation for City.
- Establish an assessing entity/GHAD.

Estimated Cost: The estimated budget proposed for FY 2022/2023 to continue the LCP Local Implementation Plan efforts is \$55,200 for LIP/Coastal Program Management by Summit Environmental Group and \$27,600 for adjunct planning services by Summit.

3. Coastal Resiliency Programs (Timeframe: Ongoing)

Summary: Since approximately 2000, the City has been partnering with the City of Encinitas, the U.S. Army Corps of Engineers (USACE) and State Parks to develop a 50-year shoreline protection and coastal storm damage reduction project (Project). The Project involves the restoration of approximately eight miles of public beaches and shoreline in the two cities using beach sand replenishment practices. The final EIR/EIS was approved and certified by the City Council on October 14, 2015. The USACE Chief’s Report and Record of Decision (ROD) have been completed and funding for the project has been provided through the Water Resources Reform and Development Act (WRRDA) of 2016. The USACE Solana Beach-Encinitas Shoreline Protection Project will consist of initial placement of approximately one million cubic yards of beach quality sand in Solana Beach and Encinitas in Fall 2024. The beaches

would be re-nourished on a periodic cycle over a 50-year federal participation period 2024-2074.

The project received \$1,900,000 in federal funding in the USACE FY 2020 and FY 2021 Work Plans to initiate and complete the Pre-Construction, Engineering and Design (PED) phase and to establish physical baseline conditions for one year of monitoring prior to the placement of sand on the City's beach.

The Project has also recently been awarded a construction grant from State Parks for approximately \$11M and a construction award to the USACE of \$30.5M for project construction. It is currently anticipated that sand will be placed on the beach beginning in late 2024.

The City continues to implement its Sand Compatibility and Opportunistic Use Program (SCOUP) to obtain upland sources of opportunistically available beach sand. The City's permits allow the City to receive up to 150,000 cubic yards of sand on its beaches each year. In 2018, the City completed the process to extend its SCOUP for another five years, which extends new permit approvals received from the California State Land Commission, CCC USACE, and Regional Water Quality Control Board through 2024. The City's SCOUP is a key element of the City's long-term shoreline management program and is a key sea level rise adaptation strategy. The City completed its first SCOUP project with construction of Solana 101 in Spring 2021. The City continues to work with H.G. Fenton (Solana Highlands) to develop the SCOUP Work Plan that is anticipated to start in 2023.

The San Elijo Lagoon Restoration Project (SELRP) provided beach sand for Solana Beach in the Spring of 2018. Approximately 146,000 cubic yards of sand from the SELRP was placed at Fletcher Cove.

The second SANDAG Regional Beach Sand Project (RBSP2) was successfully completed in 2012 and the five-year post construction monitoring program was completed in 2017. SANDAG is in preliminary planning stages for an RBSP 3 Project though schedule has not yet been defined. The City received approximately 146,000 cubic yards of sand from RBSP2 in 2012.

Ongoing shoreline profile monitoring will continue locally as well as regionally and will remain the foundation of the SANDAG regional shoreline monitoring program. The City has entered into an MOU with SANDAG to support continued participation in this important monitoring program for the next five years (through FY 2021/2022). It is currently anticipated that this MOU will be extended to support the continuation of the regional shoreline monitoring program.

FY 2020-23 Objective: In 2020 and 2021, the City successfully obtained Federal and State funding to implement a long-term coastal resiliency beach sand replenishment project in Solana Beach. These funds enable the completion of the PED phase of the USACE Coastal Storm Damage Reduction Project in 2021 through 2024. The Feasibility Phase was completed in 2015 (which included the EIR/EIS and obtaining

all permits and regulatory approvals). In addition to the USACE project, the City will continue to implement the Sand Compatibility and Opportunistic Use Program (SCOUP) and participate in the SANDAG Regional Shoreline Profile Monitoring program that has been in place since 1998. State and Federal funding will need to be secured to implement the 50-year shoreline protection and coastal storm damage reduction project involving the restoration of approximately eight miles of shoreline in the cities of Encinitas and Solana Beach.

Key Tasks:

- Continued coordination of efforts with key parties including local, regional, State and federal regulatory and governing agencies for beach sand replenishment and retention projects as a key sea level rise/climate change adaptation strategy.
- Continue to make progress to complete the PED Phase of the USACE Coastal Storm Damage Reduction Project in Summer 2024.
- Initiate construction of the USACE Coastal Storm Damage Reduction Project in Fall 2024.
- Coordinate with SANDAG on regional shoreline monitoring and other coastal projects.
- Continue to identify other SCOUP compatible projects in the City.
- Renew SCOUP permits prior to expiration in 2023 and 2024.
- Coordinate with the City of Encinitas and USACE on consistent signage for project timeline and other pertinent outreach.

Estimated Costs (Multi-Year Project):

Revenue Sources (FY 2021/2022):

- \$149,200 - T.O.T. Sand Replenishment (Fund #450)
- \$450,000 - State Parks, Division of Boating and Waterways, Local Assistance Grant
 - \$67,500 Public Beach Restoration Fund Match (City match)
- \$400,000 – USACE Civil Works Program (FY 2020 Work Plan)

Programmed Expenditures (FY 2021/2022):

- \$149,200– USACE (Fund #450)
- \$450,000 – USACE for PED cost share (State Grant pass-through)
 - \$67,500 Public Beach Restoration Fund Match
- \$400,000 – USACE Civil Works Program (FY 2020 Work Plan)

Programmed Expenditures (FY 2022/2023):

- \$191,850 USACE (Fund #450)

4. View Assessment Ordinance Update

Summary: Provide a comprehensive review and update to the City's View Assessment Ordinance to clarify its provisions, the duties of the View Assessment Commission members, responsibilities of the project applicant and procedures, including the related toolkit document for City Council consideration for adoption. In FY 2019/2020, Staff provided language that was developed by the City's former Ad Hoc Committee and outlined other possible modification the City Council may wish to consider.

FY 2022/23 Objective: Evaluate the View Assessment Ordinance; prepare amendments as needed to clarify its provisions for proposed adoption in FY 2022/2023.

Key Tasks:

- Complete and submit amended Ordinance revisions for City Council consideration as revised by the view assessment working group.

Estimated Cost: Staff time

5. Development Review Permit (DRP) Guidelines and Toolkit

Summary: The Community Development Department is charged with implementing the goals and policies of the community set forth in the City of Solana Beach's General Plan, Zoning Ordinance and other Specific Plan regulations. Any newly proposed developments or modifications to private property require review to ensure consistency with the City's standards and policies relating to land use and preservation of the environment. The DRP Guidelines and Toolkit is intended to help property owners navigate the development review process based on the type of project that is being proposed.

FY 2022/23 Objective: Develop a citizen Guidelines and Toolkit brochure. The proposed adoption of the DRP Guidelines and Toolkit will be in the Fall 2022.

Key Tasks:

- Complete the written material for the DRP Guidelines and Toolkit. Expected to be done Fall 2022.
- Add the appropriate drawings and demonstrations to the DRP Guidelines and Toolkit. Expected to be done Fall 2022.

- Submit supporting Guidelines and Toolkit for proposed adoption. Expected to be done Fall 2022.

Estimated Cost: Staff time

6. Highway 101 Specific Plan

Summary: Consider additional modifications to the Highway 101 Specific Plan. Any proposed changes to the standards would be presented to the public in a Council Meeting and public hearing for input and feedback in what would be a collaborative process. Any recommended standards will be brought to the City Council for formal discussion and possible adoption.

FY 2022/23 Objective: This project would involve further review of the SBMC and Specific Plan that might allow for a reduction in requirements for existing buildings that change uses and cannot accommodate current parking standards.

Key Tasks:

- Conduct meetings with property and business owners.
- Consider revising the SBMC to allow for a reduction in requirements for existing buildings that change uses and cannot accommodate current parking standards.

Estimated Costs: Staff time

7. Eden Gardens Specific Plan/Overlay

Summary: The Eden Gardens Master Streetscape Plan was adopted April 17, 1995 and is a document that provides guidance on the public improvements desired in the area. The scope of the Specific Plan or creation of a zoning overlay could contain design guidelines and development standards specific to the La Colonia de Eden Gardens neighborhood. The planning process would involve community input and could include engaging a qualified design professional. In November 2019, Staff conducted a community meeting and received input regarding concerns and issues the community had been facing.

FY 2022/23 Objective: Identify and prepare possible development standards for the Eden Gardens overlay area. This may include evaluating the need to increase guest parking requirements for multi-unit and mixed-use projects.

Key Tasks:

- Prepare for consideration a draft Specific Plan/Zoning Overlay for review and consideration by City Council.

- Consider, among other things, parking requirements and setback regulations.
- Return to the community for additional workshops/feedback.

Estimated Costs: Staff time

8. Legislative Monitoring/Priorities

Summary: During any given legislative period, bills with potentially significant impacts on the City are proposed and oftentimes revised many times that require close monitoring and frequent updates to City Council. While Staff consistently monitors such legislation, the City hired a professional lobbyist in fall of 2020 to ensure the City Council is properly notified of pertinent legislation and advised of the appropriate actions to take to protect the interests of the community. The City will continue to work to advance our interests with other with other governmental entities and respond to state and federal legislation.

Key Tasks:

- Monitor proposed state legislation.
- Prepare a Legislative Priority List for Council Consideration.
- Develop policy on priority topic areas to support/advocate.
- Continue to work with lobbyists to promote City agenda.
- Engage representatives and submit letters to further our priorities.
- Adopt City ordinances and policies to respond and remain compliant with changes in law.

Estimated Costs: The City has retained a lobbyist firm at a cost of \$63,600 through December 2022.

9. Outdoor Dining Regulations

Summary: Due to the COVID-19 pandemic, certain restrictions were modified to assist the business community during the difficult times and to allow residents and visitors to continue to safely utilize certain services such as restaurants, bars, beauty salons, and exercise/wellness businesses. These specific businesses were allowed to temporarily expand into outdoor areas including sidewalks and parking lots (public and private) to provide additional space, especially during the times when indoor operations were not allowed. Due to the popularity of certain businesses, mainly restaurants and bars, the City Council would like Staff to look into the possibility of modifying regulations to permanently allow these outdoor operations.

FY 2022/23 Objective: Continue to assess the possibility of allowing outdoor operations for certain businesses. This assessment would include both the benefits

and impacts that these regulations may create. This includes impacts to parking, noise, safety, aesthetics, etc. and how these, and other impacts, will be mitigated if allowed.

Key Tasks:

- Extend TUPs for outdoor dining for restaurant use beyond Labor Day, which would allow for assessment for the entire summer.
- Monitor and assess impacts to parking, noise, safety, aesthetics, etc during the summer, especially in locations adjacent to residential neighborhoods.
- Bring back draft regulations to City Council for consideration.

Estimated Costs: Staff time and any additional costs if consultants are used for parking counts, noise monitoring or any other potential areas of impacts listed above.

10. North Rios/Annie's Canyon Traffic and Parking Management

Summary: Due to the popularity of Annie's Canyon, traffic and parking has become difficult and a nuisance to residents living nearby. These residents have requested that the City look into different options to help reduce the impacts of this popular hiking destination. While the eventual opening of the park and ride parking lot off of Manchester Avenue will hopefully help alleviate the congestion, the growing popularity of Annie's Canyon will have an ongoing impact on the local residents.

FY 2022/23 Objective: Analyze options to help alleviate the impacts of traffic and parking along North Rios and neighboring streets. This could include, among other things, traffic calming installations, resident parking permits, increased patrols, etc. This could include the formation of a City Council Working Group to meet with local residents, City Staff, law enforcement and representatives of the San Elijo Lagoon Nature Collective to discuss options to alleviate the issues.

Key Tasks:

- Analyze the traffic and parking issues.
- Meet with impacted stakeholders to discuss possible actions including speed cushions installation.
- Form a City Council Working Group.

Estimated Costs: Initially, just Staff time to analyze the issues and work with the City Council Working Group. Depending on the actions taken, could include costs for parking management/calming installations.

11. Ocean Street and Circle Drive Traffic and Parking Management

Summary: This area of the City has long been impacted, especially during the summer months, by parking and traffic concerns. Due to the proximity of the beach, traffic and parking has become difficult and a nuisance to residents living nearby. These residents have requested that the City look into different options to help reduce the impacts of this popular summer destination.

FY 2022/23 Objective: Analyze options to help alleviate the impacts of traffic and parking along Ocean Street, Circle Drive and neighboring streets. This could include, among other things, traffic calming installations, resident parking permits, increased patrols, etc. This could include the formation of a City Council Working Group to meet with local residents, City Staff, law enforcement and representatives of the neighborhood to discuss options to alleviate the issues.

Key Tasks:

- Analyze the traffic and parking issues.
- Meet with impacted stakeholders to discuss possible actions.
- Form a City Council Working Group.

Estimated Costs: Initially, just Staff time to analyze the issues and work with the City Council Working Group. Depending on the actions taken, could include costs for parking management/calming installations.

12. Short-Term Vacation Rental Permit Ordinance Update

Summary: The City's current Short-Term Vacation Rental (STVR) Permit regulations allow for the rental of any residentially zoned dwelling unit, other than Accessory Dwelling Units (ADUs), including detached single-family residences, condominiums, duplexes, twinplexes, townhomes and multiple-family dwellings. Since adoption of the City's STVR regulations, the soaring popularity of vacation rental hosting websites has resulted in a proliferation of STVRs throughout San Diego County. Additionally, on an annual basis, Staff handles a variety of complaints regarding STVRs and their impacts to local neighborhoods including noise, parking and unruly guests. In order to maintain an appropriate balance of housing stock dedicated to residents and also to visitor accommodations, the City will evaluate the City's Short Term Vacation Rental Permit regulations for potential amendments. A key focus should be on maintaining long term rental stock in the community.

FY 2022/23 Objective: Analyze the City's existing STVR Permit regulations and identify where possible modifications can be made.

Key Tasks:

- Evaluate existing STVR Permit regulations for possible modifications.
- Evaluate the City's Certified Land Use Plan (LUP) for similar modifications.

Estimated Costs: Dedicated Staff time for this effort will be required.

B. Capital Projects

1. Marine Safety Center

Summary: The existing Marine Safety Center is inadequate to continue to serve the community and beach visitors into the future. The current facility is dilapidated with design deficiencies that don't meet the current demands of the facility as well as needed ADA improvements. A needs assessment study was completed in June 2017. After the end of the needs assessment study, it was determined by the City Council that the best alternative was to demolish the existing building and construct a new building.

A Professional Services Agreement with an architectural consultant was approved in October 2018. The current phase of the project (Phase II) will develop a preliminary site and building design for a new Marine Safety Center. A community meeting was held in February 2019 and presentations occurred at Council meetings in November 2019 and October 2020. At the November 2019 Council meeting, three design options were presented and Council directed Staff to pursue the above-ground option. At the October 2020 Council meeting, a refined version of the above-ground option was presented.

Since the Council meeting in October 2020, the design consultant has updated the plans to reflect the direction provided by Council. This includes adding a lifeguard observation tower at the bottom of the ramp as well as some minor plan updates. Staff is coordinating with the consultant to have story poles installed for the three-dimensional footprint of the proposed building.

FY 2022/23 Objective: Complete preliminary design and negotiate contract for final design.

Key Tasks:

- Install story poles.
- Perform final design and engineering on preferred alternative.
- Perform environmental clearance studies.
- Prepare for submittal of a Coastal Development Permit to the California Coastal Commission.
- Obtain discretionary permits (DRP/SDP).
- Explore availability of grant funding and apply for appropriate grants.

Estimated Costs: It is estimated that approximately \$540,000 will be required to complete design. However, the design of the project is being performed in two additional phases with the currently funded Phase II (Preliminary Engineering) estimated to cost approximately \$140,000 for 30% design including Coastal

Development Permit. Phase III (Final Design) would prepare construction level drawings and specification for bidding purposes. An estimated cost for Phase III is approximately \$400,000.

2. La Colonia Park Improvements

Summary: In FY 2006/2007, a community based La Colonia Park Needs Assessment Advisory Committee developed recommendations for improvements throughout La Colonia Park including ADA Transition Plan recommendations. The City completed the conceptual design for the park improvements in FY 2009/2010 and preliminary design of the park during FY 2010/2011. With the City's purchase of the property immediately north of the new Skate Park, analysis will need to be made on how to incorporate the property into the existing park.

FY 2022/23 Objective: Continue work on renovating the community center building and park grounds. Update the Master Plan to include the City-owned parcel north of the Skate Park. The next priority project for the Master Plan is to design and construct the new Tot Lot.

Key Tasks:

- Design and construction of the Tot Lot playground consistent with the Park's Master Plan.
- Incorporate new property north of Skate Park into La Colonia Park Master Plan. Assess potential to form a Council Subcommittee to address interim measures to clean up the property and make it more presentable to the community.
- Identify funding sources for remainder of design and initial phased improvements including ADA items.
- Complete various improvements to building and grounds.
- Analyze interior lighting in the Community Center and research possibility of installing more windows.
- Explore potential opportunities with the vacant property to the north of the park.
- Conduct routine maintenance of the Heritage Museum.
- Make the pickle ball court regulation size and resurface.

Estimated Cost:

- Tot Lot - \$500,000-\$700,000 (design and construction). Cost depends on equipment alternative chosen.
- Site preparations including demo, clearing and utilities - \$655,648
- Picnic area - \$145,051
- Overlook area - \$30,511

- Amphitheatre area - \$124,086
- Plaza gazebo - \$791,413
- Building improvements - \$663,809
- Museum - \$167,848
- General area - \$803,154
- Incorporation of new vacant property north of La Colonia Park into the overall Master Plan - \$52,000

The estimated cost for the design and construction of the Tot Lot is \$500,000-\$600,000 depending on which equipment alternative is chosen. The estimated cost to incorporate the new property north of La Colonia Park into the overall Master Plan is \$52,000. Both of these projects would include public participation and involvement. A Prop 68 Parks grant was received in the amount of \$233,089, which includes \$186,471 from the State and a City match of \$46,618. Staff will also submit a grant application to the County of San Diego for the Neighborhood Reinvestment Program.

3. South Sierra Mixed Use Affordable Housing

Summary: This project would provide needed affordable housing adjacent to neighborhood services including transit and would further implement the goals of the Solana Beach Housing Element and the General Plan. The project also satisfied obligations from a settlement agreement from the 1990s. In 2014, the City Council approved the Hitzke Development Corporation mixed use affordable housing project on South Sierra Avenue on a City-owned parking lot. The project includes commercial space and parking, ten (10) affordable housing units and parking, and 31 replacement public parking spaces.

Following approval of the project, significant delays were encountered including a legal challenge against the City and Hitzke Development Corporation and subsequent appeal with the City prevailing both at the lower court the Court of Appeals. During this delay, construction costs increased and the inability of the Applicant to obtain required affordable housing funding, including State and County grants, resulted in Hitzke having to abandon the project. In November 2020, official notification was received by the City.

On February 24, 2021, pursuant to the terms of the Agreement, the Applicant provided to the City electronic copies of all plans prepared for the project. The City's objective is to pursue development of the project pursuant to the prepared plans and approvals through issuance of a Request for Proposals (RFP).

FY 2022/23 Objective: Update building permit plans and package into a RFP for issuance to seek a qualified affordable housing developer to build the project.

Key Tasks:

- Update building permit plans for review/approval and construction.
- Prepare and issue an RFP for solicitation of affordable housing developers.
- Finalize financing.

Estimated Cost: Remainder of the Disposition Development and Lease Agreement.

4. Miscellaneous Traffic Calming Projects

Summary: These projects would identify issues and required improvements for public right of ways in various City neighborhoods to enhance the user's experience for all modes of transportation based on concerns raised by public.

FY 2022/23 Objective: Continue to monitor and analyze traffic calming requests and implement traffic calming measures throughout the City where appropriate and when funding is identified. Receive Council direction on prioritization on the following projects.

Key Tasks:

- Continue to monitor and assess traffic calming requests.
- Implement traffic calming measures at North Cedros/Cliff Street.
- Implement traffic calming measures on Santa Helena, including between Santa Victoria and Sun Valley Road. Consistent with Council's direction, Staff will implement the first level of traffic calming measures in form of narrowing the traveling lanes and introduction of creative striping and signage by the end of June.
- Implement traffic calming measures on South Cedros from Cofair to Marsolan. The community successfully completed the petition process for construction of two sets of Speed Cushions consistent with Council Policy 25. Cushions will be installed in FY 2022.
- Implement traffic calming measures on Nardo Avenue including the restriping of the school crossing paint at St. James. Staff facilitated design of several traffic calming measures as part of Solana Highlands Redevelopment process. These measures will be implemented prior to occupancy of the Solana Highland project. Stop signs and crosswalks at the Nardo/Solana Circle/Nardito intersection were installed in FY 2022.
- Implement traffic calming measures on Valley Avenue adjacent to Ocean Crest and Turfwood communities including the addition of "Keep Clear" striping at the entrance/exit to Turfwood Lane.
- Implement traffic calming measures on South Sierra Avenue.

- Maintain and update the list of traffic calming measures with corresponding design elements and cost estimates for Council's consideration.
- Assist community in implementation of speed cushion policy. Speed cushions were recently installed on Glencrest Drive and Highland Drive.
- Monitor results of the traffic calming installations.
- Assess stop sign installation at Nardo/Fresca intersection.

Estimated Cost: TBD – Based on the amount of requests and approval by City Council.

5. Implementation of the Comprehensive Active Transportation Strategy (CATS) Study Projects (Timeframe: Ongoing)

Summary: The CATS study identifies approximately 20 bicycle and pedestrian projects along various City streets that improve the bikeability and walkability of streets and neighborhoods in the City. This item would not include any project on Lomas Santa Fe Drive since that corridor is identified as a separate project in this Work Plan. Some of the projects that may be included as part of this item include Cedros Avenue, Sierra Avenue, Cliff Street, the Academy/Ida/Genevieve/Valley Corridor, Nardo Avenue and neighborhoods in and around the City's schools.

FY 2022/23 Objective: Implement the various projects identified in the CATS Study that was approved by the City Council in 2015.

Key Tasks:

- Determine which projects listed in the CATS study should be studied further for implementation over the next five years.
- Provide preliminary cost estimates for projects identified for additional studies.
- Identify and submit grant funding applications for these projects.
- Improvements to Lomas Santa Fe and Santa Helena are identified for improvements in the CATS study but are listed as separate items in this Work Plan.
- Research e-bike ordinance similar to the one approved in Carlsbad.
- Research and potentially join "Vision Zero".

Estimated Cost: Development of cost estimates for the various projects would be one of the first steps performed.

6. Lomas Santa Fe Corridor Project (Timeframe: TBD)

Summary: The Lomas Santa Fe Corridor project is a top priority of the CATS project listed above. Due to the significance of this project and the multiple benefits it could provide to the community, it has been separated into its own Priority Item. The project study area for the Lomas Santa Fe (LSF) Drive Corridor Project extends from Sierra Avenue on the west side of Highway 101 to Highland Drive at the City's eastern boundary. The City's goal for the Lomas Santa Fe Corridor Project is to design physical improvements that could be constructed to improve the community character, safety, walkability, bikeability and circulation along this key east-west arterial through the City of Solana Beach.

With the variation in character along the corridor, the Project will evaluate feasible improvements that address transportation improvements that integrate with the surrounding land use, activity centers and community character along the Corridor.

During the past fiscal year, work continued on Phase III of the project which is developing design elements that were shared with the community for feedback. Phase III of the project is for final design of the improvements to LSF and has been funded primarily through a grant from SANDAG. Many elements are being designed as part of Phase III but the study of all roundabouts has been eliminated per Council direction. Some of the elements to be designed as part of Phase III include a multi-use path on the north side of LSF, striping and signal improvements, added parking, landscaping and other items intended to slow down traffic and increase use of the corridor by pedestrians and bicycles. A Community Workshop was held in October 2019 and the project was presented to the City Council for further direction in January 2020.

FY 2022/23 Objective: Pursue grant funding for construction of the project.

Key Tasks:

- Evaluate and apply for potential construction grant funding.
- Explore ways to improve e-bike safety including education and outreach.

Estimated Costs: A grant from SANDAG, in the amount of approximately \$616,000, was obtained for Phase III. With a 10% match committed by the City, the total amount of funding secured for Phase III is approximately \$684,000. Construction is estimated to cost approximately \$12,000,000. The project can be broken into segments if full construction funding is not available.

7. City Hall Deferred Maintenance

Summary: This project would perform maintenance on various components of City Hall. The projects identified for FY 2022/23 would replace the floor drains in the restrooms, and mechanical upgrades to elevator equipment.

FY 2022/23 Objective: Perform deferred maintenance on various components of City Hall.

Key Tasks:

- Replace the floor drains/floor tiles for the men's public restroom near Council Chambers and the women's employee restroom near the back door.
- Upgrades to the elevator mechanical room.
- Explore the potential of sit/stand desks at the Council Dais. This project was explored during the past fiscal year. It is determined that the project would require professional services of an architectural firm and if desired, RFP process will be included in the upcoming Work Plan.
- Explore the potential of installing windows at City Hall that open and close. This project was explored during the past fiscal year. It is determined that the project would require professional services of an architectural firm and if desired, RFP process will be included in the upcoming Work Plan.

Estimated Cost: It is estimated that approximately \$75,000 is needed for the upgrades to the elevator.

8. Fletcher Cove Park and Community Center Maintenance

Summary: This project would perform maintenance on various components of Fletcher Cove Park and the Community Center.

FY 2022/23 Objective: Perform maintenance on various components of Fletcher Cove Park and the Community Center.

Key Tasks:

- Perform maintenance and repair work on the Tot Lot. Minor maintenance work has been completed but the rubber safety surface and playground equipment need to be replaced. A contract was approved in March 2021 for the design to replace the playground structure and the rubber safety surface. A public workshop to solicit suggestions for the new playground was held in August 2021. A second workshop was held in May 2022 that showed potential replacement concepts.
- Reconstruct the handrail and lower portion of the existing concrete beach access ramp.
- Perform maintenance and repair to the Community Center building.
- Strip, stain and re-seal, the boardwalk, sun plaza and basketball court (performed every three years).
- Repair roof and repair bathroom tiles.
- Evaluate replacing the chain link fence on upper park at Fletcher Cove with a more attractive fence.

- Replace four concrete benches.
- Repair cracks and damaged concrete in Fletcher Cove Park.
- Repair or remove in-ground lighting, primarily at the Sunburst.

Estimated Costs: The repairs to the access ramp are estimated to cost \$150,000. Re-sealing of the boardwalk pattern, basketball court and sun plaza is estimated to cost \$60,000. The maintenance for the community center building is estimated at \$50,000. Design and construction of the Tot Lot may cost approximately \$185,000 depending on the equipment selected.

9. Highway 101 Pedestrian Crossing at North End of City

Summary: With the installation of the pedestrian tunnel underneath the railroad track near the north end of the City, there have been requests to investigate the installation of a pedestrian crossing across Highway 101 in the vicinity of the pedestrian tunnel and Cardiff/Seaside State Beach. A very high-level study was performed that identified three alternatives.

The first option would construct a pedestrian bridge across Highway 101 at a cost of approximately \$2.5 million. The second option would construct a pedestrian tunnel underneath Highway 101 in the same general location as the tunnel under the railroad track at a cost of approximately \$1.5 million. The third option would construct an at-grade crossing, with full traffic signals in both the north and south bound direction at a cost of approximately \$500,000. All of the costs indicated above would be for construction only and would not include environmental studies or right of way acquisition. Option 3 most likely would not involve major environmental impacts.

FY 2022/23 Objective: Design pedestrian crossing across, or under, Highway 101 at north end of City near the Cardiff/Seaside State Beach. In addition, research the potential to narrow Highway 101 for traffic calming. After collaboration with the City of Encinitas and preliminary engineering analysis, a full signalized at-grade pedestrian crossing would be the preferred option. Engineering analysis supports a full signalized pedestrian crossing. Staff is seeking City Council's direction for preparation of final design and implementation phase.

Key Tasks:

- Evaluate alternative at-grade signalized crossing options.
- Start design.
- Pursue cost-sharing agreement with City of Encinitas and State Parks.
- Obtain required permits.
- Work with Encinitas on traffic calming measures and good transitions leading into and exiting City limits.

Estimated Cost: Design costs are unknown and would be determined once an at-grade crossing option is selected.

10. Santa Helena Neighborhood Trail (Timeframe: 18 to 24 months)

Summary: The paved area on Santa Helena, north of Sun Valley Road, is approximately 64 feet wide. At least 20 feet of the paved area could be converted into a roadside park. The proposed project would reduce the pavement width on Santa Helena, from Sun Valley Road to the trail head at the San Elijo Lagoon and use the additional space for traffic calming improvements and a neighborhood trail. A focus group meeting was held with representatives from several local HOAs, community members and BikeWalkSolana. The Conceptual Design was then presented to City Council in March 2020. In July 2021, Council awarded a landscape design contract to M.W. Peltz. In October 2021, Staff conducted a community meeting to present the design and seek additional community input.

FY 2022/23 Objective: Complete the construction level plans and pursue funding opportunities.

Key Tasks:

- Perform final engineering and landscape.
- Identify funding.

Estimated Cost: The Fiscal Year (FY) 2021/22 & 2022/23 CIP budget included \$70,000 in TransNet funding for design of the project. Construction costs have not been determined at this time. Estimated costs will be identified during the design phase.

11. Replacement of Emergency Generator at Fire Station (Timeframe: 12 to 18 months)

Summary: The existing generator at the fire station is approximately 28 years old and was installed when the fire station was constructed in 1991. Due to the age of the existing generator, the permit with the Air Pollution Control Board only allows for the operation of the generator up to 20 hours per year in non-emergency situations during testing and maintenance. As part of the design study, the operational needs of the building were evaluated to determine the size of the generator required. The electrical switchgear was also evaluated to determine if upgrades were necessary.

FY 2022/23 Objective: Evaluate funding options, obtain permit from the County Air Pollution Control District (APCD) and construct project.

Key Tasks:

- Obtain permits from Air Pollution Control District (APCD).

- Research public safety grant opportunities for purchase of emergency generator.
- Advertise and construct project.

Estimated Cost: The cost for design of the generator replacement is approximately \$20,000. The purchase and installation of a new generator is estimated to cost approximately \$100,000.

12. Replacement of Dissipater Gate at Fletcher Cove

Summary: The existing dissipater gate was installed in approximately 1998 as part of the NCTD train station project and associated drainage work. The dissipater gate is showing signs of age and replacement with a more aesthetically pleasing structure may be necessary.

FY 2022/23 Objective: Identify costs for gate replacement and prepare bid package if directed by City Council. Engage the Public Arts Commission (PAC) to participate and potentially make this a public art project.

Key Tasks:

- Identify replacement costs.
- Explore the potential for an artistic addition and engage the PAC.
- Prepare construction bid documents.
- Advertise project for construction.

Estimated Cost: Since no work has been performed on this potential project, no detail cost estimates have been done. Staff is estimating that the costs to replace the dissipater gate would be between \$30,000 and \$50,000.

13. Safe Routes to School Master Plan

Summary: In June 2020, the City was awarded a grant through the Sustainable Transportation Planning Grant Program for a Safe Routes to School Master Plan. A grant agreement was executed with Caltrans in October 2020 and a Notice to Proceed was issued in November 2020. A PSA with Chen Ryan Associates for the project was approved at the April 14, 2021 City Council meeting.

FY 2022/23 Objective: Completion of the Safe Routes to School Master Plan. Per the grant agreement with Caltrans, all work on the project must be completed by February 2023.

Key Tasks:

- Continue Community outreach.
- Preparation of recommendations and report.

- Complete work on Safe Routes to School Master Plan.
- Update the City's CATS program where appropriate to maintain consistency.

Estimated Cost: The City received a grant from Caltrans as part of the Sustainable Communities Grant Program funded through SB-1 funding. The total project costs are \$220,000, for which the City has a 25% match requirement. Therefore, the grant from Caltrans is in the amount of \$165,000 and the City's match is \$55,000 and will be funded through the City's share of TransNet funding. Note that the Safe Routes to School Master Plan will only provide a report and recommendations for improvements. Construction and construction funding is not a component of the Safe Routes to School Master Plan.

14. Glenmont Pocket Park

Summary: The City has been researching the possibility of placing a pocket park on the property along Glenmont Avenue where the Santa Fe Irrigation District (SFID) reservoir is located.

FY 2022/23 Objective: The objective for the upcoming fiscal year is to work with the local community on the design of a pocket park at this property. The conceptual design was developed by "in-house" Engineering Department Staff as a starting point for discussion and consideration. A primary component of the design phase of this project will be the engagement of the community. This will include community meetings, public input opportunities and Council meetings.

Key Tasks:

- Conduct community outreach.
- Coordinate with SFID.
- Complete final engineering and environmental review.
- Initiate construction.

Estimated Cost: It is estimated that the conceptual design and public outreach would cost approximately \$10,000. The final design and construction budget would be determined as part of the conceptual design phase.

15. South Acacia Avenue Reconstruction Project

Summary: The curb, gutter, sidewalk and asphalt are old and in need of replacement. There are several properties along South Acacia and it would be difficult to coordinate the repairs if performed by the property owners.

FY 2022/23 Objective: The objective for the upcoming fiscal year is to engage the community with workshops and the preliminary design by in-house Engineering Department Staff as a starting point for discussion and consideration.

Key Tasks:

- Perform preliminary design by in-house Engineering Department Staff.
- Coordination with adjacent property owners.

Estimated Cost: It is estimated that the preliminary design and public outreach would cost approximately \$12,000. The final design and construction budget would be determined as part of the preliminary design phase.

16. Lomas Santa Fe Drive at NCTD – Bridge Repairs

Summary: In accordance with National Bridge Inspection Standards, Caltrans performed an inspection of this bridge and recommended repairs to maintain the bridge in good condition. The recommended repairs include repairing the joints on the deck, sealing the deck, and repairing spalls on the side rail. Staff solicited structural engineering proposals to design and prepare construction documents for the bridge repairs. Subsequently, T.Y. Lin was selected, performed a condition assessment, and began drafting plans.

FY 2022/23 Objective: The objective for the upcoming fiscal year is to complete the design plans, advertise for construction bids and perform the bridge repairs.

Key Tasks:

- Complete construction plans.
- Perform bridge repairs.

Estimated Costs: The design fee is approximately \$13,000. The repair work is estimated to be \$107,000.

17. Traffic Signal Upgrades

Summary: The City has 14 signalized intersections. The traffic signals are currently maintained by Siemens Mobility. The City's traffic engineering consultant, STC Traffic, performed a citywide traffic signal assessment and made recommendations to maintain and improve the efficient and effective operation of the traffic signal systems. The first phase of improvements is to replace obsolete, damaged, and worn equipment. Future phases are to upgrade and modernize the equipment.

FY 2022/23 Objective: Perform Phase 1 traffic signal equipment replacements.

Key Tasks:

- Prepare scope of work for public bids.
- Perform replacements.

Estimated Cost: The first phase of replacements is estimated to be \$90,000.

18. Research Areas For An Enclosed Dog Park

Summary: There is community interest in identifying an enclosed dog park within the City limits.

FY 2022/23 Objective: Research potential locations and engage property owners and adjacent neighborhoods if locations are identified.

Key Tasks:

- Research potential locations.
- Engage property owners and adjacent neighborhoods for suitability and desirability of an enclosed dog park.
- Analyze costs and any potential risk/liability associated with conversion of property to an enclosed dog park.

Estimated Cost: TBD. Initially it will be Staff time to research potential locations and engage the adjacent neighborhoods. If a suitable location is found, there may be additional costs needed to make necessary improvements to the property.

19. Develop An Applicant Assistance Program

Summary: In order to assist the community in navigating the sometimes-complex process for such things as permit applications, plan transmittals, code compliance complaints, etc., the development of an Applicant Assistance Program (AAP) should be explored. The AAP may include the hiring of a dedicated Staff member to assist the applicant/community member and walk them through the correct process and give updates on where the process is for their particular request. This may also include the development of a development checklist (including costs) for prospective applicants.

FY 2022/23 Objective: Assess the best path forward for the creation of an AAP to better assist the public in navigating the City's processes for specific requests and submittals.

Key Tasks:

- Analyze current practices to see where improvements can be made.
- Make improvements to the process to create more transparency and efficiency.

- Potentially hire new Staff member to assist the public.

Estimated Cost: TBD. If a Staff member is to be hired, there would be ongoing costs for that position. Staff is currently researching what duties and title would be appropriate for this position which would then determine what the cost to the City would be.

C. Unprioritized Community Character Issues

- Annual Pavement Repair Project – FY 2021/22 project is in construction. FY 2022/23 annual program will be developed in Spring 2022 for construction in late 2022 or early 2023.
- Continue to explore the development of a “Highway 101/Cedros Avenue Parking District/Business Preservation Ordinance” and bring to City Council for consideration and review.
- Analyze increasing the budget for the Community Grant Program and Parks and Recreation utilizing private donations.
- Analyze and establish development standards for retaining wall heights in relation to existing vs proposed grade elevation.
- Monitor the development proposal for the North Bluff property on Border Avenue in Del Mar.
- Evaluate potential to convert existing buildings to affordable housing.
- Monitor Fairgrounds future plans.
- Developing and communicating the City’s commitment to diversity, equity and inclusion for all of our residents and visitors.
- Evaluate the development of a sidewalk installation policy.
- Explore ways to become a Smart City and consider joining the SD Smart Cities Initiative and developing a Smart City Plan.
- Parking lot repairs at City Hall. The La Colonia Park parking lot will be repaired as part of the Fiscal Year 2021/22 pavement repair project.
- Support regional efforts and outreach to address opioid crisis, drug overdose (including prescription drugs) and homelessness problems.
- Research ADU and affordable ADU incentive programs.

ORGANIZATIONAL EFFECTIVENESS

A. Human Resources Management / Staff Engagement & Effectiveness

20. Staff Engagement and Effectiveness

FY 2022/23 Objective: To continue to be a strategic City partner and to promote and empower a positive work environment where staff and the organization are prepared to rethink processes and welcome innovation to provide more efficiency.

Key Tasks:

- Continue the City's practice and approach to fair and consistent hiring practices that consider trust, inclusiveness, transparency and succession planning.
- Encourage Staff to see the big picture and to be innovative, responsible and effective teams while working towards the same defined goals while creating a positive atmosphere for coworkers and the community.
- Continue to display and promote ethical behavior in all official duties and personal affairs. Hold Staff accountable, instill accountability into operations, and continue to communicate and implement ethical standards and guidelines to others.
- Conduct mandatory training for all (100%) permanent City employees.

Estimated Cost: Staff time

B. Administration and Service

1. Implement Performance Measurement Program (Timeframe: Ongoing)

FY 2022/23 Objective: To continue implementation of a comprehensive performance measurement program to evaluate service delivery, cost efficiency, and customer satisfaction.

Key Tasks:

- Complete analysis of FY 2021/2022 performance measures and report results and action plan to City Council in the FY 2022/2023 Budget.
- Develop additional measures as appropriate to cover full range of City services.
- Identify appropriate community survey tool(s) to evaluate customer satisfaction that match with the performance measurement goals.
- Develop Citizen Commission Performance Measures.
- Recognize/Evaluate existing Committees/Commissions and un-official Committees/Commissions.

Estimated Cost: Staff time

2. Online Software Permit Tracking System

Summary: Staff researched various online permit tracking systems in an effort to help streamline the permit process and online payments for a variety of services including business certificates, building permits, parking citations, code violations etc. that would allow for online payments and tracking. This service would allow for an easier and more efficient process for the community and City Staff. Currently, the City only allows online credit card payments for Summer Day Camp and Junior Guard registration, so this service will expand our online services while providing better customer service to our community. In June of 2017, the City Council authorized the purchase of TRAKiT software and Staff has been working with Central Square to create the tracking program for the City. The City went live with the TRAKiT program in July 2019.

As part of the TRAKiT program, the City also purchased “My Community”, which is a stand-alone smart phone app that works with the City’s website to include relevant information for residents including City contacts, calendar of events and information regarding City government departments and services. In addition, it allows for the community to report location-specific issues such as graffiti, potholes, trash accumulation and broken sidewalks instantaneously to Staff. This program will create a more efficient and effective way to report issues of concern to the appropriate Staff

to correct. The My Community app was available to the community in November 2018.

FY 2022/23 Objective: Implement a City-wide permit tracking system that will automate permits, licenses, and other business activities, accept credit card payments, allow customer access to view the status of applications and apply or renew business certificate and permits on-line. Staff will also prepare a report to Council at least twice a year on the My Community app including such things as usage, response time and highest reported issues.

Key Tasks:

- Implement an on-line application process for business certificates and permits.
- Implement the ability for customers to pay for business certificate applications and renewals and permit applications online using a credit card.
- Research potential to include an “Other” tab in the My Community mobile application (app) to allow residents to submit reports on things not already included.
- Research the potential to include an option to report an Act of Kindness on the My Community app.

Estimated Costs: Initial cost of software purchase was approximately \$196,000 with annual maintenance costs of \$38,000-\$40,000.

3. Web-Based Online Onboarding and Performance Evaluation Program

Summary: Implemented a Citywide online Onboarding system “Onboard” through NeoGov. Built to support the public sector’s compliance requirements, Onboard ensures day-one readiness for new employees and, expedites productivity. The program has provided more efficiency in the new hire process and has reduced waste by eliminating the need to print and copy many forms, brochures, etc. All necessary information is now accessible online to new hires and employees.

FY 2022/23 Objective: Implement and train Staff on use of the City’s online Performance Management software “Perform” through NeoGov.

Key Tasks: Rollout and training to be completed by December 31, 2022.

Estimated Costs: On-going costs will be based on annual subscription chosen.

C. Communications & Technology

1. Social Media (Timeframe: Ongoing)

Summary: The City continues to successfully utilize social media to engage the community. Staff is analyzing the potential to start department specific social media accounts to better focus on new and special events that the community may desire. This might occur first for promoting specific programs like the Junior Lifeguard Program, Summer Day Camp Program and the City's Special Events.

FY 2022/23 Objective: Continue Staff communication through social media outlets by sending information regarding City activities, news and events through Facebook and Twitter. There will be a concentrated effort to increase social media presence of City programs, events and initiatives, specifically with the City of Kindness Initiative.

Key Tasks:

- Continue utilizing Facebook and Twitter for City activities, news and events.
- Continue ongoing research on the latest and most valuable social media outlets for City use.
- Update the City's Social Media and Computer Policies.
- Schedule social media campaigns to showcase community events, public art and recreational opportunities.
- Increase community engagement by growing the accounts and providing useful and exciting information and posts.

Estimated Costs: Most of the social media tasks are completed by in-house Staff. The City does pay approximately \$60 a month for the eBlast notification system, but Facebook and Twitter are free applications.

2. Cyber Security Expansion- Awareness Training, Business Continuity & Disaster Recovery

Summary: The City's current Cyber Security Awareness Initiative is in need of growth to increase protection across the City's technology infrastructure. With the deployment of new technologies in place, it is recommended the City continue ongoing tasks related to information security awareness, along with continued reinforcement of information systems processes and procedures.

FY 2021/222022/23 Objective: In addition, implement enhanced cybersecurity training tactics in the form of fake malicious e-mails and set up necessary training to increase Staff awareness.

Key Tasks:

- Budget for software and infrastructure costs in addition to renewals.
- Continually refine Disaster Recovery/ Business Continuity plan as systems develop.
- Install, setup, test network infrastructure hardware.
- Identify and prioritize cybersecurity training modules to key Staff.
- Implement strategy to understand and confirm outside agencies, like EsGil, have robust cybersecurity practices and procedures if they store City data.

Estimated Costs: Staff is currently researching potential costs but early estimates are approximately \$25,000 for hardware/software purchase and implementation.

3. Unified Communications

Summary: The City's current communications infrastructure is in need of unification and continued growth to increase productivity for Staff and accessibility from both Staff and the public. Currently, all City buildings are in the process of obtaining fiber optic connection points, allowing us to put in place necessary unified communication infrastructure. However, the City's current broadcast capability in the Council Chambers is in need of upgrades that will provide increased visibility within the Chambers.

FY 2022/23 Objective: Explore options for updating current City Council Chambers Audio/Visual broadcasting system. Additionally, unify Staff telephone system with Office 365 application Teams to increase accessibility for Staff.

Key Tasks:

- Reduce telecommunications costs by migrating T1 Primary Rate Interface (PRIs) to Session Initiation Protocol (SIP) trunks.
- Budget for and implement system upgrades with Council Chambers broadcast system.
- Integrate Office 365 application Teams with Staff phone system.
- Implement WiFi at all public facilities.

Estimated Costs: Staff is currently researching potential costs. A phased approach will be brought to Council for consideration.

4. BlueBeam Implementation

Summary: The City continues to explore technology implementation that has the potential to streamline permit processing and improve Staff's efficiency and effectiveness when reviewing plans. BlueBeam is a software that several other North County jurisdictions have begun using to improve organizational effectiveness. It allows for tracking and comparing of plans during each phase of submittal across multiple disciplines which helps with collaboration and communication amongst staff, applicants, architects, engineers, etc.

FY 2022/23 Objective: Implement use of BlueBeam software and expand existing electronic submittal processes.

Key Tasks:

- Test BlueBeam software.
- Research best practices from other jurisdiction's implementation of BlueBeam.
- Prepare process and procedures for BlueBeam submittals.
- Coordinate BlueBeam implementation with 3rd party consultants that will also be expected to use BlueBeam as part of the City's review process.
- Coordinate and implement on-going hardware upgrades (computers, monitors, etc.) so that Staff may make the best use of BlueBeam.

Estimated Costs: Estimated costs are unknown at this point. Staff is in the early stages of exploration but will research costs and bring back to City Council at a later date.

D. City Initiatives

1. City of Kindness Coalition

Summary: City of Kindness is a coalition of organizations working to inspire kindness in the world. Organizations involved in the coalition hope to affect meaningful change among schools, professionals, young people, elected officials and companies. City of Kindness is a project of the Social Impact Fund, a non-profit public charity that supports projects and campaigns that work to advance social good and make a positive difference in the world-at-large.

FY 2022/23 Objective: The objective is to make the world a better place by increasing the amount of kindness in it. Mayors across the country have come together to challenge the nation to adopt a culture of kindness in our cities, businesses and schools through acts of kindness. Now that the City is officially a part of the coalition, Staff will continue to work with the community group to promote the program and assist with events, as necessary.

Key Tasks:

- Continue to promote the coalition.
- Continue to encourage acts of kindness throughout the community and encourage people to track and submit these acts of kindness to the Kindness Counter link on the City's website.
- Work with City Council Subcommittee and community group to refine the priorities for FY 2022/23 for implementation.

Estimated Cost: Staff time

2. Promote an Unbiased and Inclusive Environment

Summary: In the wake of major social and political changes over the past decades, employers are taking steps to increase diversity, equity, and inclusion at the workplace. Studies have shown diversity and inclusion are much more than a legal or moral requirement; it is also a competitive advantage.

FY 2022/23 Objective:

- Foster and promote an inclusive culture.
- Enhanced employee engagement and retention.
- Communicate goals and measure progress.

Key Tasks:

- Develop evidence-based Ideas to increase diversity, equity, and inclusion in the Workplace.
- Develop a City Policy/Committee.
- Ongoing training for all employee levels and any new hires on “Unconscious Bias and Diversity”.

Estimated Cost: Staff time and training costs.

3. Age Friendly Communities Action Plan

Summary: The population of the United States is rapidly aging and Solana Beach has one of the oldest populations in San Diego County. The San Diego Foundation, in close partnership with the American Association of Retired Persons (AARP) and San Diego State University, has funding and assistance to help cities develop and implement an Age-Friendly Communities Program that works with stakeholders and local governments to promote programs and system-level changes that create more livable environments for residents of all ages and abilities. The Age-Friendly Communities Program addresses the various needs of older adults, such as:

- Transportation
- Housing
- Outdoor Spaces and Buildings
- Community Support and Health Services
- Respect and Social Inclusion
- Communication and Information
- Social Participation
- Civic Participation and Enjoyment

The San Diego Foundation is committed to assisting cities with the adoption of age-friendly action plans throughout the region.

FY 2022/23 Objective: To work with the San Diego Foundation, AARP, San Diego State University and local stakeholders to develop an Age-Friendly Action Plan for Council approval.

Key Tasks:

- Conduct an inventory of policies and current plans related to livable domains to understand opportunities and gaps.
- Administer an assessment to create the baseline and provide direction.
- Use the survey results to identify high-priority issues.

- Execute listening sessions to allow input from diverse community voices.
- Share community input with all stakeholders. Solicit feedback, garner support and draft an action plan.
- Aggregate the input from residents, community stakeholders, staff, and others.
- Develop the final draft for Council approval.

