

CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



AGENDA

Joint SPECIAL Meeting
Wednesday, November 29, 2023 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).



PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

PUBLIC COMMENTS

Written correspondence (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.

- Correspondence received after the official posting of the agenda, but two hours prior to the meeting start time, on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.

And/Or

Verbal Comment Participation:

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports. Public speakers have 3 minutes each to speak on each topic. Time may be donated by another individual

who is present at the meeting to allow an individual up to 6 minutes to speak. Group: Time may be donated by two individuals who are present at the meeting allowing an individual up to 10 minutes to speak. Group Hearings: For public hearings only, time may be donated by two individuals who are present at the meeting allowing an individual up to 15 minutes to speak.

SPECIAL ASSISTANCE NEEDED

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set all electronic devices to silent mode and engage in conversations outside the Council Chambers.

<u>CITY COUNCILMEMBERS</u>		
Lesa Heebner Mayor		
David A. Zito Deputy Mayor / Councilmember District 1	Jewel Edson Councilmember District 3	
Kristi Becker Councilmember District 2	Jill MacDonald Councilmember District 4	

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

None at the posting of this agenda

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction.

- Santa Fe Irrigation District

ORAL COMMUNICATIONS:

Comments relating to items on this evening’s agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today’s agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.5.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on October 25, 2023.

[Item A.1. Report \(click here\)](#)

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for October 21, 2023 – November 09, 2023.

[Item A.2. Report \(click here\)](#)

A.3 General Fund Adopted Budget for Fiscal Year 2023/2024 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2023-2024 General Fund Adopted Budget

[Item A.3. Report \(click here\)](#)

A.4. Engineering Surveying Services. (File 0810-40)

Recommendation: That the City Council

1. Adopt **Resolution 2023-128:**

- a. Authorizing the City Manager to approve a Professional Service Agreement with West Coast Civil for As-Needed Engineering and Surveying Services for Fiscal Year 2023/24, for a not-to-exceed amount of \$50,000.
- b. Authorizing the City Manager to approve a Professional Service Agreement with Nasland Engineering for As-Needed Engineering and Surveying Services for Fiscal Year 2023/24 for a not-to-exceed amount of \$50,000.
- c. Authorizing the City Manager, at his discretion, to extend the Professional Service Agreement with either or both West Coast Civil and Nasland Engineering for As-Needed Engineering and Surveying Services for up to four additional years, at the City's option, at an amount not-to-exceed \$50,000 per year per consultant based on satisfactory past performance.
- d. Authorizing a transfer of \$100,000 from the General Fund, Undesignated Reserves to the Engineering - Professional Services Operating Budget Unit for Fiscal Year 2023/24 for As-Needed Engineering and Surveying Services.
- e. Authorizing the City Treasurer to amend the FY 2023/24 & 2024/25 Adopted Budget accordingly.

[Item A.4. Report \(click here\)](#)

A.5. Citywide Tree Maintenance Services. (File 0820-25)

Recommendation: That the City Council

1. Adopt **Resolution 2023-119:**

- a. Authorizing the City Manager to increase the Professional Services Agreement with West Coast Arborists, in the amount of \$50,000, for additional tree trimming, and preventative treatment of South American Palm Weevil and pink rot.
- b. Authorizing the City Manager to execute Amendment No. 5 to the Professional Services Agreement with West Coast Arborists and increasing the agreement amount by \$50,000, to a total not to exceed amount of \$75,000, for on-call, as-needed City-wide tree maintenance services.

[Item A.5. Report \(click here\)](#)

NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)

B. PUBLIC HEARINGS: (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business

project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Introduce (1st Reading) Ordinance 525 – Accessory Dwelling Unit. (File 0610-10)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Consider introduction of **Ordinance 525 – Accessory Dwelling Unit Ordinance.**

[Item B.1. Report \(click here\)](#)

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. COVID-19 Temporary Use Permit Policy Extension. (File 0230-20)

Recommendation: That the City Council

1. Adopt **Resolution 2023-129** extending the COVID-19 Temporary Use Permit (TUP) Policy.

[Item C.1. Report \(click here\)](#)

C.2. Oceanside RE: BEACH Project Informational Update. (File 0740-80)

Recommendation: That the City Council

1. Receive the informational update and continue to closely monitor and participate in outreach associated with development of the City of Oceanside RE:BEACH Project through the current phase and any future phases and report back to Council on a periodic basis.

[Item C.2. Report \(click here\)](#)

WORK PLAN COMMENTS:

Adopted June 28, 2023

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary-MacDonald, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker / Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-MacDonald, Alternate-Becker. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-MacDonald, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-MacDonald, Alternate-Becker
- h. North County Dispatch JPA: Primary-MacDonald, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-MacDonald
- j. Regional Solid Waste Association (RSWA): Primary-Zito, Alternate-MacDonald
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-MacDonald, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, MacDonald
- c. Highway 101 / Cedros Ave. Development Committee – Heebner, Edson
- d. Parks and Recreation Committee – Zito, Edson
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, MacDonald
- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson

CITIZEN COMMISSION(S)

- a. Climate Action Commission – Zito, Becker

ADJOURN:

Next Regularly Scheduled Meeting is December 13, 2023

Always refer to the City's website Event Calendar for an updated schedule or contact City Hall. www.cityofsolanabeach.org 858-720-2400

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the November 29, 2023 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on November 21, 2023 at 9:00 a.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., November 29, 2023, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk
City of Solana Beach, CA

UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**

CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



MINUTES

Joint Meeting - Closed Session
Wednesday, October 25, 2023 5:00 p.m.
City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

<u>CITY COUNCILMEMBERS</u>		
David A. Zito Deputy Mayor / Councilmember District 1	Lesa Heebner Mayor	Jewel Edson Councilmember District 3
Kristi Becker Councilmember District 2		Jill MacDonald Councilmember District 4
Gregory Wade City Manager	Johanna Canlas City Attorney	Angela Ivey City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 5:00 p.m.

Present: Lesa Heebner, David A. Zito, Jewel Edson, Kristi Becker, Jill MacDonald
Absent: None
Also Present: Greg Wade, City Manager
Johanna Canlas, City Attorney

PUBLIC COMMENT ON CLOSED SESSION ITEMS (ONLY): None

Report to Council Chambers and submit speaker slips to the City Clerk before the meeting recesses to closed session.

CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)
Two (2) Potential case(s).

ACTION: No reportable action.

ADJOURN:

Mayor Heebner adjourned the meeting at 6:10 p.m.

Angela Ivey, City Clerk

Council Approved:

AGENDA ITEM A.1.

CITY OF SOLANA BEACH
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**



MINUTES

Joint REGULAR Meeting
Wednesday, October 25, 2023 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

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CITY COUNCILMEMBERS

Lesa Heebner
Mayor

David A. Zito
Deputy Mayor / Councilmember District 1

Jewel Edson
Councilmember District 3

Kristi Becker
Councilmember District 2

Jill MacDonald
Councilmember District 4

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:19 p.m.

Present: Lesa Heebner, David A. Zito, Jewel Edson, Kristi Becker, Jill MacDonald
Absent: None
Also: Greg Wade, City Manager
Present: Johanna Canlas, City Attorney
Angela Ivey, City Clerk
Dan King, Assistant City Manager
Mo Sammak, City Engineer/Public Works Dir.
Rachel Jacobs, Finance Dir.
Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT: None

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

- Red Ribbon Week

Mayor Heebner read the proclamation and presented one to Skyline Elementary, Earl Warren Middle School, San Dieguito Academy, and Solana Vista Elementary.

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction. None at the posting of this agenda

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.4.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on September 27, 2023 and October 2, 2023.

Approved Minutes <https://www.cityofsolanabeach.org/en/government/public-meetings/agendas-minutes-videos>

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve.
Approved 5/0. Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for September 23, 2023 – October 06, 2023.

[Item A.2. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve.
Approved 5/0. Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.3. General Fund Adopted Budget for Fiscal Year 2023/2024 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2023-2024 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve.
Approved 5/0. Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.4. Salary Schedule and Position Updates. (File 0510-00)

Recommendation: That the City Council

1. Adopt **Resolution 2023-118** approving the updated FY 2023/2024 Salary and Compensation schedules, the addition of a full-time staff to the Engineering Department, and the creation and addition of a Recreation Programs Coordinator position to the City's Classification and Compensation Plan.
2. Authorize the City Treasurer to amend the FY 2022/2023 Adopted Budget accordingly at mid-year, if necessary.

[Item A.4. Report \(click here\)](#)

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve.
Approved 5/0. Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

B. PUBLIC HEARINGS: (B.1. – B.4.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by [submitting a speaker slip](#) (located on the back table) [to the City Clerk](#). After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in

opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: Community Development Block Grant (CDBG) Funds – Americans with Disabilities Act (ADA) Pedestrian Ramp Improvements – Fiscal Year 2024/25. (File 0390-32)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Adopt **Resolution 2023-114**:
 - a. Finding that the funding request and project implementation are exempt from the California Environmental Quality Act pursuant to the State CEQA Guidelines.
 - b. Approving the list of public street ADA ramp locations.
 - c. Requesting FY 2024/25 Community Development Block Grant Funds for ADA pedestrian ramp improvements at various public street intersections.
 - d. Finding that all of FY 2024/25 CDBG funds, presently estimated at a total of \$52,132, are designated to be used for ADA pedestrian ramp improvements.
 - e. Authorizing the City Manager to execute the County contract for management and implementation of the CDBG program.

[Item B.1. Report \(click here\)](#)

Greg Wade, City Manager, introduced the item.

Mayor Heebner opened the public hearing.

Council disclosures.

Council and Staff discussed that non-existing ADA ramps were prioritized and trying to work in the Safe Routes for Schools items into these projects.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Becker to close the public hearing. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

Motion: Moved by Deputy Mayor Zito and second by Mayor Heebner to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

B.2. Public Hearing: 611 Seabright Lane, Applicant: Boat, Case: DRP22-017/SDP22-015. (File 0600-40)

The proposed project meets the minimum zoning requirements under the SBMC, may be found to be consistent with the General Plan and may be found, as conditioned, to

meet the discretionary findings required as discussed in this report to approve a DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2023-112** conditionally approving a DRP and SDP to construct a 119 square-foot second-floor addition with associated improvements to two-story single-family residence at 611 Seabright Lane, Solana Beach.

[Item B.2. Report \(click here\)](#)

Deputy Mayor Zito recused himself due to property ownership within 500 feet of the project.

This public hearing was continued from the October 11, 2023 Council Meeting.

Greg Wade, City Manager, explained that this item was continued to this date and it is being recommended that it be continued to November 8, 2023.

Council disclosure.

Motion: Moved by Councilmember Becker and second by Councilmember MacDonald to continue the open hearing to November 8th Council Meeting. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, MacDonald. Absent: Zito (Recused) Noes: None. Motion carried.

B.3. Public Hearing: 446 Seabright Lane, Applicant: Levit, Case: DRP32-003. (File 0600-40)

The proposed project meets the minimum zoning requirements under the SBMC, may be found to be consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2023-117** conditionally approving a DRP to demolish a single-story single-family residence, construct a replacement 3,366 square-foot single-family residence with a 716 square-foot partially subterranean two-car garage, and perform associated improvements, Solana Beach.

[Item B.3. Report \(click here\)](#)

Deputy Mayor Zito recused himself due to property ownership within 500 feet of the project.

Greg Wade, City Manager, introduced the item.

Katie Benson, Sr. Planner, presented a PowerPoint (on file).

Mayor Heebner opened the public hearing.

Council disclosures.

Darren Levit, Applicant, spoke about his family and said that they had rented in the area for some time before purchasing this home, that they worked with their neighbors to see what would work for them, and that it ended up as a single story floor plan with a subterranean garage.

Motion: Moved by Councilmember Edson and second by Councilmember Becker to close the public hearing. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, MacDonald. Absent: Zito (Recused) Noes: None. Motion carried.

Motion: Moved by Councilmember Edson and second by Councilmember MacDonald to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, MacDonald. Absent: Zito (Recused) Noes: None. Motion carried.

B.4. Sidewalk Café / Outside Dining - Introduction (1st Reading) of Ordinance 533. (File 0610-10)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Introduce **Ordinance 533** which updates the City's Sidewalk Café/Outdoor Dining Establishment regulations.

[Item B.4. Report \(click here\)](#)

[Item B.4. Supplemental Docs \(updated 10-25-23 at 4:45pm\)](#)

Greg Wade, City Manager, introduced the item.

Joe Lim, Community Development Dir., presented a PowerPoint (on file) reviewing the temporary use permit policies during COVID that were due to expire at the end of year and a proposed update to the code regulations prior to COVID to allow outdoor dining.

Mayor Heebner opened the public hearing.

Council disclosures.

David Urich (time donated by Nick Urich) said that he has had his dental practice at the same location on Plata for 23 years, that he and the neighboring restaurant businesses had agreed on the current arrangement of his designated three parking spaces used Monday through Friday 8:00 a.m. to 5:00 p.m. with signage installed, that outdoor dining was allowed to take up parking spaces making it a city sponsored intensification of use that did not include his interests, that this business continues to suffer from COVID, that he has a need for designated

parking spaces due to sedated and disabled patients, that this ordinance would cause financial hardship to he and his patients and deter new patients, and he introduced his land use attorney Robin Madaffer.

Robin Madaffer (continued David Urich's group time) said that outdoor patio and parking lot dining temporarily agreed to by Dr. Urich and the City allowed him three designated parking spaces, this sharing of parking space should be equal and fair among all tenants, that Dr. Urich was abruptly notified to remove his reserved parking signs or face fines and penalties, the ordinance did not address the reduction in parking for the other businesses, and that the agreement with the City allowing Dr. Urich designated parking space was intended to coincide with the outdoor dining patios for Pillbox and Saddle Bar. She said that the City should delay this decision for 30 days to consider a study on its ramifications and adverse effects for all business as well as consider all opposition or renegotiate Dr. Urich's reserved parking agreement. She said that the ordinance could be adopted now but should exclude the Plaza Street public parking lot.

Bryan Labrom spoke as a proponent of outdoor dining for the community spending most of his time in the area and patronizing the local restaurants several times a week, his project in Little Italy that closed the street for pedestrian access and outdoor dining, and his hopes that a reasonable and equitable solution could be found to benefit all involved.

Ryan Jones said that he is one of the owners and operators of Pill Box Tavern and spoke about the benefits of the outdoor patios to their business since COVID hit, that the community feel of this town with regular customers and the patio versatility providing for dog lovers was a unique experience, that the loss of outdoor dining would be devastating to their business and loss of staff, that they had approval from their landlord Grant Fletcher of their arrangement, and agreed that they would like to work with Dr. Urich.

Bryan Fuller, the Boardwalk Shopping Center, said he was seeking clarification on the "50% of sidewalk width, or four feet whichever is greater" as it may pertain to 12 ft. in front of Tidewater, what the Coastal Commission approval may look like in cost and time, and the cost of the City's conditional use permit.

Mayor Heebner said that the state law and local law would expire at the end of this year, that this ordinance was meant to replace the current temporary use permit program to make it long term, that there were a variety of issues addressing public right of way, public parking, and private parking, and balancing the benefits of outdoor dining with issues in a manner that was responsible and aesthetically pleasing, and that they had to balance helping businesses without harming the beach access for the public.

Deputy Mayor Zito, subcommittee member, said that this program was thrown together during COVID as well as waiving business certificate fees for multiple years, that the goal now was to figure out how to continue outdoor dining, that the two main issues were parking and sidewalks, that the subcommittee identified discussion topics to include appropriate maintenance, visual aesthetics, business compliance, business size and space, that the consideration of public parking use was that economic development, visitor serving, and sales tax generated jobs were some justification to allow this path.

Councilmember Edson, subcommittee member, said that there was a need for maintenance requirements, design aesthetics, no additional parking requirements, a DUP or CUP process that would be streamlined, the storage of items during off hours so they were secure and safe, keeping clear walking paths in public areas, consistency of the special use table/chair boundary layout, encroachment permits, insurance and indemnification, existing and new request fees, review of whether public noticing was needed for existing situations, and a lease to use public space, public parking, and sidewalks.

Council discussed needing more data to analyze locations that may have fewer than 10 parking spaces, to not penalize small restaurants that already have no parking, consider using a sliding scale for percentages of a smaller location v. a larger location, weighing the public benefit of the public use and public parking, having a 4-year mandated review period allowing the City to analyze if the regulations still work and whether new things need to be addressed, that a Coastal Development permit would still be required which may run between \$700 and \$7,300, the City fees may run between \$2,200 and \$2,700, and the need for public noticing.