Estimated Cost: Staff time. The City was approved for a grant through the San Diego Foundation to fund assistance with conducting the community meetings and drafting the final Action Plan. The local partners will be the San Diego Foundation, AARP and San Diego State University who will all work with City Staff to accomplish the tasks leading up to the final Action Plan.

4. The Mayors' Monarch Pledge

Summary: The monarch butterfly is an iconic species whose eastern populations have declined by 90% and western populations by 99% in recent years. Through the National Wildlife Federation's (NWF) Mayors' Monarch Pledge, U.S. cities, municipalities, and other communities are committing to create habitat for the monarch butterfly and pollinators, and to educate residents about how they can make a difference at home and in their community. Mayors who have taken the Mayors' Monarch Pledge must commit to implement at least three of 30 action items outlined on the NWF website (nwf.org/MayorsMonarchPledge) every year the pledge is taken. At least one action must be taken from the "Program & Demonstration Gardens" section. Mayors that complete eight or more actions will receive special recognition as part of the National Wildlife Federation's Mayors' Monarch Pledge Leadership Circle, and those that complete 24 or more actions will be recognized as a Monarch Champion. In addition, the City must report on its progress of implementing these actions annually including details about the event such as who was engaged, how many individuals engaged and how many milkweed or pollinator-friendly native nectar plants were planted over how large an area. The City first took the pledge for the 2021 program year and renewed its pledge for the 2022 program year.

FY 2022/23 Objective: Implement at least three Monarch action items and compile the annual report detailing how they were implemented to remain in good standing with the Mayors' Monarch Pledge guidelines.

Key Tasks:

- Implement projects to fulfill the following three action items:
 - Engage with the SeaWeeders to support monarch butterfly conservation.
 - Engage with the SeaWeeders and other partners to plant native milkweeds and nectar-producing plants in locations like the Coastal Rail Trail, at the La Colonia Community Center, and other city-owned properties.

- Add or maintain native milkweed and nectar producing plants in community gardens and at the El Jardin de los Ninos at the La Colonia Community Center.
- Prepare annual report about progress on the above three actions including statistics on numbers of plants purchased or planted.

Estimated Cost: Staff time, maintenance cost for plants and any costs for new plants purchased by the City.

5. Blue City Certification

Summary: The Blue City Network is a certification system that recognizes cities, towns, and counties that demonstrate their communities' commitment to healthy waterways and oceans. Participants gain access to proven resources and blueprints provided by top environmental nonprofits, cities, and governmental agencies. Upon certification, participants become part of the Blue City Network

FY 2022/23 Objective: Maintain membership in the network of cities and counties and be willing to implement, collaborate, and share information on jurisdictional sustainability programs across four solution areas: waste minimization, climate protection, and resilience, healthy ecosystems, and water quality and efficiency.

Key Task:

- If required, complete a detailed re-assessment questionnaire to renew membership.

Estimated Cost: Staff time.

E. Unprioritized Organizational Effectiveness Issues

- Government Transparency - Sustain and improve the City's records management plan to ensure efficient and effective access and retention of City records for the purpose of identifying, protecting, and preserving the official history of City actions.
- Development of City Donation, Dedication and Memorial Policies.
- Analyze the potential to implement free "Wi-Fi" zones at public locations. Staff is currently analyzing the ability to provide free Wi-Fi zones at Fletcher Cove Park and adjacent beaches as well as at La Colonia Park.
- Continue efforts to facilitate paperless City Council meetings.

ENVIRONMENTAL SUSTAINABILITY

A. Policy Development

1. Climate Action Plan Update

Summary: The City has made considerable progress on many measures identified in the Climate Action Plan (CAP) which was adopted in July 2017. Major highlights include the establishment of a regional Community Choice Aggregation (CCA) program; the adoption of a reach code ordinance to decarbonize buildings and increase Electric Vehicle (EV) infrastructure; implementation of Senate Bill 1383 which will curtail methane emissions from landfills. According to the latest GHG Inventory completed for 2018 by the San Diego Association of Governments (SANDAG) in conjunction with the Energy Policy Initiatives Center (EPIC), emissions in the City have dropped approximately 40% below the levels first measured in 2010. The CAP's goal is to reduce emissions from 2010 levels by 50% by 2035.

Section 5.3 of the CAP states the City will update the Plan every five years, therefore 2022 is the year the City should undergo a revision to its CAP which is opportune, because since 2017 decarbonization technologies and trends have been refined to support GHG reductions and the City could formally incorporate those into a new CAP.

FY 2022/23 Objective: Issue RFP and select a Consultant to complete a CAP revision. Gather the latest best scientific practices and capitalize on regional knowledge and coalition groups to identify effective CAP target measures that can be effectuated by the City as well as ones that would require the City's participation in Regional actions. Make progress on the key measures identified in the summary above and that are called out separately in the sections that follow.

Key Tasks:

- Continue regional sustainability work with local governmental agencies, non-profit organizations and environmental groups including the County's Decarbonization Framework, SANDAG, San Diego Foundation, the Climate Collaborative and the North Coast Energy Action Collaborative to collaborate on regional sustainability efforts.
- Continue following state and federal legislation.
- Implement any CAP measures from the old plan or a revised one, if adopted during this Work Plan year, that Council determines should have priority.
- Continue to educate the community on issues related to environmental sustainability measures identified in the CAP through the website, social media, electronic communications and activities/events throughout the year.

- Continue to negotiate with SDG&E to purchase remaining street lights and retrofit with LED technology.
- Include a Social Equity Chapter in the CAP revision.
- Follow and stay involved with regional efforts for the next CAP revision process.

Estimated Costs: Staff estimates that costs for a consultant to update the City's CAP could be approximately \$100,000, but once proposals are officially submitted, Staff will provide more accurate cost figures to City Council.

2. Continue Compliance Requirements for Solana Energy Alliance (SEA) and Continue Growth and Establishment of Clean Energy Alliance (CEA)

Summary: The City Council has been very active and supportive in promoting the formation of a local Community Choice Aggregation (CCA) program. The environmental and economic benefits of a successful CCA are well documented, and the City is on the forefront in San Diego County on this issue. The City Council gave the final approval to launch SEA in February, 2018 and the rates were approved in March, 2018. SEA officially launched in June 2018, making it the first CCA in San Diego County. SEA has been operating for close to three years and is in the process of transitioning to the Clean Energy Alliance (CEA) with the cities of Carlsbad and Del Mar. SEA will have achieved all of its top priorities including providing a higher renewable portfolio percentage (50% renewable energy, 75% greenhouse gas (GHG) free product) than San Diego Gas and Electric (SDG&E), maintaining local control and saving its customers close to \$500,000 during the life of the program. The City is extremely proud that it was successful in launching the first CCA in the County and leading the way to the launch of two new CCA JPA's in the region. Much of the focus for FY 2022/23 will be accomplishing the tasks necessary to wind down SEA and to expand CEA.

FY 2022/23 Objective: Continue compliance requirements of the Solana Energy Alliance (SEA) mandated by the CPUC. In addition, work with the CEA Board to accomplish the necessary tasks to maintain the successful launch and implementation of CEA in 2022/23.

Key Tasks:

- Continue working with the selected consultant team (The Energy Authority and Calpine Energy Solutions) to manage the ongoing compliance requirements of SEA that will extend into 2023.
- Continue regulatory filings.
- Continue monitoring legislation for possible action.
- Advocate the potential to increase the baseline RPS of CEA to eventually reach the 100% RPS goal as soon as possible but no later than 2035. CEA has

incorporated incremental (~2%) annual increases to the RPS in its Integrated Resource Plan (IRP), as well as the pro forma, to achieve 100% by 2035.

- Continue to work with the CEA Board and consultant team to accomplish the necessary tasks to implement and expand CEA in 2022/23.

Estimated Costs: The structure of the SEA program was for the consultant team to bear the costs of the formation and launch of the program and the program will repay those initial costs with revenue from the program. At no point will the City's General Fund be at risk due to the launch and operation of the CCA. Periodic reports have been presented to the City Council to track the costs and revenue of the program. It is anticipated that all City up-front costs for direct services have been paid.

With the formation of CEA, the City committed \$150,000 along with the cities of Carlsbad and Del Mar (for a total of \$450,000) for initial costs to accomplish the tasks necessary for the successful launch of CEA. It is anticipated that those costs will be repaid to the respective cities as soon as revenues are available after CEA launch, but no later than 36-months after the launch date. The CEA Board will also consider other earlier repayment options such as securing payment from the banking partner once selected.

3. Complete and Update Reach Codes for the 2022 Building Code Cycle

Summary: The City Council approved a Reach Code ordinance for the 2019 triennial Building Standards Code adoption cycle. State law requires a new edition of the California Building Code every three years. The primary purpose for this cycle is to adopt and amend for California the most recent editions of national model codes, such as the International Building Code, National Electrical Code, Uniform Plumbing Code, and others. Locally adopted amendments, also known as Reach Codes, must therefore be re-adopted for each new tri-annual update and must be submitted and filed with the State

FY 2022/23 Objective: Research and adopt Reach Codes for the 2022 Building Cycle so that they go into effect when the new Building Code goes into effect on January 1, 2023. Formulate Reach Codes that further the City's decarbonization goals and reflect the best practices and policies available to further this mission.

- Work with pro-bono consultants and utilize other no-cost resources including the SDGE Reach Code Team members to develop Reach Codes for the 2022 Building Code Cycle.
- Perform outreach to receive input about the proposed Reach Codes.
- Coordinate with other cities in the region to foster uniformity in policies.

Estimated Costs: No costs currently identified and most likely will be completed by Staff without additional Consultant expenditures.

4. Plastic Use Restrictions

Summary: The City adopted a robust single-use plastics ordinance in 2019 and most provisions of the ordinance were slated to go into effect in 2020. However, the COVID-19 pandemic paused efforts to educate businesses and enforce the ordinance as local businesses faced unprecedented economic challenges. Considerable effort to educate businesses and residents is still required to ensure compliance so that plastics and other single-use items are successfully diverted from the environment and/or the waste stream. In addition, internal City policies and procedures need to be monitored to ensure compliance by the City with ordinance requirements. Special effort needs to be made to analyze and identify how the City can support water-bottle-free events on City property by ensuring easy to access water hook-ups for drinking stations at major events and access to water bottle filling stations on City property in general.

FY 2022/23 Objective: Plan and execute an education and outreach campaign so that the requirements of the new ordinance are well-understood and successfully implemented. Monitor implementation efforts and identify challenges. Consider options to ensure that for events on City property that there is drinking water availability either through the installation of water stations, providing access to potable water hookups and electricity if vendors wish to supply their own water stations or help event organizers identify other alternatives to bottled water.

Key Tasks:

- Consider consultant assistance to initiate a public outreach and education campaign. Implement a code enforcement campaign to ensure compliance.
- Review and update City purchasing procedures to ensure compliance.
- Educate City Staff about the new restrictions.
- Continue communication with the business community and residents to ensure compliance.
- Continue to conduct outreach to the community.
- Identify any compliance challenges and assist efforts for businesses to comply through outreach and educational materials.
- Consider and identify or help coordinate drinking water alternatives to bottled water for events occurring on City property.

Estimated Costs: Potential Consultant costs if the City outsources the education and outreach efforts. Staff time and potential increased water and electricity costs if City potable water hookups are offered to event organizers or if water stations are provided by the City. The City has identified and prioritized the installation of water

filling stations at public facilities and the utilization of annual grants to fund the projects.

5. Electric Vehicle Infrastructure and Incentives

Summary: The City would like to explore policies that would add to the electrical vehicle charging infrastructure in the City and region and promote policies which would increase and facilitate the use of electric vehicles by residents for daily transportation needs. This item is addressed in Measures T-1, T-5, T-8 and T-10 in the CAP.

The City accomplished a major milestone with the adoption of the Energy Reach Codes which included required EV infrastructure installations in new and significantly remodeled development. This will significantly increase the much needed infrastructure throughout the community and hopefully spur further implementation in public spaces.

FY 2022/23 Objective: Continue to explore State and Federal incentives for electric vehicles and electric vehicle charging infrastructure, especially in public spaces, and promote within the City.

Key Tasks:

- Identify eligible parking spots on city-owned lots for conversion to preferred parking for EV and AFVs.
- Conduct outreach to the City's businesses and commercial property owners to encourage the conversion of private parking spaces to EV and AFV preferred parking.
- Research and apply for EV charging station grants if available.
- Strive over time to convert municipal gasoline fueled vehicle fleet to EV's to achieve 50% gasoline reduction.

Estimated Costs: Staff time and potential consultant costs if the City continues to explore future building code amendments to address this item, which could require technical expertise.

6. City Facility Energy Efficiency and Decarbonization Upgrades

Summary: There is an opportunity for City facilities to lower energy usage through the installation of more energy efficient lighting, HVAC systems, new windows and potentially installing photovoltaics and/or battery storage systems. There are also potentially some funding mechanisms available to fund these sorts of projects.

FY 2022/23 Objective: In consultation with Energy Efficiency Consultants, evaluate energy efficiency upgrade options for City facilities and their initial costs and potential

future cost savings. Research funding options for any cost-efficient and energy saving projects.

Key Tasks:

- Draft and issue a RFP for an Energy Efficiency Consultant to evaluate potential energy projects for City facilities.
- Select an Energy Efficiency Consultant to develop a plan for projects at City facilities.
- Bring Energy Efficiency Plan to Council for consideration.
- Research the potential installation of operable windows at City Hall.

Estimated Costs: Total costs unknown and would be determined after identifying the scope of the project.

7. Green Infrastructure Considerations for Climate Resiliency and Adaptation

Summary: The City's most recently adopted Climate Adaptation Plan calls for the use of green infrastructure to improve climate resiliency. Runoff from stormwater continues to be a major cause of water pollution in urban areas. It carries trash, bacteria, heavy metals, and other pollutants through storm sewers into local waterways. Heavy rainstorms can cause flooding that damages property and infrastructure.

Historically, communities have used gray infrastructure—systems of gutters, pipes, and tunnels—to move stormwater away from where we live to treatment plants or straight to local water bodies. The gray infrastructure in many areas is aging, and its existing capacity to manage large volumes of stormwater is decreasing. To meet this challenge, many communities are installing green infrastructure systems to bolster their capacity to manage stormwater. By doing so, communities are becoming more resilient and achieving environmental, social and economic benefits.

Basically, green infrastructure filters and absorbs stormwater where it falls. In 2019, Congress enacted the Water Infrastructure Improvement Act, which defines green infrastructure as "the range of measures that use plant or soil systems, permeable pavement or other permeable surfaces or substrates, stormwater harvest and reuse, or landscaping to store, infiltrate, or evapotranspire stormwater and reduce flows to sewer systems or to surface waters." Green infrastructure elements can be woven into a community at several scales.

FY 2022/23 Objective: Increase the City's tree canopy and plant areas to support local pollinators and other native animal species. Increase the use of green infrastructure citywide by considering the use of green infrastructure for all City and private developer projects. The size of the project should be taken into consideration when analyzing and requiring green infrastructure above and beyond what is mandated.

Key Task:

- Analyze the necessity of the development of a green infrastructure handbook to guide public and private project implementation in the City.

Estimated Cost: The cost of planting new trees or plant areas and incorporating green infrastructure will be assessed on a project by project basis.

8. Senate Bill (SB) 1383 Implementation

Summary: SB 1383 is considered to be the most significant waste reduction mandate to be adopted in California in the last 30 years and went into effect January 1, 2022. SB 1383 establishes new requirements for local governments which state that cities must: 1) provide organic waste collection to all residents and business; 2) establish an edible food recovery program that recovers edible food from the waste stream; 3) conduct outreach and education to affected parties; 4) evaluate the City's capacity to implement SB 1383; 5) procure recycled organic waste products like compost, mulch, and renewable natural gas (RNG); inspect and enforce compliance with SB 1383; and 6) maintain accurate and timely records of SB 1383. The City is in compliance with all mandates, but continued compliance will still require considerable Staff time to implement. Most of the time will be required for education, compliance review, inspections, record keeping and outreach.

The City has been meaningfully coordinating with Regional Solid Waste Association (RSWA) cities to tackle several tasks as a region which has allowed the City to implement several requirements without expenditures from the City's General Fund.

FY 2022/23 Objective: Continue implementation and monitoring of all SB 1383 program components including City purchasing requirements; reporting requirement; record-keeping requirements; education & outreach and enforcement.

Key Tasks:

- Reach out and educate all food generators who must comply with the edible food donation requirements of SB 1383.
- Complete all state-required reporting and capacity planning.
- Monitor compliance and manage waiver process for those businesses who seek an exemption from either the organics recycling or edible food donation requirements.
- Ensure City's recycled paper procurement policies are followed and documented.
- All other tasks associated with SB 1383 compliance including development of a process for inspection and enforcement which needs to be in effect no later than 1/1/2024.

Estimated Costs: Staff time and potential program implementation costs not currently known or identified. Staff will return to Council when these potential costs are identified for consideration. Staff has begun to work with RSWA to develop a collective strategy with the goal to reduce costs for local cities by working together. Future inspection and enforcement costs are unknown.

B. Capital Projects

1. Major Storm Drain System Improvement Projects

Summary: There are a number of storm drain systems throughout the City that are in need of improvements/upgrades. This project provides ongoing design and construction of several additional storm drain system improvements throughout the City based on a priority ranking determined by Staff. A project was also completed in FY 2021/22 to line or replace several Corrugated Metal Pipes that were in the worst condition.

FY 2022/23 Objective: Improve storm drain infrastructure throughout the City.

Key Tasks:

- Identify priority projects.
- Complete design.
- Conduct public bidding process for major projects.
- Construct improvements.
- Develop details for the next project.

Estimated Cost: Estimated total cost of \$ \$300,000 for storm drain improvements in FY 2022/23.

2. Increase Recycled Water Infrastructure Throughout City and Promote the Transition to a Potable Reuse Program

Summary: When practicable and cost-effective, the City is interested in increasing the recycled water infrastructure throughout the City to maximize the distribution of recycled water that is produced at the SEJPA facility and reduce the demand on imported, energy intensive, potable water. For long-term planning, the City will support the SEJPA and its efforts to develop a potable water reuse program.

FY 2022/23 Objective: Research and analyze the ability to bring recycled water further into the City for potential commercial properties, park/medians and for all City facilities in areas that are practicable and cost-effective. Encourage private properties (such as condos along Via de la Valle) to hook up to recycled water where it is available. In addition, the City should target areas that are already “water-wise” and implementing measures to reduce water use (installation of drought tolerant landscaping, low flow irrigation, etc.) so the City is not promoting the use of more water. Finally, and most importunately, the City should encourage the continued exploration of potable reuse.

Key Tasks:

- Budget for ongoing infrastructure costs after project completion for such things as the replacement of sprinkler heads and other assorted needs.
- Develop project ready plans for any future grant opportunities.
- Continue dialogue with property owners and HOAs along Via de la Valle about connecting to the new recycled water line.
- Identify and prioritize areas to target for recycled water infrastructure improvements.
- Support and promote SEJPA and its efforts to develop a potable reuse program.

Estimated Costs: TBD based on future identified and approved projects.

C. Unprioritized Environmental Sustainability Issues

- Implement Measure T-10 of the CAP to increase bicycle lanes in the City to a total 17 miles of bike lanes. Currently, there are approximately 15.3 miles of bike lines in the City.
- Explore energy storage at City facilities.
- Implement policies that support energy storage and microgrids.
- Prepare strategy for net zero carbon citywide.
- Summarize and implement lessons learned from the Coronavirus emergency.
- Bike Share/Car Share Program – Monitor the implementation of the BCycle program in Encinitas and analyze the potential to expand that into Solana Beach. Staff continues to participate in regional meetings held by SANDAG and will monitor the program in Encinitas before deciding how to move forward, if necessary. Staff will also engage the local bike shops for interest in a program when appropriate.
- Monitor the beach report card grades for Seascape Sur to see if additional actions need to be taken at that storm drain outlet.
- Develop an educational flyer for residents that live on or next to slopes on how to properly design and landscape slopes to protect them during storm events.
- Continue to use the latest available organic and nonchemical pesticides and eliminate any use of rodenticides in City's Parks, rights of ways and public facilities.
- Research grant funding opportunities for EV charging infrastructure, including SANDAG.

FISCAL SUSTAINABILITY

A. Economic Development

1. North County Transit District (NCTD) Property Planning & Related Issues

Summary: NCTD issued a second Request for Proposals (RFP) in December 2014 and received four development proposals. The responses to this RFP were evaluated by a NCTD Selection Committee with local representation and a selected Development Team was recommended to the NCTD Board. In 2017, NCTD entered into an Exclusive Negotiation Agreement (ENA) with the selected developer and a pre-application review was completed by Community Development Staff on December 21, 2017. Due to several factors, NCTD terminated the ENA in 2018. Since that time, City Staff and NCTD have been discussing future disposition and development of the property.

FY 2022/23 Objective: Finalize discussions and negotiations with NCTD in order to facilitate planning and public agency use/development of the NCTD site and related public parking. The City would eventually take the lead on facilitating a new RFP process for the property. The total project area includes the entire NCTD property, including the open space area at the corner of Lomas Santa Fe and North Cedros.

Key Task:

- Complete negotiations with NCTD for disposition of property to explore public agency use/ development.

B. Facility Asset Management

1. Facilities/Asset Replacement Master Plan

Summary: The purpose of such an analysis and establishment of the fund will be to identify costs for the replacement or renovation of City facilities and assets, including buildings, beach stairs, and the Lomas Santa Fe bridge, among other things.

FY 2022/23 Objective: The City has completed a preliminary condition assessment and associated costs for all City facilities. Starting in FY 2014/15 through FY 2021/22, Council has authorized a total of \$1,146,600 for this Master Plan. The FY 2022/23 objective is to keep funding this Master Plan and completing necessary maintenance projects at City facilities.

Key Tasks:

- Update City facility/asset inventory list.
- Prioritize maintenance and replacement costs.
- Continue funding this item on an annual basis.

Estimated Cost: The costs to fund the facility maintenance and replacement are significant and \$25,000 will be recommended in the FY 2022/23 Budget, pending final budget outlook.

C. CalPERS Future Liability

1. Proactively Pursue Measures to Reduce CalPERS Future Liabilities

Summary: Council established a PARS Pension Trust Fund in FY 2015/16 to fund Pension liabilities to initiate this objective. Council approved the PARS Trust Fund in October 2015 and has appropriated a total of \$2,913,125 for unfunded pension liabilities through FY 2021/2022. Including contributions and investment earnings, the pension liabilities fund had an account balance of \$3,795,397 as of December 31, 2021. The purpose of the establishment of this Trust would be to pay down the CalPERS unfunded future liability quicker and provide less volatility which would lower the overall costs to the City.

FY 2022/23 Objective: Continue to fund and/or establish an on-going budget line item to reduce CalPERS pension obligations.

Key Tasks:

- Continue funding the PARS Trust Fund in FY 2022/2023.
- Consider the development of a Council Pension Funding Policy to address the City's long-term pension obligations.

Estimated Costs: TBD. Council has requested Staff incorporate a funding mechanism into the annual budget process to continue to fund the Trust.

D. OPEB Future Liability

1. Proactively Pursue Measures to Reduce Other Post-Employment Benefits (OPEB) Future Liabilities

Summary: Council established and is funding a PARS Post-Employment Benefits Trust Fund in FY 2015/16 to fund Other Post-Employment (Health) Benefits (OPEB) liabilities to initiate this objective. Council approved the PARS Trust Fund in October 2015 and has appropriated through FY 2021/2022 a total of \$1,101,581 for unfunded OPEB liabilities. Including contributions and investment earnings, the OPEB liabilities funds had an account balance of \$1,418,417 as of December 31, 2021. The purpose of the establishment of this Trust would be to establish a long-term reserve to pay down the OPEB unfunded future liability quicker and provide less volatility which would lower the overall costs to the City.

Council approved as part of the FY's, 2018/19 through 2022/23 adopted budgets an amount for the City's OPEB obligation. These amounts were equal to the actuarially determined contribution (ADC) for the fiscal years as determined by Bartel Associates, LLC. The ADC includes annual pay-as-you go benefit payments for retirees and PEMCHA administrative costs with the balance of the ADC being sent to the PARS Trust Fund for OPEB.

Establishing this funding mechanism in the adopted budgets resulted in a reduction in the City's OPEB net liability by \$2,131,014 from \$4,454,874 in FY 2017/18 to \$2,323,860 at June 30th, 2021.

FY 2022/23 Objective: Continue to fund an on-going budget line item equal to the ADC as determined by the OPEB actuarial valuation to address the City's OPEB liability obligation.

Key Tasks:

- Continue funding the PARS Trust Fund in FY 2022/2023 pursuant to Council direction.

Estimated Cost: \$322,000 has been included in the FY 2022/23 budget.

E. Significant New Priority Items

1. Transition from At-Large to District-Based Council Member Elections

Summary: On February 20, 2018, the City received a letter asserting that the City's at-large electoral system violates the California Voting Rights Act (CVRA) because it dilutes the ability of Latinos (a protected class) to elect candidates of their choice or otherwise influence the outcome of Solana Beach's City Council elections as a result of racially polarized voting. The letter threatened litigation if the City declined to convert voluntarily to district-based elections for Councilmembers. On April 11, 2018, the City Council adopted Resolution 2018-042 declaring its intent to transition from at-large to district-based City Council elections and outlining the specific steps to facilitate the transition and estimating a timeframe for taking this action.

On July 10, 2018, City Council adopted Ordinance 488 establishing by-district electoral system for four city councilmembers as reflected on Map 410e and a separately elected Mayor. Beginning with the general municipal election in November 2020, Councilmembers will be elected in electoral districts consistent with Map 410e.

On November 3, 2020, the City conducted its first district Councilmember and separately elected Mayoral election. Districts 1 and 3 and a separately elected Mayor were elected. The City will hold Councilmember elections for Districts 2 and 4 in November 2022.

Key Task:

- Hold District 2 and 4 elections.

F. Unprioritized Fiscal Sustainability Issues

- Regional, State and Federal Funding opportunities for capital and redevelopment projects.
- Conduct a Transient Occupancy Tax (TOT) local hotel audit.
- Research ways to make “downtown” more visitor friendly (i.e. QR Code program).
- Review the Fire Benefit Fee.
- Research ways to minimize Fire Department overtime costs.

HIGHLIGHTS OF SIGNIFICANT PROJECTS

A. Completed in Fiscal Years & 2021/22

- Performed and completed preventative routine elevator maintenance services at City Hall with 24 Hour Elevator
- Performed and completed preventative, routine maintenance and services on City sewer and storm drain systems, including video inspections of both with Affordable Pipeline
- Prepared the annual CRT and Streetlight Assessment District reports
- Applied for and obtained Federal Community Development Block Grant (CDBG) funding for ADA Pedestrian Ramp Improvements
- Evaluated locations for construction of ADA Pedestrian Ramps Project
- Performed and completed city-wide street sweeping services with Sweeping Corporation of America (formerly CleanStreet, LLC)
- Performed and completed preventative, routine maintenance for city-wide streetlights and traffic signals with Yunex Traffic (Siemens Mobility)
- Established project list for 2021 Local Streets and Roads Funding Program using funds from the Road Maintenance and Rehabilitation Account (SB 1) for the 2021 Street Maintenance and Repairs Project
- Continued cost-share agreement with the County of San Diego for Stormwater Program costs
- Performed and completed janitorial services at City Facilities with California Office Cleaning
- Provided support services for Stormwater Program and Fat Oil & Grease (FOG) Commercial/Industrial Inspections with Mikhail Ogawa Engineering
- Installed bottle fill station at City Hall public drinking fountain
- Installed touch-free fixtures and soap dispensers in City Hall public restrooms
- Completed work on Phase III - final design of Lomas Santa Fe Corridor Study
- Performed and completed city-wide landscaping services with Nissho of California
- Implemented City Council's direction for enhanced level of landscaping services along the Coastal Rail Trail
- Implemented the Mayor's Monarch Pledge for expanding habitats for Monarch butterflies on the Coastal Rail Trail, at the Fire Station and at La Colonia Park

HIGHLIGHTS OF SIGNIFICANT PROJECTS

Completed in Fiscal Year 2021/22

- Implemented support services for traffic engineering with STC Traffic and Chen Ryan Associates
- Implemented trash abatement services from Pride Industries (formerly Partnerships With Industry)
- Performed and completed monthly pest and rodent control treatments at city facilities with Habitat Protection
- Performed and completed restroom unlock/lockup, patrol, alarm monitoring, and as-needed security services with Rancho Santa Fe Security
- Continued agreement with Regional Water Quality Control Board (RWQCB)
- Continued work on Safe Route to School Master Plan Grant
- Performed and completed quarterly and as-needed HVAC services at city facilities with Seaside HVAC
- Performed and completed construction of annual Sewer and Storm Drain Rehabilitation Project
- Performed annual Stevens Creek inspection and cleaning
- Performed and completed construction of the annual Pavement Rehabilitation Project
- Continued WQIP cost-share agreement with San Dieguito and Carlsba*
- Continued construction administration for the City Wide Fiber optic construction project
- Provided fiber optic connections to the Tide Beach Park and Del Mar Shores satellite lifeguard stations
- Held community workshop for Glenmont Neighborhood Pocket Park
- Held community workshop for Tot Lots at La Colonia and Fletcher Cove Parks
- Completed a new pavement condition assessment report
- Executed agreement with Van Dyke Landscape Architects to update the La Colonia Park Master Plan
- Replaced two HVAC units at the Fire Station
- Submitted Active Transportation Program (ATP) grant applications to Caltrans for the Lomas Santa Fe Drive Improvement Project and the Santa Helena Neighborhood Trail Improvements
- Continued successful partnership with the Boys and Girls Club to provide free after school programs in the Eden Gardens neighborhood
- Continued the successful transition from SEA to CEA
- Released RFP for Climate Action Plan (CAP) Consultant to update CAP
- Developed and began to implement an organics recycling and edible food recovery plan to comply with SB 1383

HIGHLIGHTS OF SIGNIFICANT PROJECTS

Completed in Fiscal Year 2021/22

- Implemented Permit Tracking Software (TRAKiT)
- Implemented COVID procedures to safely provide development review and permit application services
- Implemented COVID TUP application process and implementation to allow temporary expansion for businesses as directed by City Council
- Implemented 1st SCoup Project (Solana 101)
- Continued annual funding of the PARS Trust Fund for Pension & OPEB Liabilities
- Assisted San Diego County with Covid-19 testing and vaccine administration.
- Maintained a clean, healthy and positive work environment in compliance with County PHO requirements
- Zero drownings or deaths on COSB public beaches
- Safely re-opened our Junior Guard Program and plan to return to standard capacity this coming year
- Negotiated several surges of COVID and did not have any outbreaks that originated or spread through the Lifeguard Department or the Junior Lifeguard program
- Portable Lifeguard Towers were stored at South Cardiff State Beach for the first time instead of Del Mar Fairgrounds for better accessibility and efficiency when loading them on/off the beach
- Assisted Cal OES, USCG, CA Dept Fish and Wildlife, and other agencies in monitoring, reporting, and cleaning oil spill debris in Solana Beach from Orange County Oil Pipeline Incident
- Staff completed CA State Fire Marshall Instructor II Course and Peer Support and Crisis Intervention Course
- Five Seasonal Lifeguards completed the Vehicle Operator Course
- Three Seasonal Lifeguards completed the PWC Operator Course
- Three Seasonal Lifeguards completed the Open Water SCUBA Course
- Two Sergeants and one Seasonal Lifeguard completed the Advanced Open Water SCUBA Course
- SBLG Dept. Participated in a Mass Rescue Operation Training with lifeguards from San Diego, Imperial Beach, Coronado, Del Mar, Encinitas, and Oceanside.
- Continued our work with Cal State Long Beach Shark Lab assisting them with research, gathering information, and monitoring their Shark Sensor Buoys
- Restarted our Community Outreach Program of Sidewalk CPR and Stop the Bleed for youth groups
- Assisted Customs and Border Patrol with two illegal trafficking boats
- Successfully implemented electronic documentation and statistics

HIGHLIGHTS OF SIGNIFICANT PROJECTS

Completed in Fiscal Year 2021/22

- Successfully returned to many community special events including Concerts at the Cove, Santa Sleigh Ride, Veterans Day Ceremony, Memorial Day Ceremony, Spring Egg Hunt and Beach Blanket Movie Night, among others
- Successfully conducted the ever-popular Summer Day Camp Program
- Initiated Age-Friendly Program in conjunction with AARP, San Diego State University and San Diego Foundation
- Adopted Building Electrification and EV Charging Infrastructure Reach Code
- Incorporated Junior Commissioners into the Climate Action Commission
- Launched new City website
- Increased use of social media for City outreach
- Received CDBG-CV Grant from the County in support of a food and nutrition program for residents-in-need administered through the Community Resource Center
- Worked with other North County cities to begin a Homeless Outreach Pilot program in Solana Beach fostering cooperation between the County and other cities to provide services to unsheltered individuals.
- Implemented a credit card payment system at City Hall



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: City Manager's Department
SUBJECT: **Public Hearing to Consider Adoption of the Fiscal Year (FY) 2022-23 Solid Waste and Recycling Rate Increase for EDCO Waste and Recycling Services**

BACKGROUND:

The City of Solana Beach (City) has a Franchise Agreement (Agreement) with EDCO Waste and Recycling Services (EDCO) to provide residential and commercial solid waste and recycling collection services. Under the terms of the Agreement, EDCO may request a rate review annually to adjust the amount charged for providing services. The Agreement contains specific language regarding the rate review methodology. Rates may only be increased due to tipping fee (landfill disposal) and cost of living (CPI) increases on the base rate. The City is a member of the Regional Solid Waste Association (RSWA) that regulates the tipping fee for its member agencies. The proposed tipping fee and CPI increases are reviewed and approved by RSWA before being submitted to the City. City Staff then reviews the rate tables submitted by EDCO and, if appropriate, brings the requests before the City Council for consideration.

At the April 27, 2022 City Council (Council) meeting, the Council authorized the City to proceed with the proper Proposition 218 noticing and majority protest voting procedures including setting a Public Hearing to receive any protest votes for the solid waste and recycling rate increases.

This item is before the City Council to conduct the "protest hearing" to receive any protests regarding the proposed residential and commercial solid waste and recycling rate increases for FY 2022-23. If the City does not receive protest votes from more than fifty percent (50%) of property owners in the City, then the Council is requested to consider adopting Resolution 2022 – 079 (Attachment 1) approving the rate increases for residential and commercial solid waste and recycling services.

CITY COUNCIL ACTION:

DISCUSSION:

EDCO submitted a rate review adjustment request for Fiscal Year 2022/23. The CPI increased 5.069% for the period from December 2020 to December 2021. Under the current Agreement, any annual increase for CPI is to be capped at 4.0% Therefore, only a 4.0% increase is applied to current rates after franchise fees and disposal fees are deducted from the current gross rate. The tipping fee increased 5.0%, or from \$51.26 per ton (at the time of the last rate increase in 2021) to \$53.82 per ton. Therefore, the proposed rate for residential services would increase from \$26.48 to \$27.59 (not including the National Pollutant Discharge Elimination System 'NPDES' fee) and the commercial rate for the most common service (3-yard bin picked up 1 time per week) would increase from \$112.47 to \$117.56 (not including the NPDES fee).

In addition, to comply with SB 1383, the State's new organics recycling law, the City Council must consider an incremental increase in commercial organic collection rates that will vary for each customer, based upon service levels needed. The current commercial organics rate for a 65-gallon cart, serviced one time per week is \$90.96 per month. The proposed commercial organics rate for the same level of service would increase to \$94.60 per month.

The full rate review package can be found in Attachment 2 including the Commercial Commingled Organics rates proposed for the next fiscal year. These requests must go through the Proposition 218 noticing requirements, which Staff and EDCO have completed. Residential and commercial property owners received notification through the mail on the proposed rate increases and had a chance to submit a protest vote if they oppose. The vote outcome will be revealed during the Public Hearing at this City Council meeting.

PROP 218 NOTICE:

Article III D, section 6(a) of the California Constitution, commonly known as Proposition 218, requires that the City conduct a protest hearing in order to increase solid waste service charges. Public notification letters for this public hearing were sent out to all property and business owners in the City describing the rate adjustment requests and how to protest if desired, as required by law. At the time of this staff report preparation, no protests have been received by the City.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The franchise fee of 10% will result in a slight increase in the City's solid waste revenue fund from the minor increase in solid waste and recycling rates. In addition, there will be a slight increase in the costs paid to the City for litter abatement, street sweeping and storm water reduction activities.

WORK PLAN:

This item is not identified in the Work Plan.

OPTIONS:

- Approve the FY 2022-23 solid waste and recycling rate increases identified in Attachment 2.
- Reject the reject the residential and commercial solid waste rate increases for FY 2022-23.
- Provide direction to Staff.

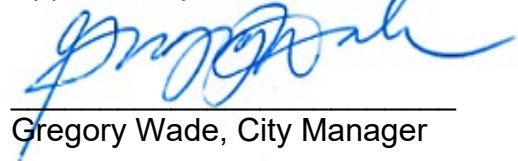
DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing; Report Council disclosures; Report written protests received; Receive Public Testimony; Close the Public Hearing.
2. Following the Public Hearing, consider adopting Resolution 2022-079 approving EDCO's rate review request increasing solid waste and recycling rates for FY 2022–23 in accordance with the Franchise Agreement.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2022-079
2. EDCO Rate Review Application

RESOLUTION 2022-079

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING RATE INCREASES FOR EDCO WASTE AND RECYCLING SERVICES FOR SOLID WASTE AND RECYCLING COLLECTION

WHEREAS, the City of Solana Beach (City) has a Franchise Agreement (Agreement) with EDCO Waste and Recycling Services (EDCO) to provide residential and commercial solid waste and recycling collection services; and

WHEREAS, EDCO has provided highly responsive solid waste and recycling services to the City; and

WHEREAS, the Agreement allows for EDCO to submit rate review applications annually to modify solid waste and recycling collection rates; and

WHEREAS, the City complied with Proposition 218 noticing and voting requirements under Article III D, section 6(a) of the California Constitution; and

WHEREAS, the City conducted a properly noticed public “protest hearing” at the June 22, 2022 City Council meeting regarding the proposed solid waste and recycling rates; and

WHEREAS, the City did not receive protest votes from more than fifty percent (50%) of property owners in the City.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolves as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council approves EDCO’s rate review application, increasing solid waste and recycling rates as shown in Exhibits A through J, which are incorporated fully herein by this reference.

PASSED AND ADOPTED this 22nd day of June, 2022, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

APPROVED AS TO FORM:

JOHANNA N. CANLAS, City Attorney

LESA HEEBNER, Mayor

ATTEST:

ANGELA IVEY, City Clerk

EXHIBIT “A”
TRASH COLLECTION FEE
COMMERCIAL BIN RATES

Bin Size¹	Service Frequency	Existing Trash Rate per Month	FY 2022/2023 Proposed Trash Rate per Month
2 Cubic Yard Bin	1X Week	\$75.17	\$78.57
	2X Week	\$130.53	\$136.44
	3X Week	\$185.55	\$193.94
	4X Week	\$238.80	\$249.61
	5X Week	\$295.53	\$308.90
	6X Week	\$350.72	\$366.59
3 Cubic Yard Bin	1X Week	\$112.47	\$117.56
	2X Week	\$195.07	\$203.90
	3X Week	\$280.16	\$292.84
	4X Week	\$360.23	\$376.53
	5X Week	\$442.66	\$462.69
	6X Week	\$524.99	\$548.75
4 Cubic Yard Bin	1X Week	\$149.50	\$156.27
	2X Week	\$259.71	\$271.47
	3X Week	\$369.91	\$386.65
	4X Week	\$479.82	\$501.54
	5X Week	\$589.81	\$616.51
	6X Week	\$699.52	\$731.18
5 Cubic Yard Bin	1X Week	\$186.49	\$194.93
	2X Week	\$324.27	\$338.95
	3X Week	\$461.98	\$482.88
	4X Week	\$677.06	\$707.70
	5X Week	\$737.00	\$770.36
	6X Week	\$876.67	\$915.30

1. For multiple bins, multiply the monthly bin rate by the number of bins.

EXHIBIT “B”
TRASH COLLECTION FEE-
COMMERCIAL/MULTI-FAMILY ROLL-OFF RATES

Fee Type	Existing Roll-Off Rates	FY 2021/2022 Proposed Roll-Off Rates
Roll-Off Boxes Standard	\$276.90 per load plus tip fee for trash of \$56.95/ton	\$287.98 per load plus tip fees for trash and CDI of \$59.79/ton and \$91.11/ton respectively

1. For multiple cans, multiply the monthly can rate by the number of cans.

EXHIBIT “C”
TRASH COLLECTION FEE
COMMERCIAL RECYCLING RATES – MIXED OFFICE PAPER

Bin Size¹	Service Frequency	Existing Recycling Rate per Month	FY 2022/2023 Proposed Recycling Rate per Month
2 Cubic Yard Bin	1X Week	\$45.22	\$47.03
	2X Week	\$82.83	\$86.14
	3X Week	\$119.91	\$124.71
	4X Week	\$157.02	\$163.30
	5X Week	\$194.11	\$201.88
3 Cubic Yard Bin	1X Week	\$54.64	\$56.83
	2X Week	\$99.16	\$103.13
	3X Week	\$143.67	\$149.41
	4X Week	\$188.15	\$195.67
	5X Week	\$232.65	\$241.96
4 Cubic Yard Bin	1X Week	\$60.59	\$63.01
	2X Week	\$112.50	\$117.00
	3X Week	\$164.44	\$171.02
	4X Week	\$216.36	\$225.02
	5X Week	\$268.29	\$279.02
5 Cubic Yard Bin	1X Week	\$68.01	\$70.73
	2X Week	\$127.35	\$132.44
	3X Week	\$186.67	\$194.14
	4X Week	\$246.03	\$255.87
	5X Week	\$305.36	\$317.57

1. For multiple cans, multiply the monthly can rate by the number of cans.

EXHIBIT “D”
TRASH COLLECTION FEE
COMMERCIAL RECYCLING RATES – CARDBOARD

Bin Size¹	Service Frequency	Existing Recycling Rate per Month	FY 2022/2023 Proposed Recycling Rate per Month
2 Cubic Yard Bin	1X Week	\$31.45	\$32.71
3 Cubic Yard Bin	1X Week	\$47.16	\$49.05
4 Cubic Yard Bin	1X Week	\$62.88	\$65.39
5 Cubic Yard Bin	1X Week	\$78.81	\$81.97

1. For multiple cans, multiply the monthly can rate by the number of cans.

EXHIBIT “E”
TRASH COLLECTION FEE
SINGLE FAMILY TRASH/RESIDENTIAL RATES

Existing Monthly Trash Fee	FY 2022/2023 Proposed Monthly Trash Fee
\$26.48 per month	\$27.59 per month

EXHIBIT “F”
TRASH COLLECTION FEE MULTI -FAMILY BIN RATES

Bin Size¹	Service Frequency	Existing Trash Rate per Month	FY 2022/2023 Proposed Trash Rate per Month
2 Cubic Yard Bin	1X Week	\$73.24	\$76.48
	2X Week	\$129.45	\$135.25
	3X Week	\$167.07	\$174.68
	4X Week	\$217.13	\$227.06
	5X Week	\$267.07	\$279.31
3 Cubic Yard Bin	1X Week	\$109.93	\$114.80
	2X Week	\$196.16	\$204.94
	3X Week	\$282.41	\$295.11
	4X Week	\$368.58	\$385.20
	5X Week	\$459.78	\$480.51
4 Cubic Yard Bin	1X Week	\$140.38	\$146.62
	2X Week	\$246.71	\$257.83
	3X Week	\$352.99	\$368.98
	4X Week	\$459.28	\$480.15
	5X Week	\$565.22	\$590.95
	1X Week	\$170.85	\$178.46

5 Cubic Yard Bin	2X Week	\$299.11	\$312.64
	3X Week	\$428.21	\$447.69
	4X Week	\$555.49	\$580.83
	5X Week	\$683.39	\$714.62

1. For multiple bins, multiply the monthly bin rate by the number of bins.

EXHIBIT “G”

TRASH COLLECTION FEE- MULTI-FAMILY RECYCLABLE RATES¹

Existing Recycling Rates	FY 2022/2023 Proposed Recycling Rates per Month ¹
Per Residential Unit in Complex	Per Residential Unit in Complex
\$1.60	\$1.67

1. For multiple cans, multiply the monthly can rate by the number of cans.

EXHIBIT “H”

TRASH COLLECTION FEE- MULTI-FAMILY TEMPORARY BIN¹

Existing Recycling Rates	FY 2022/2023 Proposed Recycling Rates per Month ¹
Multi-family Temp Bin (1 week rental)	Multi-family Temp Bin (1 week rental)
\$97.72	\$102.10

1. For multiple cans, multiply the monthly can rate by the number of cans.

EXHIBIT “I”

MULTI-FAMILY CAN SERVICE FEE¹

Service Frequency	Current Trash Rate (per month)	FY 2022/2023 Proposed Trash Rate per Month ¹
1X Week	\$42.71	\$44.58
2X Week	\$85.40	\$89.44

1. For multiple cans, multiply the monthly can rate by the number of cans

EXHIBIT “J”

TRASH COLLECTION FEE MULTI-FAMILY ROLL-OFF RATES

Fee Type	Existing Roll-Off Rates	FY 2022/2023 Proposed Roll-Off Rates
Roll-Off Boxes Standard	\$276.90 per load plus tip fee for trash of \$56.95/ton	\$287.98 per load plus tip fees for trash and CDI of \$59.79/ton and \$91.11/ton respectively

EDCO

WASTE & RECYCLING SERVICES

Mr. Dan King
Assistant City Manager
City of Solana Beach
635 S. Highway 101
Solana Beach, CA 92075

March 17, 2022

Dear Dan:

The Franchise Agreement between the City of Solana Beach and EDCO allows for annual rate adjustments. Section 8.3 of the Agreement includes the details of the rate adjustment procedures. As outlined, rates may be increased due to changes in landfill tipping fees and increases in the Los Angeles-Anaheim Consumer Price Index (CPI). EDCO is requesting an allowable rate adjustment based on changes in the CPI and the Regional Solid Waste Association (RSWA) disposal fee. The effective date of this rate adjustment will be July 1, 2022.

CPI Adjustment

To calculate the CPI portion of the adjustment, the second half of the 2020 index (279.832) was compared to the second half of 2021 index (294.018) which produced a 14.186 point change or 5.069% increase. Under the current franchise agreement, any annual increase is to be capped at 4.0%. Therefore, only a **4.0%** increase is applied to current rates after franchise fees, AB939 and disposal fees are deducted from the current gross rate. A copy of the applicable CPI is attached for your reference.

RSWA Disposal Fee Adjustment

The City is a member of RSWA that regulates waste disposal tipping fees for its member agencies. Currently the tip fee for Solana Beach is \$51.26 per ton. Effective July 1, 2022, the tip fee for Solana Beach will increase to \$53.82, representing a 5.0% increase in the tip fee component of the rate calculation.

Rate Summary

The total fee adjustments as outlined above when applied will result in residential rates increasing from \$27.80 to \$28.91 per month, an increase of **\$1.11** per month per household for customers using a 96 Gallon Cart. Commercial rates for the most common service (a three cubic yard bin served once weekly) would increase from \$122.72 to \$127.81 or **\$5.09** per month. We propose to implement both residential and commercial rate changes on July 1, 2022.

Please feel free to review these adjustments and let me know if you have any questions or comments.

Sincerely,



Jim Ambroso
General Manager

Attachments

"We'll Take Care of It"

224 S. Las Posas Road • San Marcos, California 92078
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City of Solana Beach
Multi-Family and Residential Rates
Effective July 1st, 2022

RSWA Tip Fee 2021	\$ 51.26
RSWA Tip Fee 2022	\$ 53.82
Change	\$ 2.56
% Change - Tip Fee	5.00%

CPI Consumer Price Index 12/31/2021	279.8
CPI Consumer Price Index 12/31/2022	294.0
Change	14.2
% Change - CPI	5.07%
Cap % 4%	

		Rates 7.1.2021						Rate Adjustments effective 7.1.22				Rates 7.1.2022					
	Frequency per Week	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	4.00% Net Operating Expense	5.00% Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES
Residential Rates (Including Organics)																	
Solid Waste Service (1 cart)	96 gal	\$ 19.32	\$ 4.51	\$ 2.65	\$ 26.48	\$ 1.32	\$ 27.80	\$ 0.77	\$ 0.23	\$ 0.11	\$ 1.11	\$ 20.09	\$ 4.74	\$ 2.76	\$ 27.59	\$ 1.32	\$ 28.91
	64 gal	\$ 19.32	\$ 4.51	\$ 2.65	\$ 26.48	\$ 0.88	\$ 27.36	\$ 0.77	\$ 0.23	\$ 0.11	\$ 1.11	\$ 20.09	\$ 4.74	\$ 2.76	\$ 27.59	\$ 0.88	\$ 28.47
	35 gal	\$ 19.32	\$ 4.51	\$ 2.65	\$ 26.48	\$ 0.44	\$ 26.92	\$ 0.77	\$ 0.23	\$ 0.11	\$ 1.11	\$ 20.09	\$ 4.74	\$ 2.76	\$ 27.59	\$ 0.44	\$ 28.03
Recycling Service (1 cart)	96 gal					\$ 1.32	\$ 1.32									\$ 1.32	\$ 1.32
	64 gal					\$ 0.88	\$ 0.88									\$ 0.88	\$ 0.88
	35 gal					\$ 0.44	\$ 0.44									\$ 0.44	\$ 0.44
Extra Cart	96 gal	\$ 2.98	\$ -	\$ 0.33	\$ 3.31	\$ 1.32	\$ 4.63	\$ 0.12	\$ -	\$ 0.01	\$ 0.13	\$ 3.10	\$ -	\$ 0.34	\$ 3.44	\$ 1.32	\$ 4.76
	64 gal	\$ 2.98	\$ -	\$ 0.33	\$ 3.31	\$ 0.88	\$ 4.19	\$ 0.12	\$ -	\$ 0.01	\$ 0.13	\$ 3.10	\$ -	\$ 0.34	\$ 3.44	\$ 0.88	\$ 4.32
	35 gal	\$ 2.98	\$ -	\$ 0.33	\$ 3.31	\$ 0.44	\$ 3.75	\$ 0.12	\$ -	\$ 0.01	\$ 0.13	\$ 3.10	\$ -	\$ 0.34	\$ 3.44	\$ 0.44	\$ 3.88

Rolloff Rates

Haul Rate	\$ 249.21	\$ -	\$ 27.69	\$ 276.90	\$ 276.90	\$ 9.97	\$ -	\$ 1.11	\$ 11.08	\$ 259.18	\$ -	\$ 28.80	\$ 287.98	\$ 287.98
Disposal Fee per Ton - Trash	\$ -	\$ 51.26	\$ 5.69	\$ 56.95	\$ 56.95	\$ -	\$ 2.56	\$ 0.28	\$ 2.84	\$ -	\$ 53.82	\$ 5.97	\$ 59.79	\$ 59.79
Disposal Fee per Ton - CDI (New)	\$ -	\$ 73.08	\$ 8.12	\$ 81.20	\$ 81.20	\$ -	\$ 8.92	\$ 0.99	\$ 9.91	\$ -	\$ 82.00	\$ 9.11	\$ 91.11	\$ 91.11

OTHER FEES:

Bin Exchange	\$ 39.82	\$ -	\$ 4.42	\$ 44.24	\$ 44.24	\$ 1.59	\$ -	\$ 0.18	\$ 1.77	\$ 41.41	\$ -	\$ 4.60	\$ 46.01	\$ 46.01
Lock Fees	\$ 8.45	\$ -	\$ 0.94	\$ 9.39	\$ 9.39	\$ 0.34	\$ -	\$ 0.04	\$ 0.38	\$ 8.79	\$ -	\$ 0.98	\$ 9.77	\$ 9.77
Pull Out Fees					\$ -									\$ -
16' - 50' per bin, per number of service days	\$ 3.84	\$ -	\$ 0.42	\$ 4.26	\$ 4.26	\$ 0.15	\$ -	\$ 0.02	\$ 0.17	\$ 3.99	\$ -	\$ 0.44	\$ 4.43	\$ 4.43
51' or more per bin, per number of service days	\$ 5.20	\$ -	\$ 0.58	\$ 5.78	\$ 5.78	\$ 0.21	\$ -	\$ 0.02	\$ 0.23	\$ 5.41	\$ -	\$ 0.60	\$ 6.01	\$ 6.01
Reinstate Fee:	\$ 24.89	\$ -	\$ 2.77	\$ 27.66	\$ 27.66	\$ 1.00	\$ -	\$ 0.11	\$ 1.11	\$ 25.89	\$ -	\$ 2.88	\$ 28.77	\$ 28.77
Late Fee: Minimum \$3 charge on any delinquent account	\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ 3.00					\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ 3.00
Bulky Items	\$ 27.95	\$ 9.41	\$ 4.15	\$ 41.51	\$ 41.51	\$ 1.12	\$ 0.47	\$ 0.18	\$ 1.77	\$ 29.07	\$ 9.88	\$ 4.33	\$ 43.28	\$ 43.28
Each Addtl Bulky Item	\$ 3.79	\$ 1.28	\$ 0.57	\$ 5.64	\$ 5.64	\$ 0.15	\$ 0.06	\$ 0.02	\$ 0.23	\$ 3.94	\$ 1.34	\$ 0.59	\$ 5.87	\$ 5.87
Recycling Contamination Fee	\$ 32.10	\$ 9.41	\$ 4.61	\$ 46.12	\$ 46.12	\$ 1.28	\$ 0.47	\$ 0.19	\$ 1.94	\$ 33.38	\$ 9.88	\$ 4.80	\$ 48.06	\$ 48.06
Overage Fee	\$ 32.00	\$ 9.41	\$ 4.60	\$ 46.01	\$ 46.01	\$ 1.28	\$ 0.47	\$ 0.19	\$ 1.94	\$ 33.28	\$ 9.88	\$ 4.79	\$ 47.95	\$ 47.95
Cart Delivery Fee	\$ 14.93	\$ -	\$ 1.66	\$ 16.59	\$ 16.59	\$ 0.60	\$ -	\$ 0.07	\$ 0.67	\$ 15.53	\$ -	\$ 1.73	\$ 17.26	\$ 17.26
Extra Pickup All Bin Sizes	\$ 37.43	\$ -	\$ 4.16	\$ 41.59	\$ 41.59	\$ 1.50	\$ -	\$ 0.17	\$ 1.67	\$ 38.93	\$ -	\$ 4.33	\$ 43.26	\$ 43.26

City of Solana Beach
Multi-Family and Residential Rates
Effective July 1st, 2022

RSWA Tip Fee 2021	\$ 51.26
RSWA Tip Fee 2022	\$ 53.82
Change	\$ 2.56
% Change - Tip Fee	5.00%

CPI Consumer Price Index 12/31/2021	279.8
CPI Consumer Price Index 12/31/2022	294.0
Change	14.2
% Change - CPI	5.07%
Cap % 4%	

Description	Frequency per Week	Rates 7.1.2021						Rate Adjustments effective 7.1.22				Rates 7.1.2022						
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES		Customer Total with NPDES	4.00% Net Operating Expense	5.00% Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	
Commercial Multi- Family Rates																		
Commercial - Two Yard Bin																		
	1	\$ 37.82	\$ 28.10	\$ 7.32	\$ 73.24	\$ 5.56	\$ 78.80	\$ 1.51	\$	1.41	\$ 0.32	\$ 3.24	\$ 39.33	\$ 29.51	\$ 7.64	\$ 76.48	\$ 5.56	\$ 82.04
	2	\$ 60.32	\$ 56.19	\$ 12.94	\$ 129.45	\$ 11.12	\$ 140.57	\$ 2.41	\$	2.81	\$ 0.58	\$ 5.80	\$ 62.73	\$ 59.00	\$ 13.52	\$ 135.25	\$ 11.12	\$ 146.37
	3	\$ 66.07	\$ 84.29	\$ 16.71	\$ 167.07	\$ 16.68	\$ 183.75	\$ 2.64	\$	4.21	\$ 0.76	\$ 7.61	\$ 68.71	\$ 88.50	\$ 17.47	\$ 174.68	\$ 16.68	\$ 191.36
	4	\$ 83.01	\$ 112.41	\$ 21.71	\$ 217.13	\$ 22.24	\$ 239.37	\$ 3.32	\$	5.62	\$ 0.99	\$ 9.93	\$ 86.33	\$ 118.03	\$ 22.70	\$ 227.06	\$ 22.24	\$ 249.30
	5	\$ 99.86	\$ 140.50	\$ 26.71	\$ 267.07	\$ 27.80	\$ 294.87	\$ 3.99	\$	7.03	\$ 1.22	\$ 12.24	\$ 103.85	\$ 147.53	\$ 27.93	\$ 279.31	\$ 27.80	\$ 307.11
Commercial - Three Yard Bin																		
	1	\$ 56.78	\$ 42.16	\$ 10.99	\$ 109.93	\$ 8.34	\$ 118.27	\$ 2.27	\$	2.11	\$ 0.49	\$ 4.87	\$ 59.05	\$ 44.27	\$ 11.48	\$ 114.80	\$ 8.34	\$ 123.14
	2	\$ 92.25	\$ 84.29	\$ 19.62	\$ 196.16	\$ 16.68	\$ 212.84	\$ 3.69	\$	4.21	\$ 0.88	\$ 8.78	\$ 95.94	\$ 88.50	\$ 20.50	\$ 204.94	\$ 16.68	\$ 221.62
	3	\$ 127.72	\$ 126.45	\$ 28.24	\$ 282.41	\$ 25.02	\$ 307.43	\$ 5.11	\$	6.32	\$ 1.27	\$ 12.70	\$ 132.83	\$ 132.77	\$ 29.51	\$ 295.11	\$ 25.02	\$ 320.13
	4	\$ 163.13	\$ 168.60	\$ 36.85	\$ 368.58	\$ 33.36	\$ 401.94	\$ 6.53	\$	8.43	\$ 1.66	\$ 16.62	\$ 169.66	\$ 177.03	\$ 38.51	\$ 385.20	\$ 33.36	\$ 418.56
	5	\$ 203.06	\$ 210.74	\$ 45.98	\$ 459.78	\$ 41.70	\$ 501.48	\$ 8.12	\$	10.54	\$ 2.07	\$ 20.73	\$ 211.18	\$ 221.28	\$ 48.05	\$ 480.51	\$ 41.70	\$ 522.21
Commercial - Four Yard Bin																		
	1	\$ 70.15	\$ 56.19	\$ 14.04	\$ 140.38	\$ 11.12	\$ 151.50	\$ 2.81	\$	2.81	\$ 0.62	\$ 6.24	\$ 72.96	\$ 59.00	\$ 14.66	\$ 146.62	\$ 11.12	\$ 157.74
	2	\$ 109.64	\$ 112.40	\$ 24.67	\$ 246.71	\$ 22.24	\$ 268.95	\$ 4.39	\$	5.62	\$ 1.11	\$ 11.12	\$ 114.03	\$ 118.02	\$ 25.78	\$ 257.83	\$ 22.24	\$ 280.07
	3	\$ 149.09	\$ 168.60	\$ 35.30	\$ 352.99	\$ 33.36	\$ 386.35	\$ 5.96	\$	8.43	\$ 1.60	\$ 15.99	\$ 155.05	\$ 177.03	\$ 36.90	\$ 368.98	\$ 33.36	\$ 402.34
	4	\$ 188.56	\$ 224.80	\$ 45.92	\$ 459.28	\$ 44.48	\$ 503.76	\$ 7.54	\$	11.24	\$ 2.09	\$ 20.87	\$ 196.10	\$ 236.04	\$ 48.01	\$ 480.15	\$ 44.48	\$ 524.63
	5	\$ 227.70	\$ 280.99	\$ 56.53	\$ 565.22	\$ 55.60	\$ 620.82	\$ 9.11	\$	14.05	\$ 2.57	\$ 25.73	\$ 236.81	\$ 295.04	\$ 59.10	\$ 590.95	\$ 55.60	\$ 646.55
Commercial - Five Yard Bin																		
	1	\$ 83.53	\$ 70.24	\$ 17.08	\$ 170.85	\$ 13.90	\$ 184.75	\$ 3.34	\$	3.51	\$ 0.76	\$ 7.61	\$ 86.87	\$ 73.75	\$ 17.84	\$ 178.46	\$ 13.90	\$ 192.36
	2	\$ 128.70	\$ 140.50	\$ 29.91	\$ 299.11	\$ 27.80	\$ 326.91	\$ 5.15	\$	7.03	\$ 1.35	\$ 13.53	\$ 133.85	\$ 147.53	\$ 31.26	\$ 312.64	\$ 27.80	\$ 340.44
	3	\$ 174.65	\$ 210.74	\$ 42.82	\$ 428.21	\$ 41.70	\$ 469.91	\$ 6.99	\$	10.54	\$ 1.95	\$ 19.48	\$ 181.64	\$ 221.28	\$ 44.77	\$ 447.69	\$ 41.70	\$ 489.39
	4	\$ 218.95	\$ 280.99	\$ 55.55	\$ 555.49	\$ 55.60	\$ 611.09	\$ 8.76	\$	14.05	\$ 2.53	\$ 25.34	\$ 227.71	\$ 295.04	\$ 58.08	\$ 580.83	\$ 55.60	\$ 636.43
	5	\$ 263.79	\$ 351.25	\$ 68.35	\$ 683.39	\$ 69.50	\$ 752.89	\$ 10.55	\$	17.56	\$ 3.12	\$ 31.23	\$ 274.34	\$ 368.81	\$ 71.47	\$ 714.62	\$ 69.50	\$ 784.12
Muti Family Recycling Rate																		
	1	\$ 1.44	\$ -	\$ 0.16	\$ 1.60	\$ -	\$ 1.60	\$ 0.06	\$	-	\$ 0.01	\$ 0.07	\$ 1.50	\$ -	\$ 0.17	\$ 1.67	\$ -	\$ 1.67
Commercial Can (1-Trash 1-Recy)																		
	1	\$ 24.39	\$ 14.05	\$ 4.27	\$ 42.71	\$ 3.52	\$ 46.23	\$ 0.98	\$	0.70	\$ 0.19	\$ 1.87	\$ 25.37	\$ 14.75	\$ 4.46	\$ 44.58	\$ 3.52	\$ 48.10
	Extra Cart	\$ 1.78	\$ -	\$ 0.20	\$ 1.98	\$ 1.76	\$ 3.74	\$ 0.07	\$	-	\$ 0.01	\$ 0.08	\$ 1.85	\$ -	\$ 0.21	\$ 2.06	\$ 1.76	\$ 3.82
	2	\$ 20.68	\$ 56.19	\$ 8.53	\$ 85.40	\$ 7.04	\$ 92.44	\$ 0.83	\$	2.81	\$ 0.40	\$ 4.04	\$ 21.51	\$ 59.00	\$ 8.93	\$ 89.44	\$ 7.04	\$ 96.48
	Extra Cart	\$ 3.57	\$ -	\$ 0.40	\$ 3.97	\$ 3.52	\$ 7.49	\$ 0.14	\$	-	\$ 0.02	\$ 0.16	\$ 3.71	\$ -	\$ 0.42	\$ 4.13	\$ 3.52	\$ 7.65
Multi-family Temp Bin(1 wk rental)																		
	1	\$ 45.78	\$ 42.16	\$ 9.78	\$ 97.72	\$ 8.34	\$ 106.06	\$ 1.83	\$	2.11	\$ 0.44	\$ 4.38	\$ 47.61	\$ 44.27	\$ 10.22	\$ 102.10	\$ 8.34	\$ 110.44

City of Solana Beach
Commercial Rates
Effective July 1st, 2022

RSWA Tip Fee 2021	\$ 51.26
RSWA Tip Fee 2022	\$ 53.82
Change	\$ 2.56
% Change - Tip Fee	<u>5.00%</u>

CPI Consumer Price Index 12/31/2021	279.832
CPI Consumer Price Index 12/31/2022	<u>294.018</u>
Change	<u>14.2</u>
% Change - CPI	<u>5.07%</u>
Cap % 4%	

Description	Frequency per Week	Rates 7.1.2021						Rate Adjustments effective 7.1.22						Rates 7.1.2022					
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	4.00% Net Operating Expense	5.00% Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES
Commercial Rates																			
Commercial - Two Yard Bin																			
	1	\$ 31.94	\$ 35.71	\$ 7.52	\$ 75.17	\$ 6.83	\$ 82.00	\$ 1.28	\$ 1.78	\$ 0.34	\$ 3.40	\$ 33.22	\$ 37.49	\$ 7.86	\$ 78.57	\$ 6.83	\$ 85.40		
	2	\$ 55.47	\$ 62.00	\$ 13.06	\$ 130.53	\$ 13.67	\$ 144.20	\$ 2.22	\$ 3.10	\$ 0.59	\$ 5.91	\$ 57.69	\$ 65.10	\$ 13.65	\$ 136.44	\$ 13.67	\$ 150.11		
	3	\$ 78.86	\$ 88.14	\$ 18.55	\$ 185.55	\$ 20.50	\$ 206.05	\$ 3.15	\$ 4.40	\$ 0.84	\$ 8.39	\$ 82.01	\$ 92.54	\$ 19.39	\$ 193.94	\$ 20.50	\$ 214.44		
	4	\$ 101.50	\$ 113.42	\$ 23.88	\$ 238.80	\$ 27.34	\$ 266.14	\$ 4.06	\$ 5.67	\$ 1.08	\$ 10.81	\$ 105.56	\$ 119.09	\$ 24.96	\$ 249.61	\$ 27.34	\$ 276.95		
	5	\$ 125.61	\$ 140.37	\$ 29.55	\$ 295.53	\$ 34.17	\$ 329.70	\$ 5.02	\$ 7.01	\$ 1.34	\$ 13.37	\$ 130.63	\$ 147.38	\$ 30.89	\$ 308.90	\$ 34.17	\$ 343.07		
	6	\$ 149.06	\$ 166.59	\$ 35.07	\$ 350.72	\$ 41.00	\$ 391.72	\$ 5.96	\$ 8.32	\$ 1.59	\$ 15.87	\$ 155.02	\$ 174.91	\$ 36.66	\$ 366.59	\$ 41.00	\$ 407.59		
Commercial - Three Yard Bin																			
	1	\$ 47.79	\$ 53.42	\$ 11.26	\$ 112.47	\$ 10.25	\$ 122.72	\$ 1.91	\$ 2.67	\$ 0.51	\$ 5.09	\$ 49.70	\$ 56.09	\$ 11.77	\$ 117.56	\$ 10.25	\$ 127.81		
	2	\$ 82.91	\$ 92.65	\$ 19.51	\$ 195.07	\$ 20.50	\$ 215.57	\$ 3.32	\$ 4.63	\$ 0.88	\$ 8.83	\$ 86.23	\$ 97.28	\$ 20.39	\$ 203.90	\$ 20.50	\$ 224.40		
	3	\$ 119.07	\$ 133.07	\$ 28.02	\$ 280.16	\$ 30.75	\$ 310.91	\$ 4.76	\$ 6.65	\$ 1.27	\$ 12.68	\$ 123.83	\$ 139.72	\$ 29.29	\$ 292.84	\$ 30.75	\$ 323.59		
	4	\$ 153.09	\$ 171.12	\$ 36.02	\$ 360.23	\$ 41.00	\$ 401.23	\$ 6.12	\$ 8.55	\$ 1.63	\$ 16.30	\$ 159.21	\$ 179.67	\$ 37.65	\$ 376.53	\$ 41.00	\$ 417.53		
	5	\$ 188.13	\$ 210.26	\$ 44.27	\$ 442.66	\$ 51.26	\$ 493.92	\$ 7.53	\$ 10.50	\$ 2.00	\$ 20.03	\$ 195.66	\$ 220.76	\$ 46.27	\$ 462.69	\$ 51.26	\$ 513.95		
	6	\$ 223.12	\$ 249.37	\$ 52.50	\$ 524.99	\$ 61.51	\$ 586.50	\$ 8.92	\$ 12.46	\$ 2.38	\$ 23.76	\$ 232.04	\$ 261.83	\$ 54.88	\$ 548.75	\$ 61.51	\$ 610.26		
Commercial - Four Yard Bin																			
	1	\$ 63.54	\$ 71.02	\$ 14.94	\$ 149.50	\$ 13.67	\$ 163.17	\$ 2.54	\$ 3.55	\$ 0.68	\$ 6.77	\$ 66.08	\$ 74.57	\$ 15.62	\$ 156.27	\$ 13.67	\$ 169.94		
	2	\$ 110.38	\$ 123.36	\$ 25.97	\$ 259.71	\$ 27.34	\$ 287.05	\$ 4.42	\$ 6.16	\$ 1.18	\$ 11.76	\$ 114.80	\$ 129.52	\$ 27.15	\$ 271.47	\$ 27.34	\$ 298.81		
	3	\$ 157.21	\$ 175.71	\$ 36.99	\$ 369.91	\$ 41.00	\$ 410.91	\$ 6.29	\$ 8.78	\$ 1.67	\$ 16.74	\$ 163.50	\$ 184.49	\$ 38.66	\$ 386.65	\$ 41.00	\$ 427.65		
	4	\$ 203.93	\$ 227.91	\$ 47.98	\$ 479.82	\$ 54.67	\$ 534.49	\$ 8.16	\$ 11.39	\$ 2.17	\$ 21.72	\$ 212.09	\$ 239.30	\$ 50.15	\$ 501.54	\$ 54.67	\$ 556.21		
	5	\$ 250.68	\$ 280.15	\$ 58.98	\$ 589.81	\$ 68.34	\$ 658.15	\$ 10.03	\$ 14.00	\$ 2.67	\$ 26.70	\$ 260.71	\$ 294.15	\$ 61.65	\$ 616.51	\$ 68.34	\$ 684.85		
	6	\$ 297.30	\$ 332.26	\$ 69.96	\$ 699.52	\$ 82.01	\$ 781.53	\$ 11.89	\$ 16.60	\$ 3.17	\$ 31.66	\$ 309.19	\$ 348.86	\$ 73.13	\$ 731.18	\$ 82.01	\$ 813.19		
Commercial - Five Yard Bin																			
	1	\$ 79.26	\$ 88.58	\$ 18.65	\$ 186.49	\$ 17.09	\$ 203.58	\$ 3.17	\$ 4.43	\$ 0.84	\$ 8.44	\$ 82.43	\$ 93.01	\$ 19.49	\$ 194.93	\$ 17.09	\$ 212.02		
	2	\$ 137.82	\$ 154.03	\$ 32.42	\$ 324.27	\$ 34.17	\$ 358.44	\$ 5.51	\$ 7.70	\$ 1.47	\$ 14.68	\$ 143.33	\$ 161.73	\$ 33.89	\$ 338.95	\$ 34.17	\$ 373.12		
	3	\$ 196.35	\$ 219.43	\$ 46.20	\$ 461.98	\$ 51.26	\$ 513.24	\$ 7.85	\$ 10.96	\$ 2.09	\$ 20.90	\$ 204.20	\$ 230.39	\$ 48.29	\$ 482.88	\$ 51.26	\$ 534.14		
	4	\$ 287.75	\$ 321.61	\$ 67.70	\$ 677.06	\$ 68.34	\$ 745.40	\$ 11.51	\$ 16.07	\$ 3.06	\$ 30.64	\$ 299.26	\$ 337.68	\$ 70.76	\$ 707.70	\$ 68.34	\$ 776.04		
	5	\$ 313.23	\$ 350.07	\$ 73.70	\$ 737.00	\$ 85.43	\$ 822.43	\$ 12.53	\$ 17.49	\$ 3.34	\$ 33.36	\$ 325.76	\$ 367.56	\$ 77.04	\$ 770.36	\$ 85.43	\$ 855.79		
	6	\$ 372.16	\$ 415.94	\$ 87.57	\$ 875.67	\$ 102.51	\$ 978.18	\$ 14.89	\$ 20.78	\$ 3.96	\$ 39.63	\$ 387.05	\$ 436.72	\$ 91.53	\$ 915.30	\$ 102.51	\$ 1,017.81		

City of Solana Beach
Commercial Rates
Effective July 1st, 2022

RSWA Tip Fee 2021	\$ 51.26
RSWA Tip Fee 2022	\$ 53.82
Change	\$ 2.56
% Change - Tip Fee	<u>5.00%</u>

CPI Consumer Price Index 12/31/2021	279.832
CPI Consumer Price Index 12/31/2022	<u>294.018</u>
Change	<u>14.2</u>
% Change - CPI	<u>5.07%</u>
Cap % 4%	

Description	Frequency per Week	Rates 7.1.2021						Rate Adjustments effective 7.1.22						Rates 7.1.2022					
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	4.00% Net Operating Expense	5.00% Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES
Commercial Rates																			
Recycle - Two Yard Bin																			
	1	\$ 40.70	\$ -	\$ 4.52	\$ 45.22	\$ 6.83	\$ 52.05	\$ 1.63	\$ -	\$ 0.18	\$ 1.81	\$ 42.33	\$ -	\$ 4.70	\$ 47.03	\$ 6.83	\$ 53.86		
	2	\$ 74.54	\$ -	\$ 8.29	\$ 82.83	\$ 13.67	\$ 96.50	\$ 2.98	\$ -	\$ 0.33	\$ 3.31	\$ 77.52	\$ -	\$ 8.62	\$ 86.14	\$ 13.67	\$ 99.81		
	3	\$ 107.92	\$ -	\$ 11.99	\$ 119.91	\$ 20.50	\$ 140.41	\$ 4.32	\$ -	\$ 0.48	\$ 4.80	\$ 112.24	\$ -	\$ 12.47	\$ 124.71	\$ 20.50	\$ 145.21		
	4	\$ 141.31	\$ -	\$ 15.71	\$ 157.02	\$ 27.34	\$ 184.36	\$ 5.65	\$ -	\$ 0.63	\$ 6.28	\$ 146.96	\$ -	\$ 16.34	\$ 163.30	\$ 27.34	\$ 190.64		
	5	\$ 174.69	\$ -	\$ 19.42	\$ 194.11	\$ 34.17	\$ 228.28	\$ 6.99	\$ -	\$ 0.78	\$ 7.77	\$ 181.68	\$ -	\$ 20.20	\$ 201.88	\$ 34.17	\$ 236.05		
Recycle - Three Yard Bin																			
	1	\$ 49.18	\$ -	\$ 5.46	\$ 54.64	\$ 10.25	\$ 64.89	\$ 1.97	\$ -	\$ 0.22	\$ 2.19	\$ 51.15	\$ -	\$ 5.68	\$ 56.83	\$ 10.25	\$ 67.08		
	2	\$ 89.25	\$ -	\$ 9.91	\$ 99.16	\$ 20.50	\$ 119.66	\$ 3.57	\$ -	\$ 0.40	\$ 3.97	\$ 92.82	\$ -	\$ 10.31	\$ 103.13	\$ 20.50	\$ 123.63		
	3	\$ 129.29	\$ -	\$ 14.38	\$ 143.67	\$ 30.75	\$ 174.42	\$ 5.17	\$ -	\$ 0.57	\$ 5.74	\$ 134.46	\$ -	\$ 14.95	\$ 149.41	\$ 30.75	\$ 180.16		
	4	\$ 169.32	\$ -	\$ 18.83	\$ 188.15	\$ 41.00	\$ 229.15	\$ 6.77	\$ -	\$ 0.75	\$ 7.52	\$ 176.09	\$ -	\$ 19.58	\$ 195.67	\$ 41.00	\$ 236.67		
	5	\$ 209.38	\$ -	\$ 23.27	\$ 232.65	\$ 51.26	\$ 283.91	\$ 8.38	\$ -	\$ 0.93	\$ 9.31	\$ 217.76	\$ -	\$ 24.20	\$ 241.96	\$ 51.26	\$ 293.22		
Recycle - Four Yard Bin																			
	1	\$ 54.53	\$ -	\$ 6.06	\$ 60.59	\$ 13.67	\$ 74.26	\$ 2.18	\$ -	\$ 0.24	\$ 2.42	\$ 56.71	\$ -	\$ 6.30	\$ 63.01	\$ 13.67	\$ 76.68		
	2	\$ 101.26	\$ -	\$ 11.24	\$ 112.50	\$ 27.34	\$ 139.84	\$ 4.05	\$ -	\$ 0.45	\$ 4.50	\$ 105.31	\$ -	\$ 11.69	\$ 117.00	\$ 27.34	\$ 144.34		
	3	\$ 148.00	\$ -	\$ 16.44	\$ 164.44	\$ 41.00	\$ 205.44	\$ 5.92	\$ -	\$ 0.66	\$ 6.58	\$ 153.92	\$ -	\$ 17.10	\$ 171.02	\$ 41.00	\$ 212.02		
	4	\$ 194.73	\$ -	\$ 21.63	\$ 216.36	\$ 54.67	\$ 271.03	\$ 7.79	\$ -	\$ 0.87	\$ 8.66	\$ 202.52	\$ -	\$ 22.50	\$ 225.02	\$ 54.67	\$ 279.69		
	5	\$ 241.46	\$ -	\$ 26.83	\$ 268.29	\$ 68.34	\$ 336.63	\$ 9.66	\$ -	\$ 1.07	\$ 10.73	\$ 251.12	\$ -	\$ 27.90	\$ 279.02	\$ 68.34	\$ 347.36		
Recycle - Five Yard Bin																			
	1	\$ 61.21	\$ -	\$ 6.80	\$ 68.01	\$ 17.09	\$ 85.10	\$ 2.45	\$ -	\$ 0.27	\$ 2.72	\$ 63.66	\$ -	\$ 7.07	\$ 70.73	\$ 17.09	\$ 87.82		
	2	\$ 114.62	\$ -	\$ 12.73	\$ 127.35	\$ 34.17	\$ 161.52	\$ 4.58	\$ -	\$ 0.51	\$ 5.09	\$ 119.20	\$ -	\$ 13.24	\$ 132.44	\$ 34.17	\$ 166.61		
	3	\$ 168.01	\$ -	\$ 18.66	\$ 186.67	\$ 51.26	\$ 237.93	\$ 6.72	\$ -	\$ 0.75	\$ 7.47	\$ 174.73	\$ -	\$ 19.41	\$ 194.14	\$ 51.26	\$ 245.40		
	4	\$ 221.43	\$ -	\$ 24.60	\$ 246.03	\$ 68.34	\$ 314.37	\$ 8.86	\$ -	\$ 0.98	\$ 9.84	\$ 230.29	\$ -	\$ 25.58	\$ 255.87	\$ 68.34	\$ 324.21		
	5	\$ 274.83	\$ -	\$ 30.53	\$ 305.36	\$ 85.43	\$ 390.79	\$ 10.99	\$ -	\$ 1.22	\$ 12.21	\$ 285.82	\$ -	\$ 31.75	\$ 317.57	\$ 85.43	\$ 403.00		
Commercial Cardboard Recycling																			
	2 - Yards																		
	1 x week	\$ 28.31	\$ -	\$ 3.14	\$ 31.45	\$ 6.83	\$ 38.28	\$ 1.13	\$ -	\$ 0.13	\$ 1.26	\$ 29.44	\$ -	\$ 3.27	\$ 32.71	\$ 6.83	\$ 39.54		
	3 - Yards																		
	1 x week	\$ 42.45	\$ -	\$ 4.71	\$ 47.16	\$ 10.25	\$ 57.41	\$ 1.70	\$ -	\$ 0.19	\$ 1.89	\$ 44.15	\$ -	\$ 4.90	\$ 49.05	\$ 10.25	\$ 59.30		
	4 - Yards																		
	1 x week	\$ 56.58	\$ -	\$ 6.30	\$ 62.88	\$ 13.67	\$ 76.55	\$ 2.26	\$ -	\$ 0.25	\$ 2.51	\$ 58.84	\$ -	\$ 6.55	\$ 65.39	\$ 13.67	\$ 79.06		
	5 - Yards																		
	1 x week	\$ 70.93	\$ -	\$ 7.88	\$ 78.81	\$ 17.09	\$ 95.90	\$ 2.84	\$ -	\$ 0.32	\$ 3.16	\$ 73.77	\$ -	\$ 8.20	\$ 81.97	\$ 17.09	\$ 99.06		

City of Solana Beach
Commercial Rates
Effective July 1st, 2022

RSWA Tip Fee 2021	\$ 51.26
RSWA Tip Fee 2022	\$ 53.82
Change	\$ 2.56
% Change - Tip Fee	<u>5.00%</u>

CPI Consumer Price Index 12/31/2021	279.832
CPI Consumer Price Index 12/31/2022	<u>294.018</u>
Change	<u>14.2</u>
% Change - CPI	<u>5.07%</u>
Cap % 4%	

Description	Frequency per Week	Rates 7.1.2021						Rate Adjustments effective 7.1.22				Rates 7.1.2022					
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	4.00% Net Operating Expense	5.00% Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES
Commercial Rates																	
OTHER FEES:																	
Bin Exchange		\$ 39.82	\$ -	\$ 4.42	\$ 44.24	\$ -	\$ 44.24	\$ 1.59	\$ -	\$ 0.18	\$ 1.77	\$ 41.41	\$ -	\$ 4.60	\$ 46.01	\$ -	\$ 46.01
Lock Fees		\$ 8.45	\$ -	\$ 0.94	\$ 9.39	\$ -	\$ 9.39	\$ 0.34	\$ -	\$ 0.04	\$ 0.38	\$ 8.79	\$ -	\$ 0.98	\$ 9.77	\$ -	\$ 9.77
Pull Out Fees																	
16' - 50' per bin, per number of service days		\$ 3.84	\$ -	\$ 0.42	\$ 4.26	\$ -	\$ 4.26	\$ 0.15	\$ -	\$ 0.02	\$ 0.17	\$ 3.99	\$ -	\$ 0.44	\$ 4.43	\$ -	\$ 4.43
51' or more per bin, per number of service day:		\$ 5.20	\$ -	\$ 0.58	\$ 5.78	\$ -	\$ 5.78	\$ 0.21	\$ -	\$ 0.02	\$ 0.23	\$ 5.41	\$ -	\$ 0.60	\$ 6.01	\$ -	\$ 6.01
Reinstate Fee:		\$ 24.89	\$ -	\$ 2.77	\$ 27.66	\$ -	\$ 27.66	\$ 1.00	\$ -	\$ 0.11	\$ 1.11	\$ 25.89	\$ -	\$ 2.88	\$ 28.77	\$ -	\$ 28.77
Late Fee: Minimum \$3 charge on any delinquent account		\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ -	\$ 3.00					\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ -	\$ 3.00
Bulky Items		\$ 27.95	\$ 9.41	\$ 4.15	\$ 41.51	\$ -	\$ 41.51	\$ 1.12	\$ 0.47	\$ 0.18	\$ 1.77	\$ 29.07	\$ 9.88	\$ 4.33	\$ 43.28	\$ -	\$ 43.28
Each Addtl Bulky Item		\$ 3.79	\$ 1.28	\$ 0.57	\$ 5.64	\$ -	\$ 5.64	\$ 0.15	\$ 0.06	\$ 0.02	\$ 0.23	\$ 3.94	\$ 1.34	\$ 0.59	\$ 5.87	\$ -	\$ 5.87
Recycling Contamination Fee		\$ 32.10	\$ 9.41	\$ 4.61	\$ 46.12	\$ -	\$ 46.12	\$ 1.28	\$ 0.47	\$ 0.19	\$ 1.94	\$ 33.38	\$ 9.88	\$ 4.80	\$ 48.06	\$ -	\$ 48.06
Overage Fee		\$ 32.00	\$ 9.41	\$ 4.60	\$ 46.01	\$ -	\$ 46.01	\$ 1.28	\$ 0.47	\$ 0.19	\$ 1.94	\$ 33.28	\$ 9.88	\$ 4.79	\$ 47.95	\$ -	\$ 47.95
Cart Delivery Fee		\$ 14.93	\$ -	\$ 1.66	\$ 16.59	\$ -	\$ 16.59	\$ 0.60	\$ -	\$ 0.07	\$ 0.67	\$ 15.53	\$ -	\$ 1.73	\$ 17.26	\$ -	\$ 17.26
Extra Pickup All Bin Sizes		\$ 37.43	\$ -	\$ 4.16	\$ 41.59	\$ -	\$ 41.59	\$ 1.50	\$ -	\$ 0.17	\$ 1.67	\$ 38.93	\$ -	\$ 4.33	\$ 43.26	\$ -	\$ 43.26

City of Solana Beach
Commercial Commingled Organics
Effective July 1st, 2022

CPI Consumer Price Index 12/31/2021	279.832
CPI Consumer Price Index 12/31/2022	294.018
Change	14.186
% Change - CPI	5.069%
Cap	4.000%

Current Rate Effective July 1st, 2021

Commercial Commingled Organics

1st Container

<u>Size</u>	<u>Frequency</u>			<u>Extra Pickup</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
Cart (65 gl)	\$ 90.96	\$ 181.90	\$ 272.85	\$ 36.38
Cart (96 gl)	\$ 102.57	\$ 205.15	\$ 307.74	\$ 41.04
2 CY	\$ 166.36	\$ 332.73	\$ 499.08	\$ 66.54

Each Additional Container

<u>Size</u>	<u>Frequency</u>		
	<u>1</u>	<u>2</u>	<u>3</u>
Cart (65 gl)	\$ 86.40	\$ 172.81	\$ 259.20
Cart (96 gl)	\$ 97.45	\$ 194.90	\$ 292.35
2 CY	\$ 158.05	\$ 316.08	\$ 474.13

Proposed Rate Effective July 1st, 2022

Commercial Commingled Organics

1st Container

<u>Size</u>	<u>Frequency</u>			<u>Extra Pickup</u>	<u>% Incr</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Cart (65 gl)	\$ 94.60	\$ 189.18	\$ 283.76	\$ 37.84	4.00%
Cart (96 gl)	\$ 106.67	\$ 213.36	\$ 320.05	\$ 42.68	4.00%
2 CY	\$ 173.01	\$ 346.04	\$ 519.04	\$ 69.20	4.00%

Each Additional Container

<u>Size</u>	<u>Frequency</u>			
	<u>1</u>	<u>2</u>	<u>3</u>	
Cart (65 gl)	\$ 89.86	\$ 179.72	\$ 269.57	4.00%
Cart (96 gl)	\$ 101.35	\$ 202.70	\$ 304.04	4.00%
2 CY	\$ 164.37	\$ 328.72	\$ 493.10	4.00%

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUURS49ASA0

Not Seasonally Adjusted

Series: All items in Los Angeles-Long Beach-Anaheim,
Title: CA, all urban consumers, not seasonally
Area: Los Angeles-Long Beach-Anaheim, CA
Item: All items
Base: 1982-84=100
Period:
Years: 2012 to 2022

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2012	233.441	234.537	236.941	236.866	237.032	236.025	235.776	237.222	238.104	240.111	237.675	236.042	236.648	235.807	237.488
2013	238.015	239.753	239.995	239.043	239.346	239.223	238.920	239.219	239.611	239.940	238.677	238.742	239.207	239.229	239.185
2014	239.857	241.059	242.491	242.437	243.362	243.528	243.727	243.556	243.623	243.341	241.753	240.475	242.434	242.122	242.746
2015	239.724	241.297	243.738	243.569	246.093	245.459	247.066	246.328	245.431	245.812	245.711	245.357	244.632	243.313	245.951
2016	247.155	247.113	247.873	248.368	249.554	249.789	249.784	249.700	250.145	251.098	250.185	250.189	249.246	248.309	250.184
2017	252.373	253.815	254.525	254.971	255.674	255.275	256.023	256.739	257.890	258.883	259.135	259.220	256.210	254.439	257.982
2018	261.235	263.012	264.158	265.095	266.148	265.522	266.007	266.665	268.032	269.482	268.560	267.631	265.962	264.195	267.730
2019	269.468	269.608	271.311	273.945	274.479	274.380	274.682	274.579	276.054	278.075	277.239	275.553	274.114	272.199	276.030
2020	277.755	278.657	276.589	275.853	276.842	278.121	279.899	280.116	279.366	279.947	280.102	279.560	278.567	277.303	279.832
2021	280.178	281.347	282.648	285.808	287.620	289.218	290.890	291.333	292.209	294.961	296.790	297.925	289.244	284.470	294.018
2022	301.209														
														CPI Index Change	
														14.186	
														CPI % Change	
														5.069%	



Memo

To: James Eggart, General Manager- RSWA
From: Steve South, CEO- EDCO
Date: March 14th 2022
Re: RSWA Tip Fee Calculation for FY 2022/23 - Final

As specified in the disposal contract between our organizations, the following formula is used to calculate the RSWA tip fee for the upcoming fiscal year beginning July 1, 2022. Please refer to the attached spreadsheet for 2021 tonnage data and the Consumer Price Index used in the calculation.

The LA-Riverside-Orange County CPI for all Urban Consumers increased 6.57% from December 2020 to December 2021 and capped at 5.00%

- $\frac{2}{3}$ (or .6667) of the current tip fee increases by the change in the CPI Cap of 5.00%. $\frac{2}{3} \times 5.00\% = 3.3335\%$.
- $\frac{1}{3}$ (or .3333) of the current tip fee changes by the difference between the capped CPI increase of 5.00% and the percentage change in solid waste tonnage generated by RSWA cities from the previous calendar year. In 2021, RSWA tonnage decreased -1.11% when compared to 2020 and therefore will be adjusted at the CPI cap rate of 5.00%
- $\frac{1}{3}$ (or .3333) of 5.00% = 1.6665%.
- The combined effect of the CPI (3.3335%) and the decreased tonnage calculation (1.6665%), results in an allowable increase of 5.0000% applied to the entire rate.

1. Del Mar, Encinitas, Solana Beach and Vista Tip Fee Calculation.

The current tip fee of \$51.26 per ton is increased 5.000% resulting in an increase of \$2.56 per ton. The new tip fee for these four cities on July 1, 2022 is \$53.82 per ton.

2. National City & Poway

The current tip fee in these two cities of \$46.22 is increased 5.000% resulting in an increase of \$2.31 per ton. The new tip fee for these cities on July 1, 2022 is \$48.53 per ton.

3. Volume Rebate Calculation

The current annual volume rebate of \$287,478.14 is multiplied by the CPI capped increase of 5.00%, which generates an additional \$14,373.91 in rebate revenue. The adjusted volume rebate is \$301,852.05. 1/3 of this amount (\$102,121.82), is adjusted by the percentage change in tonnage generated in 2021 compared to 2020, (-1.18%). Since the tonnage change is negative, it results in 0% change for this component of the rate. Therefore, the total volume rebate payable to RSWA beginning July 1, 2022 is \$301,852.05.

Please review these calculations at your earliest convenience so we may proceed with rate changes in all RSWA cities.

RSWA Annual Rate Adjustment effective 7/1/2022

<u>Tonnage</u>	<u>2020</u>	<u>2021</u>	Notes
Vista	87,771.01	88,140.02	
Encinitas	55,134.13	53,546.37	
Poway	48,571.14	46,414.13	
Solana Beach	10,136.76	9,199.05	
National City	38,174.54	39,104.11	
Del Mar- W.M.	5,996.39	6,475.25	
Solana Beach- W.M.	-	-	
Total Annual Disposal Tons	245,783.97	242,878.93	
Change in Tons YOY	-6,498.98	-2,905.04	
Actual % Change	-2.580%	-1.180%	
	1.500%	5.000%	If neg , use CPI (Cap 5% Floor 1.5%)

<u>CPI</u>			
L.A.- Riverside-Anaheim CPI - Dec Prior	275.553	279.560	
L.A.- Riverside-Anaheim CPI - Dec Current	279.560	297.925	
Annual CPI Change - Actual	1.450%	6.570%	
Annual CPI Change - Adjusted	1.500%	5.000%	CPI Cap: 5% Floor: 1.5%

Adjustment To Volume Rebate to RSWA

CPI Cap: 5% Floor: 1.5%

(Exhibit C Example 6)

	<u>Volume. Rebate</u>	<u>Volume. Rebate</u>	
Prior Yr Vol Rebate	\$ 283,229.69	\$ 287,478.14	
CPI \$ Increase	\$ 4,248.45	\$ 14,373.91	CPI Cap: 5%
Sub-total	\$ 287,478.14	\$ 301,852.05	
divide by 3	\$ 95,826.05	\$ 100,617.35	
% Change in Tons	0.000%	0.000%	Use 0.00% Floor if neg. vol
\$ Change in Tons	\$ -	\$ -	
Adjusted Vol Rebate	\$ 287,478.14	\$ 301,852.05	
 Volume Rebate to RSWA	 \$ 287,478.14	 \$ 301,852.05	
% Change	1.50%	5.00%	

Rate Increase Calculation

(Exhibit A Examples 6, 11)

CPI	1.50%	5.000%	CPI Cap: 5%
X Two-Thirds	0.6667	0.6667	
CPI % increase to Rate	1.000%	3.3335%	
% Change in YOY Tons (Cap : 5%)	-2.580%	-1.180%	
CPI % Change	1.50%	5.00%	Use CPI if negative Vol
Difference	1.50%	5.000%	Use CPI if negative Vol
X One-Third	0.3333	0.3333	
% Tonnage Change in Rate	0.5000%	1.6665%	
Combined Increase in Rate %	1.5000%	5.0000%	

Del Mar, Encinitas, Solana Beach, Vista

Current Rate	\$ 50.50	\$ 51.26
Combined Increase in Rate %	1.5000%	5.0000%
Increase	\$ 0.7600	\$ 2.560
Adjusted Rate	\$ 51.26	\$ 53.82

National City, Poway

Current Rate	\$ 45.54	\$ 46.22
Combined Increase in Rate %	1.5000%	5.0000%
Increase	\$ 0.68	\$ 2.310
Adjusted Rate	\$ 46.22	\$ 48.53

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUURS49ASA0

Not Seasonally Adjusted

Series Title: All items in Los Angeles-Long Beach-Anaheim, CA, all urban consumers, not seasonally adjusted

Area: Los Angeles-Long Beach-Anaheim, CA

Item: All items

Base Period: 1982-84=100

Years: 2010 to 2021

 [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2011	228.652	229.729	232.241	233.319	233.367	232.328	231.303	231.833	233.022	233.049	232.731	231.567	231.928	231.606	232.251
2012	233.441	234.537	236.941	236.866	237.032	236.025	235.776	237.222	238.104	240.111	237.675	236.042	236.648	235.807	237.488
2013	238.015	239.753	239.995	239.043	239.346	239.223	238.920	239.219	239.611	239.940	238.677	238.742	239.207	239.229	239.185
2014	239.857	241.059	242.491	242.437	243.362	243.528	243.727	243.556	243.623	243.341	241.753	240.475	242.434	242.122	242.746
2015	239.724	241.297	243.738	243.569	246.093	245.459	247.066	246.328	245.431	245.812	245.711	245.357	244.632	243.313	245.951
2016	247.155	247.113	247.873	248.368	249.554	249.789	249.784	249.700	250.145	251.098	250.185	250.189	249.246	248.309	250.184
2017	252.373	253.815	254.525	254.971	255.674	255.275	256.023	256.739	257.890	258.883	259.135	259.220	256.210	254.439	257.982
2018	261.235	263.012	264.158	265.095	266.148	265.522	266.007	266.665	268.032	269.482	268.560	267.631	265.962	264.195	267.730
2019	269.468	269.608	271.311	273.945	274.479	274.380	274.682	274.579	276.054	278.075	277.239	275.553	274.114	272.199	276.030
2020	277.755	278.657	276.589	275.853	276.842	278.121	279.899	280.116	279.366	279.947	280.102	279.560	278.567	277.303	279.832
2021	280.178	281.347	282.648	285.808	287.620	289.218	290.890	291.333	292.209	294.961	296.790	297.925	289.244	284.470	294.018

Change 18.3650
 % 6.57%



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Community Development Department
SUBJECT: **Public Hearing – Request for a DRP Modification to the Approved Replacement Single-Family Residence at 4250 North Lane to Modify the Approved Grading and Landscape Plans (Case #: MOD22-003 Applicant: Brad Fomon; APN: 298-200-20; Resolution No. 2022-074)**

BACKGROUND:

On September 25, 2019, the City Council (Council) approved a Development Review Permit (DRP) to demolish a single-family residence, construct a replacement single-story, single-family residence with an attached three-car garage, and perform associated site improvements including grading, hardscaping, landscaping, and construction of a pool, spa, detached covered patio, and outdoor kitchen at 4250 North Lane. The Applicant, Brad Fomon, is requesting City Council approval of a Modification to the DRP to allow changes to the grading and landscape plans.

The issue before the Council is whether to approve, approve with conditions, or deny the Applicant's request for a Modification to the original project approval as contained in Resolution 2022-074 (Attachment 1).

DISCUSSION:

The City Council adopted Resolution 2019-128 (provided in Attachment 2) on September 25, 2019, approving the original project, which included grading in the amounts of 1,050 cubic yards of cut, 1,980 cubic yards of fill, 930 cubic yards of import, and 1,450 cubic yards of remedial grading. The approved aggregate grading quantity was 4,480 cubic yards. The previously proposed grading was intended to modify the existing driveway to meet required fire apparatus and vehicular access to the upper building pad from North Lane, to lower and even out the existing building pad, and to provide for two stormwater

CITY COUNCIL ACTION:

detention basins. The original project also included a landscape plan in compliance with the Water Efficient Landscape Ordinance (WELO) under SBMC Chapter 17.56 and proposed landscaping throughout the site, including a California Pepper tree and a variety of palm and citrus trees.