Council continued discussion regarding maintenance including clearing and washing of sidewalks, matching the outdoor dining area to the building's façade, that permits would include an encroachment permit, maybe allocating 4 ft. for all so that it was equitable, any requirements by Alcohol Beverage Compliance (ABC) that may need to extend to the outdoor dining area and delineation between areas of alcohol consumption, requiring neighbor agreement and support, insurance and indemnification, the 50% of indoor area rule to be used for outdoor dining use, and considering a sliding scale.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to close the public hearing. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

Direction was provided to return to Council with revisions to introduce a revised ordinance.

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. General Fund Update (Unaudited) for Fiscal Year (FY) 2023. (File 0330-30)

Recommendation: That the City Council

1. Accept and file the General Fund Update for FY23.
2. Provide direction to Staff regarding whether to use an amount of the projected General Fund surplus to fund the PARS Irrevocable Trust for Pensions as part of a budget appropriation to the General Fund Unreserved Fund Balance, and other funds as determined by the Finance Department, in FY23.
3. Provide direction to Staff regarding whether to use an amount of the projected General Fund surplus to add funding to the Asset Replacement Fund as part of a budget appropriation to the General Fund Unreserved Fund Balance in FY23.

4. Provide direction to Staff regarding whether to use an amount of the projected General Fund surplus to add funding to the Facilities Replacement Fund as part of a budget appropriation to the General Fund Unreserved Fund Balance in FY23.
5. Approve **Resolution 2023-121** revising appropriations in the FY23 budget.
6. Authorize the City Treasurer to amend the FY23 budget accordingly.

[Item C.1. Report \(click here\)](#)

[Item C.1. Supplemental Docs \(updated 10-25-23 at 12:50pm\)](#)

Greg Wade, City Manager,

Rachel Jacobs, Finance Dir., presented a PowerPoint (on file).

Kathleen Drummond and Katie Peleseck, Seaweeders, said that they would request that some funds be dedicated to the Glenmont Pocket Park and a new Pollinator Park.

Greg Wade, City Manager, said that the current CIP budget allocated \$350,000 for Glenmont Park.

Council discussed pavers, art, adding funds to the Glenmont Park, consider public donations of tiles, a lease agreement with Santa Fe Irrigation District, and considering allocations to the CIP, PARS, equipment replacement fund, and facilities replacement fund and undesignated reserves, and that they had already allocated an additional \$400,000 from Measure S funds to road improvements.

Motion: Moved by Councilmember Edson and second by Deputy Mayor Zito to approve and designate 600,000 to PARS, \$200,000 to Equipment Replacement, \$200 to Facilities Replacement, \$300,000 to CIP, and designate the remaining funds, just under \$1,000,000, to undesignated reserves. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

C.2. Status and Schedule of Work Plan Priority Items and Project Tracking. (File 0410-08)

Recommendation: That the City Council

1. Review the Priority Items included in the Work Plan and give direction to Staff on any modifications to the Work Plan Progress Report such as timing, Staff resources, funding, priorities, etc., as needed.

[Item C.2. Report \(click here\)](#)

[Item C.2. Supplemental Docs \(updated 10-24-23 at 12:50pm\)](#)

Greg Wade, City Manager, introduced the item.

Dan King, Assistant City Manager, presented a PowerPoint (on file).

Council discussed the La Colonia Park Master Plan was comprehensive and included the vacant lot, the color scheme of the project status exhibit for pre-design, a three-year review

of prior year, current year, and the future year, Vision Zero, the RFP for the Pearl, and developing an applicant assistant program.

COMPENSATION & REIMBURSEMENT DISCLOSURE: None

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)

CITIZEN COMMISSION(S)

Councilmembers reported Committee activities.

ADJOURN:

Mayor Heebner adjourned the meeting at 8:38 p.m.



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: November 29, 2023
ORIGINATING DEPT: Finance
SUBJECT: Register of Demands

BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands: 10/21/2023 through 11/09/2023

Check Register - Disbursement Fund (Attachment 1)		\$	1,505,512.10
Net Payroll Retiree Health	November 2, 2023		3,547.00
Net Payroll Council	November 9, 2023		4,974.94
Net Payroll Staff O09	October 27, 2023		302,772.78
TOTAL		\$	<u>1,816,806.82</u>

DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The register of demands for October 21, 2023 through November 9, 2023 reflects total expenditures of \$1,816,806.82 from various City sources.

WORK PLAN:

N/A

CITY COUNCIL ACTION: _____

OPTIONS:

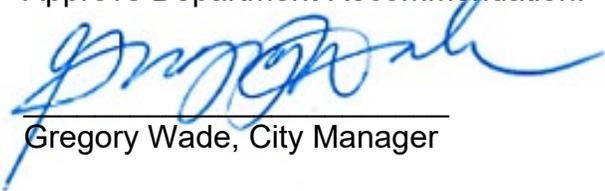
- Ratify the register of demands.
- Do not ratify and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council ratify the above register of demands.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Check Register – Disbursement Fund



City of Solana Beach

Register of Demands

10/21/2023 - 11/9/2023

Department Vendor	Description	Date	Check/EFT Number	Amount
100 - GENERAL FUND				
MISSION SQUARE PLAN 302817	Payroll Run 2 - Warrant OC5	11/09/2023	9001127	\$4,932.71
MISSION SQUARE PLAN 302817	Payroll Run 1 - Warrant O10	11/09/2023	9001127	\$17,643.24
MISSION SQUARE PLAN 302817	Payroll Run 1 - Warrant O09	10/26/2023	9001101	\$17,738.44
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant O09	10/26/2023	9001105	\$900.00
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant O10	11/09/2023	9001133	\$900.00
AFLAC	OCTOBER 23	11/02/2023	104664	\$789.70
SAN DIEGO COUNTY SHERIFF'S DEPT.	SEP 23-CR TOW FEE	11/09/2023	104716	(\$382.97)
SUN LIFE FINANCIAL	OCTOBER 23 LTD	10/26/2023	9001108	\$1,866.32
SUN LIFE FINANCIAL	OCTOBER 23 LIFE&ADD INS	10/26/2023	9001108	\$1,597.12
SUN LIFE FINANCIAL	OCTOBER 23 SUPP LIFE INS	10/26/2023	9001108	\$410.00
CALIFORNIA BUILDING STANDARDS CMSN	JUL-SEP 23-BUILDING STANDARDS	10/26/2023	104642	(\$26.30)
CALIFORNIA BUILDING STANDARDS CMSN	JUL-SEP 23-BUILDING STANDARDS	10/26/2023	104642	\$263.00
STERLING HEALTH SERVICES, INC.	OC4 FSA CONTRIBUTION	10/26/2023	9001107	\$216.67
STERLING HEALTH SERVICES, INC.	O08 FSA/DCA CONTRIBUTIONS	10/26/2023	9001107	\$1,442.97
STERLING HEALTH SERVICES, INC.	O08 FSA/DCA CONTRIBUTIONS	10/26/2023	9001107	\$611.68
INSTATAX	O09 TAX PAYMENT	10/26/2023	990120279	\$42,218.07
INSTATAX	O09 TAX PAYMENT	10/26/2023	990120279	\$627.62
INSTATAX	O09 TAX PAYMENT	10/26/2023	990120279	\$9,258.30
INSTATAX	O09 TAX PAYMENT	10/26/2023	990120279	\$16,476.91
INSTATAX	O09 TAX PAYMENT	10/26/2023	990120279	\$137.05
FIDELITY SECURITY LIFE INSURANCE COMPANY	NOV 23-VISION	11/02/2023	104676	\$548.67
LINDA LUX	RFND-ENC23-0034	11/02/2023	104679	\$238.00
PRE-PAID LEGAL SERVICES, INC	OCT 23-PPD LEGAL	11/02/2023	104685	\$25.90
IAFF-MERP	OCT 23 FF TRUST CONTRIBUTION	11/02/2023	9001122	\$4,825.00
SELF INSURED SERVICES COMPANY	NOV 23 - DENTAL	11/02/2023	9001113	\$2,798.90
VIRGINIA CAPITAL LLC	RFND-SBGR-420/869 AVOCADO	11/02/2023	104695	\$24,131.00
RENTABLE MEMORIES, LLC	RFND-DBL PAYMENT ON AUG 23 TOT	11/02/2023	104688	\$987.39
MANZANITA EQUITY INC.	RFND-DUPLICATE BC PAYMENT	11/02/2023	104662	\$59.00
ALEX ROYALTY	RFND-OVERPAYMENT-SB0646177	11/02/2023	104665	\$80.50
NINA WILLIAMS	RFND-OVERPAYMENT-CITATION 2303901	11/02/2023	104682	\$100.00
ARCILA HERMELINDA	RFND-OVERPAYMENT SB0645874	11/02/2023	104666	\$5.00
LARRY JOHN RAAB	RFND-OVERPAYMENT SB0640820	11/02/2023	104678	\$32.50
DONALD MULLIS	RFND-DRP23-004-VIEW ASSMNT	11/02/2023	104675	\$600.00
COINSTAR LLC	RFND-OVR PYMNT 2024 BC/FIRE INSP FEE	11/02/2023	104671	\$82.00
COINSTAR LLC	RFND-OVR PYMNT 2024 BC/FIRE INSP FEE	11/02/2023	104671	\$218.00
TOTAL GENERAL FUND				\$152,352.39
1005150 - CITY CLERK				
US BANK	MINUTES TRAINING	10/26/2023	104641	\$150.00
US BANK	TRANSCRIPTION	10/26/2023	104641	\$23.00
US BANK	CONFERENCE PARKING	10/26/2023	104641	\$52.00
US BANK	CONFERENCE LODGING	10/26/2023	104641	\$650.87
US BANK	BUSINESS TRAINING	10/26/2023	104641	\$150.00

UT SAN DIEGO - NRTH COUNTY	OR 532 (2) ADOPT	11/02/2023	104692	\$92.07
CORODATA RECORDS MANAGEMENT, INC	SEPT 23-STORAGE/SHREDDING	10/26/2023	104643	\$1,183.67
STAPLES CONTRACT & COMMERCIAL	USB TRAY	11/02/2023	104690	\$29.35
STAPLES CONTRACT & COMMERCIAL	POST IT/PURELL/CALENDAR	11/02/2023	104690	\$72.13
CORODATA SHREDDING, INC.	11 BOXS -SHREDDING-09/11/23	11/09/2023	104701	\$80.57
TOTAL CITY CLERK				\$2,483.66
1005250 - LEGAL SERVICES				
BURKE WILLIAMS & SORENSEN	96-0019-AUG 23	11/09/2023	9001124	\$23.10
BURKE WILLIAMS & SORENSEN	96-0038-AUG 23	11/09/2023	9001124	\$3,537.60
BURKE WILLIAMS & SORENSEN	96-0040.002-AUG 23	11/09/2023	9001124	\$1,749.90
BURKE WILLIAMS & SORENSEN	AUG 23-RETAIN	11/09/2023	9001124	\$13,024.00
BURKE WILLIAMS & SORENSEN	96-0001-AUG 23	11/09/2023	9001124	\$10,672.20
BURKE WILLIAMS & SORENSEN	96-0002-AUG 23	11/09/2023	9001124	\$79.20
BURKE WILLIAMS & SORENSEN	96-0006-AUG 23	11/09/2023	9001124	\$1,742.40
BURKE WILLIAMS & SORENSEN	96-0007-AUG 23-CLM.GENR	11/09/2023	9001124	\$231.00
BURKE WILLIAMS & SORENSEN	96-0014-AUG 23	11/09/2023	9001124	\$2,002.60
TOTAL LEGAL SERVICES				\$33,062.00
1005300 - FINANCE				
US BANK	BUSINESS CARDS	10/26/2023	104641	\$22.00
US BANK	CSMFO TRAINING	10/26/2023	104641	\$100.00
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-YR 24-RESO AMND SCHDL USER FEE/CHRG	11/09/2023	104720	\$230.43
HDL COREN & CONE	JUL-SEP 23-CONTRACT SRVC PROPERTY TAX	10/26/2023	9001100	\$3,747.50
HDL COREN & CONE	OCT-DEC 23-CONTRACT SRVC PROPERTY TAX	11/09/2023	9001126	\$3,747.50
KFORCE INC.	TEMP SERVICES-10/12/23	10/26/2023	9001102	\$1,280.00
KFORCE INC.	TEMP SERVICES-09/07/23	10/26/2023	9001102	\$960.00
KFORCE INC.	TEMP SERVICES 10/05/23	10/26/2023	9001102	\$1,280.00
KFORCE INC.	10/19/23-TEMP SERVICES-FIN	11/09/2023	9001128	\$1,293.20
KFORCE INC.	TEMP SERVICES BUY OUT-FIN	11/09/2023	9001128	\$5,000.00
STAPLES CONTRACT & COMMERCIAL	PUSH PINS/BINDERS/FILE WALL HOLDER	11/02/2023	104690	\$32.54
TOTAL FINANCE				\$17,693.17
1005400 - HUMAN RESOURCES				
US BANK	CORVEL MEETING TRAVEL	10/26/2023	104641	\$202.96
US BANK	CORVEL MEETING LODGING	10/26/2023	104641	\$446.01
US BANK	CHAT GPT TRAINING	10/26/2023	104641	\$145.00
US BANK	NEOGOV CONFERENCE AIRFARE	10/26/2023	104641	\$209.97
US BANK	CLEAR LABEL PROTECTORS	10/26/2023	104641	\$9.48
US BANK	JOB LISTINGS	10/26/2023	104641	\$250.00
US BANK	COVID TESTS	10/26/2023	104641	\$51.81
US BANK	EE APPRECIATION EVENT	10/26/2023	104641	\$275.00
US BANK	CHAT GPT TRAINING	10/26/2023	104641	\$145.00
US BANK	OPEN ENROLLMENT SUPPLIES	10/26/2023	104641	\$208.72
QUINN CORCORAN	REIMB-ASST. CIVIL ENGR TRAVEL CANDIDATE EXPNS	11/09/2023	104708	\$365.00
TOTAL HUMAN RESOURCES				\$2,308.95
1005450 - INFORMATION SERVICES				
COX COMMUNICATIONS INC	001-3410-039730701-09/19/23-10/18/23	11/02/2023	104672	\$272.91
US BANK	MM-LC WIFI	10/26/2023	104641	\$85.60
VERIZON WIRELESS-SD	670601022-08/24/23-09/23/23	11/02/2023	104694	\$128.05
MANAGED SOLUTION	OCT 23-IT PROF SVC	11/02/2023	9001117	\$550.00
MANAGED SOLUTION	OCT 23-IT PROF SVC	11/02/2023	9001117	\$2,201.30
TING FIBER INC.	OCT 23-Fiber Optic-SB FACILITIES	11/02/2023	9001121	\$3,249.00

TING FIBER INC.	OCT 23-Fiber Optic-DEL MAR SHORES LG TOWER	11/02/2023	9001121	\$450.00
TING FIBER INC.	OCT 23-Fiber Optic-TIDE BEACH PARK LG TOWER	11/02/2023	9001121	\$450.00
OPEN TEXT INC	GSA-47QTCA19D007R-PHONE SERVER RENEWAL	11/09/2023	9001130	\$2,330.92
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-UNDER DESK MOUNT/WALL MOUNT	11/02/2023	9001112	\$58.60
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-WIRELESS MIC	11/02/2023	9001112	\$597.04
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-MIC INPUT CABLE	11/02/2023	9001112	\$39.08
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-COMPUTER SPEAKERS	11/02/2023	9001112	\$47.55
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-BATTERIES/POINTER	11/02/2023	9001112	\$68.40
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-MINI MONITOR	11/02/2023	9001112	\$238.61
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-MINI RECORDER	11/02/2023	9001112	\$151.32
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-IPAD CASES	11/02/2023	9001112	\$100.00

TOTAL INFORMATION SERVICES**\$11,018.38****1005550 - PLANNING**

UT SAN DIEGO - NRTH COUNTY	ORD 525 AMEND	11/02/2023	104692	\$305.90
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DRP23-004/SDP23-005	11/02/2023	104692	\$444.26
AMAZON.COM SALES, INC	INV-19YJ-44MN-1M3N-BAKING SODA	11/02/2023	9001112	\$10.86
CONSTRUCTION TESTING & ENGINEERING, INC.	SEPT 23-CUP23-001 GEOTECH REVIEW DEL M	10/26/2023	9001109	\$1,280.00
CONSTRUCTION TESTING & ENGINEERING, INC.	OCT 23-COSB SAND CALCS	11/09/2023	9001136	\$390.00

TOTAL PLANNING**\$2,431.02****1005590 - CODE ENFORCEMENT**

DATATICKET INC.	SEPT 23-PARKING CITATION SERVICES	11/02/2023	104673	\$305.00
DATATICKET INC.	SEPT 23-PARKING CITATION SERVICES	11/02/2023	104673	\$1,323.78
VERIZON WIRELESS-SD	442224168-09/24/23-10/23/23	11/09/2023	104721	\$142.03
DEPARTMENT OF JUSTICE	SEPT 23- FINGERPRINT APPS	10/26/2023	104645	\$32.00