After City Council approval of the DRP, the Applicant obtained associated construction permits, including building and grading permits. The building permit (B19-0455) for the replacement residence passed final inspection and received occupancy in October of 2021. Prior to final inspection of the building permit, Staff approved two revisions to modify locations of the approved pool and shade structure located in the rear yard. These changes were deemed to be in substantial conformance with the approved DRP. While the building permit for the replacement single-family residence has been completed, the DRP has not been “finalized” as other site work managed under the grading permit and conditioned by the DRP, has not been completed.

During the course of construction, it became apparent to Staff that other modifications were underway that would require revisions to the grading permit and landscape plan and City Council approval of a Modification to the DRP. These changes consisted of the amount of grading and the proposed landscaping. The Applicant was directed to either revert to be within substantial conformance of the approved DRP or pursue City Council approval of a Modification.

The DRP Modification before City Council consists of work which has, for the most part, been completed. The grading permit (SBGR-390) is nearly ready for final inspection and the Applicant has alerted Staff that the landscape installation is complete. Revised grading and landscape plans are included in Attachment 3. The Applicant’s explanation of changes is included in Attachment 4. The modifications, which require consideration by the City Council under the Development Review Permit, are listed below:

- An 80 cubic-yard reduction in the amount of cut/excavation and a 310 cubic-yard increase in fill associated with the project, which is generally associated with re-grading the existing slope in the front yard and creating a parking area in the southeast corner of the property; and
- A new landscape planting plan, including a perimeter hedge and a variety of new trees throughout the site.

All DRP approvals include a condition requiring construction permits to be in “substantial conformance” with the plans approved by the City Council. It is expected that grading quantities could change during the preparation of a final grading plan or during conduction. Typically, the threshold for substantial conformance of a DRP is a variation in grading quantity less than 100 cubic yards. When changes in grading exceed 100 cubic yards, a DRP Modification is required.

Additionally, landscape planting plans change during the course of construction due to associated site planning changes, plant availability, and the Applicant’s preference. Minor changes to landscape plans such as size and location of planters or swapping species of the same maximum height can be approved ministerially by Staff. However, changes in

landscape heights, such as addition or changes to trees and hedges, require City Council approval of a DRP Modification.

Development Review Permit Compliance (SBMC Section 17.68.40):

Pursuant to SBMC Section 17.68.040(L), an amendment (modification) to an existing DRP may be requested and shall follow the same procedures as the DRP. The Council may approve, or conditionally approve, a Modification to a DRP only if all of the findings listed below can be made. Resolution 2022-074 provides the full discussion of the findings.

1. The proposed development is consistent with the general plan and all applicable requirements of the zoning ordinance including special regulations, overlay zones, and specific plans.
2. The proposed development complies with the development review criteria.
3. All required permits and approvals issued by the city, including variances, conditional use permits, comprehensive sign plans, and coastal development permits have been obtained prior to or concurrently with the development review permit.
4. If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicant obtaining the required permit or approval from the other agency.

The following is a list of the development review criteria topics set forth in SBMC Section 17.68.040(F):

1. Relationship with Adjacent Land Uses
2. Building and Structure Placement
3. Landscaping
4. Roads, Pedestrian Walkways, Parking, and Storage Areas
5. Grading
6. Lighting
7. Usable Open Space

The following is a discussion of the applicable development review criteria (3-Landscape and 5-Grading) as they relate to the modifications proposed.

Landscape:

The project is subject to the current water efficient landscaping regulations of SBMC Chapter 17.56. A Landscape Documentation Package is required for new development projects with an aggregate landscape equal to or greater than 500 square feet requiring a building permit, plan check or development review.

The City Council approved the original conceptual landscape plan and the Applicant prepared a construction landscape plan in substantial conformance with City Council's approval, which was reviewed and approved by the City's third-party landscape consultant. The construction landscape plan was approved with the other construction permits.

During the course of construction, the Applicant modified the landscaping to the extent that a Modification of the DRP is required. The revised construction landscape plan has been reviewed by the City's third-party landscape architect and found to be in compliance with the Water Efficient Landscape Ordinance (WELO). The City Council could find the revised landscape plan includes replacement vegetation and landscaping that is consistent with the surrounding area, that service areas of the site are properly screened, and that trees and large plantings would not obstruct significant views when installed or at maturity.

The standard condition still applies that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

Grading:

The revised project proposes a reduction in the proposed cut by 80 cubic yards (from 1,050 to 970 cubic yards) and an increase in the proposed fill by 310 cubic yards (from 1,980 to 2,290 cubic yards). The revised grading quantities would result in a 390 cubic-yard increase in the amount of import (930 to 1,320 cubic yards) and a 230 cubic-yard increase in the amount of aggregate grading (from 4,480 to 4,710 cubic yards).

The grading associated with the project was originally proposed to modify the existing driveway to meet fire apparatus and vehicular access to the upper building pad from North Lane, to lower and even out the existing building pad, and to provide for two stormwater detention basins. The modified grading would re-grade the existing slope in the front yard and create a parking area in the southeast corner of the property. A condition has been recommended that the parking area shall not be utilized as a recreational court in the future as approximately half of the pad is located in the front yard setback.

The City Council could find that the natural topography of the property has been preserved to the extent feasible with the project and that the proposed grading would blend with the existing surrounding terrain. The existing slope would be regraded and vegetated in order to increase stability of the slope.

In conclusion, the proposed project, as conditioned, could be found to be consistent with the Zoning regulations and the General Plan. Staff has prepared draft findings for approval of the project in the attached Resolution 2022-074 for Council's consideration based upon the information in this report. The Applicant shall provide for and adhere to the conditions of the original project approval in Resolution 2019-128. The Applicant is also required to provide for and adhere to the conditions for the proposed modification that have been incorporated into the attached Resolution 2022-074.

The Council may direct Staff to modify the Resolution to reflect the findings and conditions it deems appropriate as a result of the Public Hearing process. If the Council determines the project is to be denied, Staff will prepare a Resolution of Denial for adoption at a subsequent Council meeting.

PUBLIC HEARING NOTICE:

Notice of the City Council Public Hearing was published in the San Diego Union Tribune more than 10 days prior to the public hearing. The same public notice was mailed to property owners and occupants within 300 feet of the proposed project site, more than 10 days prior to the planned public hearing date of June 22, 2022. Staff has not received any emails, letters or calls in support or opposition of the proposed modification.

CEQA COMPLIANCE:

Categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the State CEQA Guidelines.

FISCAL IMPACT: N/A

WORK PLAN: N/A

OPTIONS:

- Approve the proposed modification by adopting Resolution 2022-074;
- Approve modification by adopting Resolution 2022-074 with changes as deemed appropriate by City Council; or,
- Deny the request to amend the project and direct Staff to bring back a Resolution of Denial to a later City Council meeting date.

DEPARTMENT RECOMMENDATION:

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings to approve a Modification to the approved DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the public hearing, Report Council disclosures, Receive public testimony, Close the public hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 (Existing Facilities) of the State CEQA Guidelines.
3. If the City Council makes the requisite findings and approves the project, adopt Resolution 2022-074 conditionally approving a Modification to the approved DRP, for a replacement single-family residence at 4250 North Lane, Solana Beach.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Resolution 2022-074 to Approve the DRP Mod
2. Approved Resolution 2019-128 for the Original DRP
3. Revised Grading and Landscape Plans
4. Letter from Applicant

RESOLUTION 2022-074

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CONDITIONALLY APPROVING A MODIFICATION TO A PREVIOUSLY APPROVED DEVELOPMENT REVIEW PERMIT TO MODIFY THE GRADING AND LANDSCAPE PLANS AT 4250 NORTH LANE, SOLANA BEACH

APPLICANT: BRAD FOMON
CASE NO.: MOD22-003

WHEREAS, Brad Fomon (hereinafter referred to as “Applicant”) has submitted a request for modification to the original project approval of a Development Review Permit (DRP) for construction of a replacement single-family residence located at 4250 North Lane (Case No. 17-19-01 and Resolution No. 2019-128), pursuant to Title 17 (Zoning), of the Solana Beach Municipal Code (SBMC); and

WHEREAS, the Applicant requested the approval of a modification to the grading and landscape plans to allow an 80 cubic-yard reduction in the amount of cut/excavation and a 310 cubic-yard increase in fill associated with the project and a new landscape planting plan including a perimeter hedge and a variety of new trees throughout the site; and

WHEREAS, on June 22, 2022, the City Council held a duly noticed Public Hearing to consider the request for modifications; and

WHEREAS, the Public Hearing was conducted pursuant to the provisions of SBMC 17.72.030 of the Solana Beach Zoning Ordinance; and

WHEREAS, at the Public Hearing, the City Council received and considered evidence concerning the request for a modification; and

WHEREAS, the City Council of the City of Solana Beach found that the project is exempt from the CEQA Guidelines pursuant to Section 15301 of the State CEQA Guidelines, which exempts minor modifications to existing facilities; and

WHEREAS, this decision is based upon the evidence presented at the hearing, and any information the City Council gathered by viewing the site and the area as disclosed at the hearing.

NOW THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the request to modify the grading and landscape plans is conditionally approved based on the following Findings, and all terms and conditions of Resolution 2019-128 are in effect along with the following conditions applicable to the proposed modification:

3. FINDINGS:

- A. In accordance with Section 17.68.040 (Development Review Permits) of the City of Solana Beach Municipal Code, the Council can make the required findings to approve a modification with specific attention to the following development review criteria set forth in Solana Beach Municipal Code Section 17.68.040.F and required under Development Review Permit Finding Number One (17.68.040.H.1):

- 3) *Landscaping: The removal of significant native vegetation shall be minimized. Replacement vegetation and landscaping shall be compatible with the vegetation of the surrounding area. Trees and other large plantings shall not obstruct significant views when installed or at maturity.*

The project is subject to the current water efficient landscaping regulations of SBMC Chapter 17.56. A Landscape Documentation Package is required for new development projects with an aggregate landscape equal to or greater than 500 square feet requiring a building permit, plan check or development review.

The City Council approved the original conceptual landscape plan and the Applicant prepared a construction landscape plan in substantial conformance with City Council's approval, which was reviewed and approved by the City's third-party landscape consultant. The construction landscape plan was approved with the other construction permits.

During the course of construction, the Applicant modified the landscaping to the extent that a Modification of the DRP was required. The revised construction landscape plan has been reviewed by the City's third-party landscape architect and found to be in compliance with the Water Efficient Landscape Ordinance (WELO). The City Council finds the revised landscape plan includes replacement vegetation and landscaping that is consistent with the surrounding area, that service areas of the site are properly screened, and that trees and large plantings would not obstruct significant views when installed or at maturity.

The standard condition still applies that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

- 5) *Grading: To the extent feasible, natural topography and scenic features of the site shall be retained and incorporated into the proposed development. Any grading or earth-moving operations in*

connection with the proposed development shall be planned and executed so as to blend with the existing terrain both on and adjacent to the site. Existing exposed or disturbed slopes shall be landscaped with native or naturalized non-native vegetation and existing erosion problems shall be corrected.

The revised project proposes a reduction in the proposed cut by 80 cubic yards (from 1,050 to 970 cubic yards) and an increase in the proposed fill by 310 cubic yards (from 1,980 to 2,290 cubic yards). The revised grading quantities would result in a 390 cubic-yard increase in the amount of import (930 to 1,320 cubic yards) and a 230 cubic-yard increase in the amount of aggregate grading (from 4,480 to 4,710 cubic yards).

The grading associated with the project was originally proposed to modify the existing driveway to meet fire apparatus and vehicular access to the upper building pad from North Lane, to lower and even out the existing building pad, and to provide for two stormwater detention basins. The modified grading would re-grade the existing slope in the front yard and create a parking area in the southeast corner of the property. A condition has been added that the parking area shall not be utilized as a recreational court in the future as approximately half of the pad is located in the front yard setback.

The City Council could find that the natural topography of the property has been preserved to the extent feasible with the project and that the proposed grading would blend with the existing surrounding terrain. The existing slope would be regraded and vegetated in order to increase stability of the slope.

4. CONDITIONS: Prior to use or development of the property in reliance on this permit, the Applicant shall provide for and adhere to the conditions of the original project approval of Resolution 2019-128 and the following condition.

A. Community Development Department Conditions:

- I. Grading and landscape plans must be in substantial conformance with the plans presented to the City Council on June 22, 2022 and located in the project file dated June 15, 2022.
 - II. The pad in the southeast corner of the lot shall not be utilized for recreational activities in the future.
5. ENFORCEMENT: Pursuant to SBMC 17.72.120(B) failure to satisfy any and all of the above-mentioned conditions of approval is subject to the imposition of penalties as set forth in SBMC Chapters 1.16 and 1.18 in addition to any applicable revocation proceedings.

6. EXPIRATION: The approval of the modification for the project will expire 24 months from the date of this approval, unless the Applicant has obtained building permits and have commenced construction prior to that date, and diligently pursued construction to completion. An extension of the application may be granted by the City Council.
7. INDEMNIFICATION AGREEMENT: The Applicant shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages, judgments, or costs, including attorney's fees, against the City or its agents, officers, or employees, relating to the issuance of this permit including, but not limited to, any action to attack, set aside, void, challenge, or annul this development approval and any environmental document or decision. The City will promptly notify the Applicant of any claim, action, or proceeding. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, the Applicant shall pay all of the costs related thereto, including without limitation reasonable attorney's fees and costs. In the event of a disagreement between the City and Applicant regarding litigation issues, the City shall have the authority to control the litigation and make litigation related decisions, including, but not limited to, settlement or other disposition of the matter. However, the Applicant shall not be required to pay or perform any settlement unless such settlement is approved by the Applicant.

NOTICE TO APPLICANT: Pursuant to Government Code Section 66020, you are hereby notified that the 90-day period to protest the imposition of the fees, dedications, reservations or other exactions described in this Resolution commences on the effective date of this resolution. To protest the imposition of any fee, dedications, reservations or other exactions described in this Resolution you must comply with the provisions of Government Code Section 66020. Generally the Resolution is effective upon expiration of the tenth day following the date of adoption of this Resolution, unless the resolution is appealed or called for review as provided in the Solana Beach Zoning Ordinance.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 22nd day of June 2022, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

RESOLUTION 2019-128

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CONDITIONALLY APPROVING A DEVELOPMENT REVIEW PERMIT FOR THE DEMOLITION OF A SINGLE-FAMILY RESIDENCE, CONSTRUCTION OF A REPLACEMENT SINGLE-STORY, SINGLE-FAMILY RESIDENCE WITH AN ATTACHED THREE-CAR GARAGE, AND PERFORM ASSOCIATED SITE IMPROVEMENTS ON A PROPERTY LOCATED AT 4250 NORTH LANE, SOLANA BEACH

APPLICANT: BRAD FOMON
CASE NO.: 17-19-01 DRP

WHEREAS, Brad Fomon (hereinafter referred to as the "Applicant"), has submitted an application for a Development Review Permit (DRP) pursuant to Title 17 (Zoning) of the Solana Beach Municipal Code (SBMC); and

WHEREAS, the Public Hearing was conducted pursuant to the provisions of Solana Beach Municipal Code Section 17.72.030; and

WHEREAS, at the Public Hearing on September 25, 2019, the City Council received and considered evidence concerning the proposed application; and

WHEREAS, the City Council of the City of Solana Beach found the application request exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and

WHEREAS, this decision is based upon the evidence presented at the hearing, and any information the City Council gathered by viewing the site and the area as disclosed at the hearing.

NOW THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

- I. That the foregoing recitations are true and correct.
- II. That the request for a DRP to demolish a single-family residence, construct a replacement single-story, single-family residence with an attached three-car garage, and perform associated site improvements at 4250 North Lane, is conditionally approved based upon the following Findings and subject to the following Conditions:

III. FINDINGS

- A. In accordance with Section 17.68.040 (Development Review Permit) of the City of Solana Beach Municipal Code, the City Council finds the following:

- I. *The proposed project is consistent with the General Plan and all applicable requirements of SBMC Title 17 (Zoning Ordinance), including special regulations, overlay zones and specific plans.*

General Plan Consistency: The project, as conditioned, is consistent with the City's General Plan designation of Estate Residential (ER) which allows for single-family estate residential development with a maximum density of 1 dwelling unit per acre. The development is also consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

Zoning Ordinance Consistency: The project is consistent with all applicable requirements of the Zoning Ordinance (Title 17) (SBMC 17.20.030 and 17.48.040), which delineates maximum allowable Floor Area Ratio (FAR), Permitted Uses and Structures (SBMC Section 17.20.020) which provides for uses of the property for a single-family residence. Further, the project adheres to all property development regulations established for the ER Zone and cited by SBMC Section 17.020.030.

The project is consistent with the provisions for minimum yard dimensions (i.e., setbacks) and the maximum allowable Floor Area (FAR), maximum building height, and parking requirements.

- II. *The proposed development complies with the following development review criteria set forth in Solana Beach Municipal Code Section 17.68.040.F:*

- a. *Relationship with Adjacent Land Uses: The development shall be designed in a manner compatible with and where feasible, complimentary to existing and potential development in the immediate vicinity of the project site. Site planning on the perimeter of the development shall give consideration to the protection of surrounding areas from potential adverse effects, as well as protection of the property from adverse surrounding influences.*

The property is located within the ER Zone. Properties to the north, south and west are also located within the ER Zone and developed with a mixture of one- and two-story single-family estate residences. The property is located on the City's eastern boundary and the properties immediately to the east are located within the County of San Diego's jurisdiction and the community of Rancho Santa Fe.

The project, as designed, is consistent with the permitted uses for the ER Zone as described in SBMC Sections 17.20.010 and 17.12.020. The property is designated Estate Residential in the General Plan and intended for single-family estate residences developed at a maximum density of one dwelling units per acre. The proposed development could be found to be consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

The property is not located within any of the City's Specific Plan or Overlay Zone areas; however, it is located within the Coastal Zone. As a condition of project approval, the Applicant would be required to obtain a Coastal Development Permit, Waiver or Exemption from the California Coastal Commission prior to the issuance of a Building Permit.

- b. Building and Structure Placement: Buildings and structures shall be sited and designed in a manner which visually and functionally enhances their intended use.*

The Applicant proposes to construct a replacement single-story, single-family residence with an attached three-car garage and perform associated improvements including grading, hardscaping, landscaping, and construction of a pool, spa, detached covered patio, and outdoor kitchen. The project will maintain the general site configuration of the existing development with the residence located on the existing upper building pad and driveway access taken along the southern side of the property from the lower private drive (North Lane).

The 5,042 square-foot single-story residence will consist of: an open-concept kitchen, living room, breakfast nook, and dining room; a utility room, a pantry, a guest/pool full bathroom; an office; a play room; four bedrooms, each with on-suite full bathrooms and walk-in closets; and a master suite. The project will include a 1,134 square-foot, attached three-car garage and a covered patio that would partially (95 square feet) contribute to the total floor area of the project. The subtotal of the proposed floor area for the project will be 6,271 square feet.

The SBMC parking regulations require two off-street parking spaces per single-family residence. The Code indicates that when required spaces are provided in a garage, 200 square feet of floor area is exempted for each required space. The site is required to provide two parking spaces; therefore, the project is

SBMC Section 17.52.040 and the Off-Street Parking Design Manual (OSPDM) require two (2) parking spaces for a single-family residence. The Applicant is proposing to construct an attached, three-car garage accessed by a redesigned driveway on the southern side of the property. SBMC Section 17.08.030 indicates that required parking up to 200 square feet per parking space provided in a garage is exempt from the floor area calculation. The proposed garage will provide three 9 foot by 19 foot parking spaces that are clear of obstruction. Two spaces are required, therefore, 400 square feet of garage area is exempt from the project's floor area calculation.

- e. *Grading: To the extent feasible, natural topography and scenic features of the site shall be retained and incorporated into the proposed development. Any grading or earth-moving operations in connection with the proposed development shall be planned and executed so as to blend with the existing terrain both on and adjacent to the site. Existing exposed or disturbed slopes shall be landscaped with native or naturalized non-native vegetation and existing erosion problems shall be corrected.*

The project proposes grading in the amounts of 1,050 cubic yards of cut, 1,980 cubic yards of fill, 930 cubic yards of import, and 1,450 cubic yards of remedial grading. Grading is proposed to modify the existing driveway to meet fire apparatus and vehicular access to the upper building pad from North Lane, to lower and even out the existing building pad, and to provide for two stormwater detention basins.

- f. *Lighting: Light fixtures for walkways, parking areas, driveways, and other facilities shall be provided in sufficient number and at proper locations to assure safe and convenient nighttime use. All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding areas per SBMC 17.60.060 (Exterior Lighting Regulations).*

Conditions of project approval include that all new exterior lighting fixtures comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC 17.60.060); that all light fixtures shall be shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.

- g. *Usable Open Space: Recreational facilities proposed within required usable open space shall be located and designed to maintain essential open space values.*

afforded a 400 square-foot exemption. With the exemption, the total proposed floor area will be 5,871 square feet, which is 9,794 square feet below the maximum allowable floor area for the 74,436 square-foot lot. The maximum floor area calculation for this project is as follows:

0.60 for first 5,000 ft ²	3,000 ft ²
0.30 for 5,000 to 20,000 ft ²	4,500 ft ²
0.15 for anything over 20,000 ft ²	8,165 ft ²
Maximum Allowable Floor Area:	15,665 ft ²

The proposed project, as designed, meets the minimum required setbacks and is below the maximum allowable floor area for the property.

- c. *Landscaping: The removal of significant native vegetation shall be minimized. Replacement vegetation and landscaping shall be compatible with the vegetation of the surrounding area. Trees and other large plantings shall not obstruct significant views when installed or at maturity.*

The project is subject to the current water efficient landscaping regulations of SBMC Chapter 17.56. A Landscape Documentation Package is required for new development projects with an aggregate landscape equal to or greater than 500 square feet requiring a building permit, plan check or development review. The Applicant provided a conceptual landscape plan that has been reviewed by the City's third-party landscape architect, who has recommended approval. The Applicant will be required to submit detailed construction landscape drawings that will be reviewed by the City's third-party landscape architect for conformance with the conceptual plan. In addition, the City's third-party landscape architect will perform inspections during the construction phase of the project. A separate condition has been added to require that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

- d. *Roads, Pedestrian Walkways, Parking and Storage Areas: Any development involving more than one building or structure shall provide common access roads and pedestrian walkways. Parking and outside storage areas, where permitted, shall be screened from view, to the extent feasible, by existing topography, by the placement of buildings and structures, or by landscaping and plantings.*

The project consists of the construction of a replacement single-story, single-family residence with an attached garage on a developed residential lot, therefore, usable open space and recreational facilities are neither proposed nor required according to SBMC Section 17.20.040. As a condition of approval, the Applicant will be required to pay the City's Park Development Impact Fee.

- III. *All required permits and approvals including variances, conditional use permits, comprehensive sign plans, and coastal development permits have been obtained prior to or concurrently with the development review permit.*

All required permits are being processed concurrently with the Development Review Permit.

- IV. *If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicant obtaining the required permit or approval from the other agency.*

The Applicant is required to obtain approval from the California Coastal Commission prior to issuance of Building and Grading Permits.

- B. In accordance with Section 17.63.040 (Structure Development Permit) of the Solana Beach Municipal Code, the City Council finds the following:

The proposed structure will not exceed 16 feet in height above the pre-existing grade. Therefore, the Applicant was not required to obtain a Structure Development Permit. The project plans show the maximum structure height would be 15.92 feet measured above the proposed grade or 332.9 feet above MSL.

As a condition of approval, a height certificate prepared by a licensed land surveyor will be required prior to the framing inspection certifying that the structure would not exceed 16 feet as measured from the pre-existing grade.

IV. CONDITIONS

Prior to use or development of the property in reliance on this permit, the Applicant shall provide for and adhere to the following conditions:

- A. Community Development Department Conditions:

- I. The Applicant shall pay required Public Facilities, Fire Mitigation, Park Development and Public Use Facilities Impact Fees, as established by

SBMC Chapter 17.72.020, Chapter 15.60, Chapter 15.65, Chapter 15.66, and Resolutions 1987-36 and 2018-147.

- II. Building Permit plans must be in substantial conformance with the architectural plans presented to the City Council on September 25, 2019, and located in the project file with a submittal date of September 17, 2019.
- III. Prior to requesting a framing inspection, the Applicant shall submit a height certification, signed by a licensed land surveyor, certifying that the building envelope is in conformance with the plans as approved by the City Council on September 25, 2019 and the structure does not exceed 16 feet from the pre-existing grade.
- IV. Any proposed onsite fences, walls and retaining walls and any proposed railing located on top, or any combination thereof, shall comply with applicable regulations of SBMC Section 17.20.040 and 17.60.070 (Fences and Walls).
- V. The Applicant shall obtain required California Coastal Commission (CCC) approval of a Coastal Development Permit, Waiver or Exemption as determined necessary by the CCC, prior to the issuance of a grading or building permit.
- VI. The Applicant shall submit detailed construction landscape drawings that will be reviewed by the City's third-party landscape architect and shall be in substantial conformance with the conceptual plan presented to the City Council on September 25, 2019. In addition, the City's third-party landscape architect will perform a final inspection to verify substantial conformance onsite prior to final completion of construction.
- VII. Native or drought tolerant and non-invasive plant materials and water conserving irrigation systems shall be incorporated into any proposed landscaping and compatible with the surrounding area to the extent feasible.
- VIII. All new exterior lighting fixtures shall be in conformance with the City-wide lighting regulations of the Zoning Ordinance (SBMC 17.60.060). All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.
- IX. Construction vehicles shall be parked on the subject property at all times when feasible. If construction activity prohibits parking on the subject property, the Applicant shall ensure construction vehicles are

parked in such a way to allow sufficient vehicular access on the street and minimize impact to the surrounding neighbors.

- X. The Applicant shall connect to temporary electrical service as soon as feasible to the satisfaction of the City.

B. Fire Department Conditions:

- I. GATES: All gates or other structures or devices, which could obstruct fire access roadways or otherwise hinder emergency operations, are prohibited unless they meet standards approved by the Fire Department. An approved emergency key-operated switch and/or an approved emergency traffic control-activating strobe light sensor shall be installed per Solana Beach Fire Department standards.
- II. OBSTRUCTION OF ROADWAYS DURING CONSTRUCTION: All roadways shall be a minimum of 20 feet in width during construction and maintained free and clear, including the parking of vehicles, in accordance with the California Fire Code and the Solana Beach Fire Department.
- III. FIRE HYDRANTS AND FIRE FLOWS: The Applicant shall provide fire hydrants of a type, number, and location satisfactory to the Solana Beach Fire Department. A letter from the water agency serving the area shall be provided that states the required fire flow is available. Fire hydrants shall be of a bronze type. Multi-family residential or industrial fire hydrants shall have two (2) 4" inch and two (2) 2 ½" inch NST outlets. Residential fire hydrants shall have one (1) 4" inch NST outlet, and one (1) 2 ½" inch NST outlets.
 - Show the location of nearest fire hydrant.
- IV. FUEL MODIFICATION ZONES/FIRE BREAKS: The Applicant shall provide and maintain fire/fuel breaks to the satisfaction of the Solana Beach Fire Department. Fire/fuel breaks size and composition shall be determined by the Fire Department and shown on the improvement /grading plans and final map and building plans.
- V. ADDRESS NUMBERS: STREET NUMBERS: Approved numbers and/or addresses shall be placed on all new and existing buildings and at appropriate additional locations as to be plainly visible and legible from the street or roadway fronting the property from either direction of approach. Said numbers shall contrast with their background, and shall meet the following minimum standards as to size: 4" high with a ½" inch stroke width for residential buildings, 8" high with a ½" stroke for commercial and multi-family residential buildings, 12" high with a 1"

stroke for industrial buildings. Additional numbers shall be required where deemed necessary by the Fire Marshal, such as rear access doors, building corners, and entrances to commercial centers.

- VI. AUTOMATIC FIRE SPRINKLER SYSTEM-ONE AND TWO FAMILY DWELLINGS: Structures shall be protected by an automatic fire sprinkler system designed and installed to the satisfaction of the Fire Department. Plans for the automatic fire sprinkler system shall be approved by the Fire Department prior to installation.
- VII. CLASS "A" ROOF: All structures shall be provided with a Class "A" Roof covering to the satisfaction of the Solana Beach Fire Department.

C. Engineering Department Conditions:

- I. Letters of permission to grade shall be obtained from adjoining property owners for grading that is within three feet of the property line or on adjacent properties. Cut and fill slopes shall be set back from site boundaries and buildings shall be set back from cut or fill slopes in accordance with SBMC 15.40.140.
- II. The Applicant shall prepare a City of Solana Beach Stormwater Checklist for Determination of Project Category to address potential water quality impacts to ensure that pollutants and runoff from this development are reduced to the maximum extent practicable.
- III. Complete to the satisfaction of the City Engineer all grading, paving, public improvements, landscaping, and drainage improvements.
- IV. Underground all new utility services including, but not limited to, electrical and telephone.
- V. All construction demolition materials shall be recycled according to the City's Construction and Demolition recycling program and an approved Waste Management Plan shall be submitted.
- VI. Construction fencing shall be located on the subject property unless the Applicant has obtained an Encroachment Permit in accordance with chapter 11.20 of the Solana Beach Municipal Code which allows otherwise.
- VII. It is recommended that the existing and proposed driveway is realigned to connect to North Lane at a perpendicular configuration.

GRADING

- VIII. Obtain a Grading Permit in accordance with Chapter 15.40 of the Solana Beach Municipal Code. Conditions prior to the issuance of a Grading Permit shall include, but not be limited to, the following:
- a. The grading plan shall be prepared by a Registered Civil Engineer and approved by the City Engineer. On-site grading design and construction shall be in accordance with Chapter 15.40 of the Solana Beach Municipal Code.
 - b. A Soils Report shall be prepared by a Registered Soils Engineer and approved by the City Engineer. All necessary measures shall be taken and implemented to assure slope stability, erosion control and soil integrity. The grading plan shall incorporate all recommendations contained in the soils report.
 - c. Provide a Drainage Report prepared by a Registered Civil Engineer. This report shall address the design for detention basin and corresponding outflow system to ensure the rate of runoff for the proposed development is at or below that of pre-existing condition. All recommendations of this report shall be incorporated into the Preliminary Grading Plan. A detention basin easement(s) shall be recorded for maintenance of the detention basins by the property owner(s) in perpetuity, prior to Final Inspection of the Building Permit.
 - d. All retaining walls and drainage structures shall be shown. Retaining walls shown on the grading plan shall conform to the San Diego Regional Standards or be designed by a licensed civil engineer. Engineering calculations for all designed walls with a surcharge and nonstandard walls shall be submitted at grading plan check. Retaining walls may not exceed the allowable height within the property line setback as determined by the City of Solana Beach Municipal Code. Contact the Community Development Department for further information.
 - e.1. The Applicant is responsible to protect the adjacent properties during construction. If any grading, other types of construction or access is anticipated beyond the property lines, the Applicant shall obtain a letter of permission from the adjoining property owners. All required letters of permission shall be submitted to the City Engineer prior to the anticipated work.
 - e.2. Cut and fill slopes shall be set back from site boundaries and buildings shall be set back from cut or fill slopes in accordance

with SBMC 15.40.140 and to the satisfaction of the City Engineer.

- f. Pay grading plan check fee in accordance with the current Engineering Fee Schedule at initial grading plan submittal. Inspection fees shall be paid prior to issuance of the Grading Permit.
- g. Obtain and submit grading security in a form prescribed by the City Engineer.
- h. Obtain a Haul Permit for import / export of soil. The Applicant shall transport all excavated material to a legal disposal site.
- i. Submit certification from the Engineer of Record and the Soils Engineer that all public or private drainage facilities and finished grades are functioning and are installed in accordance with the approved plans. This shall be accomplished by the Engineer of Record incorporating as-built conditions on the Mylar grading plans and obtaining signatures of the Engineer of Record and the Soils Engineer certifying the as-built conditions.
- j. An Erosion Prevention and Sediment Control Plan shall be prepared. Best management practices shall be developed and implemented to manage storm water and non-storm water discharges from the site at all times during excavation and grading activities. Erosion prevention shall be emphasized as the most important measure for keeping sediment on site during excavation and grading activities. Sediment controls shall be used as a supplement to erosion prevention for keeping sediment on site.
- k. Show all proposed on-site private drainage facilities intended to discharge water run-off. Elements of this design shall include a hydrologic and hydraulic analysis verifying the adequacy of the facilities and identify any easements or structures required to properly convey the drainage. The construction of drainage structures shall comply with the standards set forth by the San Diego Regional Standard Drawings.
- l. Post Construction Best Management Practices meeting City and RWQCB Order No. R9-2013-001 requirements shall be implemented in the drainage design.
- m. No increased cross lot drainage shall be allowed.

V. ENFORCEMENT

Pursuant to SBMC 17.72.120(B) failure to satisfy any and all of the above-mentioned conditions of approval is subject to the imposition of penalties as set forth in SBMC Chapters 1.1.6 and 1.18 in addition to any applicable revocation proceedings.

VI. EXPIRATION

The Development Review Permit and Structure Development Permit for the project will expire 24 months from the date of this Resolution, unless the Applicant has obtained building permits and has commenced construction prior to that date, and diligently pursued construction to completion. An extension of the application may be granted by the City Council according to SBMC 17.72.110.

VII. INDEMNIFICATION AGREEMENT

The Applicant shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages, judgments, or costs, including attorney's fees, against the City or its agents, officers, or employees, relating to the issuance of this permit including, but not limited to, any action to attack, set aside, void, challenge, or annul this development approval and any environmental document or decision. The City will promptly notify the Applicant of any claim, action, or proceeding. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, the Applicant shall pay all of the costs related thereto, including without limitation reasonable attorney's fees and costs. In the event of a disagreement between the City and Applicant regarding litigation issues, the City shall have the authority to control the litigation and make litigation related decisions, including, but not limited to, settlement or other disposition of the matter. However, the Applicant shall not be required to pay or perform any settlement unless such settlement is approved by the Applicant.

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NOTICE TO APPLICANT: Pursuant to Government Code Section 66020, you are hereby notified that the 90-day period to protest the imposition of the fees, dedications, reservations or other exactions described in this resolution commences on the effective date of this resolution. To protest the imposition of any fee, dedications, reservations or other exactions described in this resolution you must comply with the provisions of Government Code Section 66020. Generally the resolution is effective upon expiration of the tenth day following the date of adoption of this resolution, unless the resolution is appealed or called for review as provided in the Solana Beach Zoning Ordinance.

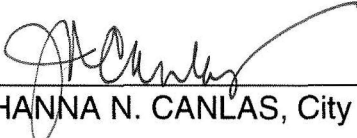
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 25th day of September, 2019, by the following vote:

AYES:	Councilmembers – Zito, Edson, Hegenauer, Becker, Harless
NOES:	Councilmembers – None
ABSENT:	Councilmembers – None
ABSTAIN:	Councilmembers – None




DAVID A. ZITO, MAYOR

APPROVED AS TO FORM:



JOHANNA N. CANLAS, City Attorney

ATTEST:



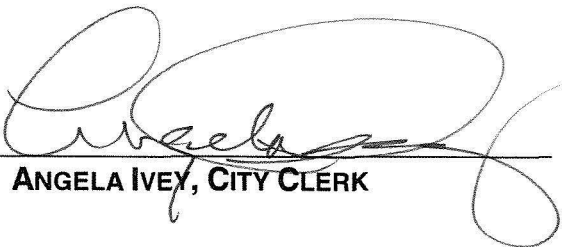
ANGELA IVEY, City Clerk



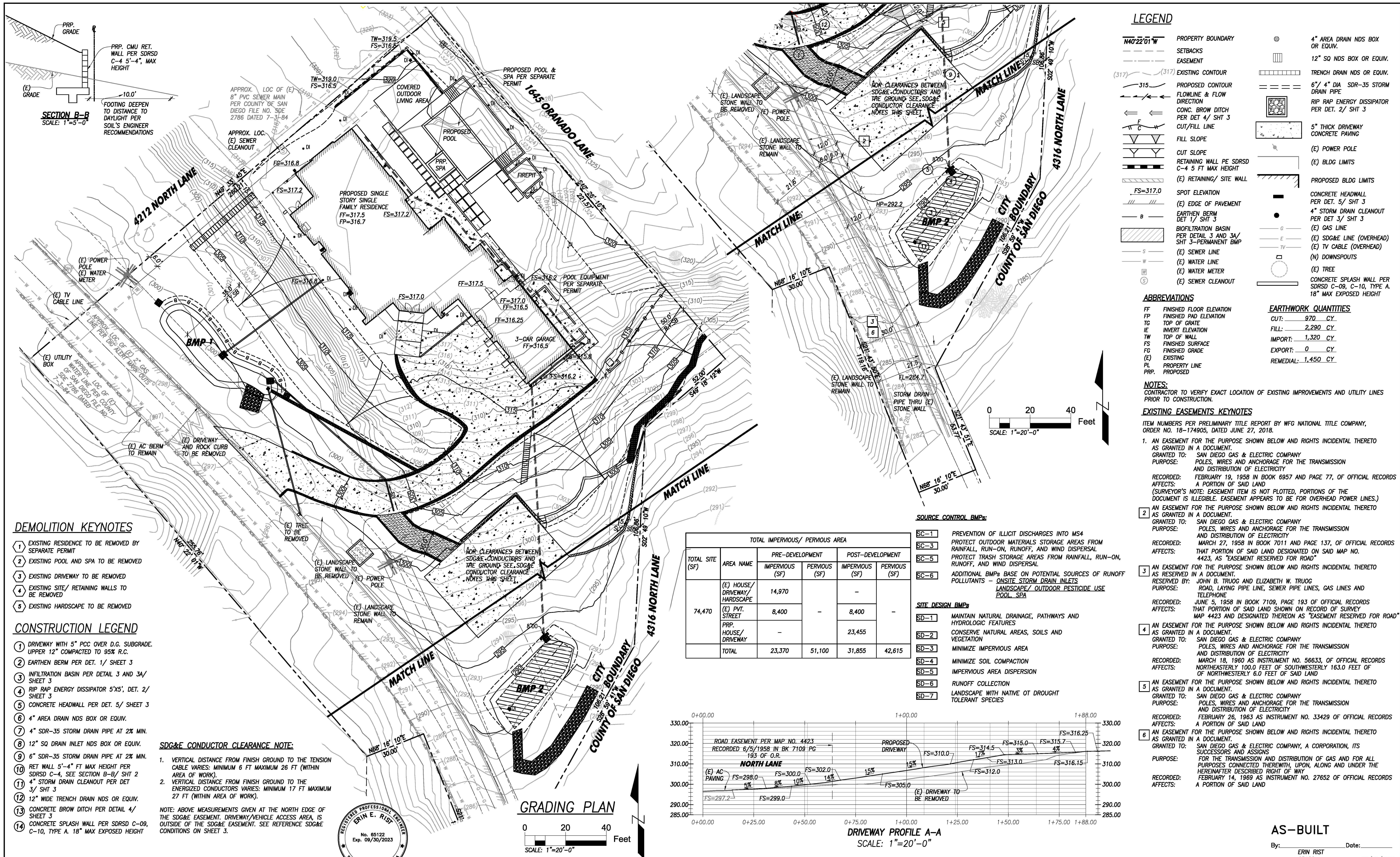
RESOLUTION CERTIFICATION

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } SS.
CITY OF SOLANA BEACH }

I, ANGELA IVEY, City Clerk of the City of Solana Beach, California, DO HEREBY CERTIFY that the foregoing is a full, true and correct copy of **Resolution 2019-128** approving a development review permit at 4250 North Lane, Applicant: Brad Fomon, Case 17-19-01 as duly passed and adopted at a Regular Solana Beach City Council meeting held on the 25th day of September, 2019. The original is on file in the City Clerk's Office.


ANGELA IVEY, CITY CLERK

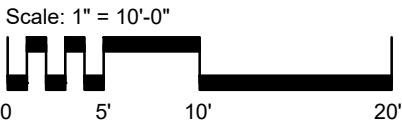
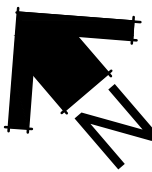
CERTIFICATION DATE: October 10, 2019





HYDROZONE LEGEND

ZONE	SYMBOL	HYDROZONE DESCRIPTION	CALCULATIONS
1		FULL SUN/ LOW WATER USE DRIP	SEE SHEET LI.2 FOR CALCULATIONS
2		FULL SUN/ MEDIUM WATER USE DRIP	
3		FULL SUN/ LOW WATER USE SPRAY	
4		FULL SUN/ MEDIUM WATER USE DEEP WATER BUBBLER	
5		FULL SUN/ LOW WATER USE DEEP WATER BUBBLER	
7		FULL SUN/ LOW WATER USE ROTORS	



I AM FAMILIAR WITH THE REQUIREMENTS FOR LANDSCAPE AND IRRIGATION PLANS CONTAINED IN THE CITY OF ENCINITAS WATER EFFICIENT REGULATIONS. I HAVE PREPARED THIS PLAN IN COMPLIANCE WITH THOSE REGULATIONS AND THE LANDSCAPE DESIGN MANUAL. I CERTIFY THAT THE PLAN IMPLEMENTS THOSE REGULATIONS TO PROVIDE EFFICIENT USE OF WATER. UNDER PENALTY OF PERJURY, I AFFIRM THAT THE FOREGOING IS TRUE AND CORRECT.

BY: M. Langer DATE 6/14/2022



HYDROZONE PLAN FOMON RESIDENCE 4250 NORTH LANE DEL MAR, CA

LI.1

6/14/2022

MATCH LINE B

MATCH LINE A

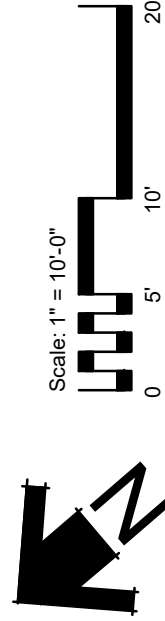
ARTIFICIAL TURF

CONCRETE

MATCH LINE B

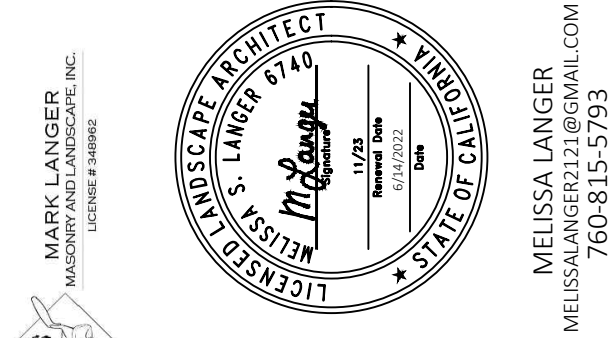
MATCH LINE A

DG



I AM FAMILIAR WITH THE REQUIREMENTS FOR LANDSCAPE AND IRRIGATION PLANS CONTAINED IN THE CITY OF ENCINITAS WATER EFFICIENT REGULATIONS. I HAVE PREPARED THIS PLAN IN COMPLIANCE WITH THOSE REGULATIONS AND THE LANDSCAPE DESIGN MANUAL. I CERTIFY THAT THE PLAN IMPLEMENTS THOSE REGULATIONS TO PROVIDE EFFICIENT USE OF WATER, UNDER PENALTY OF PERJURY, I AFFIRM THAT THE FOREGOING IS TRUE AND CORRECT.

BY: McGaughey DATE: 6/14/2022



HYDROZONE PLAN

FOMON RESIDENCE

4250 NORTH LANE
DEL MAR, CA

LI.2

6/14/2022

WATER USE CALCULATIONS FOR: 4250 NORTH LANE, SOLANA BEACH, CA

MAXIMUM APPLIED WATER ALLOWANCE CALCULATIONS

MAWA=

BASIC MAWA= $ETo \times ETAF \times LA \text{ (sq. ft.)} \times CONST. = MAWA \text{ GPY}$

S.LA MAWA= $ETo \times S_ETAF \times LA \text{ (sq. ft.)} \times CONST. = S.LA MAWA \text{ GPY}$

MAWA = $(47 \times .55 \times 29,807 \times 0.62) = 477,717 \text{ GPY}$

WHERE:

ETO=REFERENCE EVAPOTRANSPIRATION (WEST OF I-5 CIMIS)

ETAF=ET ADJUSTMENT FACTOR (55% FOR RESIDENTIAL MAWA CALCS)

S.ETAF=ET ADJUSTMENT FACTOR ADD FOR SPECIAL LANDSCAPE AREA (45% FOR MAWA CALCULATION)

LA=LANDSCAPE AREA

S.LA=SPECIAL LANDSCAPE AREA DEFINED AS EDIBLE PLANTS, ACTIVE RECREATION, RECYCLED WATER

CONST=CONSTANT TO CONVERT TO GALLONS PER YEAR (GPY)

GPY=GALLONS PER YEAR

ETWU = ESTIMATED TOTAL WATER USE

ETWU = $ETo \times 0.62 \times (PF \times HA / IE + S.LA)$

ETWU = $47 \times 0.62 \times (PF \times HA / IE + S.LA)$

WHERE:

ETWU=ESTIMATED TOTAL WATER USE IN GALLONS PER YEAR

ETo=EVAPOTRANSPIRATION IN INCHES PER YEAR

0.62=CONVERSION FACTOR TO GALLONS PER SQUARE FOOT

PF=PLANT FACTOR FROM WUCOLS

HA=HYDROZONE AREA IN SQ. FT. EACH HA SHALL BE CLASSIFIED BASED UPON HIGH, MEDIUM, LOW OR VERY LOW WATER USE

IE=IRRIGATION EFFICIENCY OF THE IRRIGATION METHOD USED IN THE HYDROZONE

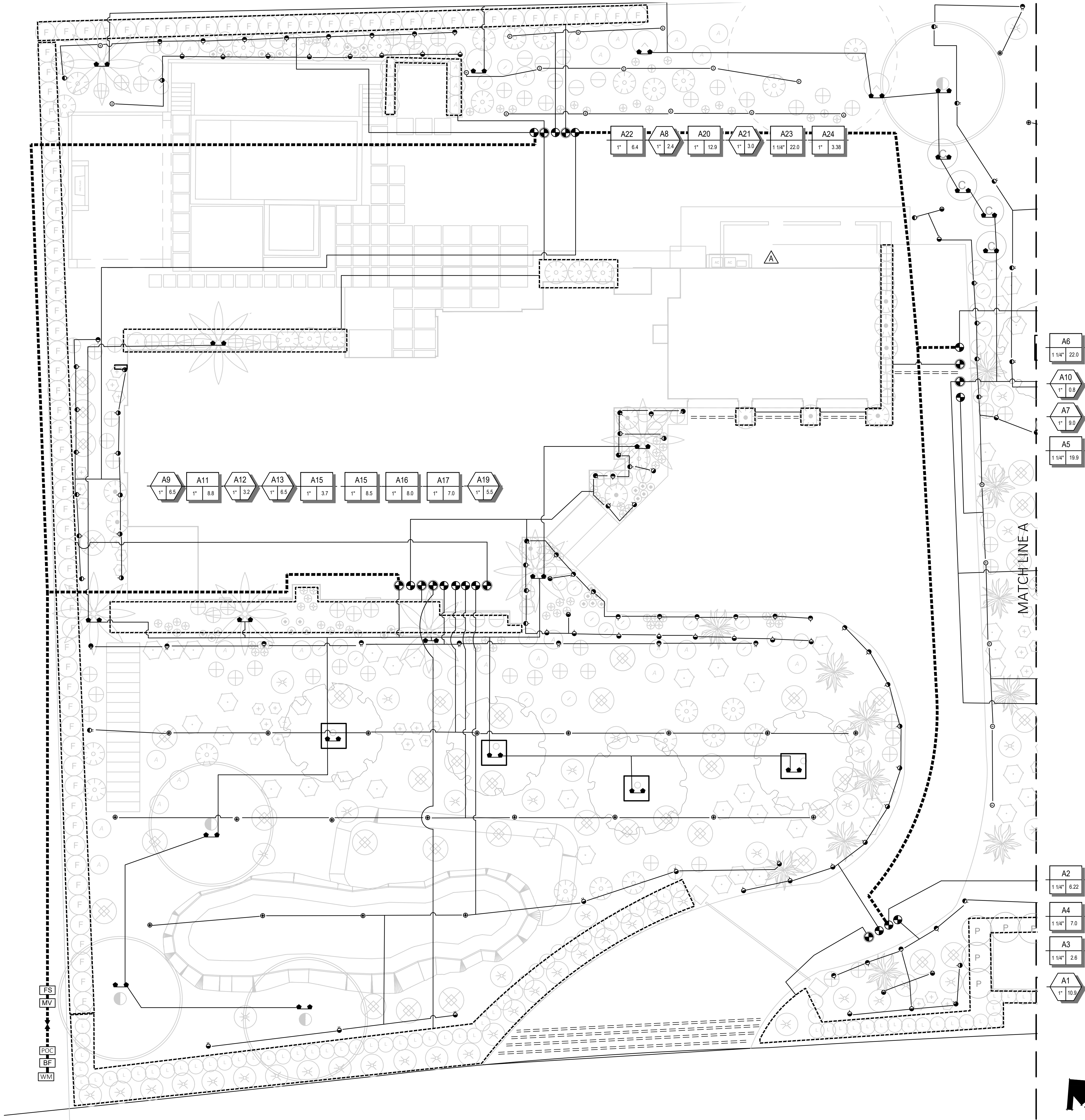
HYDROZONE LEGEND

ZONE	SYMBOL	HYDROZONE DESCRIPTION	CALCULATIONS
1		FULL SUN/ LOW WATER USE DRIp	$47 \times [0.3 \times 1.0 \times 1.00] \times 893 \times 0.62 = 9,758 \text{ ETWU GPY}$ 0.80
2		FULL SUN/ MEDIUM WATER USE DRIp	$47 \times [0.5 \times 1.0 \times 1.00] \times 4,009 \times 0.62 = 117,764 \text{ ETWU GPY}$ 0.80
3		FULL SUN/ LOW WATER USE SPRAY	$47 \times [0.3 \times 1.0 \times 1.00] \times 7,332 \times 0.62 = 106,827 \text{ ETWU GPY}$ 0.60
4		FULL SUN/ MEDIUM WATER USE DEEP WATER BUBBLER	$47 \times [0.5 \times 1.0 \times 1.00] \times 960 \times 0.62 = 19,982 \text{ ETWU GPY}$ 0.7
5		FULL SUN/ LOW WATER USE ROTORS	$47 \times [0.3 \times 1.0 \times 1.00] \times 16,613 \times 0.62 = 207,473 \text{ ETWU GPY}$ 0.7
TOTAL ETWU:			461,804 GPY

ADDITIONAL INFORMATION	
HYDROZONE CATEGORY	PF- PLANT FACTOR (AVG.)
HIGH WATER USE	0.8
MODERATE WATER USE	0.5
LOW WATER USE	0.3
VERY LOW WATER USE	0.1
SPECIAL LANDSCAPE AREA	1.0

HYDROZONE CATEGORY IS BASED ON THE FEATURE OR PLANT WITHIN THE HYDROZONE WITH THE HIGHEST PLANT FACTOR.

IRRIGATION METHOD/ABBREVIATION	IE- IRRIGATION EFFICIENCY
S= SPRAY	0.6
R= ROTOR	0.7
D= DRIP	0.8
B= BUBBLER	0.7



REMOTE CONTROL DRIP ZONE VALVE

VALVE SIZE —

A2
1" 7.0

 — CONTROLLER STATION
— GALLONS PER MINUTE

REMOTE CONTROL VALVE

VALVE SIZE —

A1
1" 9.0

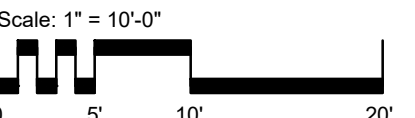
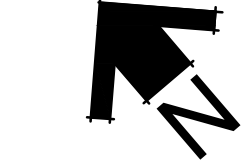
 — CONTROLLER STATION
— GALLONS PER MINUTE

REFER TO SHEET LI.4 FOR IRRIGATION SCHEDULE

A6
1 1/4" 22.0
A10
1" 0.8
A7
1" 9.0
A5
1 1/4" 19.9

A9	A11	A12	A13	A15	A15	A16	A17	A19
1" 6.5	1" 8.8	1" 3.2	1" 6.5	1" 3.7	1" 8.5	1" 8.0	1" 7.0	1" 5.5

A2
1 1/4" 6.22
A4
1 1/4" 7.0
A3
1 1/4" 2.6
A1
1" 10.5



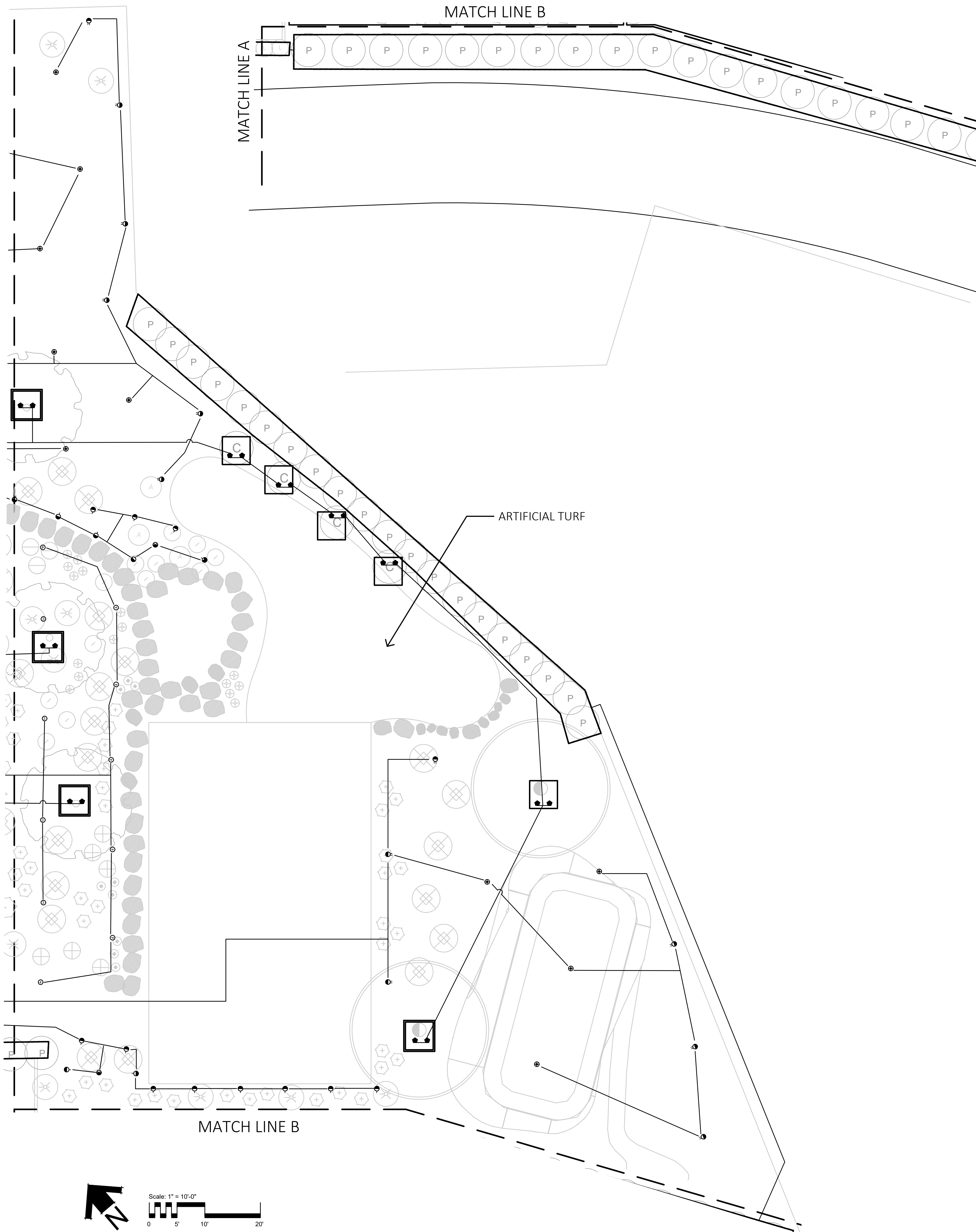
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BY: *M. Langer* DATE 6/14/2022

IRRIGATION PLAN
FOMON RESIDENCE
4250 NORTH LANE
DEL MAR, CA

LI.3

6/14/2022



I AM FAMILIAR WITH THE REQUIREMENTS FOR LANDSCAPE AND IRRIGATION PLANS CONTAINED IN THE CITY OF ENCINITAS WATER EFFICIENT REGULATIONS. I HAVE PREPARED THIS PLAN IN COMPLIANCE WITH THOSE REGULATIONS AND THE LANDSCAPE DESIGN MANUAL. I CERTIFY THAT THE PLAN IMPLEMENTS THOSE REGULATIONS TO PROVIDE EFFICIENT USE OF WATER. UNDER PENALTY OF PERJURY, I AFFIRM THAT THE FOREGOING IS TRUE AND CORRECT.

BY: M. Langer DATE 6/14/2022

MARK LANGER
MAJORITY AND LANDSCAPE, INC.
LICENSE # 346982












MELISSA LANGER
MELISSALANGER2121@GMAIL.COM
760-815-5793

IRRIGATION LEGEND

IN-LINE DRIP							
SYMBOL	MANUFACTURER/ DESCRIPTION	MODEL	RAD.	HOUSING	FLOW	PSI	PRECIP. RATE
	NETAFIM DRIP LINE TUBING AREA PERIMETER	TLCV6-12025	N/A	INSTALL 4" BELOW FINISH GRADE. REFER TO DETAILS	0.60 GPH	30	.64 IN/HR

TREE BUBBLERS							
SYMBOL	MANUFACTURER/ DESCRIPTION	NOZZLE	RAD.	HOUSING	FLOW	PSI	PRECIP. RATE
	IRRITROL BUBBLER	533 BUBBLER	N/A	N/A	2.27 GPM	30	N/A

MISC. MATERIAL				
SYMBOL	MANUFACTURER/ DESCRIPTION	MODEL	HOUSING	COMMENTS
	IRRITROL REMOTE CONTROL VALVE	100P1	CARSON #1419 W/ FLUSH COVER	
	IRRITROL REMOTE CONTROL DRIP ZONE VALVE WITH PRESSURE REGULATING BASKET FILTER	100P1	CARSON #1419 W/ FLUSH COVER	
	SPEARS UTILITY BALL VALVES	PVC	CARSON #1419 W/ FLUSH COVER	VALVE SIZE TO MATCH LINE SIZE
NOT APPLICABLE	NETAFIM LINE FLUSHING VALVE	TL050MFV-1		INSTALL PER MANUFACT. SPECIFICATIONS
NOT APPLICABLE	NETAFIM 1/2" AIR/VACUUM RELIEF AIR VENTS	TLAVRV	CARSON #1419 W/ FLUSH COVER	INSTALL PER MANUFACT. SPECIFICATIONS
	DOMESTIC WATER METER			
	HUNTER RAIN SENSOR	MINI-CLIK		INSTALL PER MANUFACT. SPECIFICATIONS
	POINT OF CONNECTION	MINI-CLIK	INSTALL PER MANUF. SPECIFICATIONS	INSTALL PER MANUF. SPECIFICATIONS
	FEBCO 2" BACKFLOW PREVENTOR	825Y	STRONG BOX SBBC-45SS	INSTALL PER MANUF. SPECIFICATIONS
	SUPERIOR 1-1/2" NORMALLY CLOSED MASTER VALVE	3200	CARSON #1419 W/ FLUSH COVER	INSTALL PER MANUF. SPECIFICATIONS
	CALSENSE FLOW SENSOR	FM-1.25B	CARSON #1419 W/ FLUSH COVER	INSTALL PER MANUF. SPECIFICATIONS
	HUNTER ICORE 6- STATION CONTROLLER (IC-600-PL) WITH 4 EXPANSION MODULE (ICM-600)		INSTALL PER MANUF. SPECIFICATIONS	INSTALL PER MANUF. SPECIFICATIONS

ROTARY NOZZLES													
SYMBOL					MANUFACTURER/ DESCRIPTION	NOZZLE	RAD.	HOUSING	GPM			PSI	PRECIP. RATE
360°	210°	180°	90°	45°					360°	210°	180°		
					RAINBIRD 6" POP-UP HUNTER NOZZLE	MP800SR W/ HY FILTER	6'	1806-SAM-PRS	0.47	0.26	0.13	30	0.90 IN/HR
					HUNTER 6" POP-UP PGJ ROTOR	PGJ-06	20'	1806-SAM-PRS	1.0	0.5	0.25	40	0.59 IN/HR
					RAINBIRD 12" POP-UP HUNTER NOZZLE	MP2000	20'	1812-SAM-P45	1.48	0.85	0.46	45	0.46 IN/HR
					RAINBIRD 12" POP-UP HUNTER NOZZLE	MP3000	30'	1812-SAM-P45		1.93	0.90	45	0.47 IN/HR

PIPING				
SYMBOL	MANUFACTURER/ DESCRIPTION	MODEL	HOUSING	COMMENTS
	IRRIGATION MAINLINE	SCHEDULE 40 PVC	INSTALL PER DETAILS	SIZE PER PLAN
	IRRIGATION LATERAL LINE	SCHEDULE 40 PVC	INSTALL PER DETAILS	SIZE PER PLAN
	SLEEVE	SCHEDULE 40 PVC	INSTALL PER DETAILS	SEE SLEEVE DETAIL 'F' SHEET LI.5

LANDSCAPE PLAN
FOMON RESIDENCE
4250 NORTH LANE
DEL MAR, CA

LI.4

6/14/2022

GENERAL IRRIGATION NOTES

1. IT IS THE RESPONSIBILITY OF THE IRRIGATION CONTRACTOR TO FAMILIARIZE HIMSELF WITH ALL GRADE DIFFERENCES, LOCATION TREES, STRUCTURES AND UTILITIES. THE CONTRACTOR SHALL REPAIR OR REPLACE, AT NO ADDITIONAL COST TO THE CITY, ALL ITEMS DAMAGED BY HIS WORK. THE CONTRACTOR SHALL COORDINATE HIS WORK WITH OTHER CONTRACTORS FOR THE LOCATION AND INSTALLATION OF PIPE SLEEVES AND LATERALS THROUGH WALLS, UNDER ROADWAYS AND PAVING, ETC.
2. THE CONTRACTOR SHALL NOT WILLFULLY INSTALL THE IRRIGATION SYSTEM AS SHOWN ON THE DRAWINGS WHEN IT IS OBVIOUS IN THE FIELD THAT UNKNOWN OBSTRUCTIONS, GRADE DIFFERENCES, OR DIFFERENCES IN THE AREA DIMENSION EXIST THAT MIGHT NOT HAVE BEEN ADDRESSED IN THE DESIGN OF THE IRRIGATION SYSTEM. SUCH OBSTRUCTIONS OR DIFFERENCES SHALL BE BROUGHT TO THE ATTENTION OF THE OWNER'S AUTHORIZED REPRESENTATIVE. IN THE EVENT THIS NOTIFICATION IS NOT PERFORMED, THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ANY NECESSARY ALTERATIONS TO THE WORK.
3. THE CONTRACTOR SHALL OBTAIN, COORDINATE, AND PAY FOR ANY AND ALL INSPECTIONS AS REQUIRED.
4. THE CONTRACTOR SHALL BE RESPONSIBLE AND LIABLE FOR ANY ENCROACHMENT INTO ADJACENT PROPERTY, R.O.W.'S EASEMENTS SETBACKS OR ANY OTHER LEGAL PROPERTY RESTRICTIONS EITHER MARKED OR UNMARKED.
5. THIS DESIGN IS DIAGRAMMATIC. ALL PIPING, VALVES, ETC., SHOWN WITHIN PAVED AREAS IS FOR DESIGN CLARIFICATION ONLY AND SHALL BE INSTALLED IN PLANTING AREAS WHEREVER POSSIBLE. THE CONTRACTOR SHALL LOCATE ALL VALVES IN SHRUB OR GROUND COVER AREAS.
6. TRENCHING WITHIN THE DRIPLINE OF LARGE EXISTING TREES SHALL BE PERFORMED BY HAND, AND WITH EXTREME CARE NOT TO SEVER ROOTS 1-1/2" IN DIAMETER AND LARGER. WHERE ROOTS 1-1/2" IN DIAMETER AND LARGER ARE ENCOUNTERED, THE CONTRACTOR SHALL TUNNEL UNDER SAID ROOTS. EXPOSED ROOTS THAT HAVE BEEN TUNNELED UNDER SHALL BE WRAPPED IN WET BURLAP AND KEPT MOIST WHILE THE TRENCH IS OPEN.
7. PIPE SIZES SHALL CONFORM TO THOSE SHOWN ON THE DRAWINGS. NO SUBSTITUTIONS OF SMALLER PIPE SIZES SHALL BE PERMITTED, BUT SUBSTITUTIONS OF LARGER SIZES MAY BE APPROVED. ALL DAMAGED AND REJECTED PIPE SHALL BE REMOVED FROM THE SITE AT THE TIME OF SAID REJECTION.
8. THE CONTRACTOR SHALL FLUSH AND ADJUST THE DRIP SYSTEM AND VALVES FOR OPTIMUM PERFORMANCE.
9. ALL IRRIGATION EQUIPMENT NOT OTHERWISE DETAILED OR SPECIFIED SHALL BE INSTALLED AS PER MANUFACTURER'S RECOMMENDATIONS AND SPECIFICATIONS.
10. ALL REMOTE CONTROL VALVES, MASTER VALVES, FLOW SENSORS, FLUSH VALVES, AND PRESSURE RELIEF VALVES SHALL BE INSTALLED IN SUITABLE VALVE BOXES AS SHOWN IN DETAILS, COMPLETE WITH LOCKING COVERS. ALL SHALL BE CARSON, AMTEC, OR APPROVED EQUAL, AND SHALL BE MARKED, "R.C.V." FOR REMOTE CONTROL VALVES, "F.S." FOR FLOW SENSORS, ETC. PROVIDE EXPANSION COILS AT EACH WIRE CONNECTION IN VALVE BOX AS PER DETAILS.
11. THE IRRIGATION CONTROLLER IS NEW. WIRE NEW REMOTE CONTROL VALVES TO THE NEW CONTROLLER WITH NEW CONTROL WIRES. THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE 110 VAC POWER SUPPLY TO THE CONTROLLER LOCATION. REFER TO ELECTRICAL PLANS FOR FURTHER INFORMATION.

IRRIGATION SYSTEM LAYOUT

DUE TO THE SCALE OF THESE DRAWINGS THE CONTRACTOR SHOULD BE AWARE OF THE POSSIBILITY THAT THE NEED FOR MINOR ADJUSTMENTS TO THE IRRIGATION SYSTEM MAY BE NECESSARY TO PROVIDE PROPER COVERAGE. THESE ADJUSTMENTS COULD INCLUDE NOZZLE CHANGES AND/OR ADDITION OR DELETION OF INDIVIDUAL HEADS TO COMPENSATE FOR CHANGES MADE ON THE SITE. FURTHERMORE, THE IRRIGATION DESIGN IS DIAGRAMMATIC. ALL PIPING, VALVES, ETC., SHOWN WITHIN PAVED AREAS IS FOR DESIGN CLARIFICATIONS ONLY AND SHALL BE INSTALLED IN **SHRUB** AREAS WHEREVER POSSIBLE.

EXISTING CONDITIONS

THE CONTRACTOR IS RESPONSIBLE FOR REPLACING ANY EXISTING DAMAGED ITEMS DURING CONSTRUCTION INCLUDING HARDSCAPE, LIGHTING, DRAINAGE, IRRIGATION EQUIPMENT, TREES, SHRUBS, TURF AND GROUND COVER. THE CONTRACTOR SHALL REPLACE ANY AND ALL DAMAGED ITEMS TO THE SATISFACTION OF THE ENGINEER.

EQUIPMENT BOXES

ALL REMOTE CONTROL VALVES, BALL VALVES, QUICK COUPLERS, ETC. SHALL BE INSTALLED IN SPECIFIED **GREEN** SUBGRADE VALVE BOXES AS SHOWN IN IRRIGATION LEGEND COMPLETE WITH LOCKING COVERS. VALVE BOXES SHALL BE CARSON BROOKS OR APPROVED EQUAL AND SHALL BE MARKED 'G.V.' FOR GATE VALVES, 'R.C.V.' FOR REMOTE CONTROL VALVES, ETC. REMOTE CONTROL VALVE BOXES ARE ALSO TO BE HEAT BRANDED WITH THE CONTROLLER AND STATION NUMBER. ALL MARKINGS SHALL BE 2" LETTERS AND NUMBERS.

REMOTE CONTROL VALVE LABELS

ALL VALVES ARE TO BE FASTENED WITH CHRISTY'S VALVE IDENTIFICATION TAGS IDENTIFYING STATION # AND APPROPRIATE CONTROLLER IDENTIFICATION INFORMATION.

SLEEVEING

SLEEVES SHALL BE PLACED UNDER ALL COBBLE, CONCRETE OR A.C. PAVING WHERE IRRIGATION LATERAL, MAINLINE, AND WIRE CROSS. SLEEVES SHALL BE PVC SCH. 40, MINIMUM BURY 24" DEEP. MINIMUM DISTANCE PAST COBBLE SHALL BE 24". WATER AND WIRE SHALL NOT BE PLACED IN THE SAME SLEEVE. SLEEVES TO BE TWICE THE DIAMETER OF THE PIPE BEING SLEEVED. WIRE SLEEVES TO BE 2" DIA.

POLYVINYL CHLORIDE PIPE CEMENT

IPS WELD-ON PVC 721 BLUE MEDIUM-BODIED (USE WITH 1/2" TO 1-1/2" PVC PIPE)
IPS WELD-ON PVC 711 GRAY HEAVY-BODIED (USE WITH 2" AND LARGER PVC PIPE AND ALL MAIN LINES)

POLYVINYL CHLORIDE PIPE PRIMER

IPS WELD-ON P-70 PRIMER PURPLE (USE WITH ALL PVC CONNECTIONS)

DETECTABLE MARKING TAPE

'CHRISTY'S' UNDERGROUND MARKING TAPE SHALL BE RUN WITH ALL MAINLINES AND MUST BE INSTALLED AT LEAST 6" ABOVE TOP OF PIPE.

DIRECT BURIAL CONTROL WIRES

(SOLID COPPER, 600 VOLT, TYPE UF)

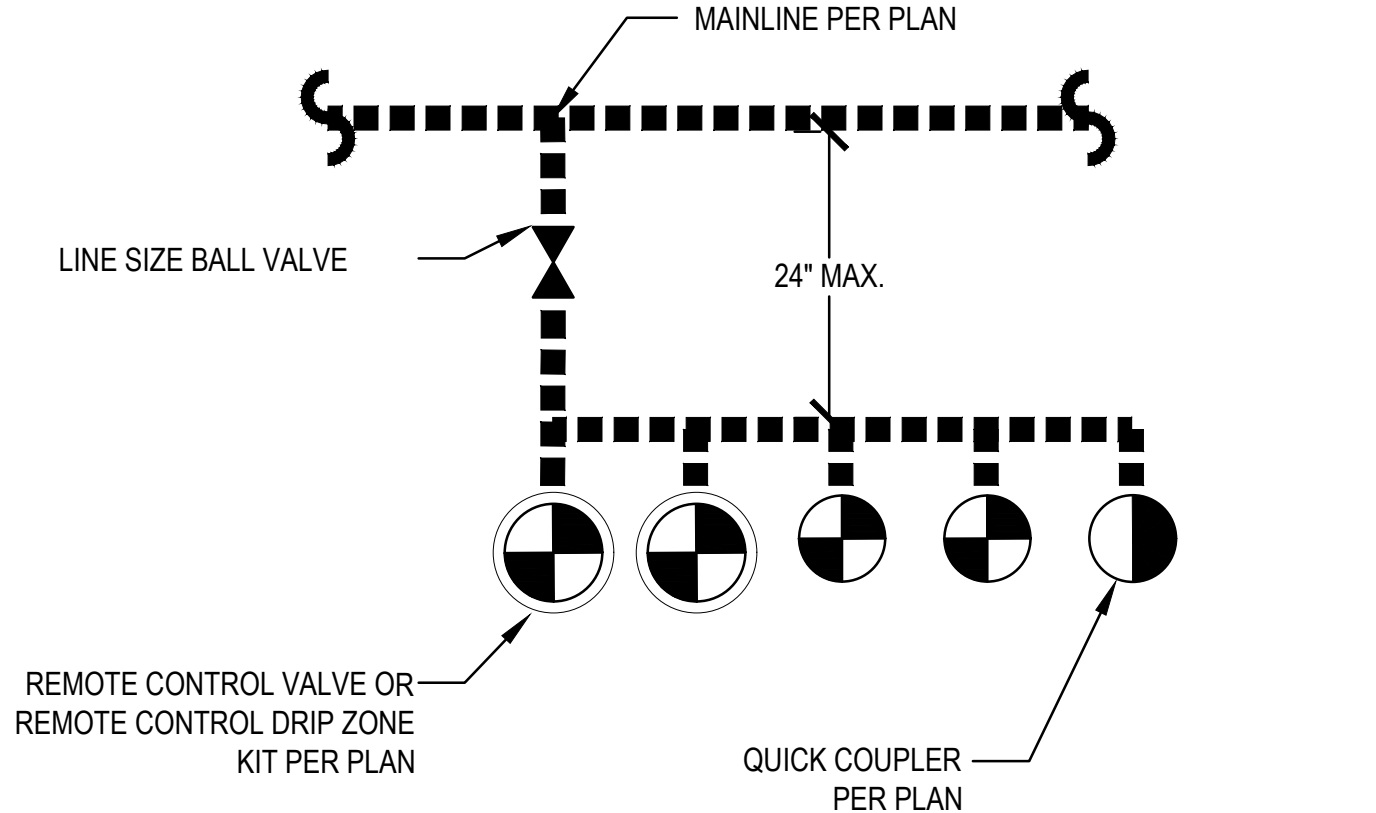
COMMON WIRES:
WHITE (#12 AWG)

STATION WIRES:
(#14 AWG) COLOR-CODED REQUIREMENTS PER CITY STANDARD. SPARE WIRES MUST BE RUN TO THE FARTHEST VALVE MANIFOLD FROM THE CONTROLLER.

WIRE SPLICES/ CONNECTORS ARE TO BE 3M DBY DIRECT BURY SPLICE KIT. USE EXTRA SEALANT INSIDE CONNECTORS.

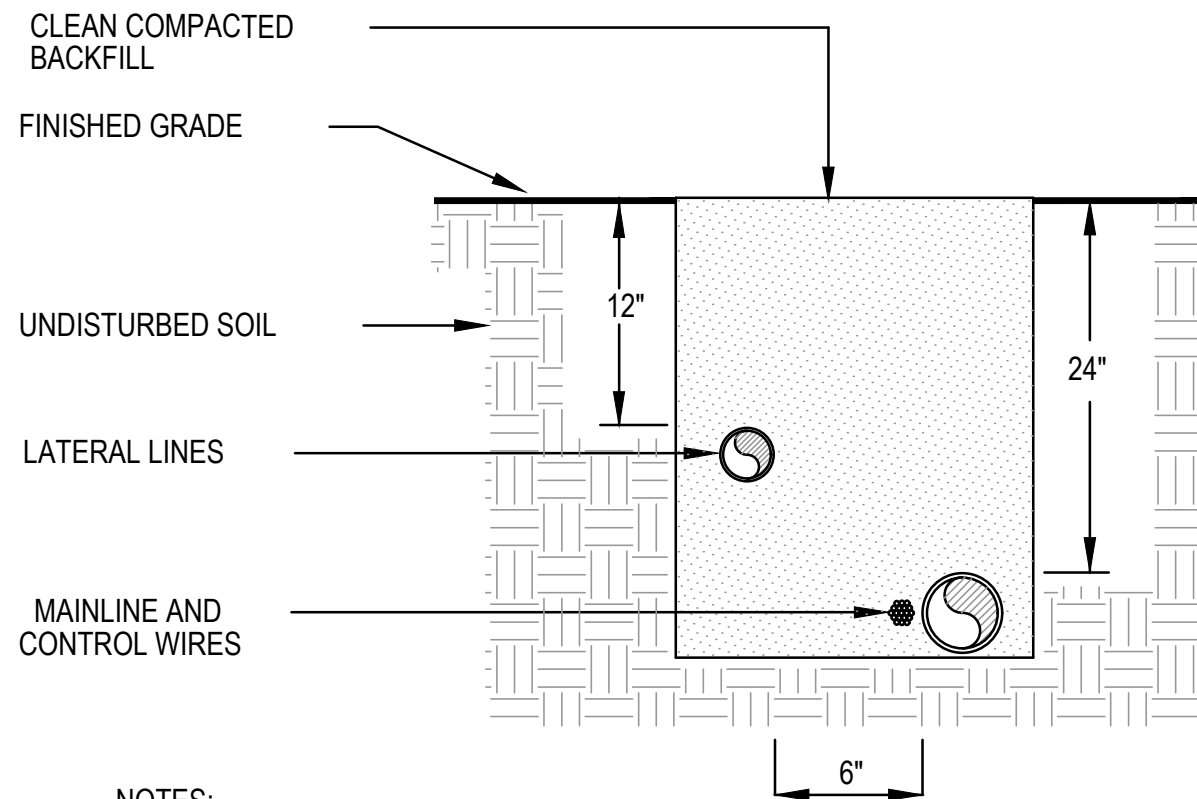
PVC PIPE FITTINGS

ALL FITTINGS CONNECTING PVC TO PVC SHALL BE SPEARS 'EverTUFF TURF FITTINGS' COLORED BLUE OR APPROVED EQUAL. ALL PVC FITTINGS TO BRASS VALVES SHALL BE REINFORCED WITH STAINLESS STEEL COLLAR.



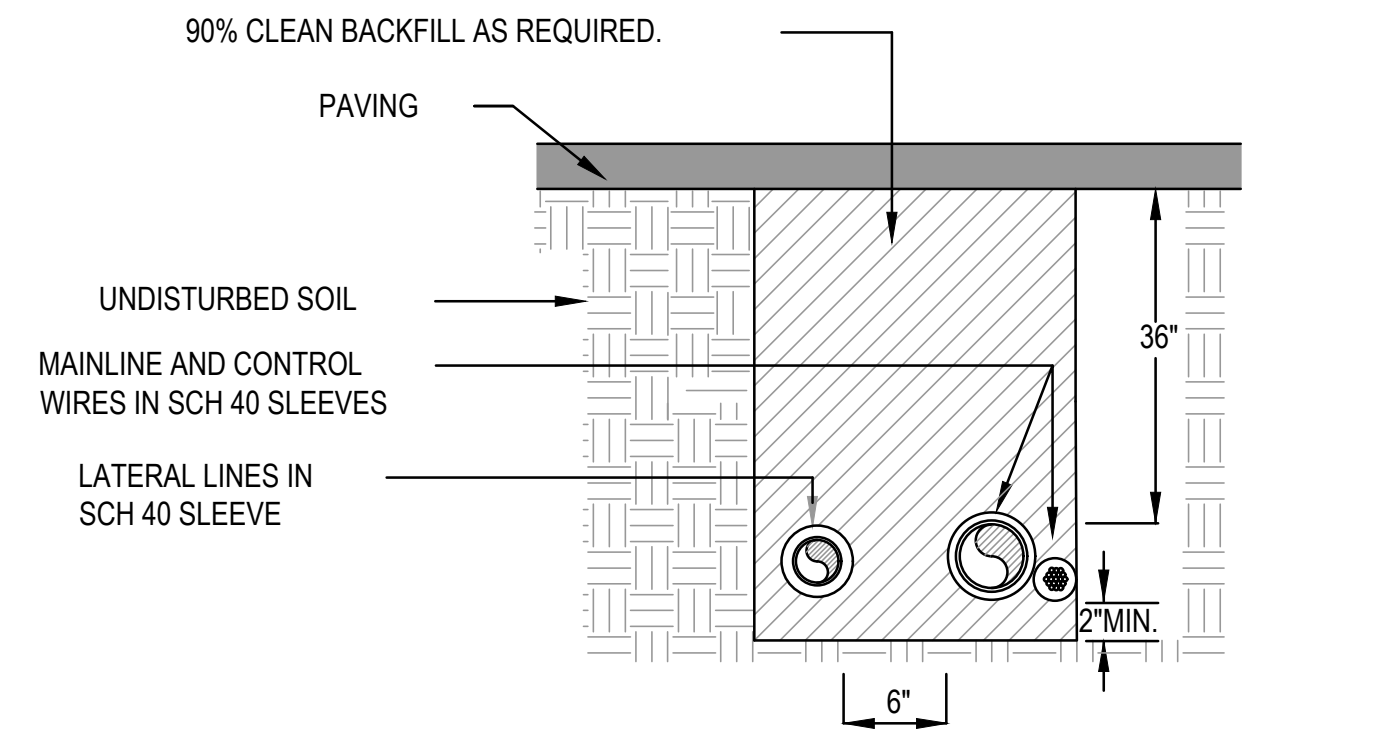
B VALVE MANIFOLD DIAGRAM

NOT TO SCALE

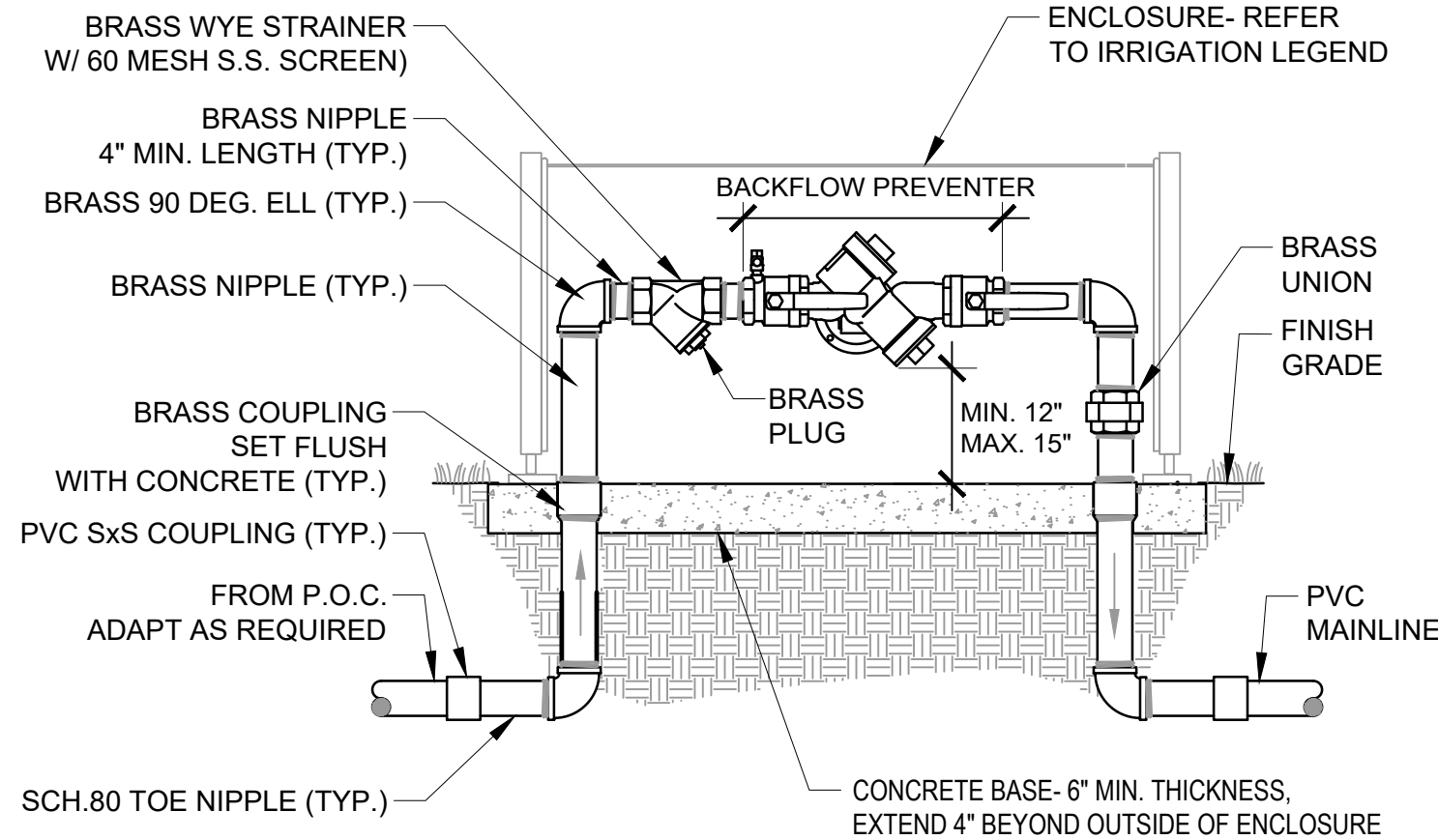


D PIPE INSTALLATION

NOT TO SCALE



F SLEEVE DETAIL

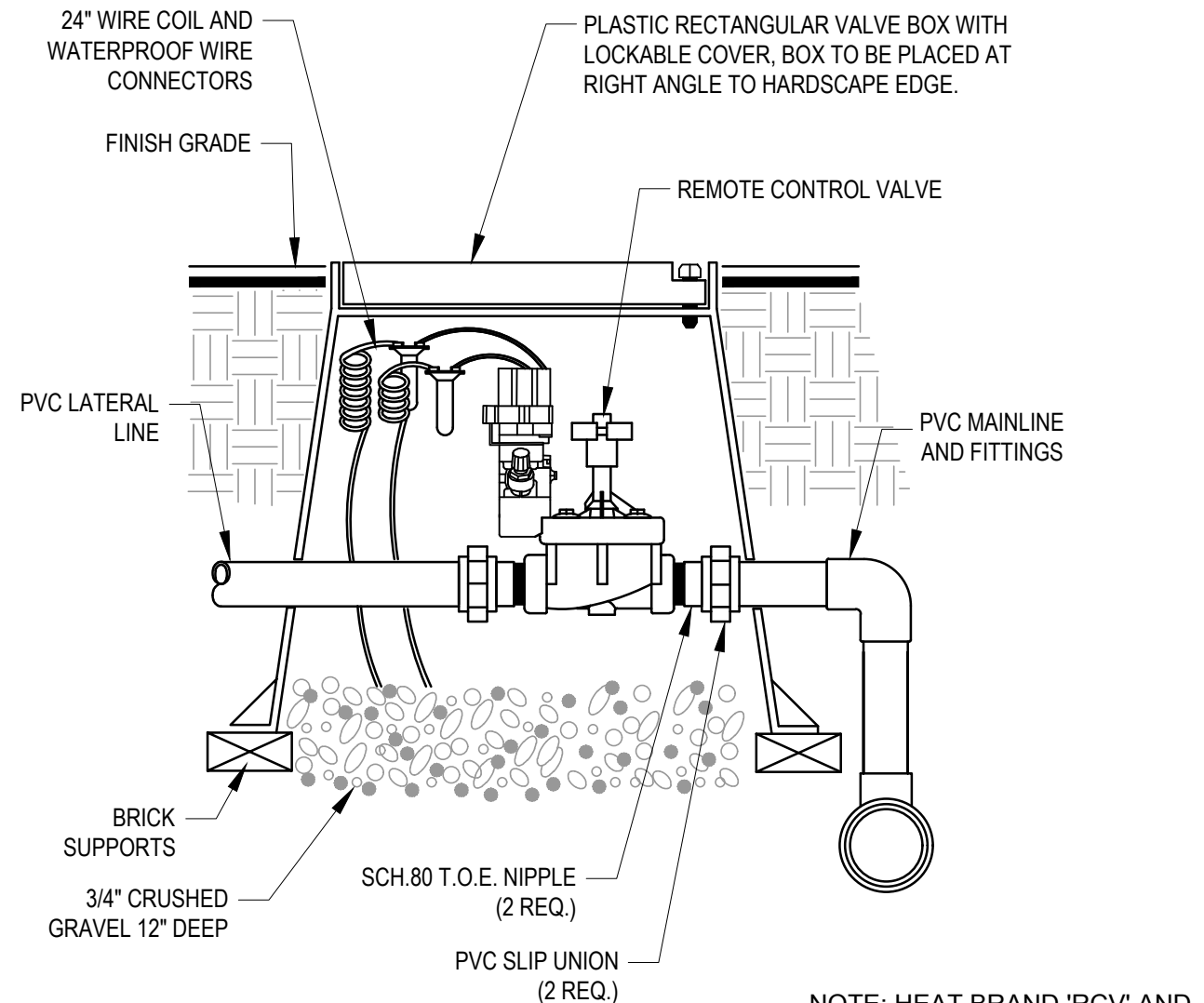


NOTES:

- A. STAKE OUT BACKFLOW PREVENTER LOCATIONS FOR REVIEW AND APPROVAL BY CITY. FINAL LOCATION AND EXACT POSITIONING OF THE BACKFLOW PREVENTER SHALL BE APPROVED BY THE CITY'S AUTHORIZED REPRESENTATIVES PRIOR TO INSTALLATION. FAILURE TO OBTAIN APPROVAL MAY RESULT IN RELOCATION OF BACKFLOW PREVENTER PER CITY'S DIRECTION AT NO ADDITIONAL COST TO OWNER.
- B. INSTALL BACKFLOW PREVENTER AS REQUIRED BY LOCAL CODES AND HEALTH DEPARTMENT. VERIFY LOCAL REQUIREMENTS PRIOR TO INSTALLATION.

A BACKFLOW PREVENTER

NOT TO SCALE

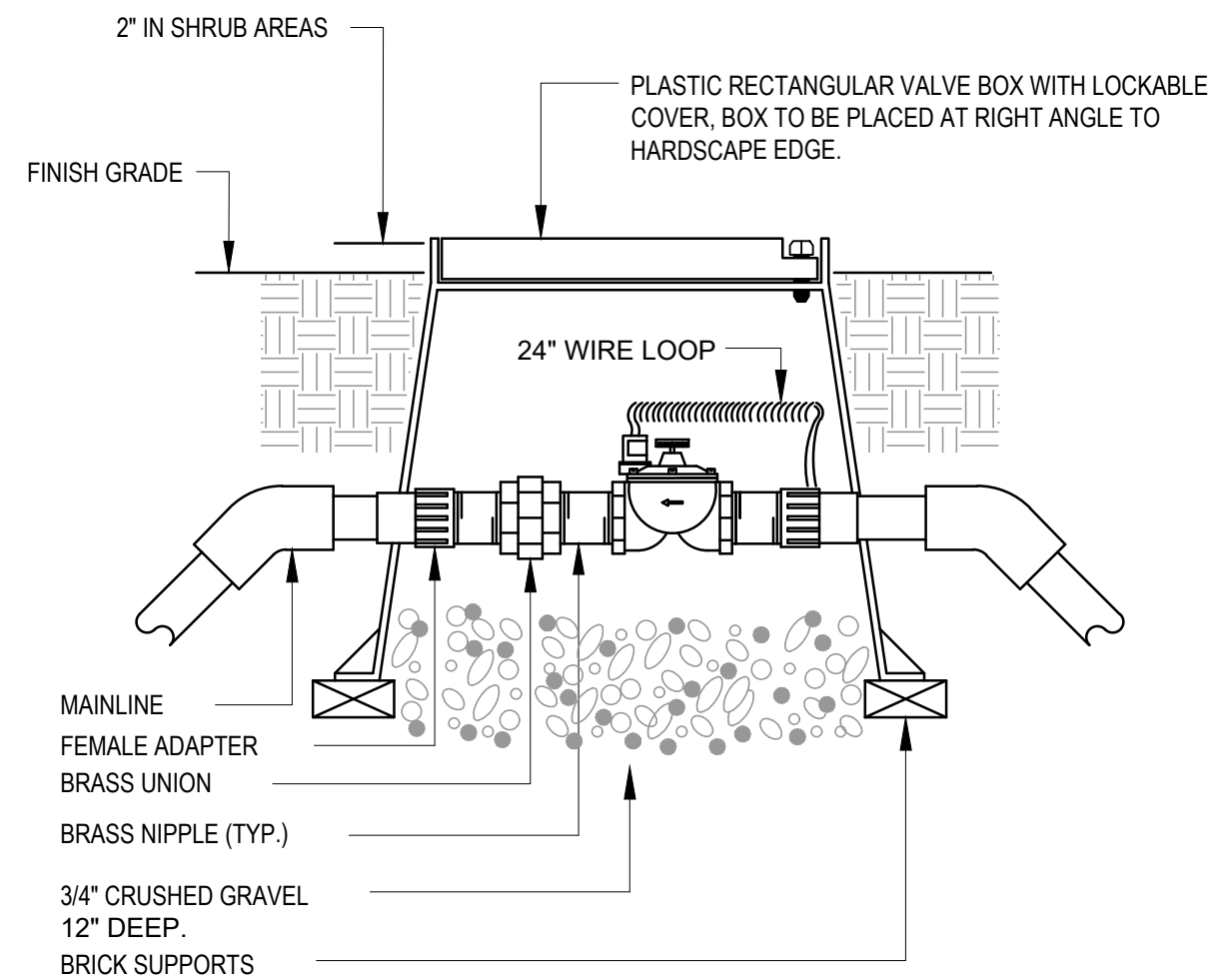


NOTES:

1. INSTALLATION TO BE COMPLETED IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS.

C REMOTE CONTROL VALVE

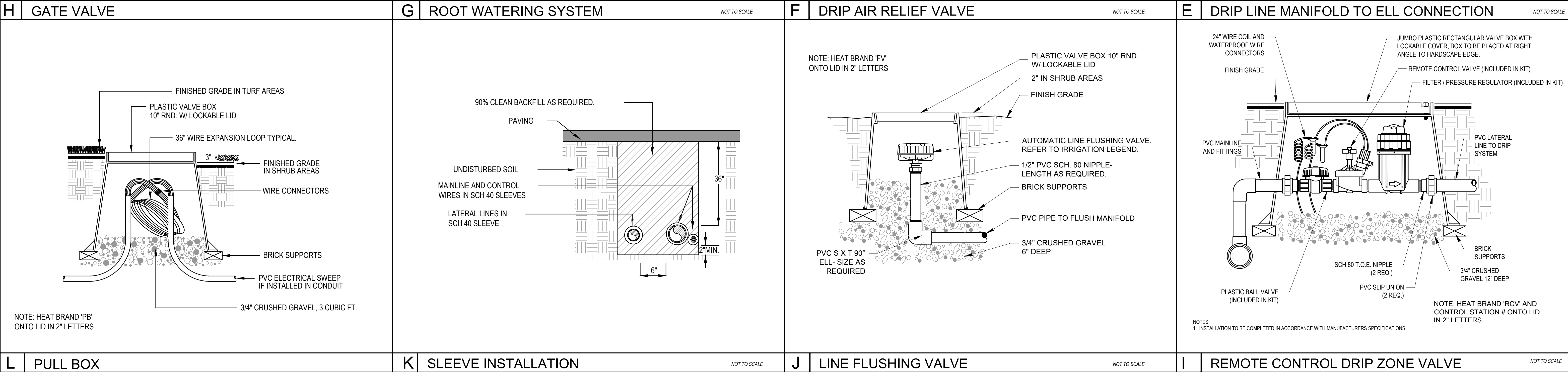
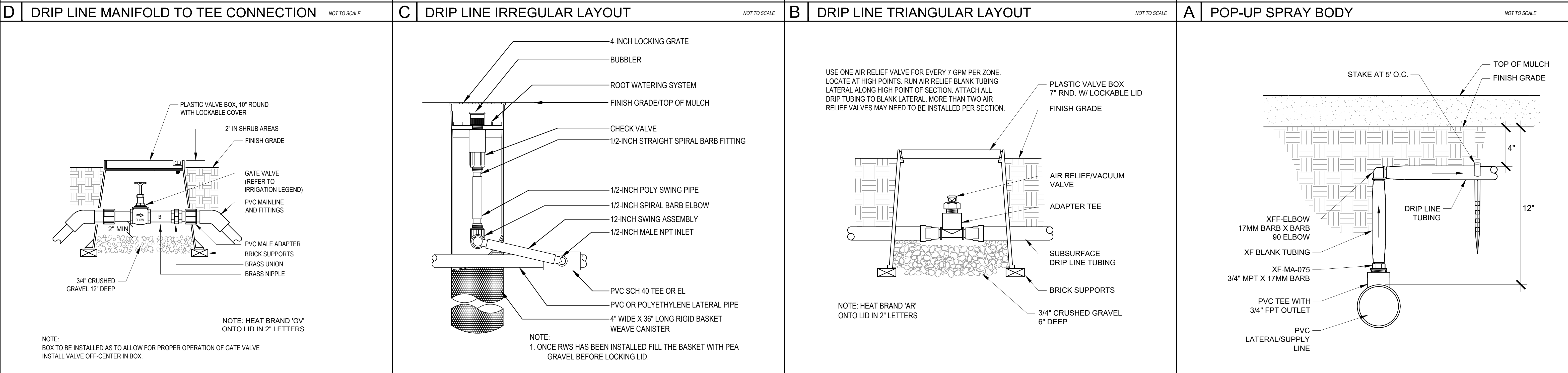
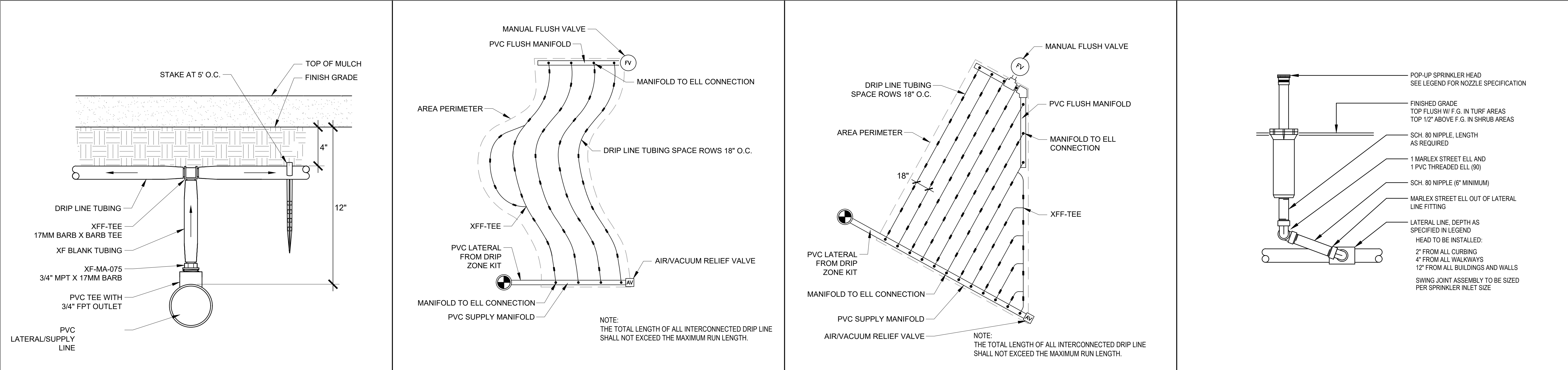
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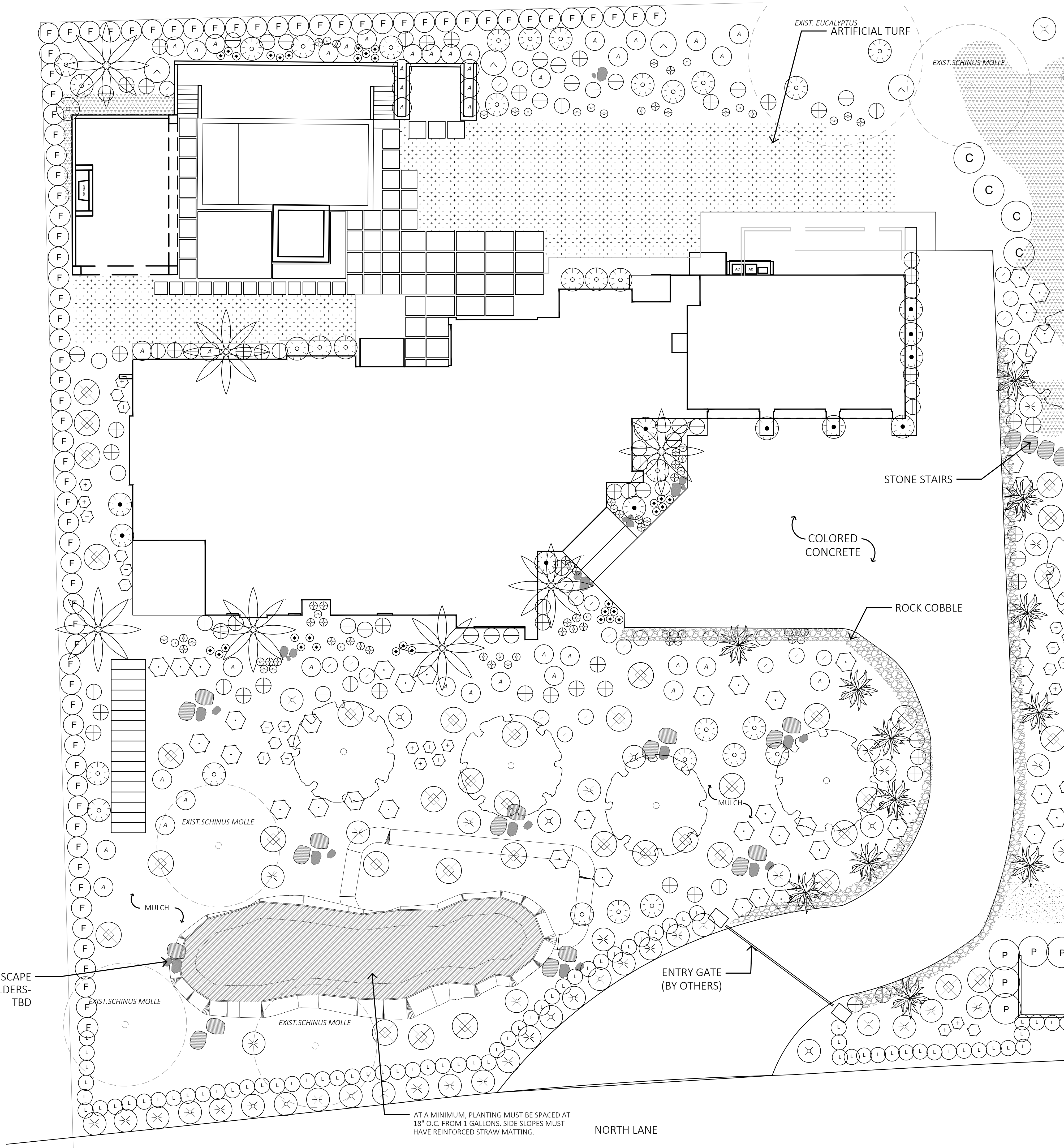


NOTE:

1. HEAT BRAND 'MV' ON LID. IN 2" LETTERS
2. USE ALL BRASS PIPING TO DISCHARGE SIDE OF MASTER VALVE

E MASTER VALVE





TREES

SYMBOL	BOTANICAL NAME COMMON NAME	QUANTITY & SIZE	COMMENTS	WATER USE	MATURE HEIGHT
	BRAHEA ARMATA MEXICAN BLUE FAN PALM	12 - 15 GAL	SINGLE-TRUNK	LOW	25'-40'
	HOWEA FORSTERIANA KENTIA PALM	7 - 6'-8" B.T.H	TRIPLE-TRUNK	MODERATE/ MEDIUM	40'
	OLEA EUROPAEA 'SWAN HILL' FRUITLESS OLIVE	7 - 24" BOX	MULTI-TRUNK	LOW	30'
	PHOENIX ROEBELII PYGMY DATE PALM	4 - 15 GAL	MULTI-TRUNK	MODERATE/ MEDIUM	5'-6'
	CITRUS- ASSORTED DWARF	8 - 15 GAL	STD.	MODERATE/ MEDIUM	10'

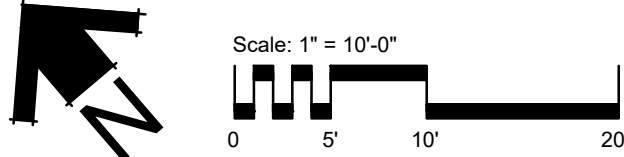
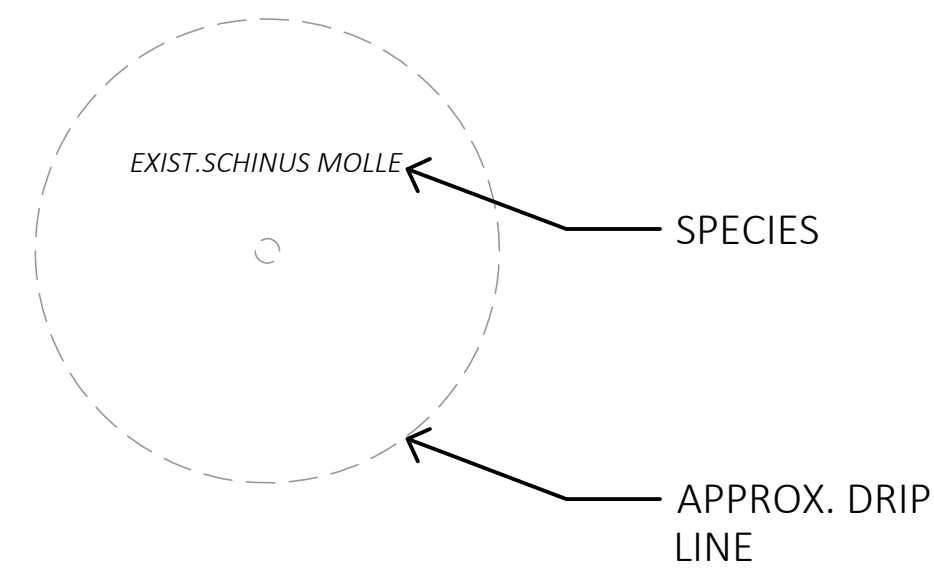
SHRUBS & GROUNDCOVER

	BOTANICAL NAME COMMON NAME	QTY	SIZE	NOTES	WATER USE	HEIGHT
	AGAVE AMERICANA CENTURY AGAVE	56	5 GAL		VERY LOW	
	AGAVE ATTENUATA 'VARIEGATA' VARIEGATED FOXTAIL AGAVE	45	5 GAL		VERY LOW	
	ALOE FEROX CAPE ALOE	38	5 GAL		LOW	
	ALOE PICTALIS FAN ALOE	17	5 GAL		LOW	
	ALOE STRIATA CORAL ALOE	93	1 GAL		LOW	
	BOUGAINVILLEA 'BARBARA KARST' BARBARA KARST BOUGAINVILLEA	46	1 GAL		LOW	
	ECHEVERIA ELEGANS MEXICAN SNOWBALL	32	1 GAL		LOW	
	FICUS NITIDA INDIAN LAUREL	79	15 GAL		MEDIUM	25'-30'
	FURCRAEA FOETIDA 'MEDIOPICTA' NCN	35	5 GAL		LOW	
	LIGUSTRUM JAPONICUM TEXANUM TEXAS PRIVET	72	15 GAL		MEDIUM	6'-8' HEDGE AT 6'
	MUHLENBERGIA RIGENS DEER GRASS	69	1 GAL		LOW	
	MYOPORUM PARVIFOLIUM MYOPORUM	30	FLATS	18" O.C.	LOW	
	PODOCARPUS GRACILIOR YEW PINE	46	15 GAL		MEDIUM	20'-40'
	SALVIA LEUCANTHA 'SANTA BARBARA' MEXICAN SAGE	58	1 GAL		LOW	
	STRELITZIA JUNCSEA BIRD OF PARADISE	82	5 GAL		LOW	

BIOSWALE PLANTS

MIX OF: -CAREX PRAEGRACILIS 1 GALLON PLANT 18" O.C. ALL PLANTS LOW WATER USE
-FESTUCA CALIFORNICA
-MUHLENBERGIA RIGENS

EXISTING TREES TO PROTECT IN PLACE

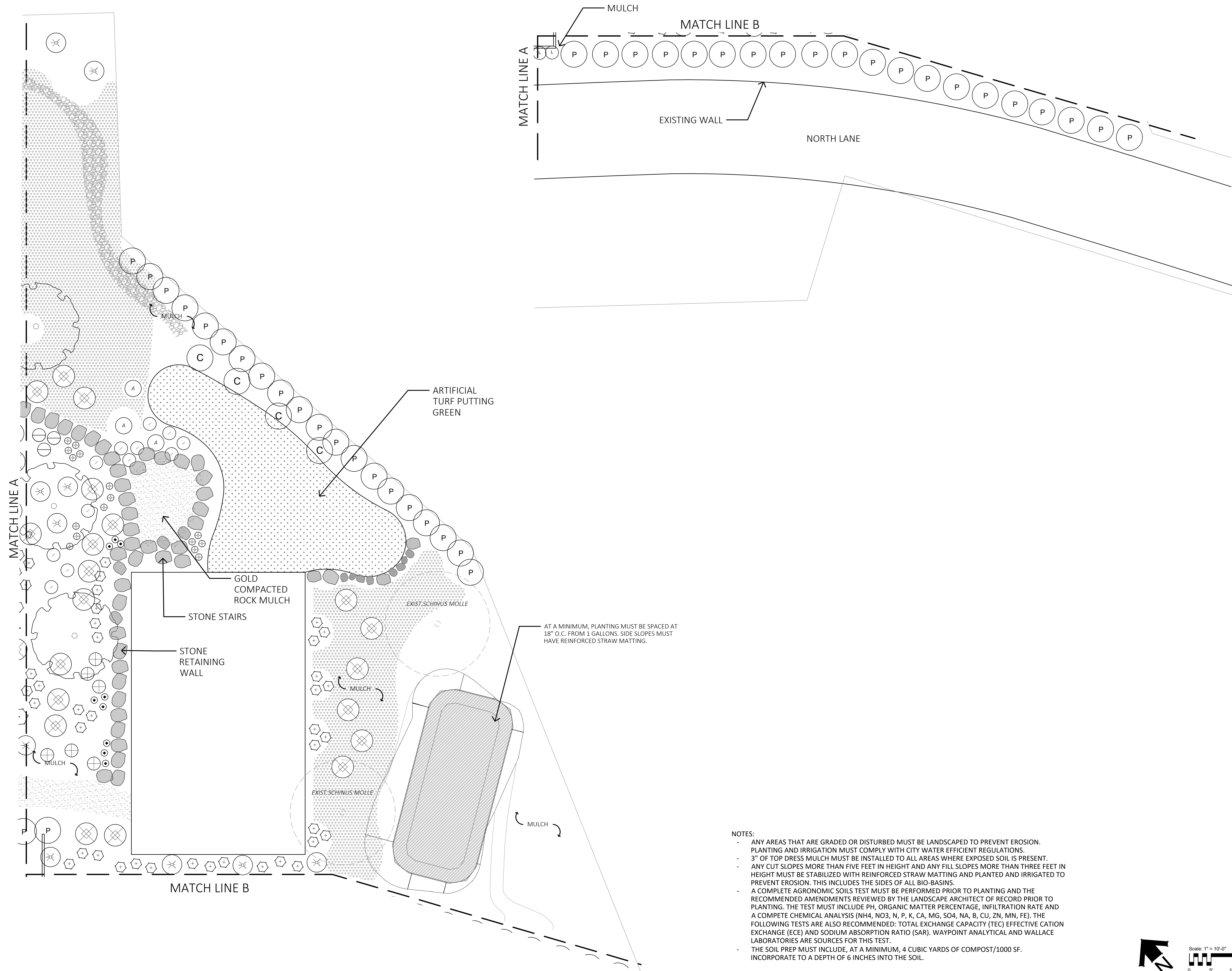


MELISSA LANGER
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760-815-5793

PLANTING PLAN
FOMON RESIDENCE
4250 NORTH LANE
DEL MAR, CA

LP.1

6/14/2022



PLANTING NOTES

1. ALL LOCAL, MUNICIPAL, COUNTY AND STATE LAWS, RULES, AND REGULATIONS GOVERNING OR RELATING TO ANY PORTION OF THIS WORK ARE HEREBY INCORPORATED INTO AND MADE PART OF THE PROJECT PLANS AND SPECIFICATIONS; AND THEIR PROVISIONS SHALL BE CARRIED OUT BY THE CONTRACTOR. ADDITIONALLY, ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE APPLICABLE SECTIONS OF THE LATEST EDITION OF THE APWA, STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, ("GREEN BOOK"), AND THE PROJECT SPECIFICATIONS.
- WHENEVER SPECIAL REQUIREMENTS CONFLICT ON ANY SUBJECT MATTER, THE PARKS SUPERINTENDENT, OR HIS/HER DESIGNATED REPRESENTATIVE, WILL DETERMINE WHICH SPECIAL REQUIREMENTS AND/OR CODES SHALL GOVERN.
2. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA (DIG ALERT) AT LEAST TWO (2) WORKING DAYS BEFORE DIGGING, EXCAVATING, OR CONSTRUCTION. PHONE 1-800-422-4333 OR 811.
3. THE CONTRACTOR SHALL NOT PROCEED WITH CONSTRUCTION AS SHOWN ON THE PLANS WHEN IT IS OBVIOUS IN THE FIELD THAT UNKNOWN OBSTRUCTIONS, GRADE DIFFERENCES, OR DISCREPANCIES IN AREA CONFIGURATION OR SIZES, OR IN DIMENSIONS EXIST THAT MIGHT NOT HAVE BEEN CONSIDERED IN ENGINEERING. SUCH OBSTRUCTIONS, OR DIFFERENCES, SHOULD BE BROUGHT TO THE ATTENTION OF THE CITY ENGINEER, OR HIS/HER DESIGNATED REPRESENTATIVE. IN THE EVENT THIS NOTIFICATION IS NOT PERFORMED, THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ANY REVISIONS NECESSARY AND SHALL PERFORM SUCH REVISIONS AT HIS/HER OWN EXPENSE.
4. FINISH GRADE ALL PLANTING AREAS TO ACHIEVE A MINIMUM 2% DRAINAGE AND SMOOTH AND EVEN CONDITION, MAKING SURE THAT NO WATER POCKETS OR IRREGULARITIES REMAIN. REMOVE AND DISPOSE OF ALL SURFACE STONES, ROOTS, WEEDS, DEBRIS, FOREIGN MATERIALS, CLODS, AND ROCKS OVER (1) INCH IN DIAMETER SO THAT AFTER CONDITIONING AND PLANTING THE GRADE IS TWO INCHES (2") BELOW ADJACENT HARDSCAPE EXCEPT ALONG CURB CUT AREAS. CONTRACTOR IS TO ENSURE A SMOOTH TRANSITION FROM EXISTING TO NEW GRADE.
5. ALL INSPECTIONS HEREIN SPECIFIED SHALL BE MADE BY THE PARKS SUPERINTENDENT, OR HIS/HER DESIGNATED REPRESENTATIVE. THE CONTRACTOR SHALL REQUEST INSPECTION AT LEAST 48 HOURS IN ADVANCE OF THE TIME THE INSPECTION IS REQUIRED.
6. ALL EXISTING LANDSCAPED AREAS DAMAGED DURING CONSTRUCTION MUST BE RESTORED TO THEIR ORIGINAL CONDITION AT THE CONTRACTOR'S EXPENSE. RESTORATION OF EXISTING LANDSCAPE AREAS SHALL BE DONE TO THE SATISFACTION OF THE ENGINEER.
7. ALL PLANT MATERIAL SHALL BE SUBJECT TO THE INSPECTION AND APPROVAL OF THE PARKS SUPERINTENDENT, OR HIS/HER DESIGNATED REPRESENTATIVE, BEFORE PLANTING. ALL PLANT MATERIAL DELIVERED ON-SITE WILL BE INSPECTED FOR SIZE AND CONDITION OF ROOT GROWTH, INJURIES, AND DEFECTS. PLANTS NOT APPROVED ARE TO BE REMOVED FROM THE SITE IMMEDIATELY AND REPLACED WITH SUITABLE PLANTS. THE PARKS SUPERINTENDENT RESERVES THE RIGHT TO REJECT ENTIRE LOTS OF PLANTS REPRESENTED BY DEFECTIVE SAMPLES. ALL PLANT MATERIAL SHALL HAVE NURSERY TAGS WHEN DELIVERED TO THE SITE.
8. STAKE TREES AS INDICATED PER TREE PLANTING DETAIL.
9. FINAL LOCATION OF ALL PLANT MATERIAL IS SUBJECT TO THE APPROVAL OF THE PARKS SUPERINTENDENT PRIOR TO PLANTING.
10. THE CONTRACTOR IS RESPONSIBLE FOR COUNT VERIFICATION AND IS TO SUPPLY THE QUANTITIES DELINEATED GRAPHICALLY ON PLANS.
11. PLANT ESTABLISHMENT AND MAINTENANCE PERIOD SHALL BEGIN IMMEDIATELY AFTER INSPECTION AND ACCEPTANCE OF THE WORK BY THE PARKS SUPERINTENDENT, OR HIS/HER DESIGNATED REPRESENTATIVE. PLANT ESTABLISHMENT AND MAINTENANCE PERIOD SHALL BE FOR A DURATION STATED IN THE SPECIFICATIONS. PLANT ESTABLISHMENT AND MAINTENANCE SHALL BE PERFORMED PER THE PROJECT SPECIFICATIONS.
12. SUPPLEMENTAL HAND WATERING MAY BE REQUIRED DURING THE MAINTENANCE PERIOD TO ESTABLISH PLANT MATERIAL.
13. PLACE WOOD CHIP MULCH IN ALL PLANTED AREAS AT A MINIMUM DEPTH OF 3" AS SHOWN ON PLANS. DO NOT INSTALL MULCH WITHIN A 6" DIA. OF ANY TREE OR SHRUB TRUNK. CONTRACTOR TO PROVIDE A SAMPLE MULCH FOR THE REVIEW AND APPROVAL OF THE PARKS SUPERINTENDENT PRIOR TO INSTALLATION. REFER TO SPECIFICATIONS.

AGRONOMIC SOILS TESTING NOTES:

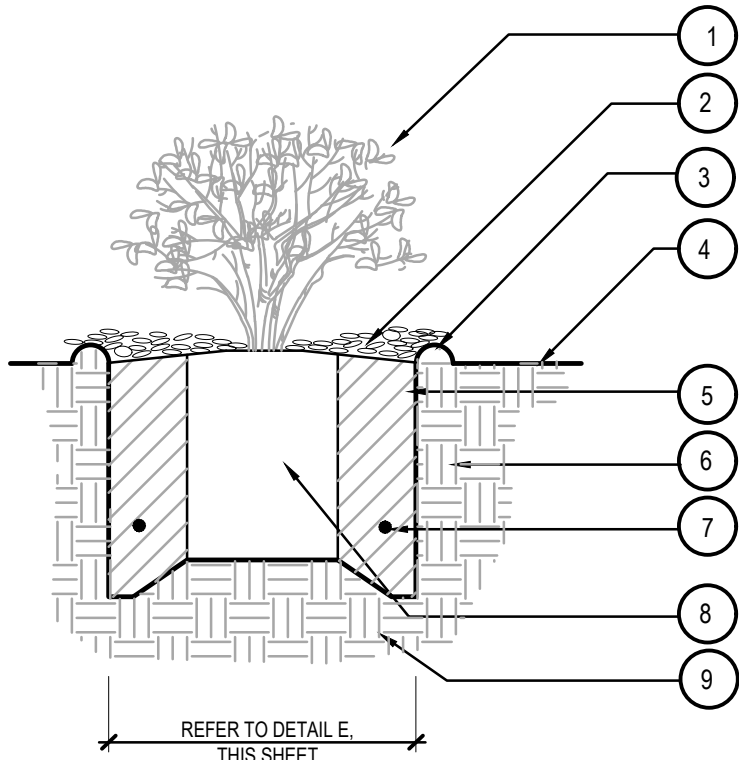
- UPON THE COMPLETION OF DEMOLITION AND GRADING AND PRIOR TO THE INSTALLATION OF THE IRRIGATION SYSTEM, THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE TEN (10) SOIL SAMPLES TAKEN AT FIVE (5) SEPARATE LOCATIONS APPROVED BY THE PARKS SUPERINTENDENT.
- TWO (2) SOIL SAMPLES SHALL BE TAKEN AT EACH LOCATION:
- SAMPLE ONE: TAKEN AT GROUND LEVEL TO 10" DEEP
SAMPLE TWO: TAKEN AT A DEPTH BETWEEN 24" TO 36".
- EACH SAMPLE SHALL CONTAIN APPROXIMATELY 1 QUART OF SOIL AND BE LABELED PER LOCATION AND DEPTH.
- EACH SAMPLE SHALL BE TESTED FOR SOIL FERTILITY AND AGRICULTURAL SUITABILITY. SUBMIT SOIL REPORT, INCLUDING RECOMMENDATIONS SOIL PREPARATION FOR BACKFILL MIX AND LAWN INSTALLATION.
1. SOIL TESTING RESULTS SHALL BE SUBMITTED AND APPROVED BY THE PARKS SUPERINTENDENT.
2. SOIL PREPARATION AND BACKFILL MIX SHALL CONFORM TO THE RECOMMENDATIONS OF THE AGRONOMIC SOILS REPORT.
3. REFER TO PLANTING SPECIFICATIONS FOR SOILS TESTING, SOIL PREPARATION, FERTILIZATION, MULCHING, AND OTHER ADDITIONAL PLANTING INFORMATION. ALL PLANT MATERIAL SHALL BE APPROVED BY THE PARKS SUPERINTENDENT PRIOR TO INSTALLATION.

WEED ABATEMENT NOTES:

1. REFER TO WEED ABATEMENT REQUIREMENTS IN THE SPECIFICATIONS. ALL WEED ABATEMENT AND RELATED SECTIONS WILL BE ENFORCED INCLUDING TIME PERIOD REQUIREMENTS.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PAYING FOR ALL WATER USED FOR IRRIGATION DURING THE WEED ABATEMENT PERIOD.
3. THE WEED ABATEMENT PERIOD SHALL PROCEED UPON THE COMPLETION OF THE IRRIGATION SYSTEM AND AFTER ALL WEEDS AND GROWTH HAS BEEN REMOVED FROM THE PLANTING AREAS PER THE SPECIFICATIONS.
4. VALVES SHALL BE WIRED TO THE CONTROLLER. IF THE CONTROLLER IS NOT INSTALLED, THE VALVE SHOULD BE CONNECTED TO A TEMPORARY IRRIGATION CONTROLLER. THE TEMPORARY CONTROLLER MUST LOCATED WHERE THE FINAL CONTROLLER IS TO BE INSTALLED AS TO UTILIZING THE IRRIGATION WIRES. WITHOUT AN IRRIGATION CONTROLLER.
5. MAINLINE SHALL MET THE REQUIRED PRESSURE TEST PER THE SPECIFICATIONS TO THE SATISFACTION OF THE CITY'S DESIGNATED REPRESENTATIVE. THE VALVE SHALL BE FLUSHED WITHOUT NOZZLES.
6. VALVES SHALL NOT BE ACCEPTED UNTIL AN IRRIGATION COVERAGE TEST HAS BEEN PERFORMED BY THE PARKS SUPERINTENDENT OR CITY'S DESIGNATED REPRESENTATIVE.
7. SOIL CONDITIONERS AND FERTILIZERS SHALL BE MIXED INTO THE TOP SOIL AT QUANTITIES AND TYPE RECOMMENDED PER THE AGRONOMIC SOILS REPORT PRIOR TO BEGINNING THE WEED ABATEMENT PERIOD.
8. FINISHED GRADING SHALL BE COMPLETED AND ACCEPTED BY THE CITY'S DESIGNATED REPRESENTATIVE PRIOR TO BEGINNING THE WEED ABATEMENT PERIOD.
9. ALL PLANTING AREAS SHALL BE FREE OF UNWANTED INSECTS, RODENTS, CLODS, ROCKS, AND LITTER PRIOR TO BEGINNING THE WEED ABATEMENT PERIOD.
10. ALL UNWANTED GRASSES AND WEEDS SHALL BE KILLED BY SPRAYING AND REMOVED PRIOR TO BEGINNING THE WEED ABATEMENT PERIOD.

LEGEND

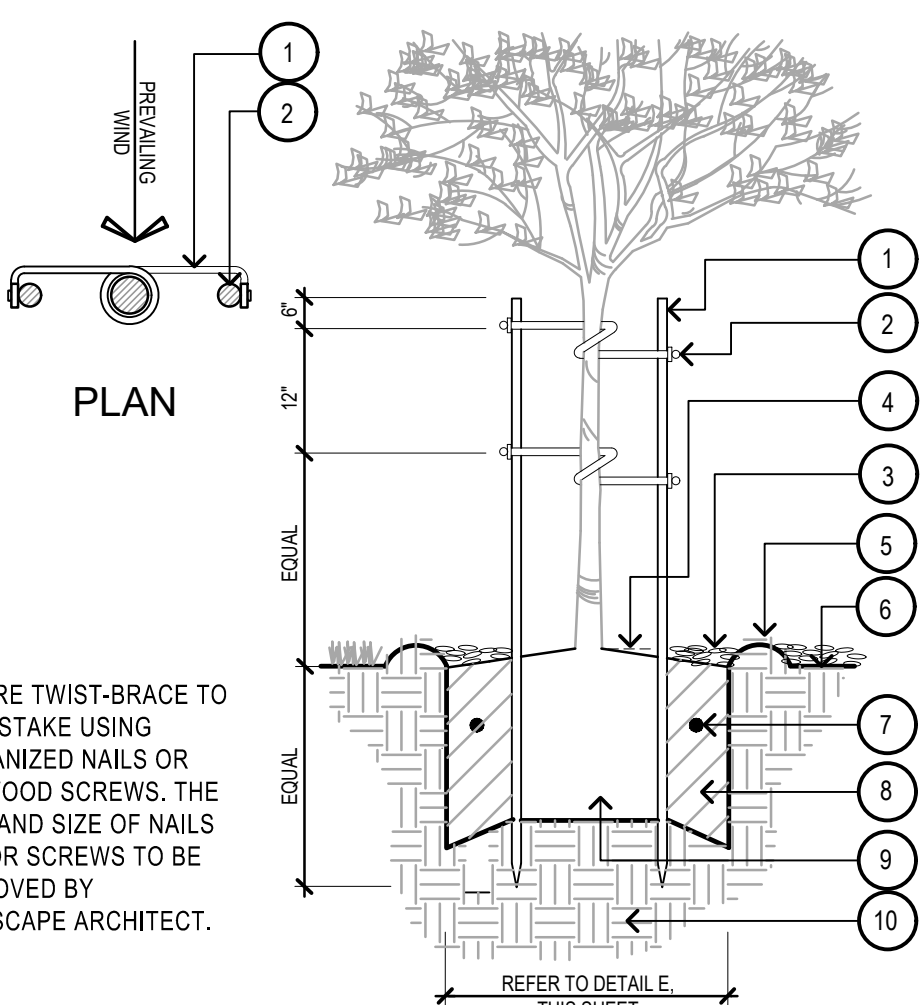
- 1 — 1, 5, OR 15 GALLON SHRUB
- 2 — MULCH PER GENERAL PLANTING NOTES
- 3 — 3 INCH WATER BASIN
- 4 — FINISH GRADE
- 5 — AMENDED SOIL FOR PLANTING – REFER TO SOILS REPORT
- 6 — PLANT PIT EXCAVATION
- 7 — PLANT TABS – SEE SPECIFICATION FOR QUANTITY PER SHRUB
- 8 —
- 9 — ROOT-BALL
- NATIVE SOIL



B SHRUB PLANTING DETAIL

LEGEND

- 1 — TREATED LODGE POLE PINE TREE STAKE (3 inch dia. x 10 feet long for 36" box tree) (3 inch dia. x 10 feet long for 24" box tree) (2 inch dia. x 10 feet long for 15 gal. tree)
- 2 — TWIST-BRACE BY V.I.T. PRODUCTS (2 PER TREE) (1624 for 15 gal. & 24" box tree)
- 3 — MULCH PER GENERAL PLANTING NOTES
- 4 — SET TOP OF ROOT BALL 1 INCH ABOVE FINISH GRADE
- 5 — CONSTRUCT WATER BASIN – 3" HIGH
- 6 — FINISH GRADE
- 7 — PLANT TABS – PLACE IN TOP 12" OF PLANTING HOLE. SEE SPECIFICATIONS FOR QUANTITY PER TREE
- 8 — AMENDED BACKFILL PER SOILS REPORT
- 9 — ROOTBALL
- 10 — NATIVE SUBGRADE

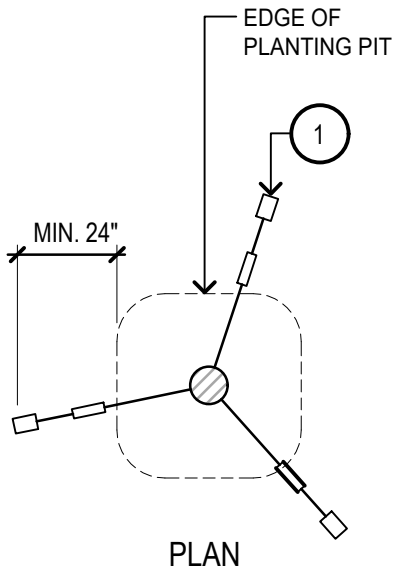


NOTE: SECURE TWIST-BRACE TO TREE STAKE USING GALVANIZED NAILS OR S.S. WOOD SCREWS. THE TYPE AND SIZE OF NAILS AND/OR SCREWS TO BE APPROVED BY LANDSCAPE ARCHITECT.

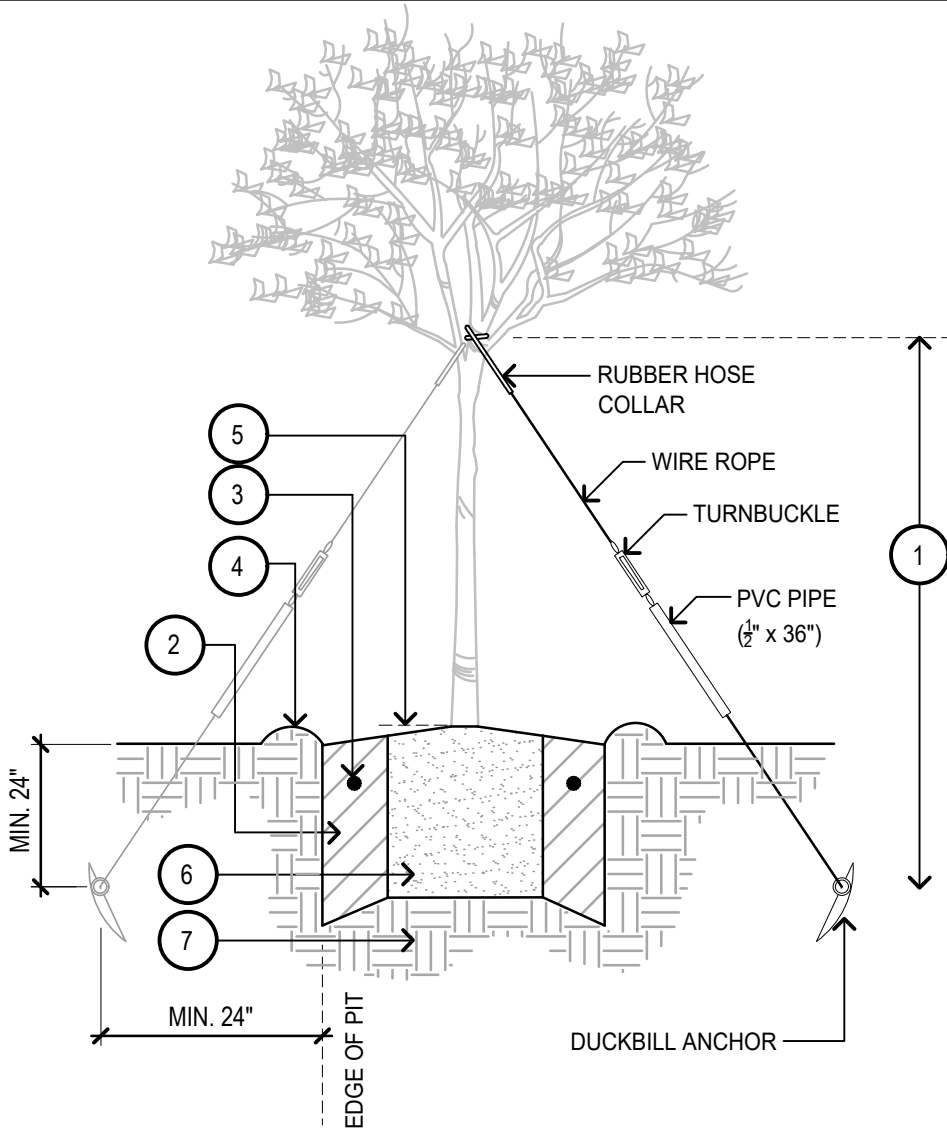
A TREE STAKING AND PLANTING DETAIL (15 gal, 24", 36" box)

LEGEND

- 1 — DUCKBILL TREE ANCHOR KIT BY MACLEAN POWER SYSTEM OR EQUIVALENT. CONTACT EWING IRRIGATION GLENDALE (818) 551-9550
- 2 — AMENDED BACKFILL PER SOILS REPORT
- 3 — PLANT TABS – PLACE IN TOP 12" OF PLANTING HOLE. SEE SPECIFICATIONS FOR QUANTITY PER TREE
- 4 — CONSTRUCT WATER BASIN – 3" HIGH
- 5 — SET TOP OF ROOT BALL 1 INCH ABOVE FINISH GRADE
- 6 — ROOTBALL
- 7 — NATIVE SUBGRADE

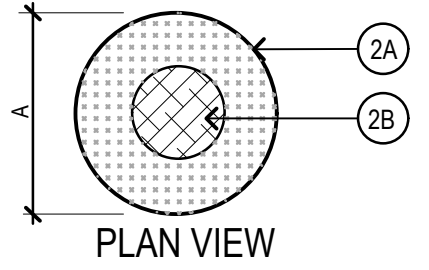
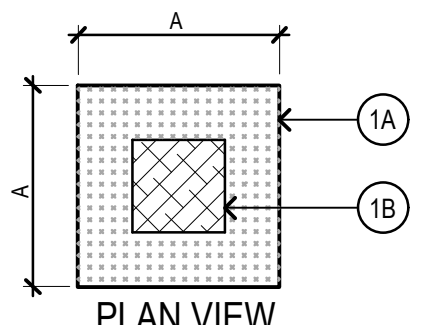


NOTE: ATTACH GUY WIRE TO MAJOR TRUNKS ONLY.



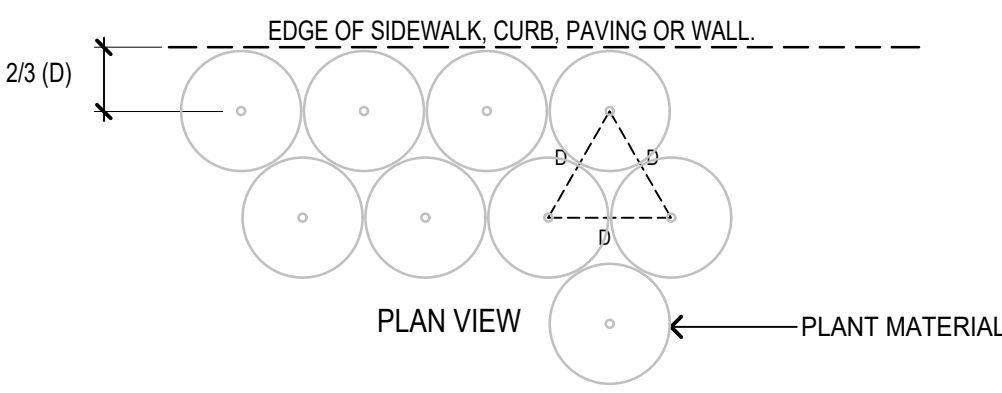
C TREE GUYING (48" box and larger)

CONTAINER/BOX SIZE	*A" WIDTH/DIAMETER	DEPTH
1 GALLON	12 INCHES	12 INCHES
5 GALLON	26 INCHES	22 INCHES
15 GALLON	36 INCHES	24 INCHES
24 INCH BOX	48 INCHES	28 INCHES
30 INCH BOX	54 INCHES	33 INCHES
36 INCH BOX	66 INCHES	44 INCHES
48 INCH BOX	84 INCHES	60 INCHES



- BOX TREES
- 1A — PLANT PIT TO BE SQUARE, SEE CHART ABOVE FOR THE PLANT PIT DIMENSIONS.
- 1B — ROOTBALL
- CONTAINER PLANTS
- 2A — PLANT PIT TO BE ROUND, SEE CHART ABOVE FOR THE PLANT PIT DIMENSIONS.
- 2B — ROOTBALL

E PLANT PIT DIMENSIONS



NOTE: LOCATE PLANTS SPACED EQUAL DISTANCE (D) FROM EACH OTHER AS SHOWN. REFER TO THE PLANT LEGEND FOR DISTANCE (D).

D TRIANGULAR PLANT SPACING

RECEIVED

4250 North Lane – Project Changes

MAY 31 2022

Community Development Dept.
City of Solana Beach

City of Solana Beach,

I am writing this letter to address the plan changes that have taken place at my home located at 4250 North Lane. Below please find a breakdown of each plan with the corresponding site changes.

Changes to Grading Plan:

1. One change was the added fill to the front yard slope. In the original approval, we did not propose much grading or fill to the front yard slope because we thought it could remain in its current state. However, after the pad area was graded it became very clear that the front yard slope posed a serious safety concern as a result of its steepness. The slope was severe, approximately 1:1 (horizontal:vertical) and dangerous enough that I wanted to prevent anyone from injuring themselves should they need to walk in front of the home. Further, the new slope, at a 2:1 slope, will promote established landscape that will help stabilize the slope from erosion.
2. Another change reflected on the current grading plan was the creation of the parking pad that was added to the side/front yard of the property. This change occurred in order to address the parking constraints that exist in the Montecillo community. Our neighborhood consists of private streets that are very narrow and difficult, if not impossible, to park on. Most homes within our community have large parking areas on their property to address the lack of street parking. The parking pad I created was intended to do the same.
3. The next change made to the grading plan was the additional grading to the slope south of the driveway and garage area of the home. The reason this area required extra grading was the need to underground the SDG&E and Spectrum power lines that crossed my property. During the grading process it was determined by SDG&E that their power line was too low and that it needed to be undergrounded. Unfortunately, although SDGE reviewed our plans as part of their plan approval process, the question of the lines was made in the field during pad grading resulting in me having to alter the slope, i.e. additional grading, in order to underground the power line.
4. Lastly, the rear and side yard slopes were altered to address the new location of the pool and outdoor patio. These changes were made during construction and were approved by staff.

Changes to Landscape Plan:

1. The modifications made from the original landscape plan to the current plan were 1) the alteration in the vegetation type, and 2) the addition of trees to the front/side yard. When the project was originally approved, my intent was to build the home for a prospective buyer. However, as the project progressed, my family elected to move into the home instead. When I decided to keep the property for my family, I changed some of the plant types and added more trees to the front/side area of the property. When adding the trees, I did not believe it would pose a problem since the added trees were in locations that would not affect any of my neighbors' properties nor their views. I felt the changes were minimal in nature and that they could be addressed through my "as built changes." It is now my understanding that City staff does not have the authority to approve tree additions, which is why I am seeking approval herein.

Changes to Patio & Pool:

1. The outdoor patio and pool area were modified because the original location of the outdoor patio was too close in proximity to the home and created an unsightly and dysfunctional use of the backyard. Unfortunately, I did not realize a change was needed until the foundation was chalked and the backyard pool/outdoor patio area were measured out. Once this issue was identified, a plan change was submitted and approved by staff.

Please let me know if you have any questions regarding the plan changes as described above.

Thank you,

Brad Fomon
4250 North Lane
Del Mar, CA 92014
[REDACTED]



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Engineering Department
SUBJECT: **Update Report on Safe Routes to School Master Plan**

BACKGROUND:

The Sustainable Transportation Planning Grant Program was created to support the California Department of Transportation's (Caltrans) Mission: Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.

In October 2019, the City submitted a grant application to Caltrans through the Sustainable Transportation Planning Grant Program for a Safe Routes to School (SRTS) Master Plan. The grant project amount submitted by the City was \$220,000, which included \$165,000 in grant funds that would be reimbursed by Caltrans and \$55,000 in matching funds to be provided by the City. A statewide total of 178 grant applications were submitted that totaled approximately \$54 million. A total of 77 applications were selected for grant awards, totaling approximately \$21.5 million. In June 2020, the City was notified that our grant proposal was accepted for full funding. A grant agreement was executed with Caltrans in October 2020 and a Notice to Proceed was issued by Caltrans in November 2020.

This item is before the City Council to provide an update on the SRTS Master Plan and receive comments and direction from the City Council.

DISCUSSION:

The City, with assistance from the City's Traffic Engineering firm of Chen Ryan and associates, is in the process of developing a SRTS Master Plan. The overall project objectives are:

CITY COUNCIL ACTION:

- Provide safer, more comfortable walking and bicycling options for Solana Beach schoolchildren, their families, and residents.
- Promote walking and bicycling as a way to improve health.
- Reduce emissions of greenhouse gases related to vehicle travel by increasing the number of Solana Beach children, their families, and residents who choose to walk or bicycle to, from, and around the schools.
- Identify safety, infrastructure, and programmatic barriers to walking and bicycling to, from, and around the schools.
- Identify prioritized infrastructure and programs based on needs and best practices.

The SRTS Master Plan focuses on walking and biking around eight school/project sites, which include:

- Skyline Elementary School
- Solana Vista Elementary School
- Earl Warren Middle School
- Santa Fe Christian Academy
- St. James Academy
- LePort Montessori
- Fusion Academy
- Boys and Girls Club of San Dieguito

In the summer of 2021, the SRTS project kicked off. The project scope included development of an outreach and engagement plan, development of the project website and questionnaire, and conducted mobility assessments at the eight school/project sites, three outreach events, and three public meetings/workshops. The result of this effort will be a SRTS Master Plan that highlights gaps in the walking and bicycling environment near these eight sites.

In June 2021, the City introduced the project objectives to the School Relations Committee to gain support and share information about the project's timeline. The City developed an online questionnaire and project website to promote the project to the broader community. Specific to the project sites, the City created a SRTS toolkit that included free promotional materials including flyers, postcards and requested participation through an online questionnaire and student tally. These toolkits were provided to encourage walking and biking in the Solana Beach community and to collect data. The SRTS Master Plan study was again presented to the School Relations Committee in September 2021 and to the San Diego County SRTS Coalition and BikeWalkSolana in December 2021 (all meetings were conducted virtually).

In the fall of 2021, eight school-based mobility assessments were conducted in close collaboration with the school administrators as part of the planning process. These school-based mobility assessments looked at the streets and intersections in the vicinity and immediately adjacent to each of the eight school/project sites. Additionally, the

consultant team conducted a walking audit of the areas surrounding the project sites to assess the immediate areas for any walking and biking challenges.

Due to restrictions placed on public gatherings related to the COVID-19 pandemic, community outreach other than the school-based mobility assessments was suspended until spring 2022. The first in-person community outreach was conducted at Fiesta Del Sol on May 20 and 21, 2022. Approximately 50 questionnaires were collected. To date, approximately 200 questionnaires have been collected related to this project. Some of the most commonly noted concerns among the responses collected include:

- Gaps in sidewalks and missing sidewalks in neighborhood areas that lead to schools.
- Concerns about people driving too fast along Lomas Santa Fe Drive.
- Concerns about the long crossing distances and lack of visibility for youth on City streets.
- Students biking on the sidewalk.

The results of the initial phase of the SRTS Master Plan are summarized in Attachment 1 to this Staff Report. This information identifies gaps and needed enhancements in the City's circulation network surrounding each school/project site. The recommended enhancements are consistent with the City's Comprehensive Active Transportation Strategies (CATS) Program, the Lomas Santa Fe Corridor Improvement Project and the City's on-going Complete Streets objectives. Staff will present these recommendations at the Council meeting and will seek Council's input and direction.

The next steps for the project are to conduct broader community outreach in the form of a public workshop, joint public works/school district meeting, and City Council meetings. These outreach events are intended to inform the community and stakeholders about the recommendations of the program and to seek feedback in preparation of the draft SRTS Master Plan for the City Council's approval. A draft of the SRTS Master Plan is anticipated for completion in late 2022. According to the terms of the grant agreement with Caltrans, all activity associated with the grant must be completed by February 28, 2023.

CEQA COMPLIANCE STATEMENT:

Preparation of a SRTS Master Plan is not a project under CEQA. Environmental review will be addressed prior to City Council approval to advertise construction bids for any construction projects identified in the SRTS Master Plan.

FISCAL IMPACT:

There are no fiscal impacts associated with this SRTS Update Staff Report. The Master Plan study has been fully funded. The project total is \$220,000, which includes \$165,000 in grant funds that will be reimbursed by Caltrans and \$55,000 in matching funds provided by the City. The City's matching funds are provided with the City's share of TransNet

funding. Any construction project identified in the SRTS Master Plan would have funding identified before a construction contract is awarded.

WORK PLAN:

This project is consistent with Item B.13 of the Community Character Priorities of the Draft FY 2022/23 Work Plan.