TOTAL CODE ENFORCEMENT**\$1,802.81****1006110 - LAW ENFORCEMENT**

SAN DIEGO COUNTY SHERIFF'S DEPT.	SEP 23-LAW ENFORCEMENT	11/09/2023	104716	\$399,200.40
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TOTAL LAW ENFORCEMENT**\$399,200.40****1006120 - FIRE DEPARTMENT**

ALERT-ALL CORP	FIRE STATION-PUB EDUCATION MATERIAL	10/26/2023	9001099	\$455.12
US BANK	MEETING SUPPLIES	10/26/2023	104641	\$140.04
US BANK	FS FLAGS	10/26/2023	104641	\$316.68
US BANK	HEADSET	10/26/2023	104641	\$153.25
ACE UNIFORMS LLC	PANTS/SHIRTS/SEWINGS	10/26/2023	9001098	\$579.09
ACE UNIFORMS LLC	PATCHES	10/26/2023	9001098	\$16.24
ACE UNIFORMS LLC	SHIRT	10/26/2023	9001098	\$301.68
VERIZON WIRELESS-SD	962428212-08/29/23-09/28/23	11/09/2023	104721	\$564.83
FIRE ETC.	TURNOUT CLEANER	10/26/2023	104646	\$415.62
FIRE ETC.	CLASS A FOAM	10/26/2023	104646	\$1,033.13
REGIONAL COMMS SYS, MS 056 - RCS	SEPT 23-CAP CODE	10/26/2023	104654	\$32.50
AT&T CALNET 3	9391059865-09/01/23-09/30/23	11/09/2023	104698	\$396.04
WESTERN EXTRICATION SPECIALISTS INC	COUPLER CORE FEMALE PART	10/26/2023	104661	\$353.44
NORTH COUNTY DISPATCH (JPA)	FY 23/24-Q2-NORTH COUNTY DISPATCH	11/09/2023	104707	\$28,825.25
L. N. CURTIS & SONS INC	FACE MASKS	10/26/2023	104651	\$86.36
LAWNMOWERS PLUS	NEEDLE BEARINGS	10/26/2023	104648	\$34.40
LINEGEAR FIRE & RESCUE EQUIPMENT	FIRE SHELTER	10/26/2023	104650	\$608.79

TOTAL FIRE DEPARTMENT**\$34,312.46****1006130 - ANIMAL CONTROL**

HABITAT PROTECTION, INC	OCT 23-DEAD ANIMAL RECOVERY	11/02/2023	9001115	\$145.00
SAN DIEGO HUMANE SOCIETY & S.P.C.A.	NOV 23-ANIMAL SERVICES	11/09/2023	104717	\$7,603.00

TOTAL ANIMAL CONTROL**\$7,748.00****1006170 - MARINE SAFETY**

DAY WIRELESS SYSTEMS (20)	UPFITTING LABOR/QUICK MOUNT	11/09/2023	104702	\$321.38
US BANK	WRITING PROGRAM	10/26/2023	104641	\$144.00
US BANK	SURF FORECASTING	10/26/2023	104641	\$99.99
US BANK	UMBRELLAS (2)	10/26/2023	104641	\$108.72
US BANK	SCUBA INSPECTION AND FILL	10/26/2023	104641	\$14.25
US BANK	BATTERIES FOR HQ PAGERS	10/26/2023	104641	\$24.46
CULLIGAN OF SAN DIEGO	OCT 23-DRINKING WATER	10/26/2023	104644	\$54.32
VERIZON WIRELESS-SD	962428212-08/29/23-09/28/23	11/09/2023	104721	\$152.04
KAENON, LLC	SUNGLASSES	11/09/2023	104705	\$57.57
SUNBELT RENTALS, INC.	FORKLIFT RENTAL	11/09/2023	104718	\$1,033.44

TOTAL MARINE SAFETY**\$2,010.17****1006510 - ENGINEERING**

US BANK	APWA LUNCHEONS	10/26/2023	104641	\$105.00
US BANK	ARCGIS ONLINE SUBSCRIPTION	10/26/2023	104641	\$880.00
US BANK	ARCGIS ONLINE VIEWER USE	10/26/2023	104641	\$109.70
UT SAN DIEGO - NRTH COUNTY	PUB HRNG	10/26/2023	104659	\$280.74
BOOT WORLD, INC.	BOOTS	11/02/2023	104667	\$179.36
VERIZON WIRELESS-SD	362455526 - 09/02/23-10/01/23	10/26/2023	104660	\$54.48
BUSINESS PRINTING COMPANY INC	BUSINESS CARD	11/02/2023	104668	\$113.99

TOTAL ENGINEERING**\$1,723.27****1006520 - ENVIRONMENTAL SERVICES**

MISSION LINEN & UNIFORM INC	OCT 23-UNIFORM SERVICES FOR PUBLIC WORKS	11/02/2023	104681	\$13.13
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$13.12
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$45.77
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PW	11/09/2023	104706	\$13.12
MIKHAIL OGAWA ENGINEERING, INC.	SEPT 23- ASSISTANCE IN MANAGING	11/02/2023	9001119	\$11,611.96
VERIZON WIRELESS-SD	362455526 - 09/02/23-10/01/23	10/26/2023	104660	\$54.48
SOLANA CENTER FOR ENVIRONMENTAL	JUL 23-SB1383 INSPECTION & EDUCATION	10/26/2023	9001106	\$1,993.92
SOLANA CENTER FOR ENVIRONMENTAL	SEPT 23-SB1383 INSPECTION & EDUCATION	10/26/2023	9001106	\$972.50
CLEAN EARTH ENVIROMENTAL SOLUTIONS	AUG 23- HHW COLLECTION	11/02/2023	104670	\$1,711.52
CLEAN EARTH ENVIROMENTAL SOLUTIONS	SEP 23- HHW COLLECTION	11/09/2023	104699	\$1,073.10

TOTAL ENVIRONMENTAL SERVICES**\$17,502.62****1006530 - STREET MAINTENANCE**

MISSION LINEN & UNIFORM INC	OCT 23-UNIFORM SERVICES FOR PUBLIC WORKS	11/02/2023	104681	\$21.33
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$21.33
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$74.38
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PW	11/09/2023	104706	\$21.33
DIXIELINE LUMBER CO INC	SCREWDRIVER SET/GLOVES	11/09/2023	104703	\$49.89
DIXIELINE LUMBER CO INC	BOLT/DRILL BIT/DRILL BIT STARTER SET/ANCHOR	11/09/2023	104703	\$54.59
DIXIELINE LUMBER CO INC	HOSE CLAMP	11/09/2023	104703	\$4.87
DIXIELINE LUMBER CO INC	SAFETY VEST/BUCKET/HARD HAT	11/02/2023	104674	\$76.58
SDG&E CO INC	09/01/23-10/06/23-UTILITIES & CREDIT	11/02/2023	104689	\$398.93
SDG&E CO INC	09/07/23-10/06/23-UTILITIES	11/02/2023	104689	\$748.40
VERIZON WIRELESS-SD	362455526 - 09/02/23-10/01/23	10/26/2023	104660	\$54.48
NISSHO OF CALIFORNIA	SEPT 23-LANDSCAPE MAINTENANCE SERVICES	10/26/2023	9001104	\$2,243.85
STANDARD PLUMBING SUPPLY COMPANY	ROUND CONCR BOX/COVER	10/26/2023	104656	\$96.98
NORTH COUNTY DISPATCH (JPA)	FY24-Q2 PW NORTH COUNTY DISPATCH JPA	11/02/2023	104683	\$93.75
WEST COAST ARBORISTS, INC.	OCT 23- CITY-WIDE TREE MAINTENANC	11/09/2023	104722	\$1,034.15
WEST COAST ARBORISTS, INC.	10/11/23-10/17/23-CITY-WIDE TREE MAINTENANC	11/02/2023	104696	\$1,113.35

TOTAL STREET MAINTENANCE**\$6,108.19****1006540 - TRAFFIC SAFETY**

SDG&E CO INC	09/01/23-10/06/23-UTILITIES & CREDIT	11/02/2023	104689	\$163.53
SDG&E CO INC	09/07/23-10/06/23-UTILITIES	11/02/2023	104689	\$829.90
REDFLEX TRAFFIC SYSTEMS, INC	SEP 23- RED LIGHT CAMERA ENFORCEM	11/02/2023	9001120	\$1,789.50
REDFLEX TRAFFIC SYSTEMS, INC	SEP 23- RED LIGHT CAMERA ENFORCEM	11/02/2023	9001120	\$5,905.35
REDFLEX TRAFFIC SYSTEMS, INC	OCT 23-RED LIGHT CAMERA ENFORCEMENT	11/09/2023	9001132	\$7,694.85
VERIZON WIRELESS-SD	362455526 - 09/02/23-10/01/23	10/26/2023	104660	\$38.92
TRAFFIC SUPPLY, INC	SIGN/POSTS	11/09/2023	9001135	\$443.09
AT&T CALNET 3	9391012279-09/24/23-10/23/23	11/09/2023	104698	\$61.17
ALL CITY MANAGEMENT SERVICES, INC	10/01/23-10/14/23-CROSSING GUARD SERVICES	11/02/2023	9001111	\$11,892.00
YUNEX LLC	AUG 23- TRAFFIC SIGNAL AND SAFETY	11/09/2023	9001137	\$3,312.00
YUNEX LLC	AUG 23-TRAFFIC SIGNAL AND SAFETY	11/02/2023	9001123	\$1,120.00

TOTAL TRAFFIC SAFETY**\$33,250.31****1006560 - PARK MAINTENANCE**

MISSION LINEN & UNIFORM INC	OCT 23-UNIFORM SERVICES FOR PUBLIC WORKS	11/02/2023	104681	\$15.59
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$15.59
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$54.35
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PW	11/09/2023	104706	\$15.59
RANCHO SANTA FE SECURITY SYS INC	NOV 23- SECURITY PTRL/RESTROOM LKUP	11/02/2023	104687	\$661.10
RANCHO SANTA FE SECURITY SYS INC	NOV 23-ALARM MONITORING	11/02/2023	104687	\$331.20
DIXIELINE LUMBER CO INC	SIGN	11/02/2023	104674	\$12.71
US BANK	DM PW LUNCHEON	10/26/2023	104641	\$163.13
VERIZON WIRELESS-SD	362455526 - 09/02/23-10/01/23	10/26/2023	104660	\$77.83
NISSHO OF CALIFORNIA	SEPT 23-LANDSCAPE MAINTENANCE SERVICES	10/26/2023	9001104	\$9,488.25
NISSHO OF CALIFORNIA	SEPT 23- AS NEEDED LANDSCAPING SERVICES	10/26/2023	9001104	\$927.80
JOSE GARCIA	MILEAGE-10/15/23	11/02/2023	9001116	\$78.60
SUNBELT RENTALS, INC.	SCISSORLIFT RENTAL	10/26/2023	104657	\$947.89
SUNBELT RENTALS, INC.	TILLER RENTAL	11/09/2023	104718	\$161.56
THE HOME DEPOT PRO	COLOROX/LINERS/TOWELS	10/26/2023	104658	\$1,449.15
THE HOME DEPOT PRO	GLOVES	11/02/2023	104691	\$69.60
THE HOME DEPOT PRO	BLEACH	11/02/2023	104691	\$133.44
ARTURO ZERMENO	MILEAGE - 10/08/23	10/26/2023	104640	\$34.06

TOTAL PARK MAINTENANCE**\$14,637.44****1006570 - PUBLIC FACILITIES**

DIXIELINE LUMBER CO INC	FIRE EXTNGR/WASHER/BRUSH/ANCHOR	11/09/2023	104703	\$74.13
DIXIELINE LUMBER CO INC	GLOVES/TOLLER/UTLTY KNIFE/DRP CLOTH/HANDLE	11/09/2023	104703	\$88.27
DIXIELINE LUMBER CO INC	PIPE ADAPTER/REBUILD KIT/CLOSET KIT	11/09/2023	104703	\$109.80
DIXIELINE LUMBER CO INC	BUNGEE CORD/TAPE/SIGN	11/02/2023	104674	\$30.89
DIXIELINE LUMBER CO INC	NAIL PULLER/MORTAR MIX	11/02/2023	104674	\$41.19
DIXIELINE LUMBER CO INC	ANT KILLER/ANT BAIT	11/02/2023	104674	\$16.91
DIXIELINE LUMBER CO INC	SPACKLE/PUTTY KNIFE	11/02/2023	104674	\$13.78
DIXIELINE LUMBER CO INC	SEALANT/HOSE/TAPE/WRENCH	11/02/2023	104674	\$61.40
SDG&E CO INC	09/01/23-10/06/23-UTILITIES & CREDIT	11/02/2023	104689	\$3,183.99
SDG&E CO INC	09/07/23-10/06/23-UTILITIES	11/02/2023	104689	\$8,142.88
NISSHO OF CALIFORNIA	SEPT 23-LANDSCAPE MAINTENANCE SERVICES	10/26/2023	9001104	\$3,094.35
CINTAS CORPORATION NO. 2	MEDICAL SUPPLIES-PW	11/02/2023	104669	\$123.14
CINTAS CORPORATION NO. 2	MEDICAL SUPPLIES-CH	11/02/2023	104669	\$314.23
HABITAT PROTECTION, INC	OCT 23-PEST/RODENT CONTROL-PW	11/02/2023	9001115	\$64.00
HABITAT PROTECTION, INC	OCT 23-PEST/RODENT CONTROL-FC	11/02/2023	9001115	\$39.00
HABITAT PROTECTION, INC	OCT 23-PEST/RODENT CONTROL-MS	11/02/2023	9001115	\$35.00

HABITAT PROTECTION, INC	OCT 23- PEST/RODENT CONTROL-FS	11/02/2023	9001115	\$38.00
HABITAT PROTECTION, INC	OCT 23- PEST/RODENT CONTROL-FCCC	11/02/2023	9001115	\$35.00
HABITAT PROTECTION, INC	OCT 23-PEST/RODENT CONTROL-LCCC	11/02/2023	9001115	\$35.00
HABITAT PROTECTION, INC	OCT 23-PEST/RODENT CONTROL-CH	11/02/2023	9001115	\$97.00
JOHNSON CONTROLS FIRE PROTECTION LP	ANNUAL EXTINGUISHER INSPECTION	11/02/2023	104677	\$1,262.80
SYMONS FIRE PROTECTION	Q4- FIRE SUPPRESSION EQUIPMENT	11/09/2023	104719	\$5,060.00
SID'S CARPET BARN, INC.	CARPET INSTALLATION	10/26/2023	104655	\$996.46
TOTAL PUBLIC FACILITIES				\$22,957.22
1205460 - SELF INSURANCE RETENTION				
US BANK	POSTAGE	10/26/2023	104641	\$9.22
US BANK	PARMA CONFERENCE REG	10/26/2023	104641	\$449.00
CONSOLIDATED ELECTRICAL DIST INC	CR23.202 BOLLARD REPLACEMENT	11/02/2023	9001114	\$4,487.79
BURKE WILLIAMS & SORENSEN	96-0040.003-AUG 23-DEP427CNYN	11/09/2023	9001124	\$20,021.43
TOTAL SELF INSURANCE RETENTION				\$24,967.44
1255465 - WORKERS COMPENSATION				
VENDOR	GENERAL WC EXPENSES	10/27/2023	1000145	\$580.00
VENDOR	GENERAL WC EXPENSES	11/02/2023	104684	\$329.00
VENDOR	GENERAL WC EXPENSES	10/24/2023	1000139	\$9.50
VENDOR	GENERAL WC EXPENSES	10/24/2023	1000141	\$9.50
VENDOR	GENERAL WC EXPENSES	10/27/2023	1000144	\$53.00
VENDOR	GENERAL WC EXPENSES	10/25/2023	1000143	\$42.00
VENDOR	GENERAL WC EXPENSES	10/25/2023	1000142	\$42.00
VENDOR	GENERAL WC EXPENSES	10/31/2023	1000146	\$765.88
VENDOR	GENERAL WC EXPENSES	10/24/2023	1000137	\$9.50
VENDOR	GENERAL WC EXPENSES	10/24/2023	1000138	\$166.97
VENDOR	GENERAL WC EXPENSES	10/24/2023	1000136	\$156.52
VENDOR	GENERAL WC EXPENSES	10/24/2023	1000140	\$252.93
TOTAL WORKERS COMPENSATION				\$2,416.80
1355450 - ASSET REPLACEMENT-INFO SYS				
VERIZON WIRELESS-SD	962428212-08/29/23-09/28/23-NEW EQUIPMENT	11/09/2023	104721	\$2,225.96
TOTAL ASSET REPLACEMENT-INFO SYS				\$2,225.96
1356120 - ASSET REPLACEMENT-FIRE				
US BANK	FS MATTRESS (2)	10/26/2023	104641	\$720.90
US BANK	FS MATTRESS	10/26/2023	104641	\$361.07
TOTAL ASSET REPLACEMENT-FIRE				\$1,081.97
1356510 - ASSET REPLACEMENT-ENGINEER				
US BANK	MSC DRYER	10/26/2023	104641	\$1,119.93
TOTAL ASSET REPLACEMENT-ENGINEER				\$1,119.93
2026510 - GAS TAX-ENGINEERING				
MICHAEL BAKER INTERNATIONAL, INC	MAY 23-LSF CORRIDOR III DESIGN	11/02/2023	9001118	\$21,466.50
MINAGAR & ASSOCIATES, INC.	CITY WIDE SPEED SURVEY	11/02/2023	104680	\$1,180.00
TOTAL GAS TAX-ENGINEERING				\$22,646.50
2037510 - HIGHWAY 101 LANDSC #33				
SDG&E CO INC	09/07/23-10/06/23-UTILITIES	11/02/2023	104689	\$3,425.95
NISSHO OF CALIFORNIA	SEPT 23-LANDSCAPE MAINTENANCE SERVICES	10/26/2023	9001104	\$1,456.00
TOTAL HIGHWAY 101 LANDSC #33				\$4,881.95
2087580 - COASTAL RAIL TRAIL MAINT				
DIXIELINE LUMBER CO INC	BALL HEX KEY SET	11/09/2023	104703	\$29.35
DIXIELINE LUMBER CO INC	CONCRETE FORM TUBE	11/02/2023	104674	\$21.20
KOPPEL & GRUBER PUBLIC FINANCE	JUL-SEP 23-CRT ADMIN	11/09/2023	9001129	\$332.50

NISSHO OF CALIFORNIA	SEPT 23-LANDSCAPE MAINTENANCE SERVICES	10/26/2023	9001104	\$6,408.88
TOTAL COASTAL RAIL TRAIL MAINT				\$6,791.93
2117600 - STREET LIGHTING DISTRICT				
SDG&E CO INC	09/01/23-10/06/23-UTILITIES & CREDIT	11/02/2023	104689	\$9,042.33
SDG&E CO INC	09/01/23-10/06/23-UTILITIES & CREDIT	11/02/2023	104689	(\$187.33)
KOPPEL & GRUBER PUBLIC FINANCE	JUL-SEP 23-CRT ADMIN	11/09/2023	9001129	\$729.61
VERIZON WIRELESS-SD	362455526 - 09/02/23-10/01/23	10/26/2023	104660	\$15.57
YUNEX LLC	AUG 23- STREETLIGHT MAINTENANCE/R	11/02/2023	9001123	\$2,330.23
TOTAL STREET LIGHTING DISTRICT				\$11,930.41
2135550 - DEVELOPER PASS-THRU- PLANNING				
HELIX ENVIRONMENTAL	AUG 23-DRP22-026 THIRD PARTY BIOLOGY	11/09/2023	104704	\$1,207.50
HELIX ENVIRONMENTAL	OCT 23-DRP22-026 THIRD PARTY BIOLOGY	11/09/2023	104704	\$210.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP23-005-OCTOBER 23	11/09/2023	9001131	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	B23-0378-OCTOBER 23	11/09/2023	9001131	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP22-025-OCTOBER 23	11/09/2023	9001131	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	B23-0378-OCTOBER 23	11/09/2023	9001131	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP23-010-OCTOBER 23	11/09/2023	9001131	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	1719.03-OCTOBER 23	11/09/2023	9001131	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP22-024-OCTOBER 23	11/09/2023	9001131	\$350.00
ALTUM GROUP	OCT 23-BIO-STUDY/ESHA AT 1547 SANTA SABINA	11/09/2023	104697	\$100.00
TOTAL DEVELOPER PASS-THRU- PLANNING				\$4,117.50
2146120 - FIRE MITIGATION FEES				
FIRE ETC.	GEAR BAG/HELMETS/HOSE CLAMP/PANTS/BOOTS	10/26/2023	104646	\$1,944.16
TOTAL FIRE MITIGATION FEES				\$1,944.16
2196110 - COPS PROGRAM				
SAN DIEGO COUNTY SHERIFF'S DEPT.	SEP 23-LAW ENFORCEMENT	11/09/2023	104716	\$12,027.76
TOTAL COPS PROGRAM				\$12,027.76
228 - TRANSNET EXTENSION				
QUALITY CONSTRUCTION & ENGINEERING, INC.	9362.23 FY23 PAVEMENT RETENTION	10/26/2023	104653	(\$3,002.90)
TOTAL TRANSNET EXTENSION				(\$3,002.90)
2286510 - TRANSNET EXTENSION-CIP				
QUALITY CONSTRUCTION & ENGINEERING, INC.	9362.23 FY23 PAVEMENT MAINT	10/26/2023	104653	\$60,057.97
TOTAL TRANSNET EXTENSION-CIP				\$60,057.97
2466510 - PER CAPITA GRANT FUND-CIP				
PLAYCORE WISCONSIN INC	PRJ #9438.11 LC PLAYGROUND EQUIPMENT	10/26/2023	104647	\$50,000.00
TOTAL PER CAPITA GRANT FUND-CIP				\$50,000.00
2476510 - SB1 STREETS & ROADS				
QUALITY CONSTRUCTION & ENGINEERING, INC.	9362.23 FY23 PAVEMENT MAINT	10/26/2023	104653	\$400,000.00
QUALITY CONSTRUCTION & ENGINEERING, INC.	9362.23 FY23 PAVEMENT RETENTION	10/26/2023	104653	(\$20,000.00)
TOTAL SB1 STREETS & ROADS				\$380,000.00
2556180 - CAMP PROGRAMS				
US BANK	PREFUND REFUND	10/26/2023	104641	\$275.00
US BANK	UNIFORM REFUND	10/26/2023	104641	(\$66.22)
US BANK	JG PROMO STICKERS	10/26/2023	104641	\$93.53
TOTAL CAMP PROGRAMS				\$302.31
2706120 - PUBLIC SAFETY- FIRE				
VERIZON WIRELESS-SD	962428212-08/29/23-09/28/23	11/09/2023	104721	\$114.03
LIFE-ASSIST, INC	CSA.17-BREATHING FILTER/ETCO2 LINE FILTER	10/26/2023	104649	\$114.75
NATIONWIDE MEDICAL SURGICAL INC	CSA.17-AFLURIA QUADRIVALENT PRE-FILLED	10/26/2023	9001103	\$399.56
TOTAL PUBLIC SAFETY- FIRE				\$628.34

4506190 - SAND REPLNSHMNT/RETENTION

COASTAL FRONTIERS INC	CFC-1165-FEB-JUN 23-SHORELINE MONITORING PRGM	11/09/2023	104700	\$5,448.00
SUMMIT ENVIROMENTAL GROUP, INC.	OCT 23-9926-PROFESSIONAL SRVS	11/09/2023	9001134	\$3,875.00
TOTAL SAND REPLNSHMNT/RETENTION				\$9,323.00

459 - MISC. CAPITAL PROJECTS

R.E. SCHULTZ CONSTRUCTION, INC.	9441.06 FCP TOT LOT CONSTRUCTION RET	11/02/2023	104686	(\$220.00)
R.E. SCHULTZ CONSTRUCTION, INC.	9441.06 FCP TOT LOT CONSTRUCTION RET	11/02/2023	104686	(\$161.20)
TOTAL MISC. CAPITAL PROJECTS				(\$381.20)

4596510 - MISC.CAPITALPROJECTS-ENG

VAN DYKE LANDSCAPE ARCHITECTS	SEPT 23-FCP/LCP DESIGN ADDL FUNDS	11/02/2023	104693	\$4,728.62
VAN DYKE LANDSCAPE ARCHITECTS	SEPT 23-FCP/LCP DESIGN ADDL FUNDS	11/02/2023	104693	\$111.38
VAN DYKE LANDSCAPE ARCHITECTS	OCT 23-FCP TOT LOT CONSTRUCTION SUPPO	11/02/2023	104693	\$1,155.00
R.E. SCHULTZ CONSTRUCTION, INC.	9441.06 FCP TOT LOT CONSTRUCTI	11/02/2023	104686	\$4,399.99
R.E. SCHULTZ CONSTRUCTION, INC.	9441.06 FCP TOT LOT CONSTRUCTI	11/02/2023	104686	\$3,224.01
PLAYCORE WISCONSIN INC	PRJ #9438.11 LC PLAYGROUND EQUIPMENT	10/26/2023	104647	\$116,585.29
TOTAL MISC.CAPITALPROJECTS-ENG				\$130,204.29

5097700 - SANITATION

MISSION LINEN & UNIFORM INC	OCT 23-UNIFORM SERVICES FOR PUBLIC WORKS	11/02/2023	104681	\$8.20
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$8.21
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	10/26/2023	104652	\$28.61
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PW	11/09/2023	104706	\$8.21
US BANK	APWA CONFERENCE	10/26/2023	104641	\$710.06
VERIZON WIRELESS-SD	362455526 - 09/02/23-10/01/23	10/26/2023	104660	\$15.57
AT&T CALNET 3	9391012277-09/24/23-10/23/23	11/09/2023	104698	\$17.46
IDRAINS LLC	OCT 23-SEWER-STORMDRAIN MAINT	11/02/2023	104663	\$525.00
IDRAINS LLC	C-SEWER-STORMDRAIN MAINT-28,340	11/02/2023	104663	\$17,854.20
TOTAL SANITATION				\$19,175.52

6738530 - MARSOLAN UNDERGROUNDNG-DS

COMPUTERSHARE CORPORATE TRUST	FY 24 ADMIN CHARGE	11/09/2023	9001125	\$450.00
TOTAL MARSOLAN UNDERGROUNDNG-DS				\$450.00

REPORT TOTAL:**\$1,505,512.10**



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: November 29, 2023
ORIGINATING DEPT: Finance
SUBJECT: Report on Changes Made to the General Fund Adopted Budget for Fiscal Year 2023-24

BACKGROUND:

Staff provides a report at each Council meeting that lists changes made to the current Fiscal Year (FY) General Fund Adopted Budget. The information provided in this Staff Report lists the changes made through November 8, 2023.

DISCUSSION:

The following table reports the revenue, expenditures, and transfers for 1) the Adopted General Fund Budget approved by Council on June 28, 2023 (Resolution 2023-089) and 2) any resolutions passed by Council that amended the Adopted General Fund Budget.

GENERAL FUND - ADOPTED BUDGET PLUS CHANGES						
As of 11/8/2023						
General Fund - Operations						
Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
06/28/2023	Reso 2023-089	Adopted Budget	24,472,918	(23,078,124)	(980,000)	\$ 414,794
						414,794
General Fund - Measure S						
Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
06/28/2023	Reso 2023-089	Adopted Budget	4,400,000	(1,124,000)	(733,400)	\$ 2,542,600
						2,542,600
Combined General Fund Net Surplus						\$ 2,957,394

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

COUNCIL ACTION:

FISCAL IMPACT:

N/A

WORK PLAN:

N/A

OPTIONS:

- Receive the report.
- Do not accept the report

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive the report listing changes made to the FY 2023-2024 General Fund Adopted Budget.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: November 29, 2023
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Resolution 2023-128 Approving Professional Services Agreements for As-Needed Engineering Surveying Services**

BACKGROUND:

During the past several years, there have been several occasions when the Engineering Department and the City could have benefitted from having a professional engineering and land surveying consultant to assist in both special projects and with day-to-day operations of the department. While internal engineering Staff can and have provided most engineering services, recently, due to higher workload and staffing turnover, the Engineering Department requires additional outside consultant services to deliver these required and vital engineering services in a timely manner. Tasks on which the consultants may assist include general civil engineering and land surveying services, plan reviews for discretionary and ministerial private projects, review of subdivision maps, inspection support, assistance with gaining approval for federally and state funded projects, developing topographical and field surveys, and other general engineering tasks on an as-needed basis.

This item is before the City Council to consider adoption of Resolution 2023-128 (Attachment 1) authorizing the City Manager to execute Professional Service Agreements (PSA) with West Coast Civil and Nasland Engineering, beginning with Fiscal Year (FY) 2023/24, and to authorize the City Manager to execute subsequent extensions of the agreements for up to four additional years, in accordance with the Municipal Code.

DISCUSSION:

Staff issued a Request for Qualifications (RFQ) in August 2023 to solicit qualifications and proposals from qualified consulting firms to provide general engineering and surveying services on an on-call, as-needed basis. The City received nine Statements of

CITY COUNCIL ACTION:

Qualifications that were evaluated by Staff. Staff is recommending that the City enter into PSAs with the following two firms:

- West Coast Civil of San Diego
- Nasland Engineering of San Diego

After reviewing the qualification packages submitted, Staff recommend West Coast Civil and Nasland Engineering because their experience and expertise are well suited for the type of work associated with these contracts. Although most of the firms that submitted qualifications and proposals are qualified to perform and provide the requested services, the recommended firms have provided engineering services in the past for the City so they are familiar with how the City operates and its priorities.

Although West Coast Civil, as an entity, has not worked directly with the City in the past, one of their sub-consultants is Mikhail Ogawa Engineering (MOE) which has provided stormwater program assistance for over 15 years. The team of West Coast Civil and MOE will comprise a full-service engineering firm capable of providing the engineering assistance needed. They are a mid-sized firm and have direct experience providing on-call engineering services to several cities in San Diego County.

Nasland Engineering was the primary consultant for the design of the Highway 101 Westside Improvement Project that was completed in 2013. They are familiar with the way the City operates and provides outreach services to the community. They are a mid-sized firm that provides engineering services throughout the county.

The hourly rate compensation offered by the two consultants are competitive with the other proposals received. Staff recommends awarding each agreement for an annual not-to-exceed amount of \$50,000 for one year, with the option of extending the agreements annually for four additional years subject to available funding.

CEQA COMPLIANCE STATEMENT:

Approval of consulting services is not a project as defined by the State CEQA Guidelines pursuant to the California Environmental Quality Act.

FISCAL IMPACT:

Funding for the two proposed engineering and surveying consultant agreements is not identified in the FY 2023/24 & 2024/25 Adopted Budget. Staff recommends to fund these agreements by transferring \$100,000 from the General Fund, Undesignated Reserves to the Engineering, Professional Services Operating Budget. The total aggregate compensation of each PSA shall not exceed \$50,000. The cost for these services for any future extensions, if approved by the City Manager, would be funded by the same budget units from respective fiscal years.

WORK PLAN: N/A

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments or modifications.
- Deny Staff recommendation and provide direction.

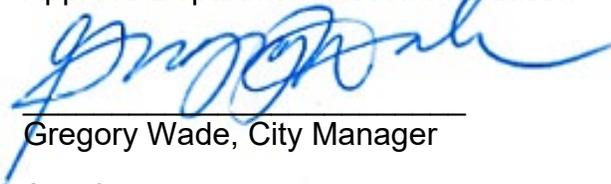
DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-128:

1. Authorizing the City Manager to approve a Professional Service Agreement with West Coast Civil for As-Needed Engineering and Surveying Services for Fiscal Year 2023/24, for a not-to-exceed amount of \$50,000.
2. Authorizing the City Manager to approve a Professional Service Agreement with Nasland Engineering for As-Needed Engineering and Surveying Services for Fiscal Year 2023/24 for a not-to-exceed amount of \$50,000.
3. Authorizing the City Manager, at his discretion, to extend the Professional Service Agreement with either or both West Coast Civil and Nasland Engineering for As-Needed Engineering and Surveying Services for up to four additional years, at the City's option, at an amount not-to-exceed \$50,000 per year per consultant based on satisfactory past performance.
4. Authorizing a transfer of \$100,000 from the General Fund, Undesignated Reserves to the Engineering - Professional Services Operating Budget Unit for Fiscal Year 2023/24 for As-Needed Engineering and Surveying Services.
5. Authorizing the City Treasurer to amend the FY 2023/24 & 2024/25 Adopted Budget accordingly.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-128

RESOLUTION 2023-128

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING PROFESSIONAL SERVICE AGREEMENTS WITH WEST COAST CIVIL AND NASLAND ENGINEERING FOR AS-NEEDED ENGINEERING AND SURVEYING SERVICES AND AUTHORIZING EXTENSIONS OF UP TO FOUR ADDITIONAL YEARS FOR EACH AGREEMENT

WHEREAS, due to a staffing shortage and an extremely high workload, the Engineering Department is in need of engineering and surveying consultant services to assist in completing the tasks of the department. Tasks on which the consultants may assist include general civil engineering and land surveying services, plan reviews for discretionary and ministerial private projects, review of subdivision maps, inspection support, assistance with gaining approval for federally funded projects and other general engineering tasks as assigned; and

WHEREAS, the City issued a request for Statement of Qualifications/Request for Proposals to solicit qualifications and proposals from qualified engineering firms on an as-needed basis, and the City received nine proposals that were evaluated by Staff.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes the City Manager to approve a Professional Service Agreement with West Coast Civil for As-Needed Engineering and Surveying Services for Fiscal Year 2023/24, for a not-to-exceed amount of \$50,000.
3. That the City Council authorizes the City Manager to approve a Professional Service Agreement with Nasland Engineering for As-Needed Engineering and Surveying Services for Fiscal Year 2023/24 for a not-to-exceed amount of \$50,000.
4. That the City Council authorizes the City Manager, at his discretion, to extend the Professional Service Agreement with either or both West Coast Civil and Nasland Engineering for As-Needed Engineering and Surveying Services for up to four additional years, at the City's option, at an amount not-to-exceed \$50,000 per year per consultant based on satisfactory past performance.
5. That the City Council authorizes a transfer of \$100,000 from the General Fund, Undesignated Reserves to the Engineering - Professional Services

Operating Budget Unit for Fiscal Year 2023/24 for As-Needed Engineering and Surveying Services.

6. That the City Council authorizes the City Treasurer to amend the FY 2023/24 & 2024/25 Adopted Budget accordingly.

PASSED AND ADOPTED this 29th day of November 2023, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers
NOES: Councilmembers
ABSTAIN: Councilmembers
ABSENT: Councilmembers

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: November 29, 2023
ORIGINATING DEPT: Public Works Department
SUBJECT: **City Council Consideration of Resolution 2023-119 Authorizing the City Manager to Execute Amendment No. 5 to the Professional Services Agreement with West Coast Arborists for City-Wide Tree Maintenance Services**

BACKGROUND:

West Coast Arborists (WCA) provides quality tree care management and maintenance services for over 200 municipalities and public agencies. In July 2019, the City entered into an agreement for tree trimming and maintenance services with WCA. The City's agreement with WCA was for one year with an option to extend the agreement up to four additional years at the City's option. The agreement and four extensions with West Coast Arborist will expire June 2024.

This item is before the City Council to consider adoption of Resolution 2023-119 (Attachment 1) to authorize the City Manager to execute an amendment to the Professional Services Agreement (PSA) with WCA to increase the agreement amount by \$50,000, to a total not to exceed amount of \$75,000, for on-call, as-needed City-wide tree maintenance services.

DISCUSSION:

The City currently has and maintains a variety of palm trees including Mexican Fan Palms, Queen Palms, Canary Island palm trees, along with various types of broad leaf tree species that require occasional trimming. The trees, which are located in City-owned park spaces and properties and with public rights-of-way, are trimmed to retain the health and beauty of the tree. The palm tree fronds are also trimmed to minimize the

COUNCIL ACTION:

amount of falling debris during storms and high winds. All the trees are and will be trimmed per the WCA arborist's recommendations.

Staff has worked closely with WCA to develop a list of Queen Palms and Canary Island palms that require pruning and treatment services. Because WCA provides arborist assessment services for trees in poor health and/or those where potential failure concerns are identified. For example, WCA has identified Canary Island Palms that require preventative treatment for South American Palm Weevil (SAPW) and pink rot. WCA is recommending quarterly treatment services that would include a soil drench/soil injection and foliar spray. Work must be performed by a licensed applicator with an aerial lift truck.

Upon completion of Staff's assessment, which has recently discovered the presence of SAPW in other Canary Island Palms, it is recommended that the required treatment and pruning services along with the City-wide tree maintenance services be supplemented by an additional \$50,000 to the agreement to complete treatment services and ensure the palm trees remain healthy and safe. As discussed below, this will require an additional \$9,600 to be allocated to the Fiscal Year (FY) 2023/24 Streets, Parks and Public Facility Maintenance sections of the Operating Budget from within the City's existing operation budgets.

CEQA COMPLIANCE STATEMENT:

The project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(h) of the State CEQA Guidelines.

FISCAL IMPACT:

The cost of this agreement is appropriated from the Streets, Parks and Public Facility Maintenance sections of the Operating Budget as proposed in the FY 2023/24 Budget, which budgeted \$65,400 collectively for City-wide tree maintenance services. The current agreement amount with WCA is for a not to exceed amount of \$25,000 for FY 2023/24. Staff recommends that the additional \$40,400 already budgeted along with an additional \$9,600 from the above operating budgets be added to the agreement with WCA for FY 2023/24 for additional tree trimming, and tree treatment purposes. If approved, the not to exceed amount of Amendment No. 5 to the PSA with WCA would be \$75,000 for FY 2023/24.

WORK PLAN:

This project is not identified in the Fiscal Year 2023/24 Work Plan.

OPTIONS:

- Approve Staff recommendation.

- Approve Staff recommendation with modifications.
- Provide direction.

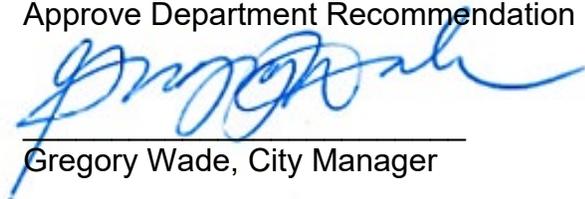
DEPARTMENT RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2023-119:

1. Authorizing the City Manager to increase the Professional Services Agreement with West Coast Arborists, in the amount of \$50,000, for additional tree trimming, and preventative treatment of South American Palm Weevil and pink rot.
2. Authorizing the City Manager to execute Amendment No. 5 to the Professional Services Agreement with West Coast Arborists and increasing the agreement amount by \$50,000, to a total not to exceed amount of \$75,000, for on-call, as-needed City-wide tree maintenance services.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-119

RESOLUTION 2023-119

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 5 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST ARBORISTS FOR CITY-WIDE TREE MAINTENANCE SERVICES

WHEREAS, in June 2019, the City entered into a Professional Services Agreement with West Coast Arborists (WCA) for tree trimming and maintenance services; and

WHEREAS, the original agreement was for one year with the option to renew the agreement, on a yearly basis, for the next four years at the City's option; and

WHEREAS, the City currently has Washingtonians, Queen Palms, Canary Island palm trees, along with various types of broad leaf species that require occasional trimming. The trees are trimmed to retain the health and beauty of the tree; and

WHEREAS, WCA has identified Canary Island Palms that require preventative treatment for South American Palm Weevil and pink rot. WCA is recommending quarterly treatment services that would include a soil drench/soil injection and foliar spray.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council authorizes the City Manager to increase the Professional Services Agreement with West Coast Arborists, in the amount of \$50,000, for additional tree trimming, and preventative treatment of South American Palm Weevil and pink rot.

3. That the City Council authorizes the City Manager to execute Amendment No. 5 to the Professional Services Agreement with West Coast Arborists and increasing the agreement amount by \$50,000, to a total not to exceed amount of \$75,000, for on-call, as-needed City-wide tree maintenance services.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 29th day of November 2023 by the following vote.

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: November 29, 2023
ORIGINATING DEPT: Community Development Department/City Attorney's Office
SUBJECT: **Accessory Dwelling Unit Ordinance 525 Introduction – 1st Reading**

BACKGROUND:

Over the past few years, Governor Newsom has signed into effect a multitude of new laws that impact the permitting and construction of Accessory Dwelling Units (ADUs): SB-13, SB-897, AB-68, AB-345, AB-881, AB-916, AB-2221, and AB-3182. As of January 2023, these laws resulted in changes to the statewide regulatory standards applicable to ADUs. On November 8, 2023, City Council introduced Ordinance 525 as its 1st reading with a modification to subsection 8 offering an incentive to encourage affordable ADU development consistent State affordable housing term limits. Council directed Staff to modify the affordability covenant time limit accordingly.

This item is before the City Council to consider reintroduction of Ordinance 525 with modified language to the City's Accessory Dwelling Unit Ordinance that would be consistent with the aforementioned bills and with State law.

DISCUSSION:

City Council (Council) has expressed support for encouraging development of accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) as one of several tools to provide additional housing options throughout the City and to meet the City's Regional Housing Needs Allocation (RHNA). Council has provided direction to Staff on ADU development through discussions during the 6th Cycle Housing Element update. Within the City's Housing Element are several policies intended to promote the construction of ADUs. Specifically, Program 1B proposes to consider revisions to current regulations to allow ADU development in sensitive areas of the City, provided

COUNCIL ACTION:

that criteria are met that ensure that the creation of an ADU will not be detrimental to sensitive habitat or other similar areas.

Council approved its current ADU regulations with the adoption of Ordinance 508 in December 2019. Since its adoption, the City has received 102 applications for ADUs. Between January 1, 2020, and October 30, 2023, the City's ADU ordinance has resulted in the construction of 31 new ADUs. Table 1 below is a breakdown of ADU development since the adoption of Ordinance 508.

Table 1 – Current Status					
Year	Applied	Under Review	Permits Issued	Completed Construction	Expired/ Withdrawn
2023 (since 6/30/23)	25	22	3	0	-
2022	29	9	8	7	5
2021	23	3	5	8	7
2020	25	2	3	16	4
Total	102	36	19	31	16

Based on the above permit information, the City is on track to permit 70% more ADU's than anticipated in the City's Housing Element. However, per the City's Housing Element, the City has committed to consider amendments to the existing ordinance that will continue to encourage additional ADU development to address the City's share of the regional housing need. To further this effort, Council met in July 2023 to discuss possible amendments to the City's ADU ordinance. The topics of discussion included, but were not limited to, ADU grading limitations, development of ADU's on properties with sensitive areas such as environmentally sensitive habitat, and ADU's on bluff top properties, hillside overlay area/steep slopes, and very high fire hazard severity zones.

Local jurisdictions have little discretion and limited authority to adopt local regulations and restrictions to regulate ADUs and JADUs. Staff has prepared a draft ADU Ordinance for Council consideration that is consistent with State Law and includes regulations that are permitted for local jurisdictions to implement including minimum building separations, design and architectural compatibility with the existing primary dwelling, and standards to prevent impacts to historic and environmentally sensitive resources. The draft ordinance includes the following changes:

- Updated definitions for ADUs and JADUs.
- Modifications to height limitations consistent with State Law.
- Elimination of prohibitions of ADU and JADU development on properties within Environmentally Sensitive Habitat Areas, the Hillside Overlay Zone, and the Very High Fire Hazard Severity Zone.
- Inclusion of limitations on architectural features and accessory structures.
- Other Municipal Code clean up related to ADUs, Guest Houses and ALUs

The draft Ordinance includes many of the same provisions that were previously adopted including, but not limited to, prohibition of ADUs/JADUs being used as short-term vacation rentals, offering incentives to encourage development of affordable accessory dwelling units, architectural compatibility, and size limitations.

CEQA COMPLIANCE STATEMENT:

The amendment of the City's ADU Ordinance is exempt from the California Environmental Quality Act under the common sense exemption Section 15061(b)(3) of CEQA Guidelines, since there would be no possibility of a significant effect on the environment; and under Section 15281(h) of the CEQA Guidelines, which exempts from CEQA the adoption of an ordinance regarding accessory dwelling units in a single-family, two family or multiple-family dwelling residential zone to implement Section 65852.2 or Section 65852.22 of the Government Code.

FISCAL IMPACT:

There are no direct fiscal impacts related to this item.

WORK PLAN:

Adoption of an updated Ordinance allowing ADU development on properties with sensitive areas will further the City's Work Plan - Community Character Priority Item 1.

DEPARTMENT RECOMMENDATION:

Conduct the public hearing and consider introduction of Ordinance 525 – Accessory Dwelling Unit Ordinance.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachment:

1. Draft Ordinance 525 – Accessory Dwelling Unit Ordinance

ORDINANCE 525

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, REPEALING SECTION 17.20.040(D) AND ADOPTING A REVISED SECTION 17.20.040(D) OF THE SOLANA BEACH MUNICIPAL CODE TO PROVIDE FOR REGULATIONS CONCERNING JUNIOR AND ACCESSORY DWELLING UNITS

WHEREAS, the City Council of the City of Solana Beach seeks to implement SB 13 (2019), SB 897 (2022), AB 68 (2019), AB 345 (2021), AB 881 (2019), AB 2221 (2022), AB 3182 (2020), and AB 976 (2023) through the adoption of regulations concerning accessory dwelling units; and

WHEREAS, Section 65852.150 of the California Government Code provides that the Legislature's intent with the aforementioned Bills was that local agencies adopt an ordinance relating to matters including unit size, parking, fees, and other requirements, that are not arbitrary, excessive, or burdensome so as to unreasonably restrict the ability of homeowners to create accessory dwelling units in zones in which they are authorized by local ordinance; and

WHEREAS, the proposed regulations and standards are intended to be consistent with state law and are intended to incentivize and promote the creation of ADUs that can offer affordable rents for all household income levels; and

WHEREAS, the proposed amendments are consistent with and implement a portion of Sixth Cycle Housing Element Program 1B; and

WHEREAS, ADU and/or JADU development will assist the City in satisfying a portion of the housing units allocated to the City through the Regional Housing Needs Allocation; and

WHEREAS, the proposed provisions are consistent with the policies and programs of the City's General Plan and the certified Land Use Plan of the City's Local Coastal Plan; and

WHEREAS, the proposed regulations include objective standards for development of ADUs and JADUs that protect the health, safety and welfare of the community; and

WHEREAS, the City Council of the City of Solana Beach seeks to update the Accessory Dwelling Unit Regulations to comply with the Housing Policies and Programs outlined in the Housing Element Housing Plan.

NOW, THEREFORE, the City Council of the City of Solana Beach hereby ordains as follows:

Section 1. All of the above statements are true and correct and are hereby incorporated into this Ordinance by reference; and

Section 2. Section 17.08.030 Definitions. Shall be amended to add the following definitions:

ACCESSORY DWELLING UNIT – a residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence, which may be a single dwelling unit or a multifamily dwelling.

An accessory dwelling unit shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel that the primary residence is or will be situated. An accessory dwelling unit also includes an efficiency unit or a manufactured home, as defined in Section 18007 of the Health and Safety Code.

ACCESSORY DWELLING UNIT, ATTACHED - an accessory dwelling unit that is physically attached to a primary residence and share an interior wall or as an additional story above the primary dwelling unit.

ACCESSORY DWELLING UNIT, DETACHED - an accessory dwelling unit that is not an attached accessory dwelling unit.

JUNIOR ACCESSORY DWELLING UNIT - shall have the meaning defined in Section 65852.22 of the California Government Code. An interior unit that is 500 square feet or less and built entirely within a single-family home shall be considered a junior accessory dwelling unit.

Section 3. Section 17.20.040(D) of the Solana Beach Municipal Code is amended to read as follows:

17.20.040 Specific requirements.

D. Accessory Dwelling Units. The purpose of this subsection is to provide regulations for the establishment of accessory dwelling units in residential zones and to define an approval process for such accessory dwelling units. The intent of this subsection is to provide opportunities for more affordable housing in areas where adequate public facilities and services are available, and impacts upon the residential neighborhoods directly affected would be minimized. It is the goal of the council that accessory dwelling units be equitably distributed throughout the city.

1. Junior and accessory dwelling units are residential uses consistent with the uses permitted in zones that allow for residential or mixed-use residential development.
2. All development standards contained in the underlying zoning district or overlay shall apply to accessory dwelling units unless they are inconsistent with the provisions of this Section 17.20.040.D, in which case the standards of this Section 17.20.040.D shall apply.
3. Junior and accessory dwelling units developed pursuant to the requirements of this subsection shall not cause the lot upon which the accessory dwelling unit is located to exceed the allowable density otherwise permitted for the lot. Therefore, the ADU/JADU shall not count as units when calculating density of the lot.
4. Junior and accessory dwelling units shall be permitted in zones which allow residential or mixed-use residential development and shall comply with the following standards:
 - a. A detached primary single-family dwelling unit shall exist or be proposed on the lot, or existing multifamily dwelling units shall exist on the lot.
 - b. The accessory dwelling unit may be created within the existing walls of a primary residence or accessory structure (an "interior" accessory unit), may be created by an addition attached to an existing or proposed primary residence (an "attached" accessory dwelling unit), or may be a new structure detached from the primary residence (a

"detached" accessory dwelling unit). It must be located on the same lot as the existing or proposed single family home or multifamily dwelling.

c. Any construction of a junior or accessory dwelling unit shall conform to all property development regulations of the zone in which the property is located including, but not limited to, height limits, setback, lot coverage, landscape, and floor area ratio (FAR), as well as all fire, health, safety and building provisions of this title, subject to the following exceptions:

i. No setback is required for an existing living area converted to a junior or accessory dwelling unit or for an existing accessory structure converted to an accessory dwelling unit, or for a new accessory dwelling unit constructed in the same location and built to the same dimensions as an existing structure.

ii. For all other accessory dwelling units, a minimum setback of four feet is required from the rear and side property lines.

iii. Limits on lot coverage, floor area ratio, open space, and size must permit at least an eight hundred (800) square feet detached or attached accessory dwelling unit with four-foot side and rear yard setbacks, if the proposed accessory dwelling unit is in compliance with all other development standards.

iv. Architectural features, such as eaves, awnings, canopies, bay windows, and balconies attached to a junior or accessory dwelling unit may project two feet from the exterior side of the structure. These architectural features shall not be allowed to project into the required side or rear yard setback.

v. Attached or detached accessory structures (such as decks, patio covers, carports, and architectural features greater than two feet measured from the exterior side of the unit) associated with a junior or accessory dwelling unit shall comply to the underlying zoning regulations. These structures shall not project into the required side or rear yard setback nor be located on the roof.

d. No more than one junior accessory dwelling unit or one accessory dwelling unit shall be permitted per single-family lot, except as permitted in subsection 5(b) below.

e. For a junior accessory dwelling unit or an accessory dwelling unit, there shall be a separate entrance from the main entrance to the proposed or existing single-family residence.

f. The floor area of an attached or detached accessory dwelling unit shall not exceed 850 square feet for a studio or one bedroom or one thousand (1,000) square feet for a unit that contains more than one bedroom. No accessory dwelling unit may be smaller than the size required to allow an efficiency unit as defined in Section 17958.1 of the Health & Safety Code.

g. A new structure or an addition to an existing structure for an accessory dwelling unit shall not exceed the following height limitations measured from pre-existing grade or finished grade, whichever is lower, to the highest point of the roof.

- i. A height of 16 feet for a detached accessory dwelling unit on a lot with an existing or proposed single family or multifamily dwelling unit.
 - ii. A height of 18 feet for a detached accessory dwelling unit on a lot with an existing or proposed single family or multifamily dwelling unit that is within one-half of one mile walking distance of a major transit stop or a high-quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code. An additional two feet in height shall be allowed to accommodate a roof pitch on the accessory dwelling unit that is aligned with the roof pitch of the primary dwelling unit.
 - iii. A height of 18 feet for a detached accessory dwelling unit on a lot with an existing or proposed multifamily, multistory dwelling.
 - iv. A height of 25 feet or the height limitation in the local zoning ordinance that applies to the primary dwelling, whichever is lower, for an accessory dwelling unit that is attached to a primary dwelling. This clause shall not allow an accessory dwelling unit to exceed two stories.
- h. Junior and accessory dwelling units shall only be used for rentals of terms of 30 consecutive days or more.
- i. The following provisions are applicable to junior accessory dwelling units:
- i. A junior accessory dwelling unit shall not exceed 500 square feet in size and shall contain at least an efficiency kitchen which includes cooking appliances and a food preparation counter and storage cabinets that are of reasonable size in relation to the junior accessory dwelling unit.
 - ii. The junior accessory dwelling unit shall include access to sanitation facilities.
 - iii. Parking is not required for a junior accessory dwelling unit.
 - iv. One of the dwellings on the lot must be the bona fide principal residence of at least one legal owner of the lot, as evidenced at the time of approval and upon demand thereafter of the junior accessory dwelling unit by appropriate documents of title and residency.
 - v. Prior to issuance of a building permit for a junior accessory dwelling unit, the owner shall record a covenant in a form prescribed by the city attorney, which shall run with the land and provide for the following:
 - (a) A prohibition on the separate ownership, sale, transfer, or other conveyance of the junior accessory dwelling unit separate from the sale of the single-family residence;
 - (b) A restriction on the size and attributes of the junior accessory dwelling unit consistent with this section;

- (c) A prohibition against renting the junior accessory dwelling unit for fewer than 30 consecutive calendar days; and
- (d) A requirement that either the primary residence or the junior accessory dwelling unit be the owner's bona fide principal residence, unless the owner is a governmental agency, land trust, or housing organization.

j. One off-street parking space shall be provided for the accessory dwelling unit, which may be provided as tandem parking on an existing driveway and shall be permitted in setback areas in locations determined by the director of community development or the director's designee unless the director of community development or the director's designee makes specific findings that parking in setback areas or tandem parking is not feasible based upon specific site topographical or fire and life safety conditions. No off-street parking shall be required for the accessory dwelling unit in any of the following instances:

- i. The accessory dwelling unit is located within one-half mile walking distance of a public transit stop.
- ii. The accessory dwelling unit is located within an architecturally and historically significant historic district.
- iii. The accessory dwelling unit is part of the existing primary residence or an existing accessory structure.
- iv. The accessory dwelling unit is located in an area of the city where on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.
- vi. The accessory dwelling unit is located within one block of a car share vehicle pick-up location, as established by the city.

k. Design.

- i. A junior accessory dwelling unit or accessory dwelling unit, whether attached or detached, shall utilize the same architectural style, exterior materials, and colors as the existing or proposed primary dwelling, and the quality of the materials shall be the same or exceed that of the primary dwelling.
- ii. The primary entrance to the junior accessory dwelling unit or accessory dwelling unit shall not be visible from the street adjacent to the front yard setback.
- iii. A minimum building separation of six feet shall be maintained (eave to eave) between the primary residence and a detached accessory dwelling unit. A minimum building separation of 10 feet shall be maintained (eave to eave) from the entrance of an accessory dwelling unit if it is facing the wall of another structure on the property.
- iv. Accessory dwelling unit parking in setback areas visible from the street shall be screened by vegetation that has a maximum maturity height of 42 inches.

l. Except as provided in subparagraph (m) below, accessory dwelling units shall provide a new or separate utility connection directly between the accessory dwelling unit and the utility. The connection may be subject to a connection fee or capacity charge that shall be proportionate to the burden of the proposed accessory dwelling unit, based upon either its size in square feet or the number of its plumbing fixtures, upon the water or sewer system; provided, however, that this fee or charge shall not exceed the reasonable cost of providing this service. A sub-meter may be allowed to meet this requirement.

m. The installation of a new or separate utility connection directly between the accessory dwelling unit and the utility shall not be required, and a related connection fee or capacity charge shall not be imposed for the following:

i. Junior accessory dwelling unit.

ii. Accessory dwelling unit meeting the requirements of Section 5(a)

n. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

o. No impact fees may be imposed on a junior or accessory dwelling unit that is less than seven hundred fifty (750) square feet in size. For purposes of this section, "impact fees" include the fees specified in Sections 66000 and 66477 of the Government Code, but do not include utility connection fees or capacity charges. For accessory dwelling units that have a floor area of seven hundred fifty (750) square feet or more, impact fees shall be charged proportionately in relation to the square footage of the primary dwelling unit.

5. The following types of accessory dwelling units are required to be permitted. Other accessory dwelling units, including attached and detached accessory dwelling units, are also permitted if they conform to the requirements of subsection (4):

a. One junior accessory dwelling unit or accessory dwelling unit within the existing space of a single-family dwelling or accessory structure or the proposed space of a single-family structure, if all the following apply:

i. In an accessory structure an expansion beyond the existing physical structure is limited to 150 square feet and is permitted solely to accommodate ingress and egress.

ii. The unit has exterior access separate from the existing or proposed single family dwelling.

iii. The side and rear setbacks are sufficient for fire and safety.

iv. Any junior accessory dwelling unit complies with Section (D)(4)(i).

b. One new detached accessory dwelling unit not larger than eight hundred (800) square feet or more than the height limitations allowed under Section (D)(4)(g), with side and rear yard setbacks of at least four (4) feet on a lot with an existing or proposed single-family dwelling. A junior accessory dwelling unit complying with Section (D)(4)(i) may be developed on the same lot.

c. Accessory dwelling units within the portions of an existing multifamily dwelling structure

that are not used as livable space, provided that each unit complies with state building standards for dwellings. An accessory dwelling unit shall not be created within any portion of the habitable area of an existing dwelling unit in a multifamily structure. Up to 25 percent of the number of existing multifamily units in the building, but at least one unit, shall be allowed.

d. Up to two detached accessory dwelling units on a lot with an existing multifamily dwelling structure, provided that the height does not exceed the height limitations allowed under Section (D)(4)(g) and that four-foot side and rear yard setbacks are maintained.

6. Applications for junior and accessory dwelling units conforming to the requirements of subsection (D)(4) or (5) of this section shall be considered ministerially without discretionary review or a hearing, and the director of community development shall approve or deny such applications within sixty (60) days after receiving a complete application. Incomplete applications will be returned with an explanation of what additional information is required. The city shall grant a delay in processing if requested by the applicant. If the permit application is submitted with a permit application to create a new single-family dwelling on the lot, the application for the junior or accessory dwelling unit shall not be acted upon until the application for the new single-family dwelling is approved, but thereafter shall be ministerially processed within sixty (60) days of receipt of a complete application and approved if it meets the requirements of this section. Occupancy of the junior or accessory dwelling unit shall not be allowed until the city approves occupancy of the primary dwelling.

7. In cases of conflict between this section and any other provision of this title, the provisions of this section shall prevail. To the extent that any provision of this section is in conflict with State law, the applicable provision of State law shall control, but all other provisions of this section shall remain in full force and effect.

8. The city may offer incentives to encourage development of accessory dwelling units. If owners of accessory units elect to record a fifty-five (55) year deed restriction, consistent with State Law, to rent the unit to lower income households, the city will consider waiving fees, reducing parking and development standards, or approving other forms of assistance specified in Chapter 4.3 (commencing with Section 65915) of Division 1 of Title 7 of the Government Code. Receipt of such incentives shall require the owner to:

a. Rent the accessory dwelling unit to a low income household, as defined annually by the State Department of Housing and Community Development at a rate that shall not exceed an amount which is equal to thirty (30) percent of the gross monthly income of a low-income household, at eighty (80) percent of the San Diego County median income, adjusted for household size.

b. File an annual agreement with the city's community development department documenting the household's eligibility to occupy the accessory unit.

c. Record a covenant specifying the property restrictions on the accessory dwelling unit for the fifty-five (55) year term.

d. Assign the covenant using a form of assignment and assumption approved by the director of community development in the director's reasonable direction in the event that the property is transferred or sold.

Section 4. Section 17.20.020(B)(1)(d) of the Solana Beach Municipal Code is amended to read as follows:

d. Accessory dwelling units shall be allowed as an accessory use in the (ER-1), (ER-2), (LR), (LMR), (MR), (MHR), and (HR) zones subject to the requirements set forth in SBMC 17.20.040(D).

Section 5. Section 17.20.020(B)(2) of the Solana Beach Municipal Code is removed.

Section 6. Table 17.12.020 of the Solana Beach Municipal Code is amended to read as follows (changes shown in underline and strikeout):

	USE	ZONE																
		ER-1	ER-2	LR	LMR	MR	MHR	HR	C	SC	LC	OP	PI	LI	A	OSR	ROW	
	1. RESIDENTIAL USES																	
13	Guest Houses	PL	PL	PL	E	E	E	E	E	E	E	E	E	E	PL	E	E	13
14	Accessory Living Units	PL	PL	PL	PL	PL	C	C	E	E	E	E	E	E	PL	E	E	14
13	Accessory Dwelling Units	P	P	P	P	P	P	P	PL	PL	PL	E	E	E	E	E	E	13

Section 7. Section 17.12.010(D)(1)(k) of the Solana Beach Municipal Code is amended to read as follows:

k. Accessory Dwelling Unit. A residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence, which may be a single dwelling unit or a multifamily dwelling. An accessory dwelling unit shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel that the primary residence is or will be situated. An accessory dwelling unit also includes an efficiency unit or a manufactured home, as defined in Section 18007 of the Health and Safety Code.

Section 8. Section 17.12.010(D)(1)(l) Accessory Living Unit. of the Solana Beach Municipal Code shall be removed.

Section 9. Section 17.24.020(B)(3)(c) of the Solana Beach Municipal Code shall be added to read as follows:

c. Accessory Dwelling Units shall be permitted as an accessory use to an existing or proposed residential structure.

Section 10. Section 17.48.040(C)(1)(c) of the Solana Beach Municipal Code shall be modified to read as follows:

c. Required parking within garages (200 square feet per space up to a maximum of 400 square feet for a single-family residence) shall be excluded from the calculation of floor area ratio.

Section 11. Section 17.52.040(A) "Accessory Living Units" shall be removed.

Accessory ~~1 space in addition to those~~
living units ~~required for primary~~
 ~~residence.~~

Section 12. The City Council finds that this Ordinance is exempt from the provisions of the California Environmental Quality Act ("CEQA") pursuant to Section 21080.17 of the Public Resources Code relating to the construction of second units, which exempts the adoption of an ordinance by a city to implement the provisions of Government Code Section 65852.2. The City Council further finds that the Ordinance is exempt from CEQA pursuant to Section 15305 of the CEQA Guidelines, which exempts minor alterations in land use limitations that will not result in any changes in land use or density. The Ordinance updates the provisions of the City's Municipal Code to conform with state law requirement relating to development of ADUs and Junior ADUs, and it does not change permitted land uses on any property nor increase the density of residential uses that property owners are permitted to develop on their property. Further, none of the exceptions to the Section 15305 exemption included in Section 15300.2 of the CEQA Guidelines are applicable. Therefore, adoption of the Ordinance is exempt from the provisions of CEQA.

Section 13. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Chapter, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Chapter, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Solana Beach, California, on the 29th day of November, 2023; and

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, on the ___ day of _____, 202__, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: November 29, 2023
ORIGINATING DEPT: Community Development Department
SUBJECT: **City Council Consideration and Potential Adoption of Resolution 2023-129 Extending COVID-19 Temporary Use Permits (TUPs) For Outdoor Dining Only Through July 1, 2026**

BACKGROUND:

On March 16, 2020, pursuant to Section 2.28.060(A)(1) of the Solana Beach Municipal Code (SBMC), the Director of Emergency Services/City Manager proclaimed a state of local emergency in the City of Solana Beach due to COVID-19, which was ratified by the City Council through adoption of Resolution 2020-036. Since that time, there have been numerous Orders and Guidance by the California Department of Public Health (CDPH) and the Health Officer of the County of San Diego to curtail the spread of COVID-19. In June 2020, the City Council adopted Resolution 2020-087 which established a COVID-19 Temporary Use Permit process and requirements for temporary outdoor dining. In December 2021, the City Council adopted Resolution 2021-135 extending the COVID-19 TUP Policy through September 6, 2022. In July 2022, the City Council adopted Resolution 2022-085 extending the COVID-19 TUP Policy through January 1, 2023. In December 2022, the City Council adopted Resolution 2022-132 extending the COVID-19 TUP Policy through January 1, 2024.

The item before the City Council is to consider the adoption of Resolution 2023-129 (Attachment 1) to further extend COVID-19 Temporary Use Permits for outdoor dining through July 1, 2026.

DISCUSSION:

Since the City Council's approval of the COVID-19 TUP Policy, the City of Solana Beach (City) has conditionally approved 33 COVID-19 TUP applications, 24 of which

COUNCIL ACTION:

are for businesses with outdoor dining services. Of the 24 businesses with outdoor dining, 19 of those are utilizing parking areas, two of which (Pillbox Tavern & Saddle Bar) are utilizing public parking spaces. The other five businesses with outdoor dining are utilizing public and/or private sidewalk areas for the outdoor dining. No new TUP applications have been filed since the April 2021 extension. Temporary outdoor dining activities continue to be utilized by most of the businesses. Other uses that were permitted to conduct outdoor activities due to COVID-19 requirements such as nail salons and hair salons have since eliminated their outdoor activities.

There continues to be a desire by the businesses, business districts, Chamber of Commerce and the public to continue temporary outdoor dining activities. Consequently, Council included in the Fiscal Year (FY) 2023-24 Work Plan the evaluation of maintaining this outdoor dining City-wide in a manner that minimizes conflict with parking.

It should also be noted that Assembly Bill (AB) 1217, approved by Governor Newsom on October 8, 2023, impacts certain outdoor dining and extends certain outdoor dining privileges through July 1, 2026. Per AB 1217, under Business and Professions Code section 25750.5, Government Code section 65907(a) and Health and Safety code 114067, to the extent that outdoor expansion of restaurants mitigates COVID-19 pandemic restrictions on indoor dining, required parking spaces must be reduced by the number of spaces that the local jurisdiction determines are needed to accommodate an expanded outdoor dining area. Also extended under AB 1217 is the ability to utilize a Temporary Catering License issued by the Department of Alcohol Beverage Control (ABC) to allow for alcohol sale and consumption in the outdoor dining areas. The current COVID-19 TUP Policy meets the requirements as required under Business and Professions Code section 25750.5, Government Code section 65907(a) and Health and Safety code 114067 in allowing outdoor expansion and parking reduction to mitigate COVID-19 pandemic restrictions.

On October 25, 2023, staff provided a draft ordinance for City Council to consider regarding permanent outdoor dining provisions. Staff will continue to work with the City Council subcommittee to draft a revised Sidewalk Café/Outdoor Dining Ordinance. The City Council may also wish to provide additional input and direction on how to proceed with both existing and proposed outdoor dining establishments as well as any specific requirements to enforce moving forward. These could be further evaluated and, if necessary, brought back to the City Council at a future meeting.

CEQA COMPLIANCE STATEMENT:

The proposed City Council action is not subject to the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, Sections: 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment); 15060(c)(3) (the activity is not a project as defined in Section 15378); and 15061(b)(3), because the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Because there is no possibility that the Resolution may have a significant adverse effect on the environment, the action is exempt from CEQA.

FISCAL IMPACT:

There are no direct fiscal impacts related to the adoption of the Resolution.

OPTIONS:

- Approve Staff recommendation adopting Resolution 2023-129.
- Approve Staff recommendation with modifications.
- Do not approve Staff recommendations.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-129.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

1. Resolution 2023-129

RESOLUTION 2023-129

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, EXTENDING THE COVID-19 TEMPORARY USE PERMIT POLICY

WHEREAS, on June 10, 2020, the City Council adopted Resolution 2020-087 approving, among other actions, a COVID-19 Temporary Use Permit Policy to allow specified uses to operate outdoors; and

WHEREAS, on November 18, 2020, the City Council adopted Resolution 2020-148 extending the COVID-19 Temporary Use Permit Policy to allow specified uses to operate outdoors; and

WHEREAS, on April 28, 2021, the City Council adopted Resolution 2021-049 extending the COVID-19 Temporary Use Permit Policy to allow specified uses to operate outdoors through January 1, 2022; and

WHEREAS, on December 8, 2021, the City Council adopted Resolution 2021-135 extending the COVID-19 Temporary Use Permit Policy to allow outdoor dining through September 6, 2022; and

WHEREAS, on July 13, 2022, the City Council adopted Resolution 2022-085 extending the COVID-19 Temporary Use Permit Policy to allow outdoor dining through January 1, 2023; and

WHEREAS, on December 9, 2022, the City Council adopted Resolution 2022-132 extending the COVID-19 Temporary Use Permit Policy to allow outdoor dining through January 1, 2024; and

WHEREAS, the City Council wishes to continue to support and encourage economic growth and the business community in the City while being responsive to the COVID-19 pandemic and County Public Health Orders; and

WHEREAS, the current COVID-19 TUP Policy meets the requirements as imposed under Business and Professions Code section 25750.5, Government Code section 65907(a) and Health and Safety Code 114067 in allowing outdoor dining expansion and parking reduction to mitigate COVID-19 pandemic restrictions.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.

2. That Council authorizes an extension of the COVID-19 Temporary Use Permit Policy for outdoor dining establishments only, through July 1, 2026.

PASSED AND ADOPTED this 29th day of November, 2023, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: November 29, 2023
ORIGINATING DEPT: Community Development
SUBJECT: **Oceanside RE:BEACH Project Update**

BACKGROUND:

In 2020, the City of Oceanside conducted a preliminary engineering feasibility study to evaluate options to enhance their City's coastal management practices and address long-term beach erosion in the City. These efforts represented Phase 1 and the start of a multi-phase, multi-year planning process to locate beach quality sand, develop a comprehensive beach nourishment program, and study inclusion of sand retention structures as part of their long-term coastal management program.

At an Oceanside City Council Workshop on August 11, 2021, a presentation was given on a Draft Beach Sand Replenishment and Retention Device Project Feasibility Analysis and four alternatives for sand retention were outlined. Additionally, three sand bypass options were reviewed for their applicability and utility in addressing the erosion issues experienced in Oceanside. A bypass system would transport pumped sand from areas offshore of Camp Pendleton to city beaches via a bypass pump system off Del Mar Beach in Camp Pendleton through a network of underground pipelines. Of the four retention alternatives studied, groins built perpendicular to the shoreline to restrict the movement of sediment emerged as the highest performing option based on the multi-criteria analysis of technical performance, financial analysis and environmental consideration. The analysis document recommended a pilot project consisting of four groins and a sand bypass system.

The City of Oceanside held several additional meetings with resource agencies, stakeholders and the SANDAG Shoreline Preservation Working Group to hear and consider any concerns and receive feedback on the alternatives being considered. However, neither City of Oceanside staff nor their consultants consulted directly with other downcoast cities during the input-gathering process that occurred in Phase 1.

CITY COUNCIL ACTION:

The Oceanside City Council voted to initiate a pilot project and directed their staff to begin the associated design, permitting and environmental work and issue a Request for Proposals (RFP) for the Design, CEQA/NEPA Documentation & Permitting Phase for the Oceanside Sand Retention Project.

In early 2022, cities south of Oceanside became aware of this proposed project, raising concerns about its potential impact to longshore sediment transport and beach sand supply. Additionally, the cities of Carlsbad, Solana Beach and Del Mar had not had an adequate opportunity to review the preliminary design concepts being considered by the City of Oceanside. As such, each of these cities adopted similar resolutions opposing the project unless studied further to ensure that no adverse impacts to downcoast sand supply would occur. On February 23, 2022, the City of Solana Beach adopted Resolution 2022-016 which was a statement of opposition to constructing devices that could interfere with the natural flow of beach sand down the coast.

In response to the actions taken by various coastal cities, Oceanside staff later indicated that they recognized the need to take additional steps to engage with potentially affected downcoast cities on the proposal and to ensure their concerns were addressed in the next phase of the project.

In January 2023, the City of Oceanside Council approved the restart of the Phase 2 effort. In April 2023, the City announced that the Phase 2 effort would be guided by an international design competition that sought innovative sand retention design concepts to identify coastal erosion solutions effective in others areas with similar coastal stressors that could be utilized locally. The design competition portion of the Phase 2 effort is called "RE:BEACH." Oceanside's main objectives in establishing the RE:BEACH effort are identified as a desire to buffer the coastline with sand and to extend existing sand nourishment benefits in Oceanside by retaining some of the placed beach sand.

The City elected to initiate an international design competition to solicit innovative sand retention strategies, promote early regulatory agency involvement, promote public outreach, support transparency in decision making, promote international and nationwide coverage and to serve as a showcase of potential coastal resiliency solutions for others. As part of this Phase 2, Oceanside has conducted two public workshops which were held on August 29, 2023 and on October 17, 2023. The third and final public workshop is scheduled for Wednesday December 13, 2023.

The purpose of this report is to provide an informational update to the City Council and residents on the current status of the Oceanside RE:BEACH Project.

DISCUSSION:

The City of Oceanside RE:BEACH Project is currently in Phase 2 which includes the design competition, preliminary engineering, environmental review and permitting tasks. The City issued a Request for Qualifications (RFQ) in early 2023 to solicit information from interested design teams. From the submittals received, the City selected the

following three teams to move on to the design competition: Deltares USA + MVRDV (i.e., the team Netherlands Team), SCAPE + ESA + Dredge Research Collaborative (i.e., the New York City Based Team) and International Coastal Management (i.e., the Australian Team). Oceanside staff notes that all design concepts involving structures of any sort would include a pre-fill of 300,000 cubic yards of beach sand, which is essentially pre-mitigation built in to the project as a project design feature intended to provide the main source of sediment to create a beach, and also to avoid downcoast impacts. A general overview of each team's approach is provided below and is contained in Attachment 1.

Deltares USA + MVRDV

This team is proposing a design approach that has multi-benefit public recreation-oriented peninsula's and headlands in their designs, which would be designed to slow down sand movement along the coast, but not block it. This team is focused on creating a peninsula focusing on restoring ecosystems and biodiversity, adding tide pools, and creating more public space for the community. Two peninsula concepts were provided, one for Buccaneer Beach and the other for Wisconsin Avenue.



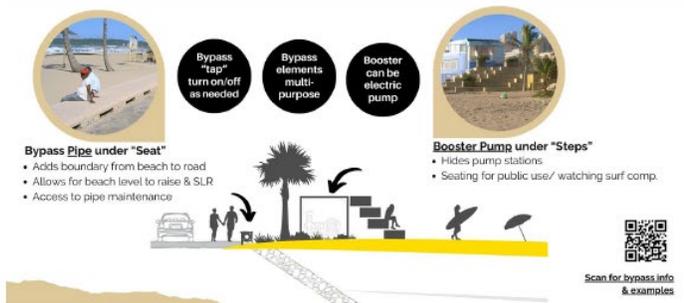


International Coastal Management (ICM)

This team is focused on nearshore nourishment which would serve as a natural storm bar replication. Their design also incorporates offshore artificial reefs coupled with artificial headlands which can be programmed spaces, like a ocean viewing area, tidepool or park, according to community input . At the back of the beach, this team is proposing to raise the elevation approximately four feet at a ‘top of beach’ headland and berm area.

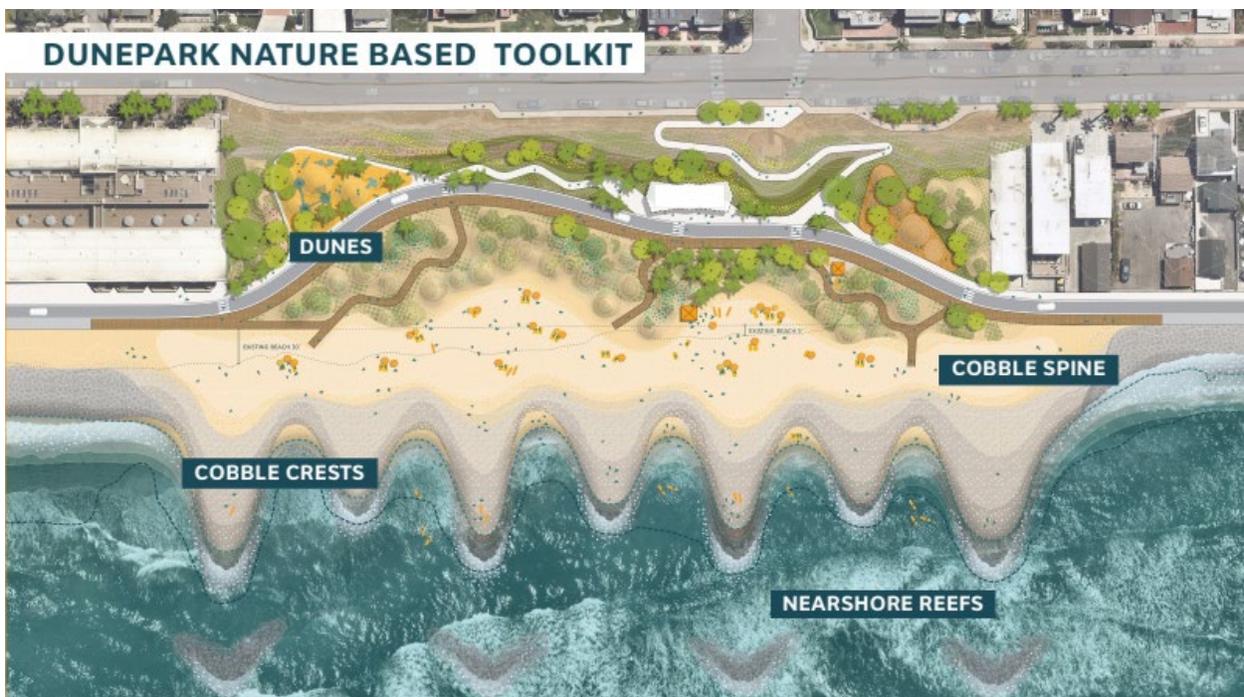
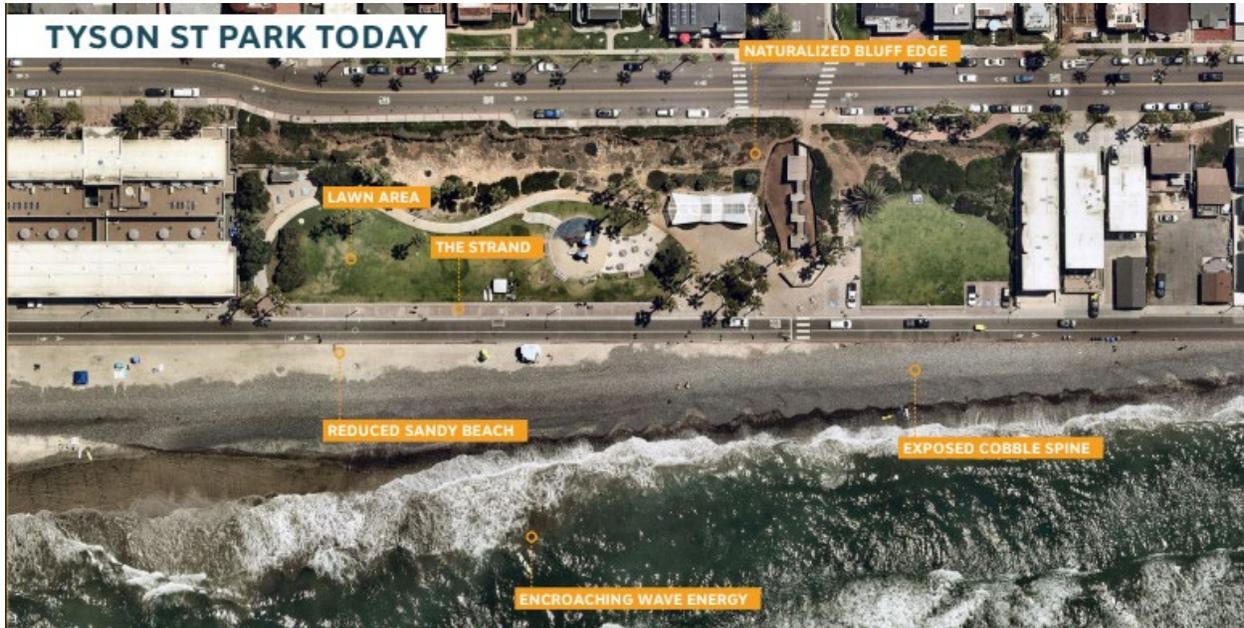


ICM



Scape + ESA + Dredge Research Collaborative

This team is focused on creating sand dunes and a dune park with a cobble spine and cobble crests that are generally parabolic in shape. Their design concept, shown at Tyson Beach, is based on a retreat approach to realign the Strand (road) and other public assets along the shoreline to open up back beach areas and make room for an expanded beach and dune system.



The above general descriptions are continuing to undergo refinement based on public feedback and Jury input. It should be noted that the final designs will be presented to the public at the next (3rd and final) public workshop on December 13, 2023, from 4:00 to 7:00 PM at the Junior Seau Community Center in Oceanside. The current designs are available for review on Oceanside's dedicated webpage at <https://rebeach.org> as part of the video recording for the second workshop (October 2023). The second round designs are also available for review on the RE:BEACH website under the October 17th Workshop portal at <https://www.rebeach.org>.

The City of Oceanside also established a "Jury/Advisory Panel" (Jury) to provide iterative feedback to the City and the design teams to help refine the proposed solutions based on community input and stakeholder feedback. The City's "Design Competition Jury" consists of 5 non-voting advisory members and 10 voting members from various governmental, non-profit, and institutional/academic sectors intended to reflect a wide variety of community, regional and stakeholder interests. The voting Jury includes two representatives from jurisdictions south of Oceanside, including Deputy Mayor Joy Lyndes from Encinitas, and Councilmember Dwight Worden from Del Mar. More information on the members of the Jury can be found at <https://www.rebeach.org/#competition>.

The Project Team and Jury developed design criteria and performance standards for the coastal resiliency designs such as physical constraints, environmental impact avoidance, financial feasibility, social acceptance, and regional support. These criteria will be used by the Jury in reviewing and ranking the designs and ultimately the City Council in evaluating draft designs that will be formally presented to the public at the third and final RE:BEACH Workshop scheduled for December 13, 2023. Several of the Design Criteria stipulate that the design concepts "be designed to eliminate, minimize, or mitigate potential negative impacts to downdrift sand supply." More information about the design criteria is available on the City of Oceanside webpage: <https://www.ci.oceanside.ca.us/home/showpublisheddocument/12319/63818269740570000>.

Following the 3rd round Design Workshop on December 13, 2023, the Jury is scheduled to review the final designs on December 14, 2023, and vote to select a preferred design. The recommendation is intended to be informed by multiple iterative reviews and feedback from the competition Jury, City Team, and input obtained from three Public Workshops held in August, October, and December 2023. Once a preferred design and design Team are selected, City staff will return to the City Council in January 2024 with a request to move forward into engineering design, environmental, permitting tasks for the winning design concept.

CEQA COMPLIANCE STATEMENT:

This informational staff report is not a Project under CEQA. The City of Oceanside RE:BEACH Project will be required to conduct environmental review for the RE:BEACH Project under the California Environmental Quality Act (CEQA) and the National

Environmental Policy Act (NEPA) once a Project has been selected by the Oceanside City Council in 2024 for advancement.

FISCAL IMPACT:

There is no fiscal impact to the City in providing this informational update to the City Council on the status of the City of Oceanside RE:BEACH Project.

WORK PLAN:

Although the City of Oceanside RE:BEACH effort is not within the City of Solana Beach, it is within the Oceanside Littoral Cell in which Solana Beach is also located. A littoral cell is comprised of the reaches of shoreline that encompass the intertidal and nearshore movement of sand. As such, this informational update is consistent with the implementation and/or consideration of Community Character Priorities and the ongoing implementation of regional coordination and collaboration on coastal resiliency programs and projects as identified in the Work Plan Item A.3, Beach Sand Replenishment and Retention Program.

OPTIONS:

- Receive and file the report.
- Provide direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City receive this informational update and continue to closely monitor and participate in outreach associated with development of the City of Oceanside RE:BEACH Project through the current phase and any future phases and report back to Council on a periodic basis.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. RE:BEACH Proposals

RE:BEACH

OCEANSIDE

Jayme Timberlake
Coastal Zone Administrator
City of Oceanside



COASTAL PROCESSES IN OCEANSIDE



Photo source: UCSB Aerial Library



Photo source: UCSB Aerial Library

SAND MANAGEMENT IN OCEANSIDE

Year	Activity	Sand Nourishment (Cubic Yards – CY)
1942 – 1944	Camp Pendleton Harbor – Initial Construction	1,500,000
1958	Camp Pendleton Harbor – Improvements	800,000
1963	Small Craft Harbor – Initial Construction	3,400,000
1966	Harbor Mouth Dredging and Sand Disposal	684,000
1981	Harbor Mouth Dredging and Sand Disposal	863,000
1982	Harbor Mouth Dredging and Sand Disposal	922,000
1982	San Luis Rey River Dredging	1,300,000
1989 – 1992	Sand Bypass System	124,300
2001	Regional Beach Sand Project I	421,000
2012	Regional Beach Sand Project II	293,000

RE:BEACH OCEANSIDE OBJECTIVES

- **Main Objectives**
 - Buffer the coastline with sand
 - Extend sand nourishment efforts
- **Design Competition – WHY?**
 - Encourage innovative sand retention
 - Early regulatory involvement
 - Promotes public outreach
 - Transparency in decision making
 - Stimulates interest
 - Promotes international and nationwide coverage
 - Showcase solutions for others



RE:BEACH COMPONENTS

- **RE:BEACH Players**

- Jury/Advisory Panel
- Project Team
- City Team
- Design Teams

- **Design Criteria**

- Established criteria and performance standards
 - Physical
 - Environmental
 - Financial
 - Social
 - Regional
- Rubric for evaluating designs

SPEED BUMP - TOP OF BEACH - HEADLAND & BERM

TWO HEADLANDS AND LOW COBBLE BERMS (ADJUSTABLE)

Design Criteria 1 Physical	Design Criteria 2 Financial	Design Criteria 3 Environmental	Design Criteria 4 Social	Design Criteria 5 Regional
<p>Performance Goals. 0 to 3 years. Minimal impact on beach following construction and nourishment (wide beach). 3 to 15 years. Stabilisation of upper beach to allow for dune development</p> <p>Positioning. Locations focused on providing maximum benefit to beach with greatest public access and usage.</p> <p>Design. 30+year design life based on materials, crest height & experience. Replicates natural headland features throughout the Southern Californian coastline. Rock shelf can incorporate local cobble into rock bags.</p>	<p>Initial Construction. \$9M+ per Headland</p> <p>Maintenance. ~\$300k/y per Headland (~5% annual allowance)</p> <p>Low maintenance requirements if properly designed and constructed, including annual inspection and removal of debris, vegetation or rubbish.</p> <p>Adjustable berm works as required during pilot stage</p> <p>Rock armour may require re-stacking or topping up of rock within 10 to 20 years or after severe storm conditions.</p>	<p>Designed not to impact existing nearshore habitats and improve beach ecosystems.</p> <p>Helps to restore natural beach sand to Oceanside.</p> <p>Rock shelf provides substrate and structure for marine habitat.</p> <p>Potential for on-land designated green areas on headland, with flora for targeted species.</p>	<p>Provides improved beach stability and wider beach at areas of greatest public usage and access at Oceanside.</p> <p>Provides transformative opportunities for additional public amenities (parks, hospitality, services etc)</p> <p>Provides opportunities for increased access to the beach for public.</p> <p>Provides 180 degree viewing opportunities of the beach and surf for public.</p>	<p>Easily replicable concept with multiple transformative opportunities for public benefit.</p> <p>Headland space can be designed to provide specific benefits to local area (ie. surf museum display at Oceanside).</p> <p>Low impacts to longshore transport and improved bypassing around rounded headland.</p>

*Cost estimates are high level for comparative discussion only and not for quotation purposes. Subject to the detailed design stage.

DESIGN CRITERIA: ENVIRONMENTAL BENEFITS

DUNEPARK HABITATS	EXISTING CONDITIONS	DUNEPARK GOALS
<p>Dunepark intends to create/restore the following habitats:</p> <p>SANDY BEACH: Approx 0.80 - 1 acre</p> <p>COASTAL DUNE HABITAT: Approx 0.60 - 0.75 acres</p> <p>BLUFF HABITAT: Approx 0.20 - 0.5 acres</p> <p>ROCKY INTERTIDAL: Approx 0.60 - 0.75 acres</p> <p>ROCKY SUBTIDAL: Approx 0.20 - 0.50 acres</p>	<p>The site contains the following conditions:</p> <p>Approx 1 acre of existing parkland (lawn, pavement, playground). In the Dunepark proposal, this area will be converted into a mix of bluff habitat, coastal dune habitat, and sandy beach.</p> <p>Approx 0.70-1 acre of cobble berm and small dry sand area will be converted into a sandy beach condition</p> <p>Approx 0.50 to 0.75 acres of intertidal cobble/wet sand converted to remain intertidal cobble and wet sand</p> <p>Approx 0.20 to 0.50 acres of open water converted to rocky habitat</p>	<ol style="list-style-type: none"> 1. Expand and restore coastal habitats in Oceanside, including sandy beach habitat, cobble beach habitat, dune habitat, and nearshore reef habitat. 2. Minimize impact to existing sandy beach ecosystems. The design expands upon existing cobble deposits and areas of eroding sandy beach. 3. Design sensitively to minimize conversion of high-quality habitat. The selected pilot is located in an area of a rapidly eroding sandy beach and is not currently assessed as a high-quality habitat for sandy beach loving species like grunion.

RE:BEACH COMPETITORS

1. Deltares USA + MVRDV (Dutch Team)
2. SCAPE + ESA + Dredge Research Collaborative (NYC Team)
3. International Coastal Management (Aussie Team)



RE:BEACH PUBLIC WORKSHOP ONE – August 29

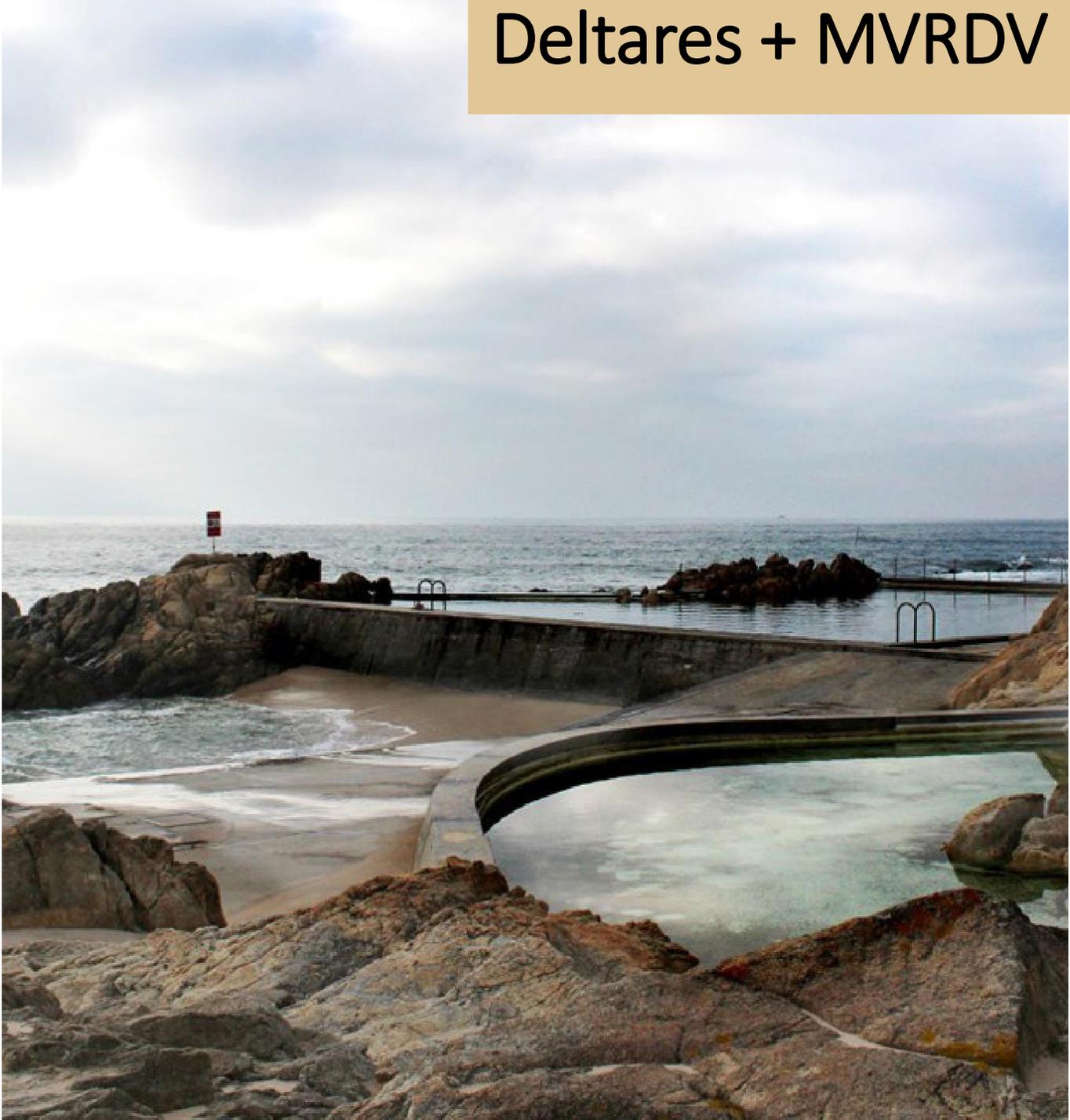


RE:BEACH PUBLIC WORKSHOP TWO – October 17



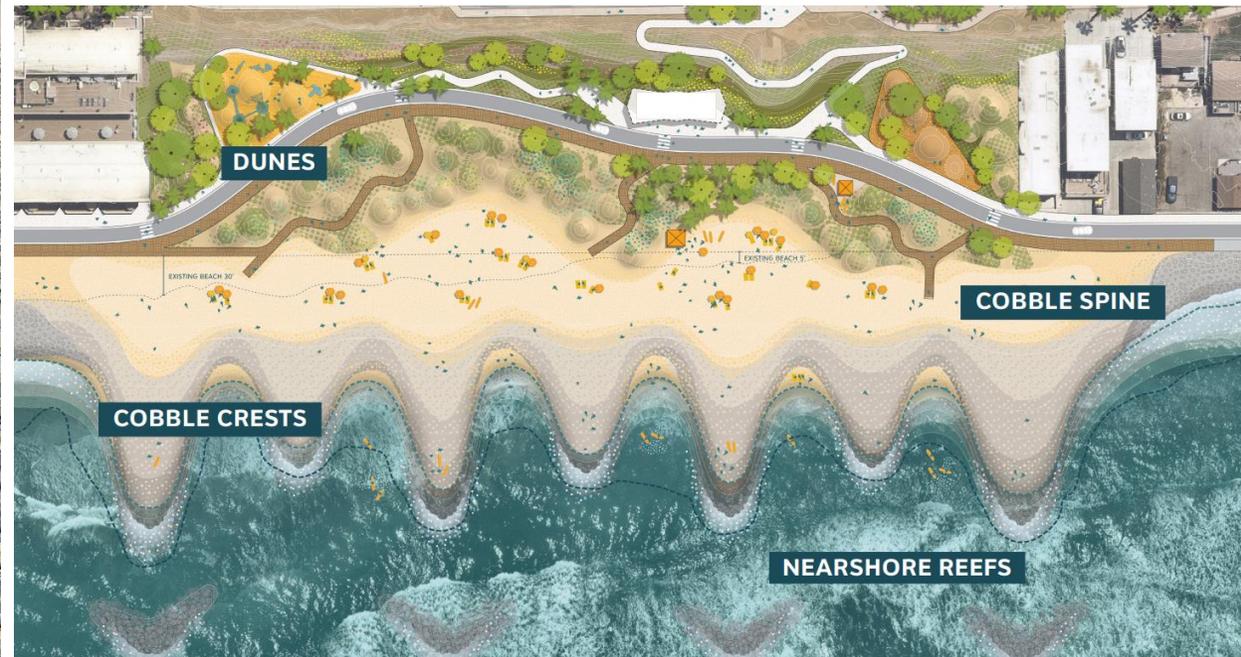
Deltares + MVRDV

Wisconsin Av The Green Leisure Paradise





SCAPE +ESA + Dredge
Collaborative



1. Submerged patches
2. Headland for top of beach sand trapping and public amenity
3. Reef/ nearshore sand trap
4. Bypassing pump outlet from Headland



ICM



Bypass "tap" turn on/off as needed

Bypass elements multi-purpose

Booster can be electric pump

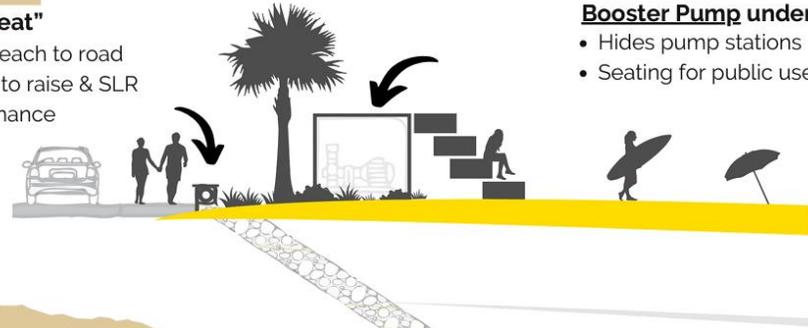


Bypass Pipe under "Seat"

- Adds boundary from beach to road
- Allows for beach level to raise & SLR
- Access to pipe maintenance

Booster Pump under "Steps"

- Hides pump stations
- Seating for public use/ watching surf comp.



Scan for bypass info & examples

Contracting & Onboarding

- Week 1:** Notice Sent
- Week 2:** Onboarding Begins
- Week 3–4:** Onboarding Sessions
- Week 5:** Contracts Finalized

Design Round 2

- Week 4:** Internal Review
 - Week 6:** Charrette
 - Week 8:** Public Workshop
- October 17**

City Council Vote & Public Event

- Week 1:** Jury Vote
- Week 3:** Consistency Review
- Week 6:** City Council Vote
- Week 7:** Public Event

MAY 31–JUN 26

JUL 3–AUG 21

AUG 28–OCT 16

OCT 23–DEC 11

DEC 18–JAN 29

Design Round 1

- Week 4:** Internal Review
 - Week 6:** Charrette
 - Week 8:** Public Workshop
- August 29**

Design Round 3

- Week 4:** Internal Review
 - Week 5:** Charrette
 - Week 8:** Public Workshop
- December 13**

OCEANSIDE COASTAL MANAGEMENT

Current Coastal Resiliency Efforts

- RE:BEACH Oceanside
- Army Corps of Engineers Oceanside Mitigation Study
- Buena Vista Lagoon Enhancement Project
- Loma Alta Creek Enhancement Project
- SCOUP Projects
 - Solana Highlands
 - Seagaze
- San Luis Rey Estuary Restoration Project
- Coastal Dunes Restoration Project

Collaborations

- C7 Meeting
- SANDAG Oceanside Littoral Cell Technical Taskforce
 - Shoreline Preservation Working Group taskforce
- Problem Solvers Caucus
- Buena Vista Lagoon Joint Powers Authority
- San Diego Regional Climate Collaborative
 - Coastal Resilience Road Map
- Coastal Dunes Network



Thank you for your time!

Public Workshop Three
December 13, 4-7p

RSVP and learn
more at

REBEACH.ORG