OPTIONS:

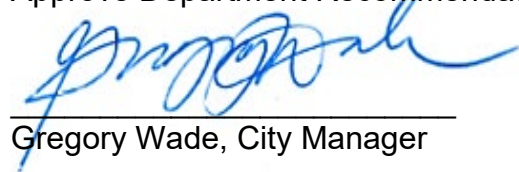
- Receive report.
- Provide direction/feedback.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive this Staff Report and provide direction to Staff as needed.

CITY MANAGER RECOMMENDATION:

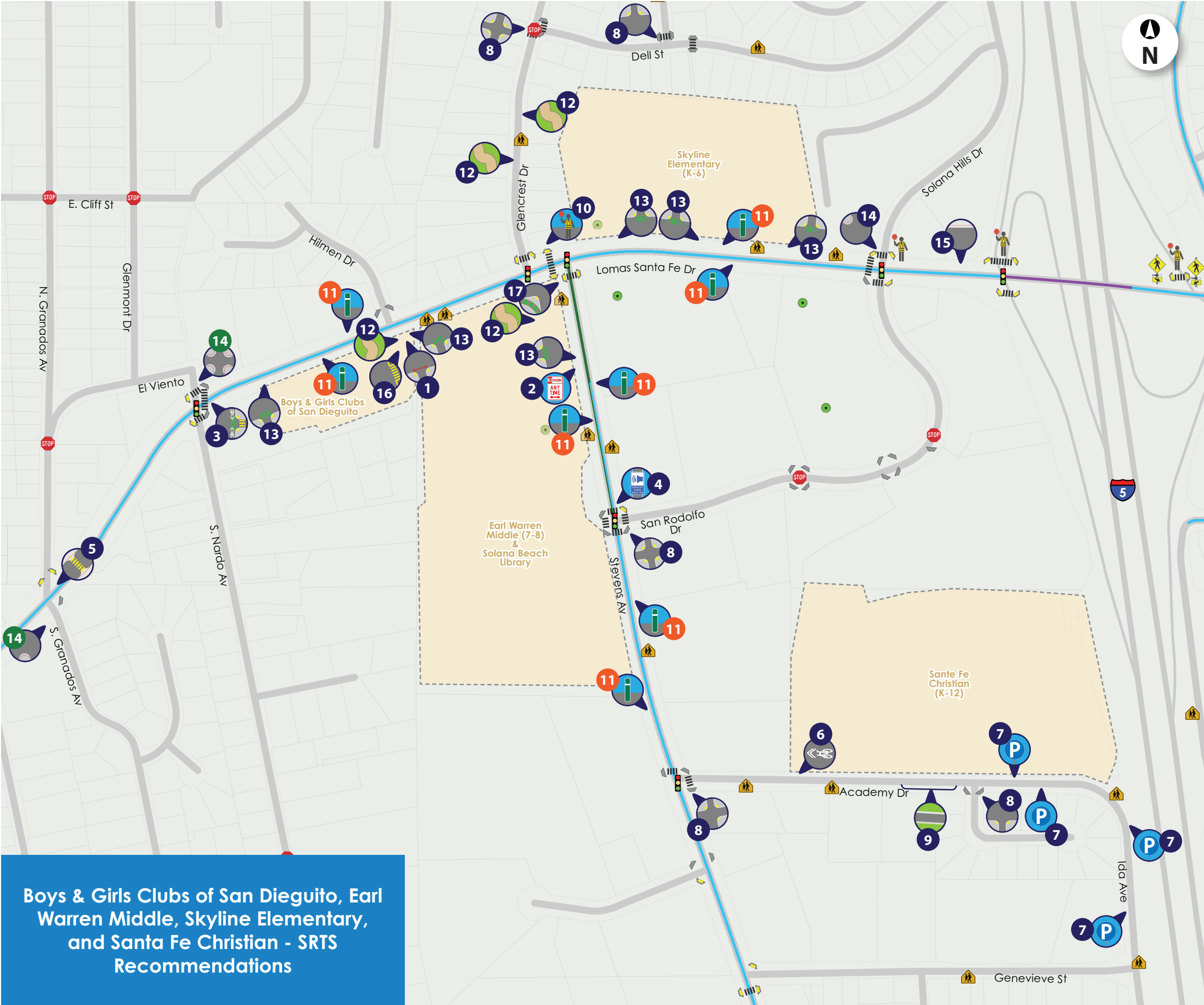
Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. SRTS Draft Recommendations



Boys & Girls Clubs of San Dieguito, Earl Warren Middle, Skyline Elementary, and Santa Fe Christian - SRTS Recommendations

LEGEND

- Existing Infrastructure
- ADA Compliant Ramp

Ramp

Marked Crosswalk

School Site

Crossing Gaurd Location

Rectangular Rapid-Flashing Beacons

Traffic Signal

All-Way Stop

Bike Parking

School Signage

Class II - Bike Lane

Class III - Bike Route

Class IV - Protected Bikeway

- Recommendations
- 1 Narrow Driveway

10 Place Crossing Guard

2 Install No Parking Any Time Signage

11 Install Class IV / Bollard

3 Construct Bicycle & Walking Crossing

12 Construct DG Path

4 Install Audible Signal

13 Install Conflict Point at Driveway

5 Construct Bulb Out & Crosswalk

14 Construct Curb Extension

6 Install Shared Lane Marking (Class III)

15 Widen Sidewalk

7 Denote On-Street Parking

16 Install High Visibility Crosswalk

8 Install ADA Curb Ramp

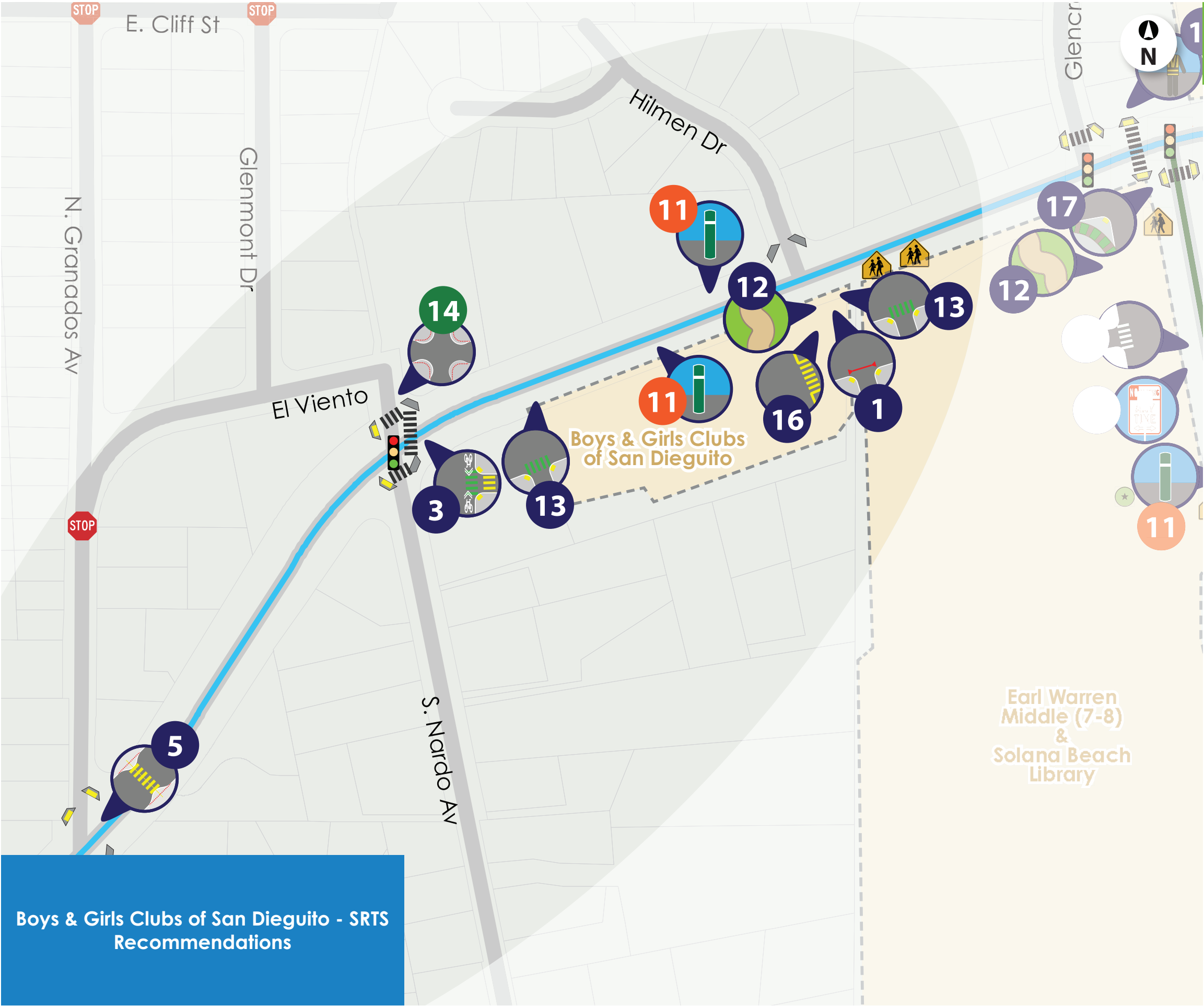
17 Create Protected Curb Approach

9 Construct Sidewalk

From Lomas Santa Fe Plan

From CATS Plan

Feature	Qt./Mi.	Feature	Qt./Mi.
Narrow Driveway	1	Crossing Gaurd	1
No Parking Signage	1	Class IV	0.88 miles
Bicycle & Walking Crossing	1	DG Path	900 ft.
Audible Signal	1	Conflict Paint Dwy Locations	6
Bulb Out & Crosswalk	1	Curb Extension	6
Shared Lane Marking	4	Widen Sidewalk	275 ft.
On-Street Parking Signage	4	High-Visibility Crosswalk	1
ADA Curb Ramp	15	Protected Curb Approach	1
Sidewalk	150 ft.		



Boys & Girls Clubs of San Dieguito - SRTS Recommendations

LEGEND

- Existing Infrastructure
- ADA Compliant Ramp

Traffic Signal

Ramp

All-Way Stop

Marked Crosswalk

Bike Parking

School Site

School Signage

Crossing Gaurd Location

Class II - Bike Lane

Rectangular Rapid-Flashing Beacons

Class III - Bike Route

Class IV - Protected Bikeway

- Recommendations
- 1 Narrow Driveway

10 Place Crossing Guard

2 Install No Parking Any Time Signage

11 Install Class IV / Bollard

3 Construct Bicycle & Walking Crossing

12 Construct DG Path

4 Install Audible Signal

13 Install Conflict Point at Driveway

5 Construct Bulb Out & Crosswalk

14 Construct Curb Extension

6 Install Shared Lane Marking (Class III)

15 Widen Sidewalk

7 Denote On-Street Parking

16 Install High Visibility Crosswalk

8 Install ADA Curb Ramp

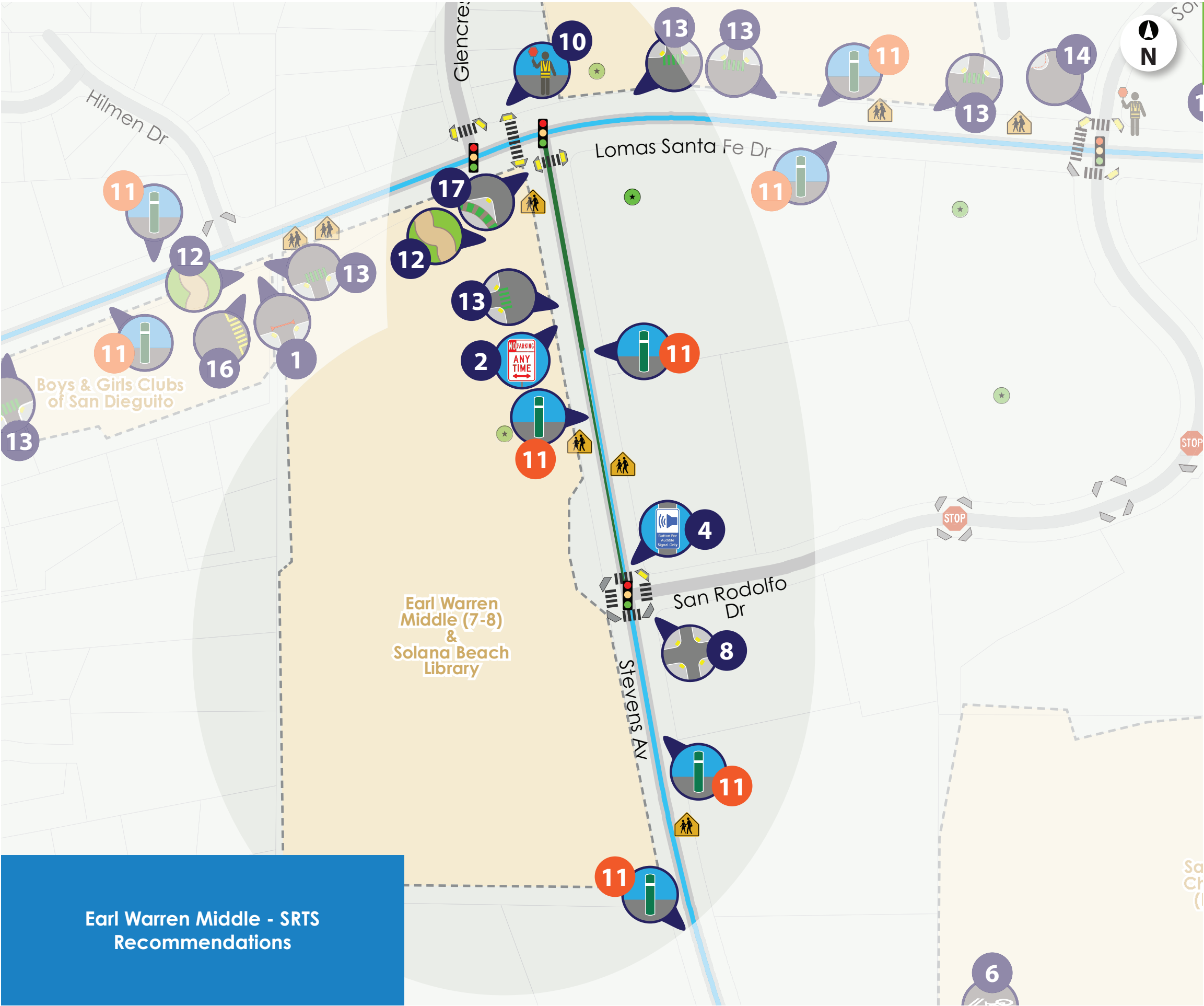
17 Create Protected Curb Approach

9 Construct Sidewalk

From Lomas Santa Fe Plan

From CATS Plan

Feature	Qt./Mi.	Feature	Qt./Mi.
Narrow Driveway	1	Crossing Gaurd	--
No Parking Signage	--	Class IV	0.26 miles
Bicycle & Walking Crossing	1	DG Path	~ 50 ft.
Audible Signal	--	Conflict Point Dwy Locations	2
Bulb Out & Crosswalk	1	Curb Extension	5
Shared Lane Marking	--	Widen Sidewalk	--
On-Street Parking Signage	--	High-Visibility Crosswalk	1
ADA Curb Ramp	--	Protected Curb Approach	--
Sidewalk	--		



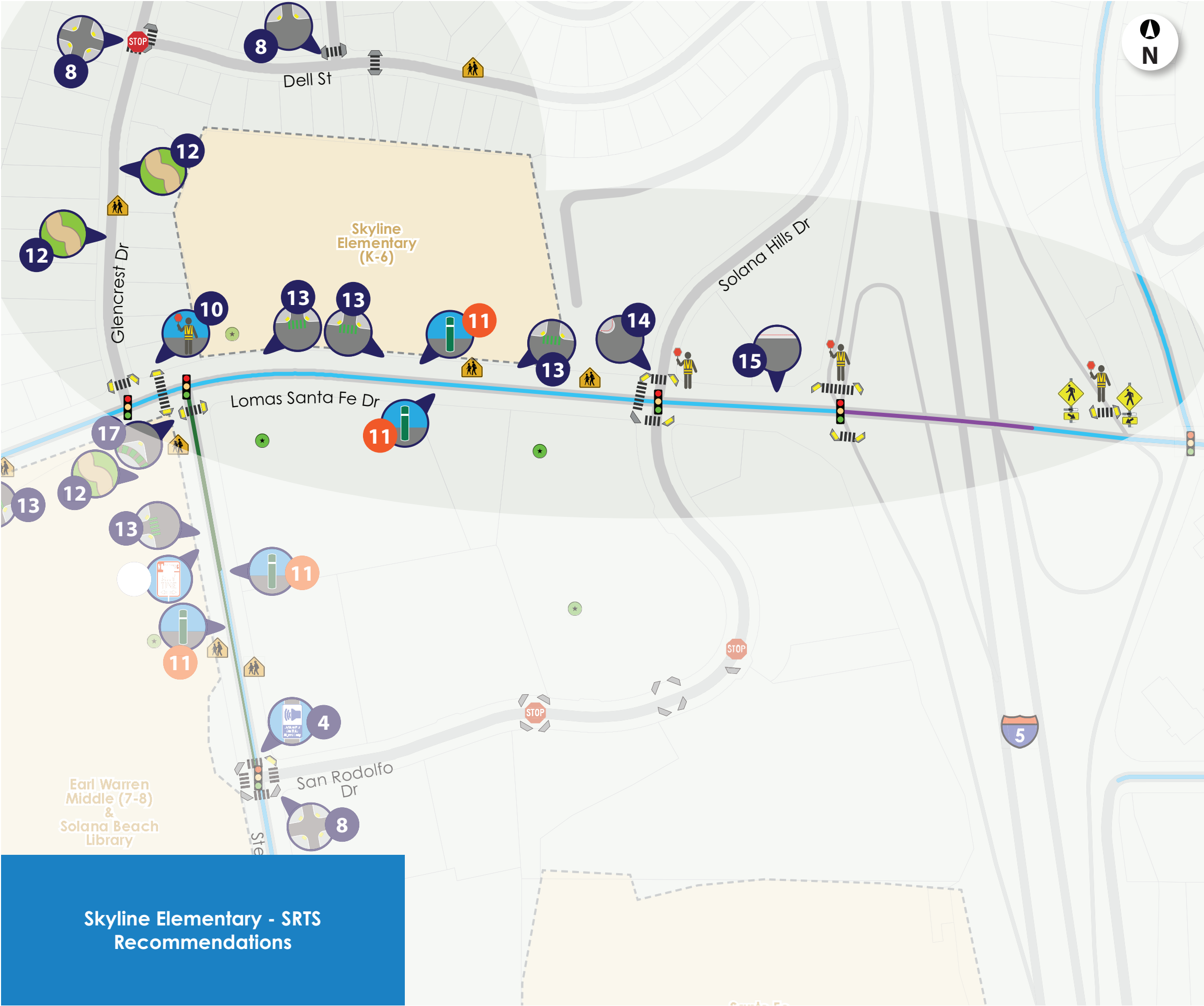
LEGEND

- Existing Infrastructure**
- ADA Compliant Ramp
 - Ramp
 - Marked Crosswalk
 - School Site
 - Crossing Gaurd Location
 - Rectangular Rapid-Flashing Beacons
 - Traffic Signal
 - All-Way Stop
 - Bike Parking
 - School Signage
 - Class II - Bike Lane
 - Class III - Bike Route
 - Class IV - Protected Bikeway

- Recommendations**
- 1 Narrow Driveway
 - 2 Install No Parking Any Time Signage
 - 3 Construct Bicycle & Walking Crossing
 - 4 Install Audible Signal
 - 5 Construct Bulb Out & Crosswalk
 - 6 Install Shared Lane Marking (Class III)
 - 7 Denote On-Street Parking
 - 8 Install ADA Curb Ramp
 - 9 Construct Sidewalk
 - 10 Place Crossing Gaurd
 - 11 Install Class IV / Bollard
 - 12 Construct DG Path
 - 13 Install Conflict Point at Driveway
 - 14 Construct Curb Extension
 - 15 Widen Sidewalk
 - 16 Install High Visibility Crosswalk
 - 17 Create Protected Curb Approach
 - # From Lomas Santa Fe Plan
 - # From CATS Plan

Feature	Qt./Mi.	Feature	Qt./Mi.
Narrow Driveway	--	Crossing Gaurd	1
No Parking Signage	1	Class IV	0.34 miles
Bicycle & Walking Crossing	--	DG Path	~ 150 ft.
Audible Signal	1	Conflict Paint Dwy Locations	1
Bulb Out & Crosswalk	--	Curb Extension	--
Shared Lane Marking	--	Widen Sidewalk	--
On-Street Parking Signage	--	High-Visibility Crosswalk	--
ADA Curb Ramp	4	Protected Curb Approach	1
Sidewalk	--		

Earl Warren Middle - SRTS Recommendations



LEGEND

- Existing Infrastructure**

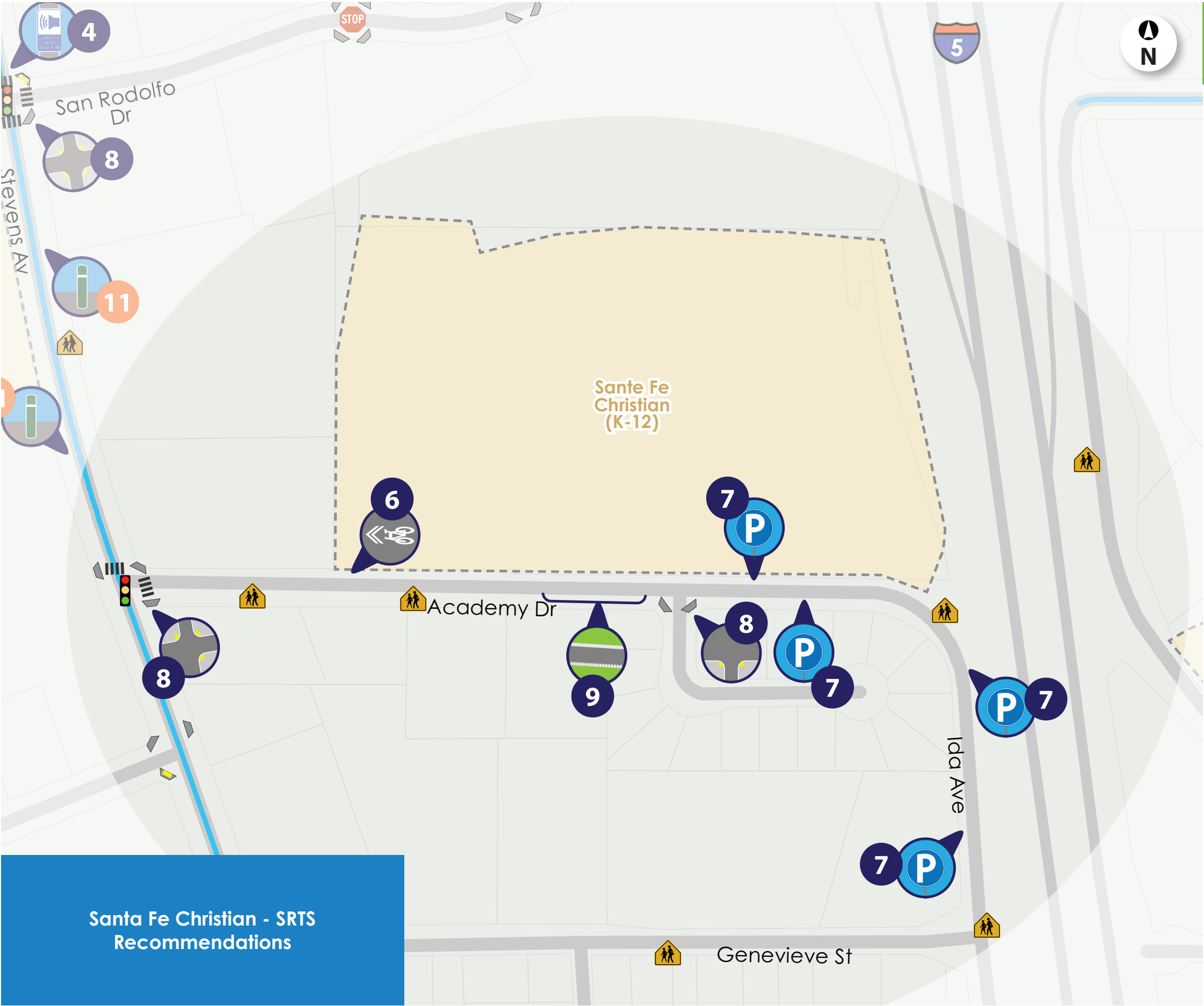
 - ADA Compliant Ramp
 - Ramp
 - Marked Crosswalk
 - School Site
 - Crossing Gaurd Location
 - Rectangular Rapid-Flashing Beacons
 - Traffic Signal
 - All-Way Stop
 - Bike Parking
 - School Signage
 - Class II - Bike Lane
 - Class III - Bike Route
 - Class IV - Protected Bikeway

- Recommendations**

 - 1 Narrow Driveway
 - 2 Install No Parking Any Time Signage
 - 3 Construct Bicycle & Walking Crossing
 - 4 Install Audible Signal
 - 5 Construct Bulb Out & Crosswalk
 - 6 Install Shared Lane Marking (Class III)
 - 7 Denote On-Street Parking
 - 8 Install ADA Curb Ramp
 - 9 Construct Sidewalk
 - 10 Place Crossing Gaurd
 - 11 Install Class IV / Bollard
 - 12 Construct DG Path
 - 13 Install Conflict Point at Driveway
 - 14 Construct Curb Extension
 - 15 Widen Sidewalk
 - 16 Install High Visibility Crosswalk
 - 17 Create Protected Curb Approach
 - # From Lomas Santa Fe Plan
 - # From CATS Plan

Feature	Qt./Mi.	Feature	Qt./Mi.
Narrow Driveway	--	Crossing Gaurd	1
No Parking Signage	--	Class IV	0.28 miles
Bicycle & Walking Crossing	--	DG Path	700 ft.
Audible Signal	--	Conflict Paint Dwy Locations	3
Bulb Out & Crosswalk	--	Curb Extension	1
Shared Lane Marking	--	Widen Sidewalk	275 ft.
On-Street Parking Signage	--	High-Visibility Crosswalk	--
ADA Curb Ramp	6	Protected Curb Approach	--
Sidewalk	--		

Skyline Elementary - SRTS Recommendations



LEGEND

- Existing Infrastructure
- ADA Compliant Ramp

Ramp

Marked Crosswalk

School Site

Crossing Gaurd Location

Rectangular Rapid-Flashing Beacons

Traffic Signal

All-Way Stop

Bike Parking

School Signage

Class II - Bike Lane

Class III - Bike Route

Class IV - Protected Bikeway

- Recommendations
- 1

 Narrow Driveway

2

 Install No Parking Any Time Signage

3

 Construct Bicycle & Walking Crossing

4

 Install Audible Signal

5

 Construct Bulb Out & Crosswalk

6

 Install Shared Lane Marking (Class III)

7

 Denote On-Street Parking

8

 Install ADA Curb Ramp

9

 Construct Sidewalk

10

 Place Crossing Guard

11

 Install Class IV / Bollard

12

 Construct DG Path

13

 Install Conflict Point at Driveway

14

 Construct Curb Extension

15

 Widen Sidewalk

16

 Install High Visibility Crosswalk

17

 Create Protected Curb Approach
- #





 From Lomas Santa Fe Plan
- #

 From CATS Plan

Feature	Qt./Mi.	Feature	Qt./Mi.
Narrow Driveway	--	Crossing Gaurd	--
No Parking Signage	--	Class IV	--
Bicycle & Walking Crossing	--	DG Path	--
Audible Signal	--	Conflict Point Dwy Locations	--
Bulb Out & Crosswalk	--	Curb Extension	--
Shared Lane Marking	4	Widen Sidewalk	--
On-Street Parking Signage	4	High-Visibility Crosswalk	--
ADA Curb Ramp	5	Protected Curb Approach	--
Sidewalk	150 ft.		

LEGEND

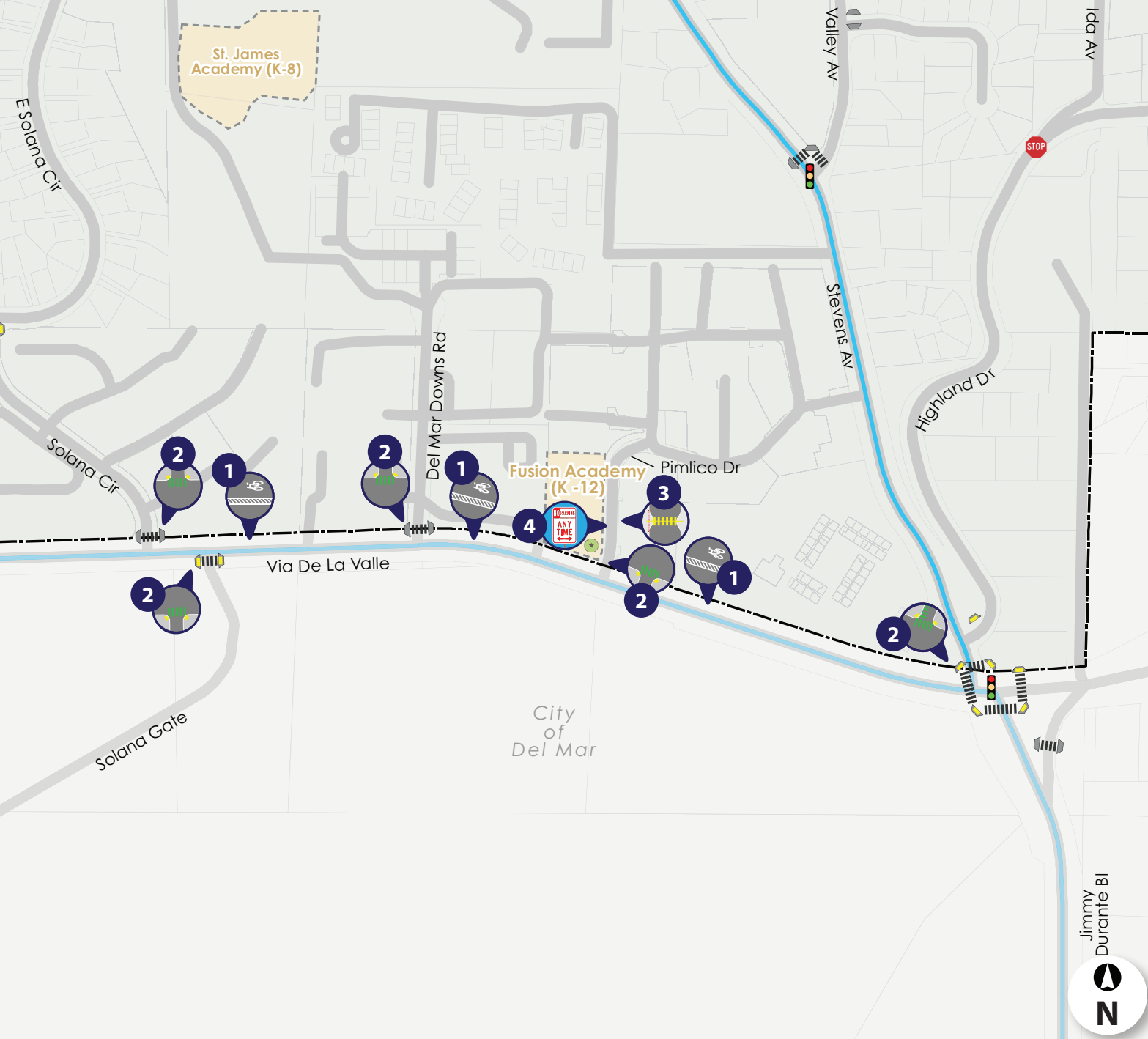
Existing Infrastructure

-  ADA Compliant Ramp
-  Ramp
-  Marked Crosswalk
-  Traffic Signal
-  All-Way Stop
-  School Site
-  Class II - Bike Lane

Recommendations

-  1 Install Buffered Bike Lane
-  2 Install Conflict Point at Driveway & Intersection
-  3 Construct Bulb Out & Crosswalk
-  4 Install No Parking Any Time Signage

Feature	Qt./Mi.
Buffered Bike Lane	0.68 miles
Conflict Point	5
Bulb Out / Crosswalk	1
No Parking Signage	1



Fusion Academy - SRTS Recommendations

LEGEND

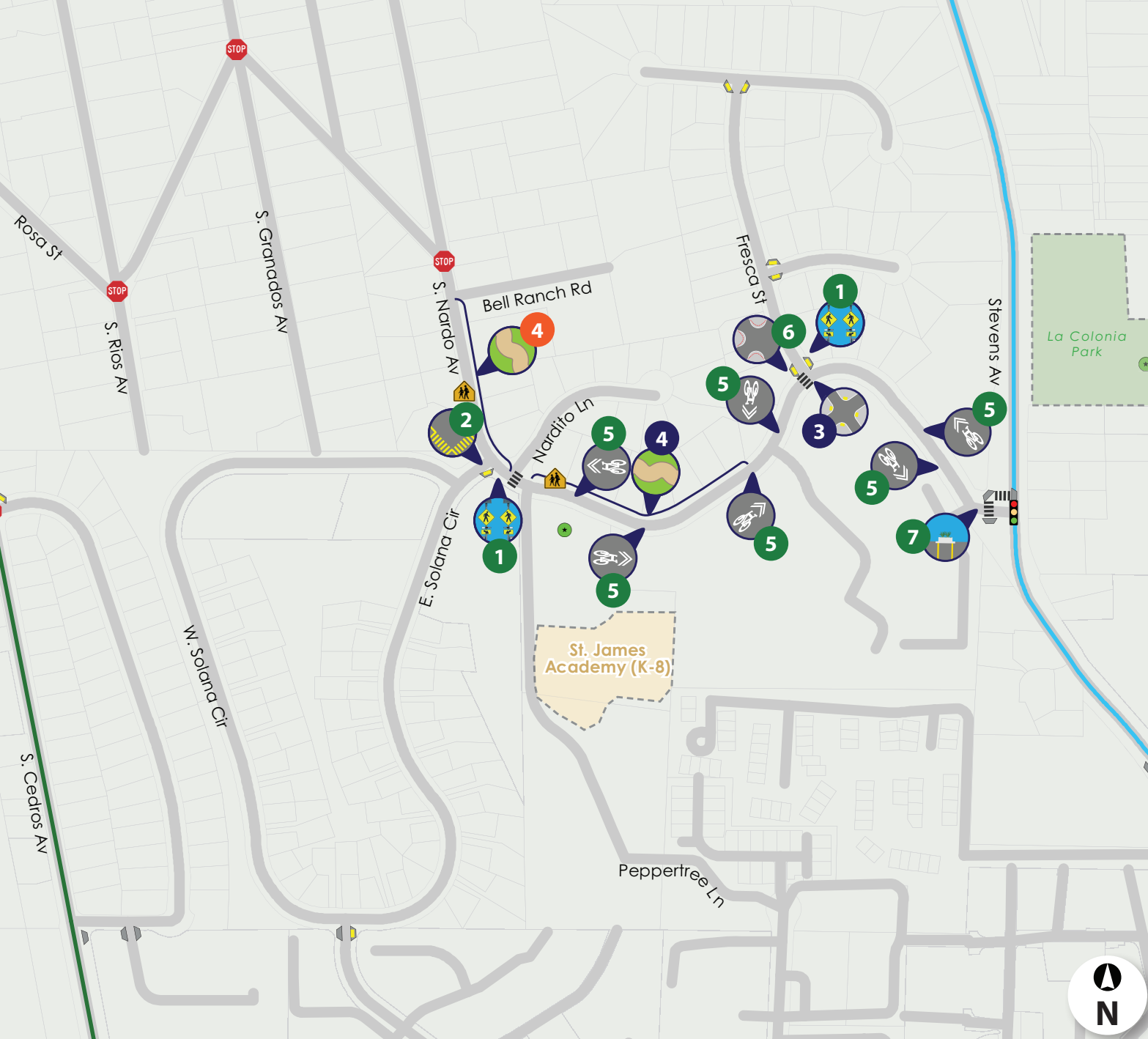
Existing Infrastructure

- ADA Compliant Ramp
- Ramp
- Marked Crosswalk
- All-Way Stop
- Bike Parking
- Traffic Signal
- School Signage
- School Site
- Park
- Class II Bike Lane
- Class III Bike Route

Recommendations

- 1 Install Rectangle Rapid Flash Beacon
- 2 Install High Visibility Crosswalk
- 3 Install ADA Curb Ramp
- 4 Construct Decomposed Granite Path
- 5 Install Shared Lane Marking (Class III)
- 6 Construct Curb Extension
- 7 Construct Raised Median
- # From Solana Highlands Plan
- # From Ocean Ranch Estates Plan

Feature	Qt./Mi.
Sidewalk	0.29 miles
High-Visibility Crosswalk	1
ADA Curb Ramp	4
Decomposed Granite Path	0.27 miles



St. James Academy - SRTS Recommendations

LEGEND

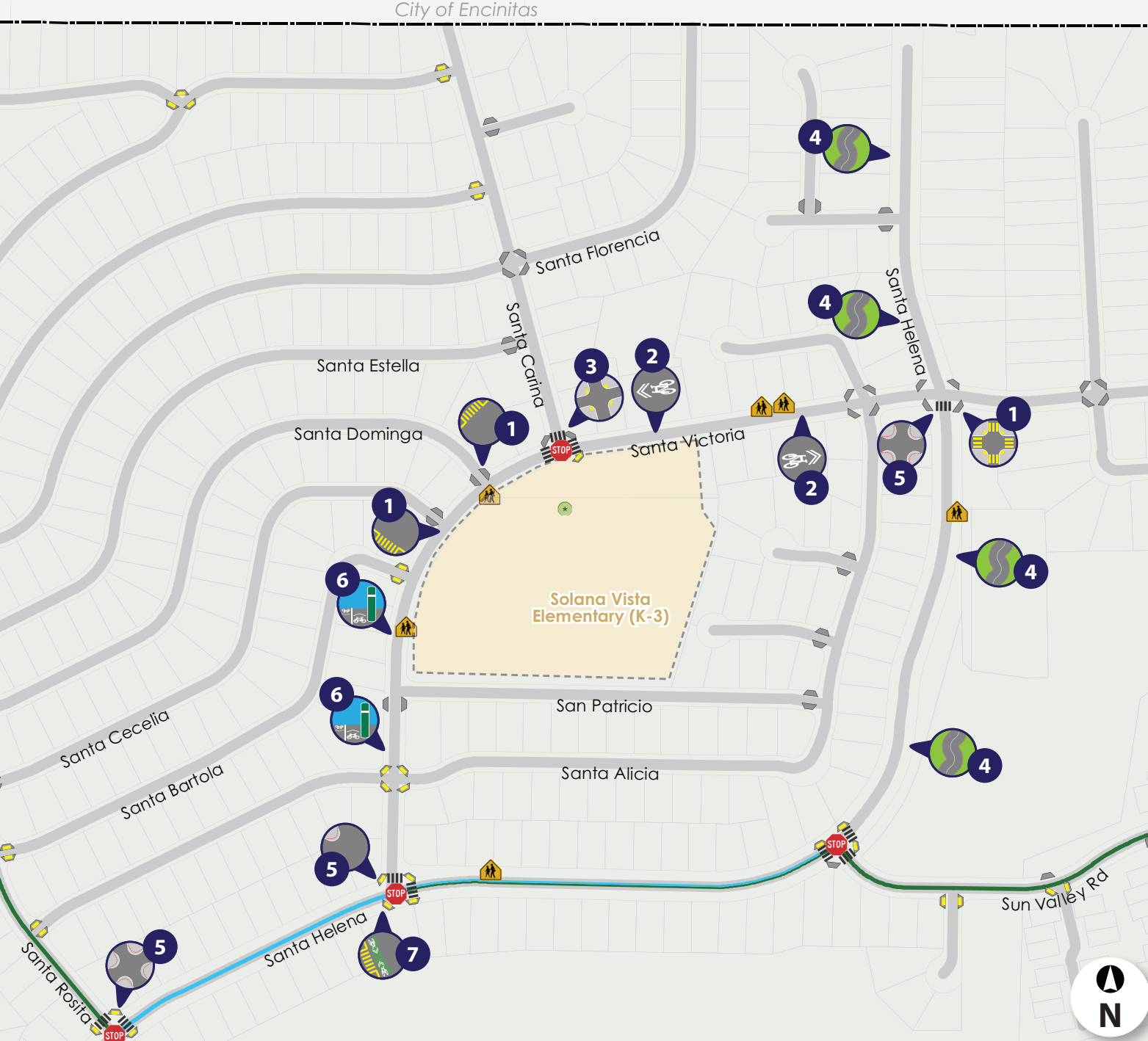
Existing Infrastructure

- ADA Compliant Ramp
- Ramp
- Marked Crosswalk
- All-Way Stop
- Bike Parking
- School Signage
- School Site
- Class II Bike Lane
- Class III Bike Route

Recommendations

- 1 Install High Visibility Crosswalk
- 2 Install Shared Lane Marking (Class III)
- 3 Install ADA Curb Ramp
- 4 Construct Multi-Use Path
- 5 Construct Curb Extension
- 6 Install Two-Way Class IV / Bollards
- 7 Construct Bicycle & Walking Crossing

Feature	Qt./Mi.
High-Visibility Crosswalk	6
Shared Lane Marking	10
ADA Curb Ramp	8
Multi-Use Path	0.45 miles
Curb Extension	9
Two-Way Class IV	0.25 miles
Bicycle and Walking Crossing	1



Solana Vista Elementary - SRTS Recommendations

LEGEND

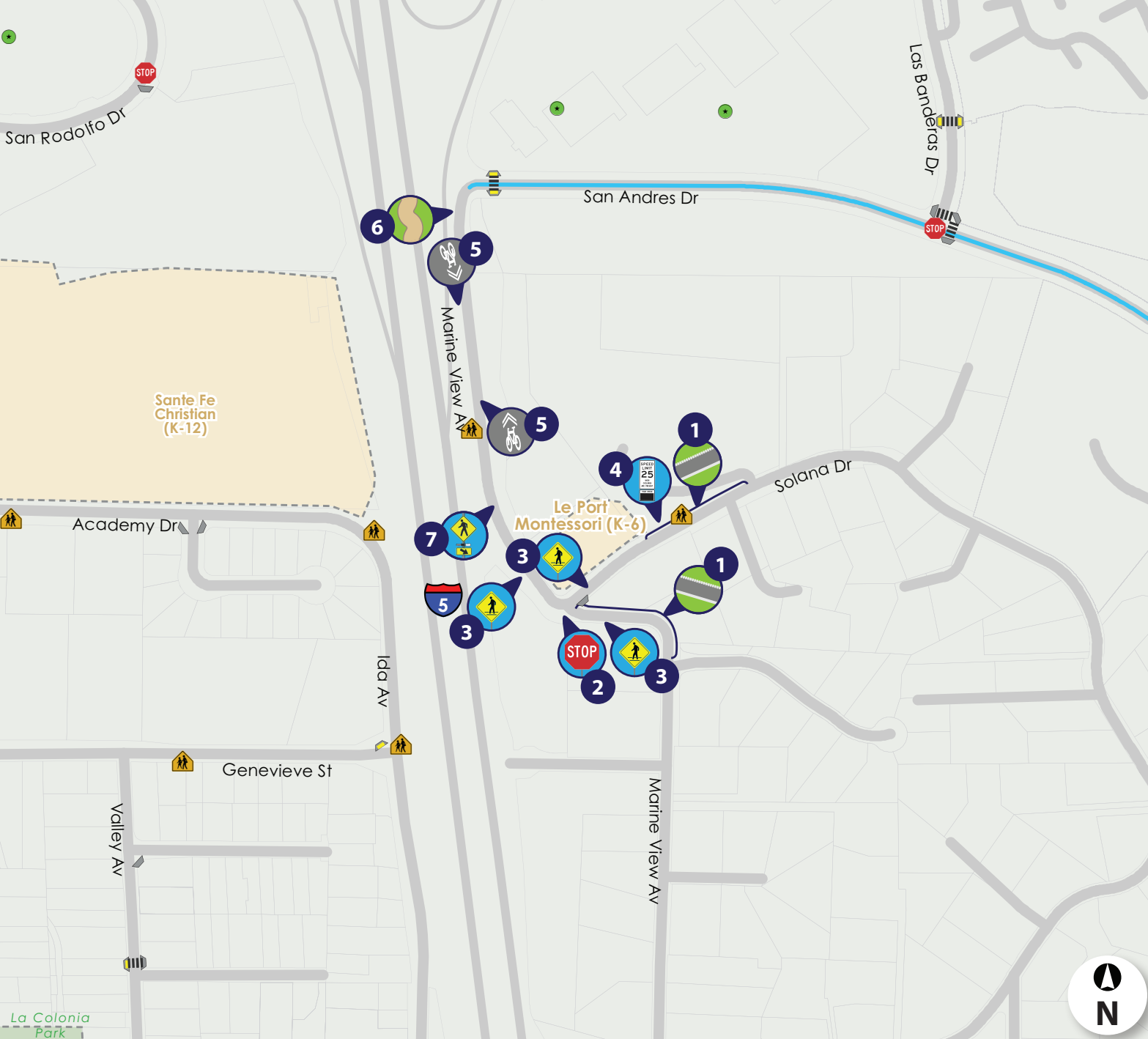
Existing Infrastructure

- ADACompliant Ramp
- Ramp
- Marked Crosswalk
- All-Way Stop
- Bike Parking
- School Signage
- School Site
- Park
- Class II Bike Lane

Recommendations

- Construct Sidewalk
- Make All-Way Stop*
*Subject to engineering analysis
- Install Watch for Pedestrians Signage
- Place Speed Feedback Signage
- Install Shared Lane Marking (Class III)
- Construct Decomposed Granite Path
- Install Rectangular Rapid-Flashing Beacons

Feature	Qt./Mi.
Sidewalk	675 ft.
All-Way Stop	1
Pedestrian Signage	3
Speed Feedback Signage	1
Shared Lane Marking	12
Decomposed Granite Path	300 ft.
Rectangular Rapid-Flashing Beacon	1



Le Port Montessori - SRTS Recommendations



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: City Manager's Office
SUBJECT: **FY 2022/23 Community Grant Program Awards**

BACKGROUND:

On May 4, 2004, the City Council adopted Resolution No. 2004-68 approving Council Policy No. 14 establishing the Community Grant Program ("Grant Program") and Application Guidelines for the Grant Program.

At the March 9, 2022 City Council meeting, the City Council authorized the Fiscal Year (FY) 2022/23 Community Grant Program. The FY 2022/23 Adopted Budget contains an appropriation in the amount of \$25,000 to fund the Community Grants Program. Included in the \$25,000 appropriation is a \$15,000 contribution from EDCO as part of the community enhancement efforts through the solid waste Franchise Agreement with the City.

At the June 8, 2022 City Council meeting, the grant applicants gave presentations on their respective program requests. There are a total of twelve (12) applications for a maximum funding request of \$49,770.

This item is before the City Council to select the FY 2022/23 Community Grant Program recipients.

DISCUSSION:

The following twelve (12) applications were received by the City (in alphabetical order):

CITY COUNCIL ACTION: _____ _____

Applicant	Amount Requested
Assistance League Rancho San Dieguito	\$3,000
BikeWalkSolana*	\$2,000
Boys and Girls Club of San Dieguito	\$5,000
Casa De Amistad	\$5,000
Community Resource Center	\$2,500
Disconnect Collective, Inc.	\$5,000
La Colonia Community Foundation	\$5,000
North Coast Repertory Theatre	\$5,000
Pathways to Citizenship	\$5,000
Rancho Santa Fe Youth Soccer	\$2,270
Solana Beach Civic & Historical Society	\$5,000
San Diego Organizing Project	\$5,000
Total	\$49,770

*This application came in after the solicitation date but was approved by Council to be included

As noted in the footnote to the table above, the City did receive a late application from BikeWalkSolana for a \$2,000 grant request. The Council, at the June 8, 2022 Council Meeting, approved allowing the late application into the submittals for consideration of an award. The complete applications, absent the BikeWalkSolana application that was submitted as a Blue Folder item prior to the Council Meeting, were included in a separate attachment that was distributed to Council prior to the June 8, 2022 City Council meeting. The City's FY 2022/23 Adopted Budget contains an appropriation in the amount of \$25,000 to be used to fund community grants. In past years, the Council has authorized an additional \$5,000 from the Reserve Public Arts Account to be used to fund the North Coast Repertory Theatre grant application.

Santa Fe Christian (SFC) Schools Cooperation

Ten years ago, the City and SFC created a unique partnership to more efficiently and effectively assist the non-profit organizations that specifically serve the La Colonia de Eden Gardens community. This partnership, which has included a contribution ranging from \$10,000 - \$25,000 from SFC in past years, has allowed both the City and SFC to maximize their limited resources to provide the most benefit for this underserved population. SFC has confirmed their generous contribution amount of \$25,000 for this year's partnership.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The FY 2022/23 Adopted Budget contains an appropriation in the amount of \$25,000 to be used to fund community grants, subject to the City Council's discretion. The appropriation is budgeted in the Contribution to Other Agencies expenditure account in the City Council budget unit.

In past years, the Council has authorized an additional \$5,000 from the Reserve Public Arts Account to be used to fund the North Coast Repertory Theatre grant application.

If Council approves the additional \$5,000 from the Reserve Public Arts Account to be used, the funding breakdown would be as follows:

City's FY 2022/23 Adopted Budget -	\$25,000
Public Arts Reserve Account -	\$ 5,000
Santa Fe Christian Schools -	\$25,000
<hr/>	
Total -	\$55,000

The total funding request for the FY 2022/23 Community Grant cycle is \$49,770, which is less than the potential available funds listed above.

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation
- Approve Staff recommendation with modifications
- Deny Staff recommendation and provide direction

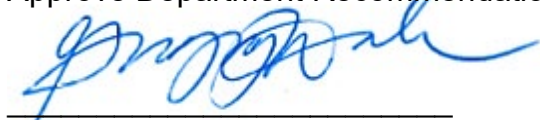
DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council:

1. Select the FY 2022/23 Community Grant Program recipients and identify an award amount to each recipient.
2. Adopt Resolution No. 2022-080 (Attachment 1) authorizing the funding for the selected community grant applicants for financial assistance under the FY 2022/23 Community Grant Program.

CITY MANAGER RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2022-080

RESOLUTION 2022-080

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING CITY COUNCIL FUNDING FOR SELECTED COMMUNITY GRANT RECIPIENTS FOR FINANCIAL ASSISTANCE UNDER THE FISCAL YEAR (FY) 2022/23 COMMUNITY GRANT PROGRAM

WHEREAS, the City Council approved the offering of the FY 2022/23 Community Grant Program for community service organizations who seek program financial assistance at its March 9, 2022 meeting; and

WHEREAS, the City Council has approved the allocation of \$30,000 for the purpose of funding the FY 2022/23 Community Grant Program in the FY 2022/23 Adopted Budget; and

WHEREAS, the City Council has approved the allocation of \$5,000 from the Public Art Reserve account for the purpose of funding the FY 2022/23 Community Grant Program in the FY 2022/23 Adopted Budget; and

WHEREAS, Santa Fe Christian Schools Cooperation has generously confirmed a contribution of \$25,000 for the FY 2022/23 Community Grant Program; and

WHEREAS, the City Council has received Requests for Financial Assistance for the FY 2022/23 Community Grant Program, reviewed all applications, and has determined the selection of the FY 2022/23 grant recipients and award amounts pursuant to Council Policy No. 14 (Policy).

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the Council has reviewed all FY 2022/23 Community Grant requests and has determined the selection of the FY 2022/23 grant recipients and award amounts pursuant to Council Policy No. 14, which shall not exceed a total of \$60,000 from all funding sources.
3. That the grant recipients, award amounts and funding sources for the FY 2022/23 Community Grant program shall be as indicated on Attachment 1 hereto, which is fully incorporated herein by this reference.
4. That these actions are not a project under the California Environmental Quality Act.

PASSED AND ADOPTED this 22nd day of June, 2022, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –

ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: Finance
SUBJECT: **City Council Consideration of Resolution 2022-082 Adopting Adjustments to the Fiscal Year 2022-23 Adopted Budget.**

BACKGROUND:

On June 23, 2021, the City Council (Council) approved the Fiscal Years (FYs) 2021-22 and 2022-23 Annual Budgets. During the course of any year and at the end of each fiscal year, as new budgetary information becomes available, Staff presents that information to the Council for consideration when adjustments are recommended to the Adopted Budget.

This item is before the City Council for consideration of Resolution 2022-082 (Attachment 1) adopting amendments to the FY 2022-23 Adopted Budget.

DISCUSSION:

The City of Solana Beach's (City) Operating Budget Policies state that total expenditures of a particular fund may not exceed that which is appropriated by the City Council without a budget amendment. In addition, Section 3.08.040 of the Solana Beach Municipal Code limits the purchases by departments within the total departmental budget appropriations.

Staff is recommending the City Council authorize the Finance Director/City Treasurer to amend the FY 2022-23 Adopted Budget for certain revenue and expenditure appropriations. Specific amendments to the FY 2022-23 Adopted Budget are discussed below in detail and categorized by General Fund and other funds.

Furthermore, the City conducted a Community Survey to assess resident City service needs and priorities. Respondents to the survey identified the following City service priorities:

- Maintaining local streets and repairing potholes, storm drains, and other infrastructure
- Providing quick responses to 911 emergencies, fire protection and paramedic services
- Keeping trash and pollution out of local waterways and off our beaches

CITY COUNCIL ACTION:

- Keeping neighborhoods, parks, and other public areas safe and clean
- Managing traffic congestion
- Reducing property related crimes and theft

These community priorities are very much in line with the City's budget spending priorities specifically those for public safety and public works services including street and pothole repair and construction and maintenance of our storm drain infrastructure.

General Fund Amendments

General Fund – Revenues

Staff has analyzed revenues received by the City through May 2022. A trend analysis was performed to compare actual receipts received versus the annual budget. Any significant variances were analyzed in detail and projected through the next fiscal year. In a few cases, budget adjustments are being recommended based on other separate analyses or projections.

General Fund Amendments – Revenues

- **Property Tax**
Collections for Property Tax continues to grow with the San Diego housing market. Projections by HDL Coren & Cone, the City's property tax consultant, show an estimated increase for FY 23 of 7.97% in Taxable Value in Solana Beach. Staff is recommending Property Tax revenue be increased by \$215,000 from \$9,235,000 to \$9,450,000.
- **Real Property Transfer Tax**
Real Property Transfer Tax also continues to grow with the local housing market. Staff is recommending Real Property Transfer Tax revenue be increased by \$115,000 from \$210,000 to \$325,000.
- **Motor Vehicle License Fee (MVLF) Revenue**
HDL Coren & Cone has estimated that MVLF revenue will increase 7.93% in FY 23. Staff is recommending MVLF revenue be increased by \$84,200 from \$1,945,800 to \$2,030,000.
- **Sales Tax**
Collections of Sales Tax revenue continue to rebound from previous year lows. Staff met with HDL advisors, who are projecting a continued growth in FY 23. Based on information from HDL, Staff is recommending Sales Tax revenue be increased by \$588,000 from \$3,707,600 to \$4,286,000.
- **Short-Term Vacation Rentals**
The City has experienced higher than originally projected TOT from short-term vacation rentals. Due to this, Staff is recommending short-term vacation rental TOT revenue be increased by \$165,000 from \$485,000 to \$650,000.
- **Building Permits Revenue**
Due to a high volume of permit activity, Staff is proposing a budget increase to the Building Permits category of \$75,500. This adjustment would increase Building Permit budgeted revenue from \$310,000 to \$385,000.

- Business Registration
Following two years of waived Business Certificate renewal fees, the City implemented the previously approved renewal increases in 2022. Based on the trend analysis and certificate renewals received during the 2022 renewal period, Staff is proposing an increase of \$100,000 to the Business Registration revenue category. This adjustment would increase the budgeted revenue from \$125,000 to \$225,000.
- Interest Revenue
The adopted budget included \$178,000 for interest revenue that would be received on its investments held with the Local Agency Investment Fund (LAIF) and Chandler Asset Management. Due to an improved interest rate environment, Staff is recommending interest revenue be increased by \$60,000 to \$238,000.
- Planning Application & Public Hearing Fees
The Adopted Budget appropriated \$157,500 for Planning Application & Public Hearing fee revenue. Based on elevated activity in planning submittals and public hearings, Staff is recommending an increase in this revenue category by \$57,500 to a total of \$215,000.
- Fines and Penalties
The Adopted Budget appropriated \$125,000 for California Vehicle Code (CVC) Fines revenue, \$105,000 for Parking Citations, and \$200,000 for Redflex Citations. Due to decreased citation activity, Staff is recommending a decrease in these revenue accounts by \$155,000, bringing CVC Fines to \$75,000, Parking Citations to \$75,000, and Redflex Citations to \$125,000.
- Community Grants
Staff is recommending an increase in this revenue category by \$10,000 due to a higher-than-expected contribution from Santa Fe Christian School for the Community Grant program. The recommended increase would bring the budgeted revenue for this category to \$40,000.
- General Fund Transfers-In – ARPA Funds
As part of the American Rescue Plan Act (ARPA), the City was allocated \$3,180,686 in ARPA funding. These funds are being issued to local agencies in two equal tranches. The first tranche of \$1,590,343 was received and recognized in FY 22. The remaining allocation is expected to be received in the early part of FY 23. Staff is recommending adding \$650,000 to the current adopted budget amount of \$940,350 to account for the total remaining \$1,590,350 to be received.

A summary of the recommended changes for General Fund revenues are listed in the following table:

**Proposed Revenue Budget Adjustments
General Fund
Fiscal Year 2022-23**

<u>Account</u>	<u>Additions/ (Deletions)</u>
Property Tax	\$ 215,000
Real Property Transfer Tax	115,000
Sales & Use Tax	588,400
MVLF	84,200
Short Term Vacation Rental TOT	165,000
Business Registration	100,000
Building Permits	75,000
Planning Application & Public Hearing Fees	57,500
Investment Interest	60,000
Community Grants	10,000
CVC Fines	(50,000)
Parking Citations	(30,000)
Redflex Citations	(75,000)
Operational Revenues	\$ 1,315,100
General Fund Transfers-In	650,000
General Fund Transfers-In	\$ 650,000
Total General Fund Revenues	\$ 1,965,100

General Fund Amendments – Expenditures

Staff has analyzed expenditure needs, trends, and contracts through May 2022 against currently adopted FY 23 budgeted expenditures. Based on this analysis, Staff is recommending increases to General Fund expenditure accounts totaling \$1,882,680 as discussed below.

Professional Services

- Staff is requesting an increase of \$41,250 for building services. This increase is for services provided by EsGil, whose compensation is based on building permit and plan check revenue received.
- Staff is requesting an increase of \$188,750 in the Engineering & Public Works departments. This increase is for additional tree maintenance services of \$18,000, \$16,500 for fire suppression equipment maintenance, \$30,000 for HVAC services, \$34,250 for storm drain maintenance, \$45,000 for on-call traffic engineering, and \$45,000 for traffic signal maintenance services.
- An appropriation of \$23,240 is being requested for additional travel and meeting costs, document storage costs, Laserfiche software licenses, Granicus software licenses, and agenda automation software.

- Staff is requesting an appropriation of \$15,000 in the Finance Department for property tax consultation services provided by HDL Coren & Cone.
- Staff is recommending decreasing the professional services account in the Law Enforcement budget unit by \$95,000. This decrease is due to the actual increase in the San Diego County Sheriffs contract being less than was projected at budget adoption.

Other Expenses

The FY 2022-23 adopted budget includes \$30,000 for community grants. Including a donation from Santa Fe Christian School of \$25,000, total funding available for the community grants program is \$55,000. Staff is requesting to appropriate a total of \$55,000, in the community grants expense accounts to match the available funding.

Salaries & Benefits

The Finance Department has analyzed projected costs associated with Salaries and Fringe Benefits in FY 2023. No additional positions are being requested at this time. The primary cause for changes in Salaries and Fringe Benefit costs are due to mid-year changes in FY 22. The following increases to the adopted FY 2023 budget are being requested for salaries and benefit accounts:

- An increase of \$169,190 in Information Technology services, to account for the mid-year addition of a Network Systems Engineer position and reclassification of the IT Director position.
- Increase of \$122,315 primarily due to a mid-year addition of the Senior Human Resources Analyst position.
- Continued part-time support has been included in the City Clerks department. The department is currently progressing through a records retention and destruction project and software conversion. The fiscal impact of the additional services is \$24,355 in the current fiscal year.
- Staff has included a budget increase of \$20,140 in the City Manager's department, primarily due to the mid-year salary adjustments for the Senior Management Analyst position.
- Public Safety has an overall increase included of \$18,905. This increase is due to the second year of the Marine Safety MOU, and the City Council approved increases for Part-Time/Temporary/Seasonal employees.
- Included in the Community Services and Recreation departments is a total increase of \$37,575 due to the mid-year reclassification of the Management Assistant from 3/4 time to full-time and the City Council approved increases for Part-Time/Temporary/Seasonal employees.
- Staff has included a budget increase of \$22,085 in the Finance Department to account for the mid-year reclassification of two positions in the Finance Department and Staff is requesting the reclassification of the Senior Management Analyst position to a Risk Manager Position to allow for growth and advancement opportunities.

- A total increase of \$6,870 has been included in the Community Development department due to mid-year salary increases within the department.
- A net decrease has been included in the Engineering & Public Works departments due to the filling of vacant positions at lower than budgeted costs.

Capital Improvement Program (CIP)

Through the recent Community Survey conducted, residents have told us that they continue to prioritize street, pothole, and infrastructure repair. The City maintains over 46 miles of roads within Solana Beach and the City continues to strive to keep up with basic repairs and maintenance to streets as well as sidewalks, storm drains, and public facilities.

Furthermore, many of the City's storm drain pipes were installed more than 50 years ago and are starting to fail, creating sink holes, flooding and landslides that damage streets and private properties. The City would like to prioritize fixing our storm drains to prevent future damage. Failure to address our local road and infrastructure maintenance needs now will result in much more expensive repair costs in the future.

Based upon the FY 2023 Work Plan, the expenditure appropriations for FY 2022-23 Capital Improvement Program are \$4,523,700 for all funds, an increase of \$2,858,000 over the adopted CIP plan. The General Fund portion of the CIP plan totals \$1,602,000, an increase of \$1,267,000 from the adopted General Fund CIP expenditures. A summary of the full FY 2022-23 CIP Plan can be found on Attachment 2.

Staff has also included a preliminary Five-Year CIP plan (Attachment 3). This plan shows current projected CIP expenditures each year through FY 2026-27. The current Five-Year plan shows an estimated \$10,983,700 in CIP expenditures over the five-year period. This projection is subject to change based on both Council-directed priorities and funding sources available in any given year.

As of June 30, 2021, the City CIP fund had an available fund balance of \$2,368,485. This fund balance is primarily made up of prior year's General Fund surplus funds designated for future CIP projects. Since these funds originated from the General Fund, they may be used for any project. As Council considers the current CIP plan, Council has the option to allocate a portion of these funds to the CIP projects.

A summary of the recommended changes for General Fund expenditures are listed in the following table:

Proposed Expenditure Budget Adjustments
General Fund
Fiscal Year 2022-23

<u>Account</u>	<u>Additions/ (Deletions)</u>
Salary and Benefits	
Administration	\$ 20,140
City Clerk Department	24,355
Community Development	6,870
Community Services	37,575
Finance	22,085
Human Resources	122,315
Information Technology	169,190
Public Safety	18,905
Engineering & Public Works	(5,995)
Capital Improvement Plan - General Fund	1,267,000
Professional Services	
Building Services	41,250
City Clerk Department	23,240
Engineering & Public Works	188,750
Finance	15,000
Information Technology	7,000
Law Enforcement	(95,000)
Other	
Community Grants	20,000
Total Operational Expenditures	\$ 1,882,680

Other Fund Amendments

The following amendments increasing expenditures to other funds are also recommended. All wage and benefit amendments are allocations for the changes previously discussed in the General Fund Salaries and Benefits section:

<u>Fund Name</u>	<u>Description</u>	<u>Amount</u>
Revenue Adjustments		
Coastal Rail Trail	Benefit Fees Increase	\$ 2,700
Gas Tax	Updated Gas Tax Estimates	14,000
SB1 - RMRA	Updated RMRA Estimates	25,000
Transnet	Record Transnet Loan Allocation	325,105
CIP Project Fund	General Fund Transfer In	1,267,000
Total Revenue Adjustments		\$ 1,633,805
Expenditure Adjustments		
Asset Replacement	Marine Safety - MS Vehicle (Rolled from FY 22)	\$ 52,000
Asset Replacement	Marine Safety - Personal Water Craft (Rolled from FY 22)	19,000
Asset Replacement	Information Technology - Computer Replacements	32,000
Asset Replacement	Information Technology - Communications/Phone Upgrades	30,000
Various	Wages & Benefits	24,655
MID 9C Santa Fe Hills	MID Capital Project (Rolled from FY 22)	125,000
Transnet	Record Transnet Loan Debt Service	325,105
Federal Grants	ARPA Funds Adjustment-Transfer to General Fund	650,000
Coastal Rail Trail	Additional Landscape Services	40,000
COPS Fund	Law Enforcement Services Contract	(50,000)
Various	Capital Improvement Program Additions	1,591,000
Sanitation	Additional Sewer Maintenance	40,250
Total Expenditure Adjustments		\$ 2,879,010
Total Other Funds		<u><u>\$ (1,245,205)</u></u>

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

FISCAL IMPACT:

The adopted FY 2022-23 Budget initially projected a General Fund surplus of \$798,625. Since adoption on June 23, 2021, the budget has been adjusted by various resolutions to a projected surplus of \$722,055. With the FY 2022-23 Budget Update adjustments to revenues and expenditures as discussed above, the General Fund Budget would realize an increase of revenues of \$1,965,100 against expenditure increases of \$1,882,680, thereby increasing the projected operating surplus by \$82,420 to \$804,475. It is important to note that the total projected surplus of \$804,475 includes one-time ARPA funds revenues of \$1,590,350. These changes are shown on the following table:

Adopted General Fund Revenues	\$ 22,148,385
Budget Adjustments & Transfers	-
FY 23 Budget Update Adjustments	1,965,100
Total General Fund Revenues**	\$ 24,113,485
Adopted General Fund Expenditures	\$ (21,349,760)
Budget Adjustments & Transfers	(76,570)
FY 23 Budget Update Adjustments	(1,882,680)
Total General Fund Expenditures	\$ (23,309,010)
Projected FY 2021-22 Surplus(Deficit)	\$ 804,475

**Note: FY 2021-22 General Fund Revenues include \$1,590,350 of American Rescue Act Plan (ARPA) funds.

WORK PLAN:

Fiscal Sustainability

OPTIONS:

- Approve Staff Recommendation
- Deny Staff Recommendation

DEPARTMENT RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2022-082:

1. Approving revised appropriations to the Fiscal Year 2022-23 Adopted Budget.
2. Authorize the City Treasurer to amend the FY 2022-23 Adopted Budget accordingly.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2022-025
2. FY 2022-23 CIP Plan
3. Five-Year CIP Plan

Exhibit A
Resolution 2022-082

GENERAL FUND

<u>Revenues</u>	<u>Account</u>	<u>Additions/ (Deletions)</u>
	Property Tax	\$ 215,000
	Real Property Transfer Tax	115,000
	Sales & Use Tax	588,400
	MVLF	84,200
	Short Term Vacation Rental TOT	165,000
	Business Registration	100,000
	Building Permits	75,000
	Planning Application & Public Hearing Fees	57,500
	Investment Interest	60,000
	Community Grants	10,000
	CVC Fines	(50,000)
	Parking Citations	(30,000)
	Redflex Citations	(75,000)
	Operational Revenues	\$ 1,315,100
	General Fund Transfers-In	650,000
	General Fund Transfers-In	\$ 650,000
	Total General Fund Revenues	\$ 1,965,100

<u>Expenditures</u>		
Administration	Salary and Benefits	\$ 20,140
City Clerk Department	Salary and Benefits	24,355
Community Development	Salary and Benefits	6,870
Community Services	Salary and Benefits	37,575
Finance	Salary and Benefits	22,085
Human Resources	Salary and Benefits	122,315
Information Technology	Salary and Benefits	169,190
Public Safety	Salary and Benefits	18,905
Engineering & Public Works	Salary and Benefits	(5,995)
Building Services	Professional Services	41,250
City Clerk Department	Professional Services	23,240
Engineering & Public Works	Professional Services	188,750
Finance	Professional Services	15,000
Information Technology	Professional Services	7,000
Law Enforcement	Professional Services	(95,000)
City Council	Community Grants	20,000
Transfers-Out	Capital Improvement Plan - General Fund	1,267,000
	Total Operational Expenditures	\$ 1,882,680

OTHER FUNDS

<u>Revenues</u>		
Coastal Rail Trail	Benefit Fees Increase	\$ 2,700
Gas Tax	Updated Gas Tax Estimates	14,000
SB1 - RMRA	Updated RMRA Estimates	25,000
Transnet	Record Transnet Loan Allocation	325,105
CIP Project Fund	General Fund Transfer In	1,267,000
	Total Revenue Adjustments	\$ 1,633,805

<u>Expenditure Adjustments</u>		
Asset Replacement	Marine Safety - MS Vehicle (Rolled from FY 22)	\$ 52,000
Asset Replacement	Marine Safety - Personal Water Craft (Rolled from FY 22)	19,000
Asset Replacement	Information Technology - Computer Replacements	32,000
Asset Replacement	Information Technology - Communications/Phone Upgrades	30,000
Various	Wages & Benefits	24,655
MID 9C Santa Fe Hills	MID Capital Project (Rolled from FY 22)	125,000
Transnet	Record Transnet Loan Debt Service	325,105
Federal Grants	ARPA Funds Adjustment-Transfer to General Fund	650,000
Coastal Rail Trail	Additional Landscape Services	40,000
COPS Fund	Law Enforcement Services Contract	(50,000)
Various	Capital Improvement Program Additions	1,591,000
Sanitation	Additional Sewer Maintenance	40,250
	Total Expenditure Adjustments	\$ 2,879,010
	Total Other Funds	\$ (1,245,205)

CITY OF SOLANA BEACH
CAPITAL IMPROVEMENT PLAN
FY 2022-23

			Funding Source													
Project Description		Total	Budget	General Fund	Equipment Replacement	Facilities Replacement	Gas Tax	Transnet	State Grants	County Grants	Federal Grants	SB1	TOT Sand Replenishment	Sanitation		
Street, Traffic, & Storm Drain Projects																
ADA Pedestrian Ramps		45,700									45,700					
Annual Pavement Management Program		694,000					154,000	250,000				290,000				
Glencrest Sidewalk Installation		75,000						75,000								
Lomas Santa Fe @ NTCD Bridge-Repairs		120,000					120,000									
Miscellaneous Traffic Calming Projects		30,000					30,000									
Pedestrian Crossing at North End Hwy 101		25,000					25,000									
Santa Helena Roadside Park		50,000						50,000								
Storm Drain Improvements - Major		300,000		300,000												
South Acacia Avenue Reconstruction Design		90,000						90,000								
Traffic Signal Upgrades Phase 1		81,000					81,000									
Traffic Signal Upgrades Phase 2		-														
Total	\$	1,510,700	\$	300,000	\$ -	\$ -	\$ 410,000	\$ 465,000	\$ -	\$ -	\$ 45,700	\$ 290,000	\$ -	\$ -		
City Facilities Projects																
City Hall Deferred Maint (space planning)		25,000				25,000										
City Hall Elevator		75,000		75,000												
City Hall Council Chambers Audio/Visual Upgrade		100,000		100,000												
Fire Station Deferred Maint (floor/cabinets)		90,000		90,000												
Fire Station Generator		70,000			70,000											
Fletcher Cove Playground Design/Construction		375,000		375,000												
Fletcher Cove Access Ramp		250,000											250,000			
Fletcher Cove Concrete Repairs		90,000											90,000			
Fletcher Cove Dissipator		40,000											40,000			
FCCC Deferred Maint (roof/floor replace)		230,000		230,000												
Glenmont Pocket Park Design		50,000		50,000												
LCCC/Museum		10,000		10,000												
La Colonia Master Plan Update		52,000		52,000												
LC Park Playground Project Design/Construction		436,000		150,000					186,000	100,000						
Marine Safety Building		450,000											450,000			
Marine Safety Center Deferred Maint (roof)		50,000		50,000												
Total	\$	2,393,000	\$	1,182,000	\$ 70,000	\$ 25,000	\$ -	\$ -	\$ 186,000	\$ 100,000	\$ -	\$ -	\$ 830,000	\$ -		
Other Projects																
City-Wide Tree planting project		20,000		20,000												
Climate Action Plan		100,000		100,000												
Total	\$	120,000	\$	120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Sanitation Projects																
Sanitary Sewer Pipeline Rehabilitation		500,000												500,000		
Total	\$	500,000	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000		
GRAND TOTAL			\$	4,523,700	\$	1,602,000	\$ 70,000	\$ 25,000	\$ 410,000	\$ 465,000	\$ 186,000	\$ 100,000	\$ 45,700	\$ 290,000	\$ 830,000	\$ 500,000

Unfunded Projects

Lomas Santa Fe Drive Corridor	15,000,000
Marine Safety Building Construction	10,000,000
Santa Helena Neighborhood Trail Design/Const	2,500,000
Traffic Signal Updates Phase 3	1,300,000
Total	28,800,000

CITY OF SOLANA BEACH
SUMMARY OF CAPITAL IMPROVEMENT FUNDS
5 YEAR CAPITAL IMPROVEMENT FORECAST
FY 2022-23 - FY 2026-27

	2022-23 Proposed	2023-24 Forecast	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	TOTAL
Street, Traffic, & Storm Drain Projects						
ADA Pedestrian Ramps	45,700	45,000	45,000	45,000	45,000	225,700
Annual Pavement Management Program	694,000	710,000	710,000	710,000	710,000	3,534,000
Glencrest Sidewalk Installation	75,000	-	-	-	-	75,000
Lomas Santa Fe @ NTC Bridge-Repairs	120,000	-	-	-	-	120,000
Miscellaneous Traffic Calming Projects	30,000	-	-	-	-	30,000
Pedestrian Crossing at North End Hwy 101	25,000	-	-	-	-	25,000
Santa Helena Roadside Park	50,000	-	-	-	-	50,000
Storm Drain Improvements - Major	300,000	-	-	-	-	300,000
South Acacia Avenue Reconstruction Design	90,000	-	-	-	-	90,000
Traffic Signal Upgrades Phase 1	81,000	-	-	-	-	81,000
Traffic Signal Upgrades Phase 2	-	230,000	230,000	230,000	230,000	920,000
Total	1,510,700	985,000	985,000	985,000	985,000	5,450,700
City Facilities Projects						
City Hall Deferred Maint (space planning)	25,000	25,000	25,000	25,000	25,000	125,000
City Hall Elevator	75,000	-	-	-	-	75,000
City Hall Council Chambers Audio/Visual Upgrade	100,000	-	-	-	-	100,000
Fire Station Deferred Maint (floor/cabinets)	90,000	10,000	10,000	10,000	10,000	130,000
Fire Station Generator	70,000	-	-	-	-	70,000
Fletcher Cove Playground Design/Construction	375,000	-	-	-	-	375,000
Fletcher Cove Access Ramp	250,000	-	-	-	-	250,000
Fletcher Cove Concrete Repairs	90,000	-	-	-	-	90,000
Fletcher Cove Dissipator	40,000	-	-	-	-	40,000
FCCC Deferred Maint (roof/floor replace)	230,000	-	-	-	-	230,000
Glenmont Pocket Park Design	50,000	300,000	-	-	-	350,000
LCCC/Museum	10,000	5,000	5,000	5,000	5,000	30,000
La Colonia Master Plan Update	52,000	-	-	-	-	52,000
LC Park Playground Project Design/Construction	436,000	-	-	-	-	436,000
Marine Safety Building	450,000	-	-	-	-	450,000
Marine Safety Center Deferred Maint (roof)	50,000	5,000	5,000	5,000	5,000	70,000
Total	2,393,000	345,000	45,000	45,000	45,000	2,873,000
Other Projects						
City-Wide Tree planting project	20,000	10,000	10,000	10,000	10,000	60,000
Climate Action Plan	100,000	-	-	-	-	100,000
Total	120,000	10,000	10,000	10,000	10,000	160,000
Sanitation Projects						
Sanitary Sewer Pipeline Rehabilitation	500,000	500,000	500,000	500,000	500,000	2,500,000
Total	500,000	500,000	500,000	500,000	500,000	2,500,000
GRAND TOTAL						
	4,523,700	1,840,000	1,540,000	1,540,000	1,540,000	10,983,700



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: June 22, 2022
ORIGINATING DEPT: City Clerk's Office / City Elections Official
SUBJECT: **Calling the General Municipal Election for November 8, 2022 for District 2 Councilmember and District 4 Councilmember**

BACKGROUND:

Pursuant to the California Elections Code (EC) Section 1301 and Solana Beach Municipal Code (SBMC) Section 2.24.010, the City of Solana Beach conducts its General Municipal Election on the same day as the Statewide General Election. The purpose of the City's General Election is to vote on elected positions of the legislative body and any ballot measures qualified for the ballot. The next General Election will be held November 8, 2022.

District Elections of the Legislative Body

On July 10, 2018, the City Council adopted Ordinance 488 establishing a By-District Election Process in Four Council Districts and an Elective Office of Mayor. The four districts were determined from public meeting input as well as the guidance of a demographer to ensure the required district election criteria was met, after which the Council adopted the final district map. Every 10 years, following the nation's updated U.S. Census, districts must be re-assessed and adjusted to meet the required criteria. Following four public hearings, on March 23, 2022, Council adopted District Map 202, which adjusted the boundaries of Districts 1 and 2 (Attachment 1). Pursuant to California Elections Code section 10010 and California Government Code sections 34871(C) & 34886, the adopted map and sequence of elections were incorporated. The November 8, 2022 General Election will complete the transition to district elections.

This agenda item is before Council to officially call the November 8, 2022 General Municipal Election by adoption of resolutions to this effect and other related election matters. The local ballot would contain the following items:

- Elected Councilmember for District 2 for a 4-year term
- Elected Councilmember for District 4 for a 4-year term

DISCUSSION:

Each General Municipal Election requires the passing of Resolutions in order to:

- Call and Give Notice of the Election listing the elected seats and Determine Tie Vote Provisions (Attachment 2)

CITY COUNCIL ACTION: _____ _____

- Define the regulations for Candidate Statements (Attachment 4)
- Consolidate the General Municipal Election with the Statewide General Election, whenever possible, and utilize the professional services of the County Registrar of Voters for a number of election duties and tasks, by submitting a formal request to the San Diego County Board of Supervisors (Attachment 3)

Consolidation with Statewide Election and San Diego County Registrar of Voters

Pursuant to California Elections Code 10403, the City must submit a formal request to the San Diego County Board of Supervisors, via resolution, to consolidate the City's election with the statewide election. Consolidation provides the most cost effective and accurate method of election processes to utilize the proficiency of the San Diego County Registrar of Voters (ROV). When consolidated, the City contracts the services of the ROV to handle multiple requirements for procuring voting centers, precinct workers, required postings, printing and mailing of the sample ballot and mail ballots, and canvassing the returns of the election. All other preliminary functions of the election are conducted by the City Clerk, as the local Elections Official.

California Voter's Choice Act (VCA)

The California Voter's Choice Act (VCA) modernized elections in California by allowing counties to conduct elections under a model which provides greater flexibility and convenience for voters. This election model allows voters to choose how, when, and where to cast their ballot. In California, every registered voter will automatically receive a ballot in the mail before the election. The VCA also expanded in-person early voting, allows voters to cast a ballot at any vote center within their county, and provides secure ballot drop off locations throughout the county.

District Elections of the Legislative Body

The four-year terms of Councilmembers Kelly Harless and Kristi Becker expire December 2022, at the Council meeting that will certify the November 2022 election. This election continues the transition to district-based City Council elections with the election of Councilmembers for the remaining Districts, 2 and 4. The transition to district-based City Council elections will be completed with the election of Councilmembers to these two districts.

Candidates for District 2 and 4 and relative voters can verify their District by checking their voter registration on the San Diego Registrar of Voters website www.sdvote.com. Voters living in Districts 2 and 4 will receive a ballot to vote for Council for their designated District.

Candidate Nomination Period and Deadline

Being sensitive to COVID-19 and particular individuals' comfort level, some alternative procedures will be offered for the candidate filing process. Therefore, some alternative options to meet via an online meeting, instead of in-person, to receive candidate information and documents via mail or email will be outlined on the City's website and by the City Clerk/Elections Official. All original signature documents will still be required to be issued and received in original hard copy by the deadline. These details will be provided on the City's website and by the City Clerk to each candidate.

Filers are asked to reserve appointments with the City Clerk at the beginning of the candidate filing period, beginning Monday, July 18, 2022. At the appointment, the candidate will pull the

required nomination document and other required paperwork and be briefed on various additional requirements to qualify as a candidate for the ballot, including local campaign regulations, etc. Once candidates complete the necessary paperwork, they are asked to make appointments to officially file all required paperwork before the deadline. If certain paperwork is not complete or filed, the candidate may be deemed insufficient. Therefore, filing early may allow time for the required signatures on the nomination paper to be verified and, if needed, a Supplemental Nomination Paper issued, which all must be filed by the deadline of August 12, 2022. The City of Solana Beach has a \$25.00 candidate filing fee due at the time of filing.

Candidate Statements

As specified in EC 13307, Candidate Statements, which are optional for each candidate, are a brief description of the candidate's education and qualifications expressed by the candidate. Candidate Statements are prepared on a specified form issued by the Elections Official, printed in the Sample Ballot, and mailed to all registered voters. These optional statements are paid for by the candidate. The estimated charge for the Candidate Statement covers the cost of printing, handling, translating, and inclusion in the Sample Ballot. The estimates are based on varying factors including the number of candidates running, how many other elections take place within the consolidated election, and the number of words allowed in the Candidate Statement, 200 or 400 words.

The City Council chose a 400-word count for the Candidate Statement for the November 2020 Election and all prior elections used a 200-word count. It is up to the City Council to determine the word count for the candidate statement for this election. Whichever word count is authorized by Council will be the required word count for all Candidate Statements. Candidates are required to prepay the established estimated cost when they file the Candidate Statement with all official election papers for candidate qualification and sign an understanding that the charge is an estimate and not the final cost.

This estimate is provided by the San Diego County Registrar of Voters, with whom the City contracts to provide certain election services. Candidates will be responsible for any additional cost or will receive a refund, whichever applies after the accounting of the election is finalized. Resolution 2022-078, as drafted, contemplates a 200-word limit. Should the Council decide to increase the Candidate Statement to 400 words, the resolution will be revised accordingly.

Resolving a Tie Vote

If the election results in a tie vote, there are two options for reconciling the tie. A tie vote may be decided by lot (e.g., tossing a coin, etc.) or by conducting a special runoff election involving those candidates who receive an equal number of votes. The City Council must decide, prior to the election, how to determine the tie vote. Determining the winner of a tie vote using the "by lot" method results in minimal cost to the City.

If the election results in a tie vote and Council elects to opt for a runoff, then an appropriate resolution would be brought back at a later date to call a Special Runoff Election. A Special Runoff Election, held by itself (without consolidation with another statewide election), and contracting these services from the San Diego County Registrar of Voters could cost in excess of \$200,000, based on the last estimate provided to the City for a Special Election.

Staff recommends Council determine the resolution of a tie vote using the “by lot” method. However, if Council determines a Special Runoff Election is the appropriate method, then a resolution would need to be brought back, prior to the election, for adoption.

Cancellation of Candidate Election

In the event that an equal number of qualified candidates do not exceed the number of Council positions to be filled for each District, Elections Code Section 10229 allows Council to make a determination of whether to appoint the candidates in lieu of holding the scheduled election. Following the nomination period, if the City Clerk discovers that the above circumstance applies, a certificate of facts would be presented to Council at a Council meeting for the determination on whether to appoint the candidates in lieu of placing them on the ballot.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

Biennial general municipal election costs are determined by the number of registered voters, the Registrar of Voter's costs for services, and the City's costs for its required publication notices, translations, etc. The San Diego County Registrar of Voters provided preliminary estimates for the election based on two candidates running for each of the two offices totaling approximately \$50,000.

Currently, the Fiscal Year 2022-23 Budget allocates \$65,000 towards the General Election.

WORK PLAN: This it would complete Work Plan Priority Item - Fiscal Sustainability – Transition from At-Large to District-Based Council Member Elections.

OPTIONS:

- Approve Staff recommendation to call the General Election, consolidate with the County, choose a 200-word or 400-word candidate statement, and opt for a tie vote decided by lot.
- Do not approve the calling of the General Election and return to call a Special Election to comply with the Solana Beach Municipal Code and State of California Codes.

DEPARTMENT RECOMMENDATION:

Staff recommends that City Council:

1. Adopt Resolution 2022-076 Calling and Giving Notice of the Holding of a General Municipal Election to be held on Tuesday, November 8, 2022, for the Election of Certain Officers as required by the Provision of the Laws of the State of California Relating to General Law Cities and determining tie vote provisions.
2. Adopt Resolution 2022-077 requesting the Board of Supervisors of the County of San Diego to Consolidate a General Municipal Election to be held on Tuesday, November 8, 2022, with the Statewide General Election to be held on that date.
3. Adopt Resolution 2022-078 adopting regulations for Candidates for Elective Office

pertaining to Candidate's Statements.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



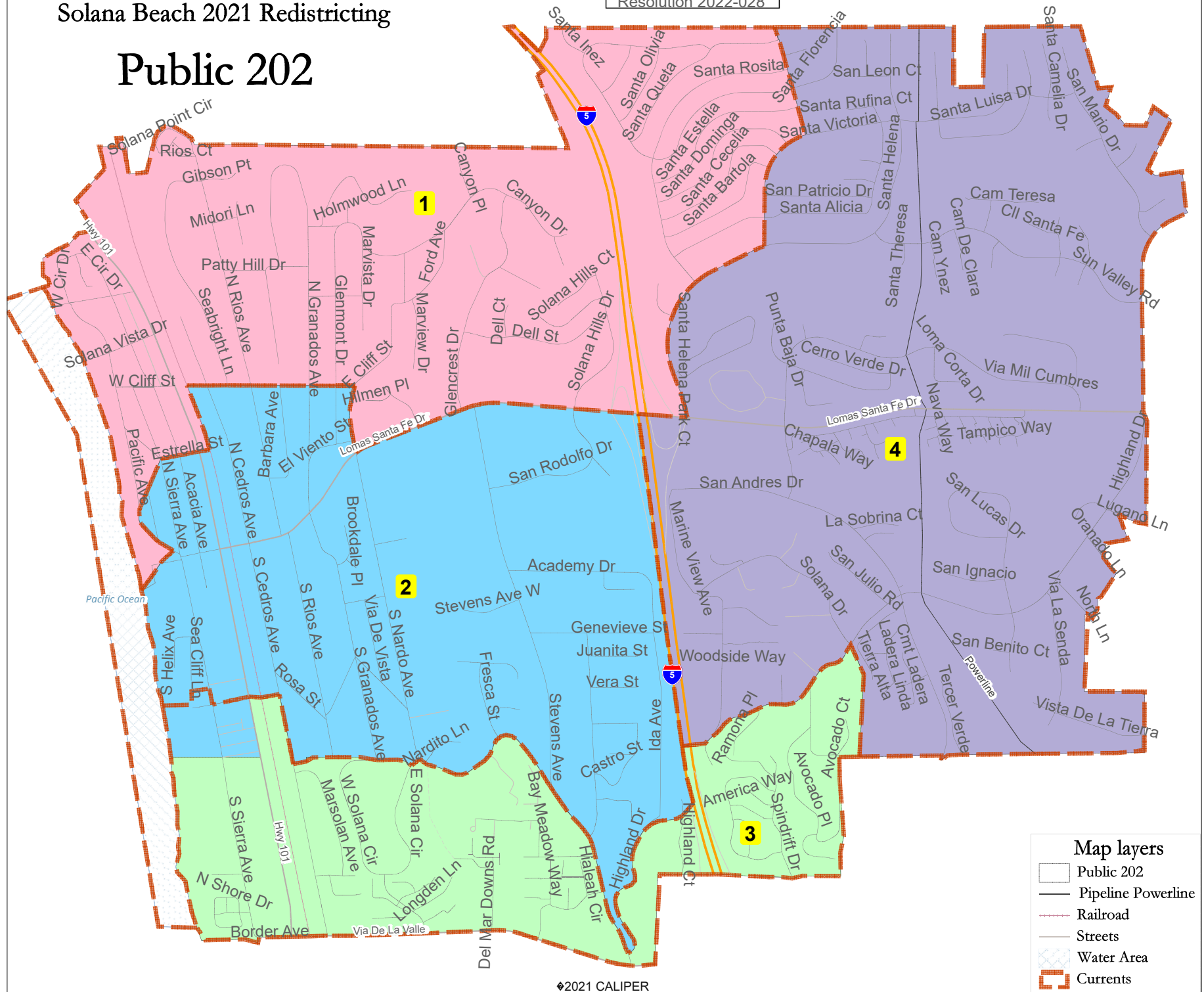
Gregory Wade, City Manager

Attachments:

1. Adopted District Map for District Elections Boundaries
2. Resolution 2022-076 – Call Election, Reconcile Tie Vote
3. Resolution 2020-077 – Election Consolidation Request
4. Resolution 2020-078 – Candidate Statements

Public 202

EXHIBIT A
Resolution 2022-028



Public 202						
District		1	2	3	4	Total
	Total Pop	3,276	3,165	3,334	3,178	12,953
	Deviation from ideal	38	-73	96	-60	169
	% Deviation	1.17%	-2.25%	2.96%	-1.85%	5.22%
Total Pop	% Hisp	6.5%	26%	19%	7%	14%
	% NH White	82%	68%	75%	83%	77%
	% NH Black	1%	1%	1%	1%	1%
	% Asian-American	7%	6%	7%	7%	6%
Citizen Voting Age Pop	Total	2,351	2,740	2,708	2,608	10,407
	% Hisp	8%	22%	6%	4%	10%
	% NH White	83%	69%	89%	89%	82%
	% NH Black	2%	1%	0%	0%	1%
	% Asian/Pac.Isl.	7%	7%	4%	6%	6%
Voter Registration (Nov 2020)	Total	2,603	2,341	2,394	2,597	9,935
	% Latino est.	3%	11%	6%	4%	6%
	% Spanish-Surnamed	3%	10%	6%	4%	6%
	% Asian-Surnamed	4%	2%	3%	3%	3%
	% Filipino-Surnamed	0%	1%	0%	1%	1%
	% NH White est.	90%	86%	90%	92%	89%
	% NH Black	2%	1%	0%	0%	1%
Voter Turnout (Nov 2020)	Total	2,396	2,103	2,177	2,397	9,073
	% Latino est.	3%	11%	6%	4%	6%
	% Spanish-Surnamed	3%	10%	6%	4%	5%
	% Asian-Surnamed	4%	2%	3%	3%	3%
	% Filipino-Surnamed	0%	1%	0%	1%	1%
	% NH White est.	90%	87%	90%	92%	90%
	% NH Black	2%	1%	0%	0%	1%
Voter Turnout (Nov 2018)	Total	1,921	1,641	1,705	2,025	7,292
	% Latino est.	3%	10%	5%	4%	5%
	% Spanish-Surnamed	3%	9%	5%	3%	5%
	% Asian-Surnamed	3%	2%	3%	3%	3%
	% Filipino-Surnamed	0%	0%	0%	0%	0%
	% NH White est.	91%	87%	91%	92%	91%
	% NH Black est.	2%	1%	0%	0%	1%
ACS Pop. Est.	Total	3,177	3,973	3,235	3,247	13,631
Age	age0-19	22%	21%	14%	21%	19%
	age20-60	47%	58%	54%	44%	51%
	age60plus	31%	22%	31%	35%	29%
Immigration	immigrants	13%	13%	17%	12%	14%
	naturalized	60%	49%	50%	76%	57%
Language spoken at home	english	85%	72%	90%	89%	83%
	spanish	6%	21%	4%	4%	9%
	asian-lang	4%	3%	2%	2%	3%
	other lang	5%	5%	3%	5%	5%
Language Fluency	Speaks Eng. "Less than Very Well"	5%	10%	3%	1%	5%
Education (among those age 25+)	hs-grad	19%	30%	24%	15%	23%
	bachelor	37%	31%	38%	46%	38%
	graduatedegree	38%	23%	29%	35%	31%
Child in Household	child-under18	30%	31%	18%	21%	25%
Pct of Pop. Age 16+	employed	58%	71%	67%	57%	64%
Household Income	income 0-25k	7%	7%	11%	7%	8%
	income 25-50k	8%	13%	19%	11%	13%
	income 50-75k	11%	14%	14%	11%	13%
	income 75-200k	30%	43%	38%	44%	39%
	income 200k-plus	44%	22%	18%	26%	27%
Housing Stats	single family	86%	64%	34%	77%	62%
	multi-family	14%	36%	66%	23%	38%
	rented	23%	44%	55%	23%	38%
	owned	77%	56%	45%	77%	62%
Total population data from the 2020 Decennial Census.						
Surname-based Voter Registration and Turnout data from the California Statewide Database.						
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

RESOLUTION 2022-076

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 8, 2022, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to General Law cities in the State of California, a General Municipal Election shall be held on November 8, 2022, for the election of municipal officers; and

WHEREAS, it is most beneficial to contract the services of the County of San Diego Registrar of Voters to conduct certain election operations and canvass the returns of said General Municipal Election, and that the City Clerk carry out all other necessary procedures for such election.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve, declare, determine and order as follows:

SECTION 1. All of the foregoing recitals are true and correct.

SECTION 2. That pursuant to the requirement of the laws of the State of California relating to General Law cities, there is called and ordered to be held in the City of Solana Beach, California, on Tuesday, November 8, 2022, a General Municipal Election for the following purposes:

- Electing a Councilmember from District 2 for a full term of four years; and
- Electing a Councilmember from District 4 for a full term of four years.

SECTION 3. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 4. That pursuant to Resolution 2022-077, the election department of the County of San Diego is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printer matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 5. That the City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

ATTACHMENT 2

SECTION 6. That the polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously from that time until 8:00 p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 8. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 9. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the San Diego County Registrar of Voters (ROV), the City Council, in accordance with Election Code Section 15651(b), shall set a date, time, and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

SECTION 10. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED at a Regular meeting of the Solana Beach City Council held on the 22nd day of June, 2022, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

RESOLUTION 2022-077

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2022, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Solana Beach called a General Municipal Election to be held on November 8, 2022, for election of municipal officers, Councilmembers Districts 2 and 4; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Solana Beach; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, voting centers, and election officers of the two elections be the same, and that the county election department of the County of San Diego canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of Section 10403 of the Elections Code, the Board of Supervisors of the County of San Diego is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election held Tuesday, November 8, 2022, for the purpose of electing municipal officers, Councilmembers Districts 2 and 4; and

SECTION 2. That the County of San Diego San Diego County Registrar of Voters be authorized to render election services and proceedings including procuring and furnishing any and all official ballots, notices, printed matter and all supplies and equipment and paraphernalia incidental to and connected with the conduct of the subject election as well as canvassing the returns of the General Municipal Election in order to properly and lawfully conduct such election. The election will be held and conducted in accordance with the provisions of law regulating the statewide election.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the county election

ATTACHMENT 3

department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the County of San Diego shall be reimbursed in full for the services performed by the San Diego County Registrar of Voters for the City of Solana Beach upon presentation of a proper invoice, and the City agrees to indemnify and save free and harmless the County, its officers, agents and employees from expense or liability, including reasonable attorneys' fees, as a result of any election contest arising after conduct of this election, so long as the basis for any such claim arises from the conduct of the City or as a result of the reasonable reliance by County upon information provided by City.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the county election department of the County of San Diego.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 22nd day of June, 2022, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

RESOLUTION 2022-078

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022.

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Solana Beach on November 8, 2022 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself/herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement is to be filed (in typewritten form) in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY

- A. Pursuant to the Federal Voting Rights Act, the candidate's statements are required to be translated in all languages as required. The County is required to translate candidate's statements into the following languages: Spanish, Tagalog/Filipino, Vietnamese, and Chinese.
- B. The County will mail sample ballots and candidates statements in Spanish, Tagalog/Filipino, Vietnamese, and Chinese to only those voters who are on the county voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates statements in the required languages available at all voting centers, on the County's website, and in the Election Official's office.

SECTION 3. PAYMENT

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in (A) pursuant to the Federal and/or State law.

B. Printing

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the voter's pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language in the voter's pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the City of Solana Beach his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk shall require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election or as soon as the final amount is known from the Registrar of Voters.

SECTION 4. MISCELLANEOUS

- A) All translations shall be provided by professionally certified translators.
- B) The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State, the San Diego County Registrar Voters, and local municipal codes and regulations, in other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidate's statements are repealed.

SECTION 8. That this resolution shall apply at the next ensuing municipal election, November 8, 2022, and at each municipal election after that time.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 22nd day of June, 2022, by the following vote.

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk