

# CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,  
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



## AGENDA

### Joint REGULAR Meeting

**Wednesday, January 24, 2018 \* 6:00 P. M.**

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

Teleconference: 1307 Country Club Dr., Wilmington, NC 28403 (Nichols)

- City Council meetings are video recorded and archived as a permanent record. The video recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

#### PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live on Cox Communications-Channel 19, Time Warner-Channel 24, and AT&T U-verse Channel 99. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's website.

#### AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch Library (157 Stevens Ave.), La Colonia Community Ctr., and online [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org). Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, received after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the courtesy agenda posting. Materials submitted for consideration should be forwarded to the City Clerk's department 858-720-2400. The designated location for viewing public documents is the City Clerk's office at City Hall during normal business hours.

#### SPEAKERS

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

#### AMERICAN DISABILITIES ACT TITLE 2

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the Council Chambers.

#### CITY COUNCILMEMBERS

**Ginger Marshall, Mayor**

**David A. Zito, Deputy Mayor**

**Jewel Edson, Councilmember**

**Judy Hegenauer, Councilmember**

**Mike Nichols, Councilmember**

Gregory Wade  
City Manager

Johanna Canlas  
City Attorney

Angela Ivey  
City Clerk

**SPEAKERS:**

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

**READING OF ORDINANCES AND RESOLUTIONS:**

Pursuant to Solana Beach Municipal Code Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

**CALL TO ORDER AND ROLL CALL:**

**CLOSED SESSION REPORT:** (when applicable)

**FLAG SALUTE:**

**APPROVAL OF AGENDA:**

**PROCLAMATIONS/CERTIFICATES:** *Ceremonial*

*None at the posting of this agenda*

**PRESENTATIONS:** Ceremonial items that do not contain in-depth discussion and no action/direction.

*None at the posting of this agenda*

**ORAL COMMUNICATIONS:**

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

**COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

*An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.*

**A. CONSENT CALENDAR:** (Action Items) (A.1. - A.6.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

**A.1. Register Of Demands.** (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for December 23, 2017 through January 5, 2018.

[Item A.1. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.2. General Fund Adopted Budget for Fiscal Year 2017-2018 Changes.** (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2017-2018 General Fund Adopted Budget.

[Item A.2. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.3. Enhancement to the Junior Lifeguard Program by Adding an Elite Junior Lifeguard Session.** (File 0270-30)

Recommendation: That the City Council

1. Adopt **Resolution 2018-010** to add the Elite Junior Lifeguard sessions to the Junior Lifeguard program.

[Item A.3. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.4. Destruction of Obsolete Records.** (File 0170-50)

Recommendation: That the City Council

1. Adopt **Resolution 2018-006** authorizing the destruction of officially obsolete records.

[Item A.4. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.5. Consideration of Supporting Legislation to Protect Net Neutrality.** (File 0480-70)

Recommendation: That the City Council

1. Approve **Resolution 2018-008** supporting legislation to protect net neutrality.

[Item A.5. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.6. Consideration of Opposition of New Offshore Oil and Gas Drilling.** (File 0480-60)

Recommendation: That the City Council

1. Approve **Resolution 2018-007** opposing any new offshore oil drilling and to support any legislation that opposes this proposed plan by the federal administration.

[Item A.6. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)**

**C. STAFF REPORTS:** (C.1. - C.2.)

*Submit speaker slips to the City Clerk.*

**C.1. 2018 Annual Citizen Commission Appointments.** (File 0120-06)

Recommendation: That the City Council

1. Appoint two (2) members to the **Budget and Finance** Commission nominated/appointed by *individual* Councilmembers Marshall and Nichols for two-year terms.
2. Appoint five (5) members to the **Climate Action** Commission nominated/appointed by *Council-at-large* for the following positions:
  - a. Three (3) *Resident* appointments:
    - Three (3) vacancies for two years terms.
  - b. One (1) *Professional* appointment for member of the environmental and/or scientific community (*resident or non-resident*):
    - One (1) position for a two-year term.
  - c. One (1) *Councilmember* appointment OR resident or professional, as determined by Council for a two-year term.
3. Appoint three (3) members to the **Parks and Recreation** Commission nominated/appointed by *Council-at-large* for two-year terms.
4. Appoint four (4) members to the **Public Arts** Commission nominated/appointed by *Council-at-large* for a two-year term.
5. Appoint four (4) members to the **View Assessment** Commission:
  - a. Two (2) nominated/appointed by *individual* Councilmembers Marshall and Zito, for two-year terms.
  - b. Two (2) nominated/appointed by *Council-at-large* for two-year terms.

[Item C.1. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**C.2. Public Comments on Fire Station Art and Landscape Project.** (File 0910-42)

Recommendation: That the City Council

1. Consider the responses and comments received during the 45-day public comment period, receive additional input from the public, provide additional direction as needed and consider adoption of **Resolution 2018-005** which would:
  - a) Approve the “Fire Wall” proposal for the art and landscape project at the Fire Station.
  - b) Authorize the City Manager to negotiate a contract with Betsy Schulz and VDLA for the construction of the Fire Station Art and Landscape Project.

[Item C.2. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**WORK PLAN COMMENTS:**

*Adopted June 14, 2017*

**COMPENSATION & REIMBURSEMENT DISCLOSURE:**

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**COUNCIL COMMITTEE REPORTS:**

**Regional Committees: (outside agencies, appointed by this Council)**

- a. City Selection Committee (meets twice a year) – Nichols (Edson, alternate).
- b. County Service Area 17 – Marshall (Nichols, alternate).
- c. Escondido Creek Watershed Authority – Marshall/Staff (no alternate).
- d. League of Ca. Cities’ San Diego County Executive Committee – Nichols (Edson, alternate) and any subcommittees.
- e. League of Ca. Cities’ Local Legislative Committee – Nichols (Edson, alternate)
- f. League of Ca. Cities’ Coastal Cities Issues Group (CCIG) – Nichols (Edson, alternate)
- g. North County Dispatch JPA – Marshall (Edson, alternate).
- h. North County Transit District – Edson (Nichols, alternate)
- i. Regional Solid Waste Association (RSWA) – Nichols (Hegenauer, alternate).
- j. SANDAG – Zito (Primary), Edson (1<sup>st</sup> alternate), Nichols (2<sup>nd</sup> alternate) and any subcommittees.
- k. SANDAG Shoreline Preservation Committee – Zito (Hegenauer, alternate).
- l. San Dieguito River Valley JPA – Hegenauer (Nichols, alternate).
- m. San Elijo JPA – Marshall, Zito (City Manager, alternate).
- n. 22<sup>nd</sup> Agricultural District Association Community Relations Committee – Marshall, Edson.

**Standing Committees: (All Primary Members) (Permanent Committees)**

- a. Business Liaison Committee – Zito, Edson.
- b. Solana Beach-Del Mar Relations Committee – Nichols, Zito
- c. Highway 101 / Cedros Ave. Development Committee – Edson, Nichols.
- d. Fire Dept. Management Governance & Organizational Evaluation – Edson, Hegenauer
- e. I-5 Construction Committee – Zito, Edson.
- f. Parks and Recreation Committee – Nichols, Zito
- g. Public Arts Committee – Marshall, Hegenauer.
- h. School Relations Committee – Nichols, Hegenauer.

**ADJOURN:**

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**Next Regularly Scheduled Meeting is February 14, 2018**  
*Always refer the City's website Event Calendar for updated schedule or contact City Hall.*  
*www.cityofsolanabeach.org 858-720-2425*

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**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA }  
COUNTY OF SAN DIEGO } §  
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the January 24, 2018 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on January 17, 2018 at 7:00 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., January 24, 2018, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk  
City of Solana Beach, CA

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**UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:**

*Regularly Scheduled, or Special Meetings that have been announced, as of this Agenda Posting. Dates, times, locations are all subject to change. See the City's Commission's website or the City's Events Calendar for updates.*

- **Budget & Finance Commission**  
Thursday, February 15, 2018, 6:30 p.m. (City Hall)
- **Climate Action Commission**  
Wednesday, February 21, 2018, 5:30 p.m. (City Hall)
- **Parks & Recreation Commission**  
Thursday, February 8, 2018, 4:00 p.m. (Fletcher Cove Community Center)
- **Public Arts Commission**  
Tuesday, February 27, 2018, 5:30 p.m. (City Hall)
- **View Assessment Commission**  
Tuesday, February 20, 2018, 6:00 p.m. (Council Chambers)



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** Register of Demands

## BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands- 12/23/17 through 01/05/18

|   |                   |    |                   |
|---|-------------------|----|-------------------|
| Check Register-Disbursement Fund (Attachment 1) |                   | \$ | 78,976.32         |
| Net Payroll                                     | December 29, 2017 |    | 174,238.25        |
| Federal & State Taxes                           | December 29, 2017 |    | 65,799.85         |
| PERS Retirement (EFT)                           | December 29, 2017 |    | <u>40,400.00</u>  |
| TOTAL   |                   | \$ | <u>359,414.42</u> |

## DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

## CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

## FISCAL IMPACT:

The register of demands for December 23, 2017 through January 5, 2018 reflects total expenditures of \$359,414.42 from various City funding sources.

## WORK PLAN:

N/A

CITY COUNCIL ACTION: \_\_\_\_\_  
 \_\_\_\_\_

**OPTIONS:**

- Ratify the register of demands.
- Do not ratify and provide direction.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council ratify the above register of demands.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.

  
\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Check Register – Disbursement Fund

PENTAMATION  
 DATE: 01/05/2018  
 TIME: 15:17:15

CITY OF SOLANA BEACH, CA  
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.chk\_date between '20171223 00:00:00.000' and '20180105 00:00:00.000'  
 ACCOUNTING PERIOD: 7/18

FUND - 001 - GENERAL FUND

| CASH ACCT | CHECK NO    | ISSUE DT | VENDOR | NAME                      | BUDGET UNIT | -----DESCRIPTION----- | SALES TAX | AMOUNT   |
|-----------|-------------|----------|--------|---------------------------|-------------|-----------------------|-----------|----------|
| 1011      | 91666       | 12/28/17 | 1968   | ANGELA IVEY               | 12050005460 | 2017 GYM REIMB        | 0.00      | 480.00   |
| 1011      | 91667       | 12/28/17 | 3170   | CHRISTINE ANTONELLI       | 00170007110 | TREE LIGHT SUPP-REIMB | 0.00      | 165.21   |
| 1011      | 91668       | 12/28/17 | 4919   | KATHLEEN BENSON           | 001         | TRAKIT CONF-12/4-12/6 | 0.00      | -570.72  |
| 1011      | 91668       | 12/28/17 | 4919   | KATHLEEN BENSON           | 00155005550 | TRAKIT CONF-12/4-12/6 | 0.00      | 728.11   |
|           | TOTAL CHECK |          |        |                           |             |                       | 0.00      | 157.39   |
| 1011      | 91669       | 12/28/17 | 1295   | CITY OF DEL MAR           | 00150005450 | IT MAINT SUPPORT-NOV  | 0.00      | 1,050.00 |
| 1011      | 91670       | 12/28/17 | 693    | CODE PUBLISHING COMPANY   | 00150005150 | MUNI CODE UPDAT-12/08 | 0.00      | 158.50   |
| 1011      | 91671       | 12/28/17 | 127    | COX COMMUNICATIONS INC    | 00150005450 | TV BRDCAST 12/10-1/09 | 0.00      | 1,160.75 |
| 1011      | 91672       | 12/28/17 | 218    | DATATICKET INC.           | 00160006140 | PRKNG TCKT ADMIN-NOV  | 0.00      | 1,145.37 |
| 1011      | 91673       | 12/28/17 | 4989   | DRO MANAGEMENT CONSULTAN  | 00150005200 | PROF SVC-AUG-OCT      | 0.00      | 906.25   |
| 1011      | 91674       | 12/28/17 | 884    | ENTENMANN-ROVIN CO. INC   | 00160006120 | DOME BADGE-FD SPARES  | 0.00      | 138.97   |
| 1011      | 91675       | 12/28/17 | 2801   | FORMS + SURFACES          | 00165006520 | 3 TRSH/RECYCLE BINS   | 0.00      | 6,626.63 |
| 1011      | 91676       | 12/28/17 | 11     | ICMA RETIREMENT TRUST--45 | 001         | ICMA PD 12/29/17      | 0.00      | 7,281.10 |
| 1011      | 91677       | 12/28/17 | 3859   | ICMA RETIREMENT TRUST-RH  | 001         | ICMA PD 12/29/17      | 0.00      | 2,038.03 |
| 1011      | 91678       | 12/28/17 | 5370   | JERRY PHILLIPS            | 001         | RFND-17-541/1005 SANT | 0.00      | 40.00    |
| 1011      | 91678       | 12/28/17 | 5370   | JERRY PHILLIPS            | 001         | RFND-17-541/1005 SANT | 0.00      | 120.00   |
|           | TOTAL CHECK |          |        |                           |             |                       | 0.00      | 160.00   |
| 1011      | 91679       | 12/28/17 | 5371   | JONATHON MARK             | 001         | RFND-1717.14/986 AVOC | 0.00      | 600.00   |
| 1011      | 91680       | 12/28/17 | 4820   | PETER MCCONVILLE          | 00170007110 | TREE LIGHT SUPP-REIMB | 0.00      | 75.39    |
| 1011      | 91681       | 12/28/17 | 1130   | MCDUGAL LOVE ECKIS SMIT   | 26399465580 | 500 SIERRA PE 09/20   | 0.00      | 192.50   |
| 1011      | 91682       | 12/28/17 | 5146   | REGINA OCHOA              | 12050005460 | 2017 GYM REIMB        | 0.00      | 480.00   |
| 1011      | 91683       | 12/28/17 | 3529   | PARKHOUSE TIRE INC        | 00160006120 | TRK#237-FLAT REPAIR   | 0.00      | 176.82   |
| 1011      | 91684       | 12/28/17 | 4658   | PLACEWORKS, INC           | 21355005550 | 1714.20/959 GENEVIEVE | 0.00      | 4,625.00 |
| 1011      | 91685       | 12/28/17 | 5369   | RON MAGNAGHI              | 001         | RFND-1717.14/986 AVOC | 0.00      | 600.00   |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 00165006530 | UTILITIES-10/31-12/06 | 0.00      | 437.53   |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 00165006540 | UTILITIES-10/31-12/06 | 0.00      | 461.76   |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 00165006540 | UTILITIES-11/02-12/06 | 0.00      | 932.13   |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 00165006530 | UTILITIES-11/02-12/06 | 0.00      | 1,028.14 |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 00165006570 | UTILITIES-10/31-12/06 | 0.00      | 1,431.90 |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 20375007510 | UTILITIES-11/02-12/06 | 0.00      | 2,092.01 |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 00165006570 | UTILITIES-11/02-12/06 | 0.00      | 4,109.65 |
| 1011      | 91686       | 12/28/17 | 169    | SDG&E CO INC              | 21100007600 | UTILITIES-10/31-12/06 | 0.00      | 6,600.81 |

PENTAMATION  
 DATE: 01/05/2018  
 TIME: 15:17:15

PAGE NUMBER: 2  
 ACCTPAZ1

CITY OF SOLANA BEACH, CA  
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.ck\_date between '20171223 00:00:00.000' and '20180105 00:00:00.000'  
 ACCOUNTING PERIOD: 7/18

FUND - 001 - GENERAL FUND

| CASH ACCT   | CHECK NO | ISSUE DT | VENDOR | NAME                     | BUDGET UNIT | DESCRIPTION           | SALES TAX | AMOUNT    |
|-------------|----------|----------|--------|--------------------------|-------------|-----------------------|-----------|-----------|
| TOTAL CHECK |          |          |        |                          |             |                       |           |           |
| 1011        | 91687    | 12/28/17 | 3199   | SOUTH COAST EMERGENCY VE | 00160006120 | FD APP LTRNG -10/16   | 0.00      | 17,093.93 |
| 1011        | 91688    | 12/28/17 | 12     | UNITED WAY OF SAN DIEGO  | 001         | UNITED WY PD 12/29/17 | 0.00      | 70.00     |
| 1011        | 91689    | 01/04/18 | 1135   | AFFORDABLE PIPELINE SERV | 50900007700 | I-SEWER CLEANING      | 0.00      | 425.00    |
| 1011        | 91689    | 01/04/18 | 1135   | AFFORDABLE PIPELINE SERV | 00165006520 | H-STORM DRAIN MAINT   | 0.00      | 1,140.00  |
| TOTAL CHECK |          |          |        |                          |             |                       |           | 1,565.00  |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00165006510 | AUTO FUEL 12/03-01/02 | 0.00      | 105.67    |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 50900007700 | AUTO FUEL 12/03-01/02 | 0.00      | 115.28    |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00160006120 | AUTO FUEL 12/03-01/02 | 0.00      | 178.23    |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00160006140 | AUTO FUEL 12/03-01/02 | 0.00      | 270.20    |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00165006530 | AUTO FUEL 12/03-01/02 | 0.00      | 278.59    |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00165006520 | AUTO FUEL 12/03-01/02 | 0.00      | 307.41    |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00160006170 | AUTO FUEL 12/03-01/02 | 0.00      | 342.67    |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00165006560 | AUTO FUEL 12/03-01/02 | 0.00      | 57.63     |
| 1011        | 91690    | 01/04/18 | 3704   | ARCO GASPRO PLUS         | 00165006570 | AUTO FUEL 12/03-01/02 | 0.00      | 96.06     |
| TOTAL CHECK |          |          |        |                          |             |                       |           | 1,751.74  |
| 1011        | 91691    | 01/04/18 | 4832   | AT&T CALNET 3            | 50900007700 | 939112277 11/24-12/23 | 0.00      | 13.04     |
| 1011        | 91691    | 01/04/18 | 4832   | AT&T CALNET 3            | 00165006540 | 939112279 11/24-12/23 | 0.00      | 42.46     |
| TOTAL CHECK |          |          |        |                          |             |                       |           | 55.50     |
| 1011        | 91692    | 01/04/18 | 5174   | MEGAN BAVIN              | 12050005460 | 2017 GYM REIMS        | 0.00      | 240.00    |
| 1011        | 91693    | 01/04/18 | 4919   | KATHLEEN BENSON          | 12050005460 | 2017 GYM REIMS        | 0.00      | 77.98     |
| 1011        | 91694    | 01/04/18 | 3069   | JOSHUA BLEA              | 12050005460 | 2017 GYM REIMS        | 0.00      | 465.40    |
| 1011        | 91695    | 01/04/18 | 1964   | CSAC EXCESS INSURANCE AU | 00150005400 | FY17/18 EAP JAN-MAR   | 0.00      | 361.35    |
| 1011        | 91696    | 01/04/18 | 2374   | DARIN KUIITE             | 00150005400 | CMENY OFFR-2A/KUIITE  | 0.00      | 81.00     |
| 1011        | 91696    | 01/04/18 | 2374   | DARIN KUIITE             | 00150005400 | CMENY OFFR-2B/KUIITE  | 0.00      | 162.00    |
| TOTAL CHECK |          |          |        |                          |             |                       |           |           |
| 1011        | 91697    | 01/04/18 | 134    | DIXIELINE LUMBER CO INC  | 00165006570 | PAINT BRUSH/ PAINT    | 0.00      | 18.97     |
| 1011        | 91697    | 01/04/18 | 134    | DIXIELINE LUMBER CO INC  | 00165006560 | WRK GLOVES/BROOM      | 0.00      | 40.92     |
| 1011        | 91697    | 01/04/18 | 134    | DIXIELINE LUMBER CO INC  | 00165006530 | ARMOR ALL PROTECTANT  | 0.00      | 41.69     |
| 1011        | 91697    | 01/04/18 | 134    | DIXIELINE LUMBER CO INC  | 00165006570 | FAUCET LEVER HANDLE   | 0.00      | 46.31     |
| 1011        | 91697    | 01/04/18 | 134    | DIXIELINE LUMBER CO INC  | 00165006570 | FAUCET                | 0.00      | 58.16     |
| TOTAL CHECK |          |          |        |                          |             |                       |           | 206.05    |
| 1011        | 91698    | 01/04/18 | 172    | LEP'S LOCK & SAFE INC    | 00165006570 | REPLAC LEVER SPRNG-CH | 0.00      | 55.00     |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 21100007600 | LAUNDRY-PUB WORKS     | 0.00      | 1.56      |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 50900007600 | LAUNDRY-PUB WORKS     | 0.00      | 1.77      |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 00165006560 | LAUNDRY-PUB WORKS     | 0.00      | 6.25      |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 00165006560 | LAUNDRY-PUB WORKS     | 0.00      | 7.03      |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 00165006520 | LAUNDRY-PUB WORKS     | 0.00      | 7.04      |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 50900007700 | LAUNDRY-PUB WORKS     | 0.00      | 7.08      |

PENTAMATION  
 DATE: 01/05/2018  
 TIME: 15:17:15

CITY OF SOLANA BEACH, CA  
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.ck\_date between '20171223 00:00:00.000' and '20180105 00:00:00.000'  
 ACCOUNTING PERIOD: 7/18

FUND - 001 - GENERAL FUND

| CASH ACCT   | CHECK NO | ISSUE DT | VENDOR | NAME                     | BUDGET UNIT | DESCRIPTION           | SALES TAX | AMOUNT   |
|-------------|----------|----------|--------|--------------------------|-------------|-----------------------|-----------|----------|
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 00165006560 | LAUNDRY-PUB WORKS     | 0.00      | 7.97     |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 00165006520 | LAUNDRY-PUB WORKS     | 0.00      | 7.97     |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 00165006530 | LAUNDRY-PUB WORKS     | 0.00      | 12.50    |
| 1011        | 91699    | 01/04/18 | 111    | MISSION LINEN & UNIFORM  | 00165006530 | LAUNDRY-PUB WORKS     | 0.00      | 14.16    |
| TOTAL CHECK |          |          |        |                          |             |                       | 0.00      | 73.33    |
| 1011        | 91700    | 01/04/18 | 4708   | MUNICIPAL EMERGENCY SERV | 00160006120 | HYDROTEST-MULTIPLE    | 0.00      | 420.23   |
| 1011        | 91701    | 01/04/18 | 4582   | MWI PLUMBERS SUPPLY      | 00165006570 | COP MFT ADAPT-FD      | 0.00      | 8.75     |
| 1011        | 91701    | 01/04/18 | 4582   | MWI PLUMBERS SUPPLY      | 00165006570 | BACK FLOW REPAIR-FD   | 0.00      | 445.33   |
| TOTAL CHECK |          |          |        |                          |             |                       | 0.00      | 454.08   |
| 1011        | 91702    | 01/04/18 | 434    | NOBLE CONSULTANTS, INC.  | 45094426510 | 9442 SSCP SUR STR-NOV | 0.00      | 234.00   |
| 1011        | 91703    | 01/04/18 | 54     | 1 STOP TONER & INKJET, L | 00165006520 | COLOR TONER-PW        | 0.00      | 70.03    |
| 1011        | 91703    | 01/04/18 | 54     | 1 STOP TONER & INKJET, L | 00165006510 | COLOR TONER-PW        | 0.00      | 140.06   |
| TOTAL CHECK |          |          |        |                          |             |                       | 0.00      | 210.09   |
| 1011        | 91704    | 01/04/18 | 341    | PACIFIC SAFETY CENTER    | 00165006530 | GARCIA-UTLTY TRK TRNG | 0.00      | 75.00    |
| 1011        | 91705    | 01/04/18 | 4767   | PARTNERSHIPS WITH INDUST | 00165006570 | TRASH ABTMT PE12/15   | 0.00      | 1,212.80 |
| 1011        | 91706    | 01/04/18 | 1112   | RANCHO SANTA FE SECURITY | 00165006560 | RESTRM LCK/UNLOCK-DEC | 0.00      | 515.00   |
| 1011        | 91706    | 01/04/18 | 1112   | RANCHO SANTA FE SECURITY | 00165006560 | ALARM MONITORING-DEC  | 0.00      | 174.50   |
| TOTAL CHECK |          |          |        |                          |             |                       | 0.00      | 689.50   |
| 1011        | 91707    | 01/04/18 | 4841   | VANESSA RIVERA           | 12050005460 | 2017 GYM REIMB        | 0.00      | 404.76   |
| 1011        | 91708    | 01/04/18 | 141    | SANTA FE IRRIGATION DIST | 20475007520 | GRP 7-12 10/17-12/15  | 0.00      | 1,485.67 |
| 1011        | 91709    | 01/04/18 | 1073   | SEASIDE HEATING & AIR CO | 00165006570 | HVAC REPAIR-CH        | 0.00      | 210.00   |
| 1011        | 91710    | 01/04/18 | 3909   | SECTRAN SECURITY INC     | 12050005460 | COURIER SVC-DEC       | 0.00      | 106.00   |
| 1011        | 91710    | 01/04/18 | 3909   | SECTRAN SECURITY INC     | 12050005460 | COURIER SVC FUEL-DEC  | 0.00      | 12.19    |
| TOTAL CHECK |          |          |        |                          |             |                       | 0.00      | 118.19   |
| 1011        | 91711    | 01/04/18 | 1459   | JASON SHOOK              | 00150005400 | EXCEL/KEYBRD-SHOOK    | 0.00      | 374.17   |
| 1011        | 91712    | 01/04/18 | 4281   | SIEMENS INDUSTRY, INC    | 21100007600 | ST LGHT REPLCMT 08/07 | 0.00      | 7,095.00 |
| 1011        | 91713    | 01/04/18 | 4465   | SUN LIFE FINANCIAL       | 001         | NOV 17 SUPP LIFE INS  | 0.00      | 267.10   |
| 1011        | 91713    | 01/04/18 | 4465   | SUN LIFE FINANCIAL       | 001         | DEC 17 SUPP LIFE INS  | 0.00      | 267.10   |
| 1011        | 91713    | 01/04/18 | 4465   | SUN LIFE FINANCIAL       | 001         | DEC 17 LIFE & ADD INS | 0.00      | 1,017.02 |
| 1011        | 91713    | 01/04/18 | 4465   | SUN LIFE FINANCIAL       | 001         | NOV 17 LIFE & ADD INS | 0.00      | 1,017.02 |
| 1011        | 91713    | 01/04/18 | 4465   | SUN LIFE FINANCIAL       | 001         | NOV 17 LTD            | 0.00      | 1,280.25 |
| 1011        | 91713    | 01/04/18 | 4465   | SUN LIFE FINANCIAL       | 001         | DEC 17 LTD            | 0.00      | 1,280.25 |
| TOTAL CHECK |          |          |        |                          |             |                       | 0.00      | 5,128.74 |
| 1011        | 91714    | 01/04/18 | 3242   | VAN DYKE LANDSCAPE ARCHI | 45994386510 | 9438.10-SKT PRK DSGN  | 0.00      | 1,264.00 |
| 1011        | 91714    | 01/04/18 | 3242   | VAN DYKE LANDSCAPE ARCHI | 42094386510 | 9438.10-SKT PRK DSGN  | 0.00      | 2,384.60 |
| 1011        | 91714    | 01/04/18 | 3242   | VAN DYKE LANDSCAPE ARCHI | 25055005570 | FIRE STN ART REVIEW   | 0.00      | 537.00   |
| TOTAL CHECK |          |          |        |                          |             |                       | 0.00      | 4,185.60 |

PENTAMATION  
 DATE: 01/05/2018  
 TIME: 15:17:15

CITY OF SOLANA BEACH, CA  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 4  
 ACCTPA21

SELECTION CRITERIA: transact.chk\_date between '20171223 00:00:00.000' and '20180105 00:00:00.000'  
 ACCOUNTING PERIOD: 7/18

FUND - 001 - GENERAL FUND

| CASH ACCT          | CHECK NO | ISSUE DT | VENDOR | NAME              | BUDGET UNIT | -----DESCRIPTION----- | SALES TAX | AMOUNT    |
|--------------------|----------|----------|--------|-------------------|-------------|-----------------------|-----------|-----------|
| 1011               | 91715    | 01/04/18 | 5019   | TIFFANY WADE      | 12050005460 | 2017 GYM REIMB        | 0.00      | 320.00    |
| 1011               | 91716    | 01/04/18 | 5358   | SHAMSHOUM I, INC. | 12050005460 | CR18.N01/F150 RPR     | 0.00      | 4,491.20  |
| TOTAL CASH ACCOUNT |          |          |        |                   |             |                       |           | 78,976.32 |
| TOTAL FUND         |          |          |        |                   |             |                       |           | 78,976.32 |
| TOTAL REPORT       |          |          |        |                   |             |                       |           | 78,976.32 |



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** **Report on Changes Made to the General Fund Adopted Budget for Fiscal Year 2017-2018**

## BACKGROUND:

Staff provides a report at each Council meeting that lists changes made to the current Fiscal Year (FY) General Fund Adopted Budget.

The information provided in this Staff Report lists the changes made through January 10, 2018.

## DISCUSSION:

The following table reports the revenue, expenditures, and transfers for 1) the Adopted General Fund Budget approved by Council on June 14, 2017 (Resolution 2017-095) and 2) any resolutions passed by Council that amended the Adopted General Fund Budget.

| GENERAL FUND - ADOPTED BUDGET PLUS CHANGES<br>As of January 10, 2018 |                                    |            |              |                   |             |
|--|------------------------------------|------------|--------------|-------------------|-------------|
| Action   | Description                        | Revenues   | Expenditures | Transfers from GF | Net Surplus |
| Reso 2017-195  | Adopted Budget                     | 17,611,600 | (16,932,700) | (372,400) (1)     | \$ 306,500  |
| Reso 2017-122  | Marine Safety MOU                  | -          | (11,340)     | -                 | 295,160     |
| Reso 2017-123  | Salary and Comp Plan               | -          | (75,500)     | -                 | 219,660     |
| Reso 2017-126  | Miscellaneous MOU                  | -          | (53,600)     | -                 | 166,060     |
| (1)  | Transfers to:                      |            |              |                   |             |
|  | Debt Service for Public Facilities |            | 152,400      |                   |             |
|  | City CIP Fund                      |            | 220,000      | 372,400           |             |

## CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

COUNCIL ACTION:

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**FISCAL IMPACT:**

N/A

**WORK PLAN:**

N/A

**OPTIONS:**

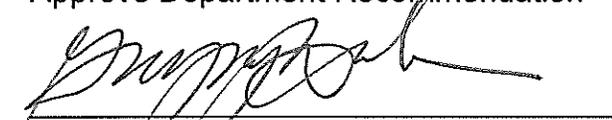
- Receive the report.
- Do not accept the report

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council receive the report listing changes made to the FY 2017-2018 General Fund Adopted Budget.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



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Gregory Wade, City Manager



# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** City Manager's  
**SUBJECT:** **Resolution 2018-010 – Council Consideration of Enhancement to the Junior Lifeguard Program by Adding an Elite Junior Lifeguard Session**

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### **BACKGROUND:**

The City of Solana Beach (City) runs a Junior Lifeguard program that serves up to 1,000 children over a ten week period during the summer season. The Solana Beach Junior Lifeguard Program (Program) has a long history of serving our community by providing youth, ages 7 – 16, with an ocean safety program that combines athletics and ocean-related curriculum, in a fun and educational atmosphere. The existing Program is currently undergoing an assessment and some enhancements are being proposed. One of the enhancements is to introduce an Elite Junior Lifeguard Session for ages 14 -16, with two 5-week sessions. This would be a pilot program with enrollment capped at 25 for each session. The goal is to provide an opportunity for the more driven and proficient junior lifeguards to learn enhanced skills to eventually become part of the City's lifeguard team. The elite program participants will get more advanced medical and rescue training, interact and assist with tower lifeguards, and serve as role models to others in the Junior Guard program and to the community.

This item is before City Council to consider the approval of Resolution 2018-010 to add the Elite Junior Lifeguard sessions to the program.

### **DISCUSSION:**

The City works extremely hard to provide an educational, engaging and fun Program. If approved, the Elite Junior Lifeguard program will serve the most committed participants ages 14 –16. This five-week course serves as a true training ground for serious athletes, future lifeguards, and those who have participated in the past and are ready for more of a challenge. The Marine Safety Department believes these enhancements will benefit the City, the community and the Maine Safety Department by further educating

CITY COUNCIL ACTION:

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and training these committed participants who may ultimately become Solana Beach Lifeguards.

The following information shows the current programs with the proposed Elite Junior Lifeguard Program.

| Week    | 1                         | 2 | 3            | 4 | 5                  | 6                         | 7            | 8 | 9                  | 10 |
|---------|---------------------------|---|--------------|---|--------------------|---------------------------|--------------|---|--------------------|----|
| Track 1 | Grom 1 (7-8)              |   | Grom 2 (7-8) |   | Grom 3 (7-8)       |                           | Grom 4 (7-8) |   | Grom 5 (7-8)       |    |
| Track 2 | Junior LG (9 – 15)        |   |              |   | Junior LG (9 – 15) |                           |              |   | Junior LG (9 – 15) |    |
| Track 3 | Elite Junior LG (14 – 16) |   |              |   |                    | Elite Junior LG (14 – 16) |              |   |                    |    |

The fee for the current Junior Lifeguard program is \$125 per week. The Elite Junior Lifeguard program is proposed to be a five week session which would total \$525 per session. However, because this is a new program, Staff is proposing to initially introduce this as a pilot program with a reduced cost of \$450 per five week session. Staff will utilize the pilot program to assess the demand and popularity to determine if this is something the City should make a permanent part of the Junior Lifeguard program.

**CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The \$450 fee will be sufficient to cover the costs of the proposed pilot program. The City will include this new program in the current fee study and if modifications to the fee are recommended, it will be taken to Council with the fee study for consideration.

**WORK PLAN:**

N/A

**OPTIONS:**

- Approve Staff recommendation and adopt Resolution 2018-010.
- Approve Staff recommendation subject to additional Council modifications.

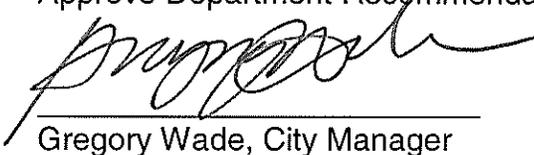
- Do not approve Staff recommendation.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2018-010 to add the Elite Junior Lifeguard sessions to the Junior Lifeguard program.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



\_\_\_\_\_

Gregory Wade, City Manager

Attachments:

1. Resolution 2018-010

**RESOLUTION NO. 2018-010**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ESTABLISHING AN ELITE JUNIOR LIFEGUARD SESSION**

**WHEREAS**, the City of Solana Beach (City) runs a highly successful Junior Lifeguard (Junior Guard) program that serves up to 1000 children over a 10 week period during the summer season, based out of the Fletcher Cove; and

**WHEREAS**, the City desires to enhance the Junior Guard program to include an Elite Junior Guard session; and

**WHEREAS**, the goal is to provide an opportunity for the more driven and proficient junior lifeguards to learn enhanced skills to eventually become part of the City's lifeguard team; and

**WHEREAS**, the elite program participants will get more advanced medical and rescue training, interact and assist with tower lifeguards, and serve as role models to others in the Junior Guard program and to the community.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes the implementation of an Elite Junior Guard program.
3. That Elite Junior Guard fees are set at \$450 per five week session.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of January 2018, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSENT: Councilmembers –  
ABSTAIN: Councilmembers –

\_\_\_\_\_  
GINGER MARSHALL, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** City Clerk's Office  
**SUBJECT:** **Consideration of Resolution 2018-006 Destruction of  
Obsolete Records**

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## **BACKGROUND:**

Periodically, the City reviews its records to identify those available for official destruction. Destruction of records frees up storage space and helps Staff manage the large volume of records. Stockpiling vast amounts of public records increases the risk of misplacement and increases Staff management and time spent complying with subpoenas and records requests for documents that are no longer required to be retained. Therefore, the City conducts periodic destruction to manage its accumulation of records.

The maintenance and storage of records that are no longer required to be retained can be cumbersome due to inventory maintenance and adds costs for offsite storage. Destruction of approved records is important to lessen the storage needs produced by documents that are no longer needed.

This item is before Council to approve the official destruction of obsolete records.

## **DISCUSSION:**

Destruction of records is permitted in accordance with state law and the City's Records Retention Schedule, which was adopted by Resolution 2000-34 and Resolution 2002-76. The City's Retention Schedule contains state law requirements as well as additional City retention provisions to outline retention periods for various government records.

Resolution 2018-006 (Attachment 1) contains the attached Lists of Records to be Destroyed (Resolution 2018-006 Exhibit A) itemizing the description of documents that are prepared for destruction. These documents are obsolete and may be destroyed in

CITY COUNCIL ACTION:

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compliance with the City's adopted Retention Schedule as well as procedures outlined in the City's Records Management Manual. After careful review of the records by the respective Department Staff, Department Heads, City Attorney and City Clerk, 15 boxes of obsolete records were carefully prepared and authorized for destruction.

**CEQA COMPLIANCE:** N/A

**FISCAL IMPACT:**

The City will save administrative and storage expenses by destroying records no longer needed. The cost of official destruction of these documents has been assessed as well as the Clerk Department's budget to accommodate this service.

**WORK PLAN:** N/A

**OPTIONS:**

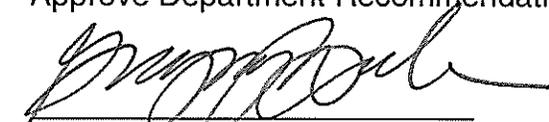
- Approve Staff recommendation.
- Do not approve Staff recommendation

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2018-006 authorizing the destruction of officially obsolete records.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Resolution 2018-006

## RESOLUTION 2018-006

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING DESTRUCTION OF CERTAIN OBSOLETE RECORDS

**WHEREAS**, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time, according to the Solana Beach Records Retention Schedule which adheres to various state codes and regulations; and

**WHEREAS**, the maintenance of these records does not provide for effective and efficient operation of the government of the City of Solana Beach; and

**WHEREAS**, Section 34090 of the Government Code of the State of California provides a procedure whereby any City record which has served its purpose and is no longer required may be officially destroyed; and

**WHEREAS**, the City Council adopted the Records Retention Schedule on June 6, 2000 and adopted a revised Records Retention Schedule on August 20, 2002; and

**WHEREAS**, the documents proposed for destruction were reviewed by the Department Directors and authorized for official destruction by the City Clerk and City Attorney and are currently compliant with State Code retention requirements.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California does resolve as follows:

1. That the above recitations are true and correct.
2. That the records of the City of Solana Beach, as set forth in the attached Lists of Records to be Destroyed (Exhibit A) attached hereto and incorporated herein by this reference, and hereby authorized to be destroyed as provided by Section 34090 et seq. of the Government Code of the State of California and in accordance with the provision of the adopted Solana Beach Records Retention Schedule and upon the consent of the Department Heads, City Attorney, and City Clerk.
3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.
4. That this resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of January, 2018, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers -  
NOES: Councilmembers -  
ABSTAIN: Councilmembers -  
ABSENT: Councilmembers -

\_\_\_\_\_  
GINGER MARSHALL, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk

# EXHIBIT A

## RESOLUTION 2018-006

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### **Lists of Records to be Officially Destroyed** *Inventory Forms Attached*

#### **15 Boxes**

- 1) HR - Employee I-9 Forms 2001-2014
- 2) HR – Candidate Selection Materials, Tests 2012
- 3) HR – Candidate Selection Materials, Tests 2012-2013
- 4) HR – Candidate Selection Materials, Tests 2004, 2012, 2013
- 5) HR – Candidate Selection Materials, Tests 2004, 2005
- 6) HR – Candidate Selection Materials, Tests 1993, 1999, 2005, 2008, 2009, 2011, 2012,
- 7) HR – Candidate Selection Materials, Tests 2003, 2004
- 8) HR – Candidate Selection Materials, Tests 2005, 2007, 2008, 2009, 2010, 2011
- 9) PLN - Notice of Public Hearing Returned Mail by Project (2 pgs)
- 10) PLN - Notice of Public Hearing Returned Mail by Project
- 11) PLN - Notice of Public Hearing Returned Mail by Project
- 12) FIN – Cash Receipts, Deposit Records 1997, 1998, 1999, 2004, 2009, 2010, 2011
- 13) FIN – Returned Mail Ballots Annual Sewer Charges 2006-07
- 14) FIN – Federal/State Payroll Tax Returns 2006, 2007, 2008, 2009; Payables 2010
- 15) FIN – Payroll records 1988-98, 2006; Banking Records 2000-03; Insur. Risk Working records 2000-02; Billing Records FY 2003/04 – 2008/09

**LIST OF RECORDS TO BE DESTROYED**

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages \_\_\_D/HR-6 // Us Citizen Immig Services\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

**Employee I – 9's**

**Date Range 2001-2014**

I-9's Retention Formula

**Employment date + 3 years**

**Termination date + 1 year**

Determine which date is the later date

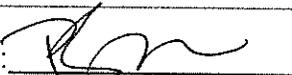
Forms are retained until the later date

Records Prepared /  
Inventoried By: \_\_\_\_\_ Amanda Sither \_\_\_\_\_

Signature: 

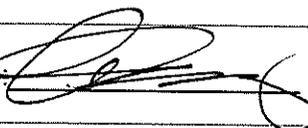
1/11/18  
Date

Department Head \_\_\_\_\_ Pouneh Sammak \_\_\_\_\_

Signature: 

1/10/18  
Date

City Clerk/Custodian of Records \_\_\_\_\_ **A. Ivey** \_\_\_\_\_

Signature: 

1-11-18  
Date

City Attorney Johanna Canlas, City Attorney

Signature: 

\_\_\_\_\_  
Date

**LIST OF RECORDS TO BE DESTROYED**

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages AD/HR-9

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

Human Resources Files  
Selection Materials, Tests

November 2012

Firefighters/Paramedic I of V

- Applications, Resumes, Oral Interviews, Exams/tests, Test results, Correspondence

Firefighters/Paramedic II of V

- Test/results

Firefighters/Paramedic III of V

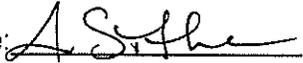
- Test/results, Correspondence

Firefighters/Paramedic IV of V

- Correspondence, Applications, Resumes, Oral Interviews, Test/results

Firefighters/Paramedic V of V

- Correspondence, Oral Interview, Resumes, Applications, Exams

|  |   |                        |
|--|---|------------------------|
| Records Prepared /<br>Inventoried By: <u>Amanda Sither</u>     | Signature: <u></u>  | <u>1/11/18</u><br>Date |
| Department Head <u>Pouneh Sammak</u>                           | Signature: <u></u>  | <u>1/10/18</u><br>Date |
| City Clerk/Custodian of Records <u>Angela Ivey, City Clerk</u> | Signature: <u></u>  | <u>1-11-18</u><br>Date |
| Johanna Canlas, City Attorney<br>City Attorney _____           | Signature: <u></u> | _____<br>Date          |

# LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages AD/HR-3, AD/HR-9

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

## Selection Materials & Testing

### Applications of Non-Successful Applicants

#### Administrative Assistant I/City Clerk Dept – June 2012

- Correspondence, Applications, Tests, Resumes, Oral Interviews

#### Fire Engineer Promotional Exam – May 2012

- Correspondence, Applications, Tests, Resumes

#### Engineer Paramedic Test – April 2013

- Correspondence, Applications, Test, Resumes

#### Fire Captain Promotion Exam – May 2013

- Applications

#### Recreation Leader – Summer 2013

- Applications, Oral Interviews, Correspondence, Resumes

#### Jr. Guard Assistant Director – May 2013

- Oral Interviews

#### Principle Planner – April 2013

- Oral Interviews, Correspondence, Applications, Resumes

#### Assistant Planner – March 2012

- Oral Interviews, Correspondence, Applications, Resumes, Qualifications

#### Administrative Assistant II/Public Safety (Part Time) – August 2012

- Oral Interviews, Correspondence, Applications, Resumes, Tests

#### Maintenance Worker (Temp) – April 2013

- Oral Interviews, Correspondence, Applications, Resumes

#### Management Assistant/City Clerk – May 2013

- Correspondence, Applications, Resumes

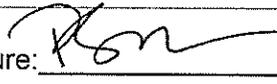
Records Prepared /

Inventoried By: Amanda Sither

Signature: 

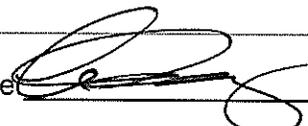
11/11/18  
Date

Department Head Pouneh Sammak

Signature: 

1/10/18  
Date

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature: 

1-11-18  
Date

City Attorney Johanna Canlas, City Attorney

Signature: 

\_\_\_\_\_  
Date

# LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages AD/HR-3, AD/HR-9

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

## Selection Materials & Testing

### Applications of Non-Successful Candidates

#### Deputy City Clerk – January 2012

- Correspondence, Applications, Tests, Resumes, Oral Interviews, CD, Questionnaires

#### Seasonal Lifeguard – Summer 2012

- Correspondence, Applications, Resumes, Oral Interviews

#### Junior Lifeguard – Summer 2013

- Applications, Resumes, Oral Interviews

#### HR Analyst (Part Time) – April 2013

- Applications, Resumes, Oral Interviews, Correspondence

#### Seasonal Lifeguard – Summer 2013

- Applications, Resumes, Oral Interviews, Correspondence

#### Junior Guard – Summer 2012

- Applications, Resumes, Oral Interviews, Correspondence

#### Deputy City Clerk/Administrative Secretary – March 2004

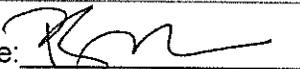
- Applications, Resumes, Oral Interviews

Records Prepared /  
Inventoried By: \_\_\_\_\_ Amanda Sither \_\_\_\_\_

Signature: \_\_\_\_\_ 

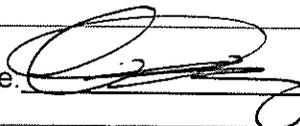
1/11/18  
Date

Department Head \_\_\_\_\_ Pouneh Sammak \_\_\_\_\_

Signature: \_\_\_\_\_ 

1/10/18  
Date

City Clerk/Custodian of Records \_\_\_\_\_ Angela Ivey, City Clerk \_\_\_\_\_

Signature: \_\_\_\_\_ 

1-11-18  
Date

City Attorney \_\_\_\_\_ Jehanna Canlas, City Attorney \_\_\_\_\_

Signature: \_\_\_\_\_ 

\_\_\_\_\_  
Date

**LIST OF RECORDS TO BE DESTROYED**

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages \_\_AD/HR-3, AD/HR-9\_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

**Selection Materials & Testing**

**Applications of Non-Successful Candidates**

Deputy Fire Chief – October 2004 (Part I of II)

- Applications, Resumes, Test Results,

Deputy Fire Chief – October 2004 (Part II of II)

- Oral Interviews, Assessments, Sample Writing, Correspondence

Deputy Fire Chief – October 2004

- Oral Interviews, Applications, Resumes, Correspondence, Diskettes

Assistant City Manager – April 2005 (Part I of II)

- Oral Interviews, Oral Interviews, Applications, Resumes

Assistant City Manager – April 2005 (Part II of II)

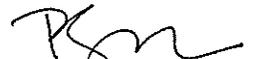
- Oral Interviews, Oral Interviews, Applications, Resumes

Records Prepared /  
Inventoried By: \_\_\_\_\_ Amanda Sither \_\_\_\_\_

Signature: 

1/11/18  
Date

Department Head \_\_\_\_\_ Pouneh Sammak \_\_\_\_\_

Signature: 

1/10/18  
Date

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature: 

1-11-18  
Date

City Attorney Johanna Canlas, City Attorney

Signature: 

\_\_\_\_\_  
Date

# LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages AD/HR-3, AD/HR-9

City Clerk – Legal Info. Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

## Selection Materials & Testing

### Applications of Non-Successful Candidates

#### Administrative Assistant I/City Clerk – September 2011

- Oral Interviews, Tests, Applications, Correspondence, Resumes

#### Deputy City Clerk – April 2004

- Applications, Resumes, Correspondence

#### Management Assistant/City Clerk – October 2011 (Temp)

- Applications, Resumes, Correspondence

#### Recreation Leaders – Summer 2012

- Applications, Resumes, Correspondence, Oral Interviews

#### Assistant/Associate/Junior/Senior/Principal Planner – December 2005, January 2005, May 2009

- Job Class Specifications

#### Fire Engineer Examination – November 1993

- Tests, Correspondence, Application Procedure, Candidate Exams

#### Finance Director – November 2008

- Applications, Oral Interviews, Correspondence, Resumes, Work Portfolio

#### Executive Secretary – June 1999

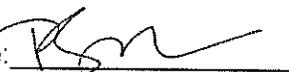
- Correspondence, Applications, Resumes, Oral Interview, Interview Question Package, Job Duty details

Records Prepared /  
Inventoried By: Amanda Sither

Signature: 

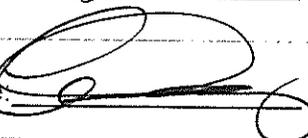
1/11/18  
Date

Department Head Pouneh Sammak

Signature: 

1/10/18  
Date

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature: 

1-11-18  
Date

City Attorney Johanna Canlas, City Attorney

Signature: 

\_\_\_\_\_  
Date

# LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages \_\_AD/HR-3, AD/HR-9\_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

## Selection Materials & Testing

### Applications of Non-Successful Candidates

#### Code Compliance Officer – May 2004

- Job advertisement, Applications, Resumes, Oral Interviews, Written tests

#### Director of Public Safety/Fire Chief (I of II) – April 2003

- Job advertisement, Applications, Resumes, Oral Interviews, Correspondence, Magazine

#### Director of Public Safety/Fire Chief (II of II) – April 2003

- Correspondence, Applications, Resumes,

#### Environmental Specialist – May 2003

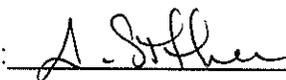
- Correspondence, Applications, Resumes, Tests, Oral Interviews, Job Advertisements

#### City Clerk – November 2003

- Diskettes, Applications, Resumes, Written Exams, Correspondence

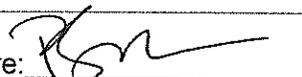
Records Prepared /

Inventoried By: \_\_\_\_\_ Amanda Sither \_\_\_\_\_

Signature: 

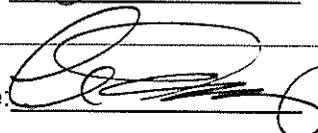
11/11/18  
Date

Department Head \_\_\_\_\_ Pouneh Sammak \_\_\_\_\_

Signature: 

1/10/18  
Date

City Clerk/Custodian of Records \_\_\_\_\_ Angela Ivey, City Clerk \_\_\_\_\_

Signature: 

1-11-18  
Date

City Attorney \_\_\_\_\_ Johanna Canlas, City Attorney \_\_\_\_\_

Signature: 

\_\_\_\_\_  
Date

# LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages \_\_AD/HR-3, AD/HR-9\_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

## Selection Materials & Testing

### Applications of Non-Successful Candidates

#### Recreation Leader (Seasonal/Part Time) – Summer 2011

- Oral Interviews, Correspondence, Applications

#### Recreation Leader/Facilities Attendant (Seasonal/Part Time) – Summer 2009

- Oral Interviews, Correspondence, Applications, Work Schedule

#### Engineering Intern (Part Time Temporary) – November 2009

- Oral Interviews, Correspondence, Applications, Resumes

#### Code Compliance Specialist – July 2010

- Oral Interviews, Correspondence, Applications, Resumes

#### Assistant City Manager – April 2005

- Oral Interviews, Correspondence, Applications, Resumes, Notes

#### Director of Community Development – July 2007

- Oral Interviews, Correspondence, Applications, Resumes, Notes, Pamphlets, Brochures, Written Exercises

#### Management Intern – July 2008

- Oral Interviews, Correspondence, Applications, Resumes

#### Jr. Lifeguard Assistant & Instructors – Summer 2009

- Oral Interviews, Applications, Resumes

#### Fire Captain – April 2010

- Oral Interviews, Resumes

#### Administrative Assistant I – May 2005

- Oral Interviews, Applications, Resumes, Test results, Correspondence,

Records Prepared /

Inventoried By: \_\_\_\_\_ Amanda Sither \_\_\_\_\_

Signature: A. Sither

1/11/18  
Date

Department Head \_\_\_\_\_ Pouneh Sammak \_\_\_\_\_

Signature: P Sammak

1/10/18  
Date

City Clerk/Custodian of Records \_\_\_\_\_ Angela Ivey, City Clerk \_\_\_\_\_

Signature: Angela Ivey

1-18-18  
Date

City Attorney \_\_\_\_\_ Johanna Canlas, City Attorney \_\_\_\_\_

Signature: J Canlas

\_\_\_\_\_  
Date



## LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

CC-9

List reference pages of Retention Schedule Sections/Pages \_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

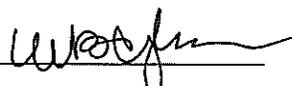
Documents Below Have Been Reviewed and Approved For Destruction:

| ADDRESS              | TYPE OF DOCUMENT | CASE NO  | APPLICANT NAME/BUSINESS           |
|----------------------|------------------|----------|-----------------------------------|
| 501 Marivew Drive    | Returned Mail    | 17-07-06 | Donielle and Timothy Sullivan     |
| 432 N. Cedros Ave    | Returned Mail    | 17-07-12 | Laura Randolph, SSBL LLC          |
| 205 Pacific Ave      | Returned Mail    | 17-07-14 | Ron Blackburn                     |
| 401 Glencrest Dr.    | Returned Mail    | 17-07-17 | Douglas Sampson and Marla Hatrak  |
| 233 S. Helix Ave     | Returned Mail    | 17-07-19 | Surfsong Homeowners Association   |
| 147 N Sierra Ave     | Returned Mail    | 17-07-20 | David Martin                      |
| 762 N Granados Ave   | Returned Mail    | 17-07-01 | Scott and Jessica Billington      |
| 354 Pacific Ave      | Returned Mail    | 17-07-05 | Cenci Properties, LP              |
| 755 S Cedros Ave     | Returned Mail    | 17-07-23 | Joseph Driscoll                   |
| 334 S Rios Ave       | Returned Mail    | 17-07-25 | Patrick Larkin                    |
| 330 S Rios Ave       | Returned Mail    | 17-07-26 | Patrick Larkin                    |
| 153 S Highway 101    | Returned Mail    | 17-07-27 | Roger Leonard, Architect          |
| 705 Midori Court     | Returned Mail    | 17-07-28 | Gregory Morris                    |
| 1148 Solana Drive    | Returned Mail    | 17-07-29 | Chris B Miller                    |
| 858 Del Mar Downs Rd | Returned Mail    | 17-07-32 | Lee Zamost                        |
| 214 S Rios Ave       | Returned Mail    | 17-07-33 | Alan and Deborah Kerr             |
| 603 Canyon Place     | Returned Mail    | 17-07-35 | Marvin and Elaine Dellinger       |
| 734 Ida Ave          | Returned Mail    | 17-07-36 | James and Caroline Sanchez        |
| 209 E Cliff St       | Returned Mail    | 17-07-22 | Louis Schooler and Alice Jacobson |
| 312 N Rios Ave       | Returned Mail    | 17-07-21 | Rich Williams and Allison Renshaw |
| 508 Glenmont Dr.     | Returned Mail    | 17-07-09 | John and Denise Lynch             |
| 718 N Granados Ave   | Returned Mail    | 17-07-10 | Victor and Kyrsten Rosenthal      |
| 717 Seabright Ln     | Returned Mail    | 17-08-30 | Blayne Hartman                    |
| 420 N Cedros Ave     | Returned Mail    | 17-09-01 | 420 N. Cedros LLC                 |
| 505 N Cedros Ave     | Returned Mail    | 17-09-04 | Tad and Christa Keyser            |

Records Prepared /  
Inventoried By: Tiffany Wade

Signature:  8/18/17  
Date

Department Head BILL CHOPYK

Signature:  8/18/2017  
Date

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature:  1-10-18  
Date

City Attorney Johanna Canlas, City Attorney

Signature:  1/10/18  
Date

## LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

CC-9

List reference pages of Retention Schedule Sections/Pages \_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

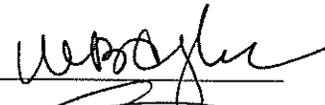
Documents Below Have Been Reviewed and Approved For Destruction:

| ADDRESS               | TYPE OF DOCUMENT | CASE NO  | APPLICANT NAME/BUSINESS                  |
|-----------------------|------------------|----------|--|
| 437 S Hwy 101         | Returned Mail    | 17-11-12 | John Luciano                             |
| 402 S Rios Ave        | Returned Mail    | 17-11-11 | Ken Ong / Lin Shaw                       |
| 237 N Rios Ave        | Returned Mail    | 17-07-18 | Peter C. McNally                         |
| 525 Stevens Ave       | Returned Mail    | 17-11-07 | Bob Smith, Rover Repairs                 |
| S Sierra Ave          | Returned Mail    | 17-11-05 | Hitzke Development Corp.                 |
| 305 Clark Street      | Returned Mail    | 17-10-21 | Mathew Nikolaus                          |
| 505 Ford Ave          | Returned Mail    | 17-10-22 | Charles and Jacquelyn Nagy               |
| 209 Cliff St          | Returned Mail    | 17-11-01 | Louis Schooler / Alice Jacobson          |
| 659 Lomas Santa Fe Dr | Returned Mail    | 17-11-02 | Henry's Holdings, LLC                    |
| 624 Mar Vista Dr      | Returned Mail    | 17-11-03 | Tony and Jasna Frakes                    |
| 225 Stevens Ave       | Returned Mail    | 17-10-18 | Solana Beach Presbyterian Church         |
| 249 Pacific Ave       | Returned Mail    | 17-10-17 | Presnell/Graves LLC                      |
| 330 S Rios Ave        | Returned Mail    | 17-10-16 | Mike Haas / Lisa Porter                  |
| 461 Marview Ln        | Returned Mail    | 17-10-11 | Patrick and Karen Hermsen                |
| 624 Mar Vista Dr      | Returned Mail    | 17-10-12 | Tony and Jasna Frakes                    |
| 524 Pacific Ave       | Returned Mail    | 17-10-14 | Dan Wimsalt                              |
| 100 Via de la Valle   | Returned Mail    | 17-10-10 | Debra DePratti                           |
| 132 S Cedros Ave      | Returned Mail    | 17-10-06 | John Secretan, Zinc Café                 |
| 545 Stevens Ave       | Returned Mail    | 17-10-04 | George Hunt/Proptech Inc.                |
| 838 Academy Dr        | Returned Mail    | 17-15-33 | Santa Fe Christian School                |
| 989 Lomas Santa Fe    | Returned Mail    | 17-11-23 | Nick Garcia                              |
| 120 Stevens Ave       | Returned Mail    | 17-11-29 | Solana Beach Presbyterian Church         |
| 264 Pacific Ave       | Returned Mail    | 17-11-27 | Don Glatthorn                            |
| 1505 Lomas Santa Fe   | Returned Mail    | 17-11-28 | AT&T Mobility                            |
| 437 S Hwy 101         | Returned Mail    | 17-11-25 | Woody's Restaurant                       |
| 461 Marview Lane      | Returned Mail    | 17-11-25 | Brian & Laura Tauber                     |
| 735 Valley Ave        | Returned Mail    | 17-13-16 | Jim Forburger                            |
| 707 S. Sierra Ave     | Returned Mail    | 17-11-18 | Seascape Chateau Condominium Association |
| 347 S Rios Ave        | Returned Mail    | 17-11-14 | Marc Halpern and Heidi Dewar             |
| 523-525 Pacific Ave   | Returned Mail    | 17-11-13 | Walt Crampton                            |
| 100 Border Ave        | Returned Mail    | 17-10-10 | Clearwire US LLC                         |

Records Prepared /  
Inventoried By: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Department Head BILL CHOPYK

Signature:  Date 11/21/2017

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature:  Date 1-10-18

City Attorney Johanna Canlas, City Attorney

Signature:  Date 1/10/18

## LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

CC-9

List reference pages of Retention Schedule Sections/Pages \_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

| ADDRESS                | TYPE OF DOCUMENT | CASE NO  | APPLICANT<br>NAME/BUSINESS                    |
|------------------------|------------------|----------|---|
| 447 S Sierra Ave       | Returned Mail    | 17-15-31 | Solana Beach and Tennis Club                  |
| 125 N Hwy 101          | Returned Mail    | 17-10-00 | Choi Chung                                    |
| 717 S. Hwy 101         | Returned Mail    | 17-10-05 | Pinnacle Solana LP<br>(Courtyard by Marriott) |
| 105 N Cedros           | Returned Mail    | 17-09-26 | Sprint Nextel                                 |
| 403 Marview Dr         | Returned Mail    | 17-09-23 | Jack and Susie Burger                         |
| 1505 Lomas Santa Fe Dr | Returned Mail    | 17-09-21 | Clearwire UC LLC                              |
| 990 Highland Dr        | Returned Mail    | 17-09-20 | Clearwire US LLC                              |
| 200 Marine View        | Returned Mail    | 17-09-19 | Clearwire US LLC                              |
| 190 S. Rios Ave        | Returned Mail    | 17-09-17 | Land Holdings III, LLC                        |
| 638 Marsolan Ave       | Returned Mail    | 17-09-16 | Robert Fromme                                 |
| 505 Ford Ave           | Returned Mail    | 17-09-15 | Charles and Jacquelyn Nagy                    |
| 501 Marvista Dr        | Returned Mail    | 17-09-14 | Paul Bishop                                   |

Records Prepared /  
Inventoried By: Tiffany Wade

Signature: [Signature] 8/18/17  
Date

Department Head BILL CHOPYK

Signature: [Signature] 8/18/2017  
Date

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature: [Signature] 1-10-18  
Date

City Attorney Johanna Canlas, City Attorney

Signature: [Signature] 1/10/18  
Date

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

F/MS-4, F/MS2

List reference pages of Retention Schedule Sections/Pages \_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction: -

CASH RECIEPTS (PINK SLIP)

Solana Beach Receipts:

08/26/08 – 11/12/08 #397201-397300
09/16/08 – 10/14/08 #398601-398700
11/12/08 – 12/10/08 #011401-011500
12/10/08 – 01/06/09 #011101-011200
01/06/09 – 01/22/09 #268401-268500
01/22/09 – 02/05/09 #268701-268800
02/05/09 – 03/02/09 #676601-676700
03/02/09 – 03/26/09 #676801-676900
03/27/09 – 04/24/09 #362301-362400
04/27/09 – 05/20/09 #472601-412700
05/20/09 – 06/23/09 #472401-472500
06/23/09 – 07/20/09 #472201-472300
07/21/09 – 08/14/09 #154401-154500
08/14/09 – 09/23/09 #152101-152200
09/23/09 – 11/09/09 #584601-584700
11/10/09 – 02/11/10 #733901-734000
05/15/07 – 11/07/07 #018900-019049

01/16/09 – 05/21/09 #268501-268600
05/21/09 – 07/01/09 #472301-472400
07/01/09 – 08/13/09 #271501-271600
08/17/09 – 09/10/09 #149901-150000
09/10/09 – 10/08/09 #150401-150500
10/05/09 – 11/05/09 #584501-584600
11/05/09 – 11/24/09 #584401-584500
11/25/09 – 12/16/09 #733801-733900
12/16/09 – 01/05/10 #733701-733800
01/20/09 – 02/07/09 #268601-268700
03/02/09 – 04/20/09 #676701-676800
03/11/09 – 07/27/09 #586001-586100
03/25/09 – 07/02/09 #676901-677000
07/06/09 – 12/18/09 #380201-380300
07/15/09 – 08/14/09 #099001-099200
11/01/07 – 03/14/08 #019950-020099
04/24/97 – 03/18/99 #9201 – 9296

La Colonia Receipts:

08/11/08 – 12/05/05 #050001-050100
12/05/08 – 05/11/09 #011201-011300

05/15/09 – 07/16/09 #472501-472600
07/17/09 – 01/06/10 #419101-419200

Del Mar Receipts:

11/18/08 – 03/10/09 #011501-011600

07/30/09 – 11/06/09 #153101-153200

DEPOSIT RECORD RECEIPTS

07/09/04 – 08/16/04
08/17/04 – 09/22/04
01/28/09 – 02/13/09
02/13/09 – 03/09/09
03/10/09 – 03/30/09
03/31/09 – 04/22/09
04/23/09 – 05/11/09
05/12/09 – 06/02/09
06/03/09 – 06/25/09

06/25/09 – 07/21/09
07/27/09 – 08/06/09
08/06/09 – 08/27/09
08/27/09 – 09/17/09
09/21/09 – 10/08/09
10/09/09 – 10/29/09
11/02/09 – 11/25/09
11/25/09 – 12/16/19
12/17/09 – 01/05/10

01/06/10 – 01/28/10
01/28/10 – 02/18/10
02/18/10 – 03/12/10
03/15/10 – 04/05/10
04/06/10 – 05/03/10
05/04/10 – 05/25/10
05/26/10 – 06/18/10
06/27/10 – 07/14/10
07/14/10 – 08/09/10

08/10/10 – 08/31/10
09/01/10 – 09/27/10
09/28/10 – 10/25/10
10/26/10 – 11/19/10
11/19/10 – 12/08/10
12/09/10 – 12/28/10
12/29/10 – 04/28/11
05/05/11 – 08/04/11

DUNBAR ARMORED DEPOSIT RECEIPTS

08/19/08 – 03/11/09
03/12/09 – 09/08/09
09/09/09 – 03/30/10

03/31/10 – 12/28/10

Records Prepared /
Inventoried By: Kayla Moshki

Signature: [Signature] Date: 3/25/11

Department Head Marie Berkuti

Signature: [Signature] Date: 4/25/11

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature: [Signature] Date: 1-10-18

City Attorney Johanna Canlas, City Attorney

Signature: [Signature] Date: 1/10/18

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

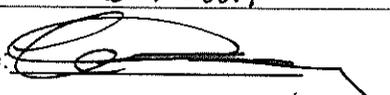
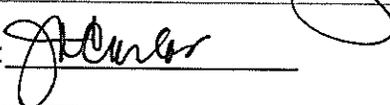
CC-9

List reference pages of Retention Schedule Sections/Pages \_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

**Annual Sewer Charges  
Invoices for FY 2006-2007  
Returned Mail Approximately  
2000 Pieces**

|                                       |                                      |            |  |                        |
|---------------------------------------|--------------------------------------|------------|--|------------------------|
| Records Prepared /<br>Inventoried By: | <u>Kayla Moshki</u>                  | Signature: |  | <u>1/3/17</u><br>Date  |
| Department Head                       | <u>Marie Marron Berkuti</u>          | Signature: | <u>Marie Marron<br/>Berkuti</u>  | <u>3/27/17</u><br>Date |
| City Clerk/Custodian of Records       | <u>Angela Ivey, City Clerk</u>       | Signature: |  | <u>1-10-18</u><br>Date |
| City Attorney                         | <u>Johanna Canlas, City Attorney</u> | Signature: |  | <u>1/10/19</u><br>Date |

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

SOS C-30, F/MS-1

List reference pages of Retention Schedule Sections/Pages \_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

**FEDERAL & STATE PAYROLL TAX RETURNS**

- Calendar Year 2006 4<sup>th</sup> Quarter
- Calendar Year 2007 Tax Quarters 1-4
- Calendar Year 2008 Quarters 1-4
- Calendar Year 2009 Tax Quarters 1-4
- **Payables Sara Kuite Fiscal Year 2010**

Records Prepared /  
Inventoried By: \_\_\_\_\_



Signature: \_\_\_\_\_

Kayla Mashki 4/25/11  
Date

Department Head \_\_\_\_\_

Maria Burkuti

Signature: \_\_\_\_\_

Maria Burkuti 4/21/11  
Date

City Clerk/Custodian of Records \_\_\_\_\_

Angela Ivey, City Clerk

Signature: \_\_\_\_\_

[Signature] 1-10-18  
Date

City Attorney \_\_\_\_\_

Johanna Canlas, City Attorney

Signature: \_\_\_\_\_

[Signature] 1/10/18  
Date

**LIST OF RECORDS TO BE DESTROYED**

The records listed below are scheduled to be destroyed, as indicated on:

F/MS-9, F/MS-2,  
SOS C-29

List reference pages of Retention Schedule Sections/Pages \_\_\_\_\_

City Clerk – Legal Info, Code Section: \_\_\_\_\_

Documents Below Have Been Reviewed and Approved For Destruction:

**Miscellaneous**

**Payroll**

Misc. Payroll Emails and Papers-2006  
Payroll Status Changes & Transmittals 1988-1998

**Banking**

NSF 2000-2003

**Insurance Documents**

Special Event Liability Insurance Procedure Manual April 2000-  
April 2002

**Miscellaneous Billing Invoices**

Billing Invoices FY2003/04  
Billing Invoices FY2004/05  
Billing Invoices FY2006/07  
Billing Invoices FY2007/08  
Billing Invoices FY2008/09

Records Prepared /  
Inventoried By: Kayla Moshki

Signature: [Signature] Date: 4/25/17

Department Head Marie Berkeci

Signature: [Signature] Date: 3/27/17

City Clerk/Custodian of Records Angela Ivey, City Clerk

Signature: [Signature] Date: 1-10-18

City Attorney Johanna Canlas, City Attorney

Signature: [Signature] Date: 1/10/18



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** City Manager's Department  
**SUBJECT:** **Resolution 2018-008 – Council Consideration of Supporting Legislation to Protect Net Neutrality**

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## **BACKGROUND:**

In December 2017, the Federal Communications Commission (FCC) voted to repeal net neutrality rules which regulate the businesses that connect consumers to the internet. These net neutrality regulations prohibited providers from blocking websites or charging for higher-quality service or certain content. This action reversed the FCC's 2015 decision to have stronger oversight over broadband providers as Americans have migrated to the internet for most communications. The 2015 action adopted legally enforceable rules, most prominently being prohibiting Internet Service Providers (ISPs) from blocking, throttling, and creating internet "fast-lanes" that would favor some sites and content over others.

Because the draft order repeals net neutrality rules altogether, it allows ISPs to block or throttle lawful content, or give the highest-paying websites and apps a better ability to reach customers' devices, or to favor internet traffic from the ISPs' own subsidiaries and business partners, all without any legal repercussions. It paves the way for an internet that works more like cable television, where wealthy insiders decide which speakers can reach a broad audience. A pay-to-play internet could mean that ISPs could charge websites more for higher connection speeds, a potentially damaging concept for start-ups, nonprofits and small companies that cannot afford a pay-to-play model.

Almost immediately after the FCC vote to repeal net neutrality rules, opposition began to mount from politicians across the country and multiple legal challenges are being formulated. Legislators from California, Washington and New York announced they will use a mix of legislative action and legal moves to fight the FCC's decision. On January 3, 2018, California State Senator Scott Weiner introduced legislation to protect net

CITY COUNCIL ACTION:

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neutrality in California. State Senator Kevin de Leon has also introduced a net neutrality bill.

This item is before the City Council to consider approving Resolution 2018-008 (Attachment 1) supporting legislation to protect net neutrality.

**DISCUSSION:**

Senator Weiner's proposed legislation, Senate Bill 822, has a number of ways to ensure that telecom companies operating in California adhere to the principals of net neutrality. The substance of the legislation is still in the works, but the intent is to leverage the state's assets as a means to require networks to operate neutrally. In essence, the California bill would require net neutrality of businesses that operate within the state if they are relying on state infrastructure or state funding to provide service. The bill would regulate business practices and use net neutrality as a condition in state contracts, cable franchise agreements and agreements that let companies place wireless broadband equipment on utility poles.

Senator De Leon's legislation, Senate Bill 460, would make it illegal for broadband providers to block or limit internet service or interfere with customer access. The bill also requires the California Public Utilities Commission to establish new rules to enforce net neutrality.

Even as state legislatures craft bills, state attorneys general are joining public interest groups and members of Congress to challenge the FCC in federal court. Congress has the ability to reverse a change in federal regulation – which is technically what the FCC's rule change is – with a simple majority within 60 legislative days of the order being entered in the federal register. The FCC's repeal of the 2015 net neutrality rules was published in the federal register on January 5, 2018 and will soon be officially entered into the register. It is expected to take effect in April 2018.

**CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

There will be no fiscal impact as a result of this item.

**WORK PLAN:**

N/A

**OPTIONS:**

- Approve Staff recommendation.

- Approve Staff recommendation with alternative amendments / modifications.

**DEPARTMENT RECOMMENDATION:**

Staff recommends the City Council approve Resolution 2018-008 supporting legislation to protect net neutrality.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Resolution No. 2018-008

## RESOLUTION 2018-008

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, SUPPORTING LEGISLATION TO PROTECT NET NEUTRALITY

**WHEREAS**, in December 2017, the Federal Communications Commission (FCC) voted to repeal net neutrality rules which regulate the businesses that connect consumers to the internet; and

**WHEREAS**, these net neutrality regulations prohibited providers from blocking websites or charging for higher-quality service or certain content; and

**WHEREAS**, because the draft order repeals net neutrality rules altogether, it allows Internet Service Providers (ISPs) to block or throttle lawful content, or give the highest-paying websites and apps a better ability to reach customers' devices, or to favor internet traffic from the ISPs' own subsidiaries and business partners, all without any legal repercussions; and

**WHEREAS**, a pay-to-play internet could mean that ISPs could charge websites more for higher connection speeds, a potentially damaging concept for start-ups, nonprofits and small companies that cannot afford a pay-to-play model; and

**WHEREAS**, almost immediately after the FCC vote to repeal net neutrality rules, opposition began to mount from politicians across the country and multiple legal challenges are being formulated; and

**WHEREAS**, on January 3, 2018, California State Senator Scott Weiner introduced legislation, Senate Bill 822, to protect net neutrality in California. State Senator Kevin de Leon has also introduced a net neutrality bill, Senate Bill 460; and

**WHEREAS**, even as state legislatures craft bills, state attorneys general are joining public interest groups and members of Congress to challenge the FCC in federal court. Congress has the ability to reverse a change in federal regulation—which is technically what the FCC's rule change is—with a simple majority within 60 legislative days of the order being published in the federal register.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.

2. That City Council supports legislation to protect net neutrality.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of January, 2018, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
GINGER MARSHALL, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** City Manager's Department  
**SUBJECT:** **Resolution 2018-007 – Council Consideration of  
Opposition of New Offshore Oil and Gas Drilling**

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## **BACKGROUND:**

On January 4, 2018, the Trump administration (Administration) released a draft five-year leasing plan that would open 90% of the nation's offshore oil and natural gas reserves for exploration by global energy companies. This would include all three regions of the California coast, the coast of Washington state and Oregon, and most of the East Coast.

The plan would allow oil and gas companies to lease 47 areas off America's coastlines from 2019 to 2024. Of those areas, seven would be in the Pacific Ocean – two off of Northern California, two off Central California, two off of Southern California and one off Washington state and Oregon. This proposal marks the first time since 1984 that any new offshore drilling leases would be offered for sale in California.

California officials have argued that expanding offshore oil production would most likely require the construction of expensive new platforms and onshore support equipment whose presence could harm the state's multibillion-dollar coastal economy, including tourism, fishing and the marine ecosystem. Disasters such as the 1969 Santa Barbara oil spill, the 1989 Exxon Valdez oil spill in Alaska and the 2010 Deepwater Horizon oil spill in the Gulf of Mexico have demonstrated the immense environmental and economic concerns with offshore oil drilling. California's coastal economy produces approximately \$44.5 billion in gross domestic product each year and employs almost half a million people in the state.

This item is before the City Council to consider approving Resolution 2018-007 (Attachment 1) opposing any new offshore oil and gas drilling and to support any legislation that opposes this proposed plan by the federal administration.

CITY COUNCIL ACTION:

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## **DISCUSSION:**

In 1994, the California state Legislature passed the California Coastal Sanctuary Act, which prohibited new oil and gas leases in the state's coastal waters (3 miles out from the shoreline), with some exceptions. Governor Brown, in 2016, pushed for a permanent ban on new offshore drilling off the state's coast, both because of concerns over potential oil spills and reluctance to expand the world's reliance on fossil fuels in the face of climate change. The governors of Oregon and Washington state have joined Governor Brown in condemning the plan and bipartisan legislators in California have also come out against the draft proposal. Joining the governors of all three west coast states in opposing the plan are the governors of New York, New Jersey, Delaware, Maryland, Virginia, North Carolina and South Carolina. Only one governor (Maine) representing the Pacific and Atlantic Ocean states has come out in support of the plan.

Almost immediately after the plan was announced by the Administration, California legislators introduced identical bills, Assembly Bill 1775 (Muratsuchi) and Senate Bill 834 (Jackson), that would prohibit new pipelines and other infrastructure (piers, wharves, etc.) needed to support new federal oil and gas development in the three-mile area off the coast that is controlled by the State. These bills would also prohibit any lease renewal, extension or modification that would support the production, transportation or processing of new oil and gas.

The City of Solana Beach (City), through many progressive and innovative programs and policies enacted over the past decade, has proven to be a leader in environmental protection and sustainability. Oil and gas drilling off the coast threatens the local environment, health, economy and prolongs dependence on fossil fuels, something the City has actively tried to reduce through the adoption of the Climate Action Plan and its efforts to promote clean and renewable energy.

The most effective way to protect our coast and promote a move towards more clean and renewable energy is to demonstrate strong local opposition to increased oil and gas drilling. In California, opposition to this plan has bipartisan support from political leaders throughout the State. In addition, a bipartisan group of New Jersey elected officials have come out in opposition to the plan and have sent a joint letter to Interior Secretary Zinke expressing their concerns. Most recently, a bipartisan group of Florida legislators, including Republican Governor Rick Scott, successfully lobbied Secretary Zinke to have Florida removed from offshore oil drilling leases citing coastal economic concerns.

## **CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

## **FISCAL IMPACT:**

There will be no fiscal impact as a result of this item.

**WORK PLAN:**

This item is not identified in the Work Plan but is consistent with its Environmental Sustainability priorities.

**OPTIONS:**

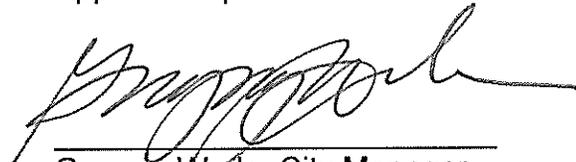
- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments / modifications.

**DEPARTMENT RECOMMENDATION:**

Staff recommends the City Council approve Resolution 2018-007 opposing any new offshore oil drilling and to support any legislation that opposes this proposed plan by the federal administration.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation

  
\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Resolution No. 2018-007

## RESOLUTION 2018-007

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, OPPOSING NEW OFFSHORE OIL AND GAS DRILLING

**WHEREAS**, the City of Solana Beach values our ocean waters and coast which provide habitat to a vast array of wildlife including marine mammals, birds and fish that depend on a healthy and clean ocean environment; and

**WHEREAS**, our City depends on the thousands of visitors who enjoy recreational activities on our beaches for tourism and local economic support; and

**WHEREAS**, offshore oil and gas drilling off the Pacific coast puts these coastal resources at risk of oil spills and other damage; and

**WHEREAS**, the current exclusion of the Pacific Outer Continental Shelf from new oil and gas development is consistent with the long-standing interests of Pacific Coast States as framed in the 2006 Agreement on Ocean Health adopted by the Governors of California, Washington and Oregon; and

**WHEREAS**, the State of California prohibits new leasing in state waters because of the unacceptably high risk of damage and disruption to the marine environment and economy of the state; and

**WHEREAS**, the America First Offshore Energy Executive Order could open the Pacific, Atlantic and Arctic Oceans to new drilling, fracking and other well stimulation, putting California's coastal resources at risk of more oil spills, increased greenhouse gases, continued dependence on fossil fuels and impacts of climate change and which could delay the movement toward greater reliance on renewable energy; and

**WHEREAS**, the City of Solana Beach has long been a leader in environmental sustainability and has recently adopted a Climate Action Plan that aims to reduce greenhouse gas emissions and promote clean and renewable energy; and

**WHEREAS**, the City of Solana Beach opposes an expansion of offshore oil and gas drilling because of the threat to our coast, wildlife, climate and coastal economy.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That City Council opposes any new offshore oil and gas drilling off the California coast and supports any legislation that opposes the America First Offshore Energy Executive Order.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of January, 2018, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

- AYES: Councilmembers –
- NOES: Councilmembers –
- ABSTAIN: Councilmembers –
- ABSENT: Councilmembers –

\_\_\_\_\_  
GINGER MARSHALL, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** City Clerk's Office  
**SUBJECT:** 2018 Annual Citizen Commission Appointments

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## **BACKGROUND:**

Approximately half of the Solana Beach Citizen Commission members' two-year term appointments expire every January. By the end of January 2018, five Citizen Commissions will have 18 scheduled vacancies.

All appointments to Citizen Commissions are conducted in accordance with Council Policy No. 5 - *Appointment of Citizens to Boards, Commissions, Committees, and Task Forces* (Attachment 2) - and all persons interested in serving on the City's Citizen Commissions are required to "complete and file ... a Citizen Interest Form (application)," with the required references, and submit it to the City Clerk for formal application processing. For those Commission members who may be reapplying for their position's scheduled vacancy, a re-submittal application is made available for minor changes to their original full application, thus streamlining the application process. However, if the applicant applies for a new Commission or wants to modify any of the questionnaire sections, a new full application is required. The Application/Citizen Interest Form is available year-round at the City Clerk's Office and on the City's website. Any person interested in serving on a Citizen Commission may submit an application any time prior to or during the annual recruitment period.

Pursuant to California Government Code Section 54972 (the "Maddy Act"), the posting of certain information of all current members appointed by City Council is required, which lists the names of all serving appointees, original date of appointment, term and qualifications for all appointed positions. This posting requirement was met on November 21, 2017 (Attachment 1) on the City's bulletin board and on the City's website.

This report is before City Council to appoint applicants to refill 18 expiring positions among the City's five Citizen Commissions.

## **DISCUSSION:**

Council will make appointments to 18 expiring positions that will be for a two-year term, until January 2020.

CITY COUNCIL ACTION: \_\_\_\_\_  
\_\_\_\_\_

### *Notification/Recruitment Efforts*

The Maddy Act posting provides a notice of the status of member appointments for general reference. In addition, a vacancy notice (Attachment 3) was prepared and posted and various efforts were made to seek public interest (Attachment 4).

### *Application Process*

The Application deadline was posted as January 16, 2018 at 5:30 p.m. to process and distribute them with the agenda packet to Council. If additional applications are received after this deadline, they will be submitted to Council for consideration. Resubmittal applications were accepted from members re-applying for the same position while new applications were submitted from new applicants or current members applying for a different Commission. Applications were reviewed for contact information, choices, and verification of requirement criteria, such as property ownership for two Commissions (Budget and Finance, View Assessment).

### *Distribution to Council*

This Staff Report contains the *Application Worksheet* (Attachment 5) outlining each applicant's Commission selection(s) and their respective application submittals (Attachment 6). The applications are on file with the City Clerk's Office and were distributed to the City Council with the Agenda Packet.

### *Appointment Protocol and Deadline*

As outlined in Solana Beach Municipal Code (SBMC) Section 2.60, appointment designations are noted for each individual Commission, whether a position is appointed by Council-at-Large or whether it is designated by an individual Councilmember. These appointment designations are noted on the recommendation, where applicable. All nominations are subject to a majority vote of the City Council.

### *Member Requirements*

SBMC Sections 2.64, 2.72, 2.74, 2.84, Resolution 2007-160, and Resolution 2015-127 outline some of the duties of the Commissions; however, there are other duties and assignments provided in relation to various opportunities and issues that occur throughout the year. To carry out the Commission's work, SBMC Section 2.60.010 outlines the requirements of meeting attendance. As a legislative body, like the City Council, Citizen Commissions are required to fulfill a responsibility of participating in each meeting for all matters brought before the Commission. In addition, the Commission Handbook, provided to each appointed/re-appointed member, and posted online, provides various other requirements, regulations, guidelines, and procedures for Commission members.

### *Member Appointment*

The official start date of the appointed Commission members takes effect once the official oath is administered by the City Clerk. The swear-in may take place before or at the first meeting of the Commission. The official oath is required in order to begin participating in Commission business.

**FISCAL IMPACT:**

There is no significant fiscal impact associated with this annual appointment process. Pursuant to City Council Policy 19 (*Background Check Requirements for Citizen Commissions*), new appointees are required to complete a background check for which they may be reimbursed for up to a maximum of \$20.00. Re-appointed members will have already completed background checks, which are monitored; therefore, another background check is not required when a Commission member is reappointed. The Human Resources department incurs the cost for background checks for new Commissions members.

**WORK PLAN:** N/A

**OPTIONS:**

- Approve Staff recommendation and proceed with appointments for vacancies.
- Do not approve Staff recommendation and extend deadline to receive new applications, allowing expiring positions to remain vacant until refilled.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that City Council:

1. Appoint two (2) members to the **Budget and Finance** Commission nominated/appointed by *individual* Councilmembers Marshall and Nichols for two-year terms.
2. Appoint five (5) members to the **Climate Action** Commission nominated/appointed by *Council-at-large* for the following positions:
  - a. Three (3) *Resident* appointments:
    - Three (3) vacancies for two years terms.
  - b. One (1) *Professional* appointment for member of the environmental and/or scientific community (*resident or non-resident*):
    - One (1) position for a two-year term.
  - c. One (1) *Councilmember* appointment OR resident or professional, as determined by Council for a two-year term.
3. Appoint three (3) members to the **Parks and Recreation** Commission nominated/appointed by *Council-at-large* for two-year terms.
4. Appoint four (4) members to the **Public Arts** Commission nominated/appointed by *Council-at-large* for a two-year term.
5. Appoint four (4) members to the **View Assessment** Commission:
  - a. Two (2) nominated/appointed by *individual* Councilmembers Marshall and Zito, for two-year terms.
  - b. Two (2) nominated/appointed by *Council-at-large* for two-year terms.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department recommendation.



Gregory Wade, City Manager

Attachments:

1. Maddy Act Posting
2. Policy No. 5
3. Vacancy Notification Flyer
4. Recruitment Efforts
5. Worksheet outlining openings and applicants' choice(s)
6. Applications (in separate binder)



## PUBLIC NOTICE LOCAL APPOINTMENTS LIST

**NOTICE TO THE PUBLIC:** In compliance with the requirements of the Maddy Act, Government Code 54972, the following appointment list is provided for public notice. The Solana Beach Local Citizen Commission Appointments List shows all current members, the term expiration date, and the current membership requirements.

| Member | Appointment Date | Expiration Date | Appointed By |
|--------|------------------|-----------------|--------------|
|--------|------------------|-----------------|--------------|

**BUDGET & FINANCE: 5 members**

Must be at least 18 years old, a city resident & property owner within the City of Solana Beach.

All members serve at the pleasure of each individual Councilmember's nomination.

|                   |         |              |           |
|-------------------|---------|--------------|-----------|
| Gordon Johns      | 1-25-17 | January 2019 | Hegenauer |
| Jeff Lyle         | 1-25-17 | January 2019 | Edson     |
| Kevin (Ed) Murphy | 1-25-17 | January 2019 | Zito      |
| Jeff Anderman     | 1-27-16 | January 2018 | Nichols   |
| Judith Hamilton   | 2-10-16 | January 2018 | Marshall  |

**CLIMATE ACTION: 9 members**

Five Members must be at least 18 years old and a resident within the City of Solana Beach

Two members must be professionals from the scientific or environmental community. *Resident or Non-Resident*

Two Current Councilmembers, or 1 Councilmember and one from another position, as determined by Council.

All members are appointed by the Council At-Large.

**Residents**

|                |         |              |         |
|----------------|---------|--------------|---------|
| Peter Zahn     | 1-25-17 | January 2019 | Council |
| Kristi Becker  | 1-25-17 | January 2019 | Council |
| Heidi Dewar    | 1-25-17 | January 2018 | Council |
| Mary Yang      | 1-27-16 | January 2018 | Council |
| Shawna McGarry | 1-27-16 | January 2018 | Council |

**Professionals**

|                   |         |              |         |
|-------------------|---------|--------------|---------|
| Chester Koblinsky | 1-25-17 | January 2019 | Council |
| Paul Basore       | 9-27-17 | January 2018 | Council |

**Councilmember(s)**

|                |         |              |         |
|----------------|---------|--------------|---------|
| Judy Hegenauer | 1-11-17 | January 2019 | Council |
|----------------|---------|--------------|---------|

**Other Member** (Councilmember, resident, professional, as determined by Council)

|                |         |              |         |
|----------------|---------|--------------|---------|
| Melissa Seipel | 1-25-17 | January 2018 | Council |
|----------------|---------|--------------|---------|

**PARKS & RECREATION: 7 members**

Must be at least 18 years old and a city resident within the City of Solana Beach.

All members are appointed by the Council At-Large.

|                  |         |              |         |
|------------------|---------|--------------|---------|
| Larna Harnack    | 7-12-17 | January 2019 | Council |
| Rachel Friedman  | 1-25-17 | January 2019 | Council |
| Mac Law          | 1-27-16 | January 2018 | Council |
| Linda Swindell   | 1-27-16 | January 2018 | Council |
| Sharon Gross     | 1-27-16 | January 2018 | Council |
| Ashley Sammis    | 1-25-17 | January 2019 | Council |
| Peter McConville | 1-25-17 | January 2019 | Council |

**PUBLIC ARTS: 7 members**

Must be at least 18 years old and a city resident within the City of Solana Beach. All members are appointed by the Council At-Large.

|                   |          |              |         |
|-------------------|----------|--------------|---------|
| Sharon Klein      | 1-27-16  | January 2018 | Council |
| Nellie High       | 2-10-16  | January 2018 | Council |
| Deborah Ann Sweet | 1-25-17  | January 2019 | Council |
| Cindy Neptune     | 1-25-17  | January 2019 | Council |
| Nancy Pfeiffer    | 1-27-16  | January 2018 | Council |
| Brad Auerbach     | 10-26-16 | January 2018 | Council |
| Steve Ostrow      | 1-25-17  | January 2019 | Council |

**VIEW ASSESSMENT: 7 members**

Must be at least 18 years old, city resident, & property owner within the City of Solana Beach.

Five members serve at the pleasure of each individual Councilmember's nomination & two members are appointed by the Council At-Large.

|               |         |              |           |
|---------------|---------|--------------|-----------|
| Kelly Harless | 1-25-17 | January 2019 | Hegenauer |
| Dean Pasko    | 1-25-17 | January 2019 | Edson     |
| Molly Fleming | 1-27-16 | January 2018 | Council   |
| Pat Coad      | 1-27-16 | January 2018 | Council   |
| Gary Garber   | 1-27-16 | January 2018 | Marshall  |
| Peter Lambrou | 11-8-17 | January 2019 | Nichols   |
| Paul Bishop   | 1-27-16 | January 2018 | Zito      |

*Citizen Interest Forms (Applications) are available on-line at [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org) or at the City Clerk's Office, City of Solana Beach, 635 S. Highway 101, Solana Beach, CA 92075, 858-720-2400 for the expiring positions among these Citizen Commissions.*

**Applications will be accepted through Tuesday, January 16, 2018, 5:30 p.m.**

**City Council is scheduled to make appointments at the Wednesday, January 24, 2018, 6:00 p.m. City Council Meeting.**

*I hereby certify that this notification was posted on November 21, 2017 at City Hall and on the City's website. Angela Ivey, City Clerk*

|   |   |
|---|---|
| <b>CITY OF SOLANA BEACH</b>   | <b>Policy No. 5</b>   |
| <b>COUNCIL POLICY</b>   | Adopted: May 15, 1989<br>Revised: January 23, 2008 by<br>Resolution 2008-23 |
| <b>GENERAL SUBJECT:</b> Citizen Boards, Commissions & Committees                                      |   |
| <b>SPECIFIC SUBJECT:</b> Appointments of Citizens to Boards, Commissions, Committees and Task Forces. |   |

**PURPOSE:**

The purpose of this policy is to establish a consistent process and procedure for appointments to City sponsored Citizen Boards, Commissions, Committees and Task Forces.

**POLICY STATEMENT:**

Appointments to Citizen Boards, Commissions, Committees and Task Forces are made in accordance with the municipal code and/or specific guideline, as provided, to provide consistency.

**POLICY PROCEDURES:**

1. All private citizens interested in serving on any Board, Commission, Committee or Task Force or similar group must complete and file with the City Clerk a Citizen Interest Form (application) which may be obtained from the City Clerk's office.
2. Nominations  
Councilmembers may nominate private citizens for appointment subject to ratification by a majority of the City Council. Such ratification shall take place at a regular City Council meeting and a duly docketed agenda item.
3. Appointment Protocol
  - a. Appointments will be made in accordance with municipal code requirements. For example, the municipal code may require that a Commission have five positions appointed by individual Councilmembers.
  - b. Appointments that are not outlined in the municipal code and are at-large appointment positions may be nominated by any Councilmember. In the event of multiple appointments, appointments may be divided among individual Councilmembers to share the appointment responsibilities. If the appointments are

shared, it will be for that one time and will not be construed as official individual appointments that would carry forward.

- c. The decision to proceed with an individual appointment alternative for at-large positions will be subject to majority vote of the City Council with such vote taking place at a regular City Council Meeting.

4. Appointments to Outside Agencies

When the City is asked by an outside agency to recommend a private citizen to serve on a Board, Commission, Committee or Task Force or similar group, such recommendation shall be made by the Council and approved by a majority vote of the City Council.



# PUBLIC NOTICE

## CITY'S CITIZEN COMMISSION POSITION OPENINGS

### CITY OF SOLANA BEACH VOLUNTEERS SERVING ON BEHALF OF THE CITY COUNCIL

Applications are being accepted through **Tuesday, January 16, 2018, 5:30 p.m.**

City Council is scheduled to make appointments at the January 24, 2018 City Council Meeting.

#### **BUDGET & FINANCE:** *Two vacancies - terms will expire January 2020*

This Commission provides input to Council regarding the City's operating budget.

Regular Meeting Schedule: 3<sup>rd</sup> Thursday of each month at 6:30 p.m.

Composition: 5 members serve at the pleasure of each individual Councilmember.

Position's Requirements: At least 18 yrs. old \* Resident of the City \* Property owner within the City.

#### **CLIMATE ACTION:** *Five vacancies – terms will expire January 2020*

*3 Citizen/Resident Positions // 1 Professional Position // 1 Councilmember OR other type of position*

This Commission participates in reviewing certain matters regarding reducing the City's greenhouse gas (GHG) emissions and implementing the Climate Action Plan.

Regular Meeting Schedule: 3<sup>rd</sup> Wednesday of each month at 5:30 p.m.

Composition: 9 members: 7 appointed by Council At-Large, 2 Councilmembers (or 1 Councilmember and one from another position, as determined by Council)

Position's Requirements: Five Citizens/Residents - At least 18 yrs. old \* Resident of the City  
Two Professionals - At least 18 yrs. old \* Must be from the environmental or scientific community. \* Resident or Non-resident  
Two Current Councilmembers (or 1 Councilmember and one person from another position, as determined by Council)

#### **PARKS & RECREATION:** *Three vacancies – terms will expire January 2020*

This Commission participates in reviewing certain matters regarding the City's parks, programs, and conducts certain City events.

Regular Meeting Schedule: 2<sup>nd</sup> Thursday of each month at 4:00 p.m.

Composition: 7 members who are all appointed by the Council At-large.

Position's Requirements: At least 18 yrs. old \* Resident of the City.

#### **PUBLIC ARTS:** *Four vacancies – terms will expire January 2020*

This Commission participates in reviewing certain matters regarding community art opportunities and conducts certain City events.

Regular Meeting Schedule: 4<sup>th</sup> Tuesday of each month at 5:30 p.m.

Composition: 7 members who are all appointed by the Council At-large.

Position's Requirements: At least 18 yrs. old \* Resident of the City.

#### **VIEW ASSESSMENT:** *Four vacancies – terms will expire January 2020*

This Commission is tasked with reviewing feasible solutions for development when an assessment request is filed and makes definitive decisions on projects utilizing the City's adopted guidelines/toolkit.

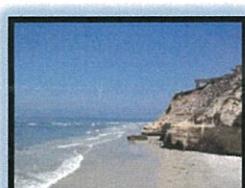
Regular Meeting Schedule: 3<sup>rd</sup> Tuesday of each month at 6:00 p.m.

Composition: 7 members - five serve at the pleasure of each individual Councilmember and two members are appointed by the Council At-Large.

Position's Requirements: At least 18 yrs. old \* Resident of the City \* Property owner within the City.



Budget & Finance



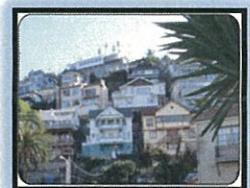
Climate Action



Parks & Recreation



Public Arts



View Assessment

- ❖ Attend a Citizen Commission public meeting. Agendas are posted on the City's website.
- ❖ See the City's website for members, expiring positions, and further information.

[Citizen Interest Forms](#) (Applications) and additional information on the Commissions can be found on the City's website at [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org) (Left tabs: City Government, City Clerk, Citizen Committees) OR at City Hall, 635 S. Highway 101, Solana Beach, (858) 720-2400. Please contact the City Clerk with any questions regarding the recruitment/appointment process.

**2018 Jan ANNUAL Appointments**

| Task  | Date(s)   |
|---|---|
| <b>POSTINGS</b>   |   |
| Post Annual Vacancy Notice  | 11-21-17  |
| Flyer: City Hall Bulletin Board, La Colonia, Fletcher Cove  | 11-21-17  |
| Flyer: Sent to Library  | 12-21-17  |
| Maddy Act: Required posting on City Hall Bulletin Board \ Library   | 11-21-17  |
| <b>PRINTED FLYERS</b>   |   |
| City Hall Front Desk: place 15 public notice flyers (minimum)   | 11-21-17  |
| Staff Liaisons: place hard copies flyer in mail box for distribution to members   | 11-21-17  |
| <b>WEBSITE</b>  |   |
| Flyer: Upload to Commissions main web page AND to each Commission page  | 11-21-17  |
| Maddy Act: Upload to Commission webpage   | 11-21-17  |
| <b>EMAIL</b>  |   |
| E-Blasts  | 11-28-17, 12-20-17,<br>1-8-18, 1-12-18                    |
| Staff Liaisons: email public notice flyer w/ Maddy for distribution to members  | 11-21-17  |
| Council: email flyer to inform Council  | 11-27-18  |
| Science & Environmental Organizations: Association for Women in Science, Environmental Science Associates, Environmental Health Coalition, I Love a Clean San Diego, ICLEI - Local Governments for Sustainability, San Diego Foundation, San Diego Science Alliance, SCS Engineers, University of California San Diego – Environmental Studies Divisions, University of San Diego – College of Arts & Science | 12-26-17  |
| <b>MAILINGS</b>   |   |
| Letter to: <u>Current</u> Expiring Members w/ Vacancy Notice AND last application & Maddy Act   | 11-21-17  |
| Letter to: <u>Past</u> Applicants Not Appointed w/ Vacancy Notice AND last application & Maddy Act  | 11-21-17  |
| <b>PUBLICATIONS Contacted</b>   |   |
| Solana Beach Sun: Free ad calendar section  | 12-21-17  |
| Solana Beach Sun: Paid Advertisement 1/4 page   | 1-4-18  |
| Coast News: Free ad calendar section  | 12-8-17   |
| Seaside Courier   | n/a   |
| Post volunteer ad on Craigslist.org under community section   | 12-22-17, 12-27-17<br>1-2-18, 1-8-18,<br>1-11-18, 1-16-18 |
| Union Tribune Newspaper community section   | 12-27-17, 1-8-18,<br>1-10-18                              |
| VolunteerMatch.org  | 1-09-18 to 1-16-18  |



# **ATTACHMENT 6**

## **Applications**

***This attachment is available for  
viewing at the City Clerk's Office***



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 24, 2018  
**ORIGINATING DEPT:** City Manager's  
**SUBJECT:** Resolution 2018-005 – City Council Consideration of Public Comments on Fire Station Art and Landscape Project

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## **BACKGROUND:**

On October 8, 2008, the City Council approved five sites to initially include in the new Temporary Public Art Program (Program). The goal of the Program is to install temporary public art at approved locations and then replace the art with new pieces after a pre-determined amount of time, so that the community can enjoy different art pieces throughout the years. Since implementation, the Program has been enthusiastically embraced by the community and has received positive attention from the media.

On June 12, 2013, the City Council approved adding the Fire Station location to the list of approved temporary art locations. The Public Arts Commission (PAC) had spent years analyzing the site and researching potential art pieces that will successfully highlight and enhance this location. During the course of these discussions, the PAC debated whether the location should be considered for a permanent art and landscaping project rather than a temporary art location. The Fire Station location has long been considered the “crown jewel” of locations as it is clearly visible for motorists, bicyclists and pedestrians as they travel through the City on Lomas Santa Fe Drive, and a permanent art piece with complementary landscaping would best highlight the area.

On April 13, 2016, the City Council approved the Fire Station site for permanent art and authorized the release of a Request for Qualifications/Proposals (RFQ/P) for conceptual designs of an art and landscaping project for the Fire Station. The City, in cooperation with PAC, released an RFQ/P in June of 2016 and received nine (9) responses. The PAC and the Public Arts Standing Committee (consisting of then-Mayor Nichols and Councilmember Zito) separately reviewed the proposals and, after thorough discussion, three (3) finalists were selected. These three (3) teams were invited to the February 28, 2017 PAC meeting to give presentations on their respective proposals and to answer questions. At the conclusion of the presentations, the PAC voted on their preferred proposal and the formal recommendation by majority vote was for the proposal titled “Fire Wall” by artist Betsy Schulz and Van Dyke Landscape Architects (VDLA).

On April 26, 2017, the City Council approved the “Fire Wall” proposal and directed Staff to begin the 45-day public comment period.

This item is before the City Council to discuss and consider the public comments received during the 45-day public comment period for the "Fire Wall" proposal. If, after the review and consideration of the public comments, the Council approves the "Fire Wall," then the action would be to approve Resolution 2018-005 (Attachment 1) authorizing the City Manager to negotiate a contract with Betsy Schulz and VDLA for the construction of the Fire Station Art and Landscape Project.

### **DISCUSSION:**

The "Fire Wall" art piece is designed to be placed in front of the Fire Station facing slightly south-east towards Lomas Santa Fe Drive. The materials for the sculpture consist of glass and steel with rusted patina, coated with 2-part epoxy paint. The design of sculpture also includes chunk glass carefully arranged into a mosaic behind metal mesh and internally illuminated by LED lights. The mass of the wall and internal lights will make it highly visible to passersby. Although the dimensions of the art piece could be modified format the direction of the City Council based on public comment, the dimensions of the art piece as proposed are as follows:

- Height of the sculpture – 9 to 11 feet
- Width of the sculpture – 4 feet
- Thickness of the sculpture – 1 to 2 feet
- Base of the sculpture – 1 to 2 feet

The proposed landscaping is designed to replace the existing grass turf with drought tolerant, native plants that will be compatible with and enhance the proposed art piece. The complete design and dimensions are included in Attachment 2.

Staff initiated the required 45-day public review process for the "Fire Wall" proposal on November 1, 2017. The City utilized its normal outreach and notification procedures to inform the community about the proposed project and request feedback. An E-Blast depicting the selected proposal and requesting feedback from the community was sent in November and December, 2017. In addition, story poles and a large street sign with information about the piece, images, and contact information to send feedback were displayed at the proposed location on the Fire Station lawn. Finally, a small sample of the Fire Wall with the mosaic chunk glass and lighting was displayed in the City Hall lobby.

During the 45-day public review process, the City received a total of twenty-three (23) comments. From these responses, nine (39%) responded positively or were supportive of the proposal and fourteen (61%) were characterized as unsupportive. Those supporting the "Fire Wall" proposal cited their overall appreciation of the art piece and the project's artist, Betsy Shultz, whom they considered to be very talented. Most of the responses received that were unsupportive also included additional comments and suggestions regarding the proposed design. Some of the reasons cited by those who did not support the project included potential driver distraction, ongoing maintenance of the art piece, the size and style of the art piece, the budget (i.e., it should be

increased), and the RFQ/P selection process. The complete list of responses and comments received is included in Attachment 3 of this Staff Report.

Of those who did not support the proposal, the size and style of the art piece itself were specifically cited (nine of the 14 responses). Six of the nine responses commented that the art piece was too small for the location and one stated that the art piece was “too narrow” and “flat.” It should be noted, however, that five of those six responses also noted that they would support the art piece if it was enlarged and designed to be more easily viewed from multiple vantage points. Another five responses indicated that the style of the art piece was not compatible with the Spanish architecture of the Fire Station.

As noted above, five of the fourteen responses characterized as unresponsive also suggested that they would support the proposal with possible modifications to the art piece itself (i.e., if it were enlarged and more easily viewed from multiple vantage points). Were the Council and the artist open to considering modifications to the art piece, therefore, the proposal would have a majority of support among the 23 respondents. It should be noted, however, that any such modifications would likely increase the cost of the art piece and could also exacerbate driver distraction and sight-line visibility concerns also mentioned in many responses.

#### **CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

#### **FISCAL IMPACT:**

The Master Art Policy established the Reserve Public Art Account “to be used to provide Solana Beach a rich artistic environment” and it designates that the City can use the Reserve Public Art Account funds for public art installations and maintenance.

If approved, the proposed project will be funded with the City's Reserve Public Art Account – Coastal Visitors TOT fund. At the April 26, 2017 City Council meeting, Council appropriated \$70,000 for this project. As of July 1, 2017, there is a total of \$153,683.33 in the Reserve Public Art Account – Coastal Visitors TOT fund.

#### **WORK PLAN:**

NA

#### **OPTIONS:**

- Approve Staff recommendation to adopt Resolution 2018-005 and authorize the City Manager to negotiate a contract with Betsy Schulz and VDLA for the construction of the Fire Station Art and Landscape Project.

- Deny Staff recommendation and provide direction.

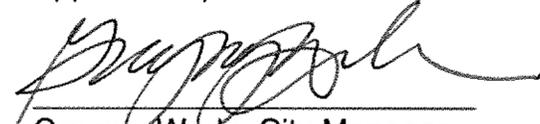
**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council consider the responses and comments received during the 45-day public comment period, receive additional input from the public, provide additional direction as needed and consider adoption of Resolution 2018-005 which would:

- a) Approve the "Fire Wall" proposal for the art and landscape project at the Fire Station.
- b) Authorize the City Manager to negotiate a contract with Betsy Schulz and VDLA for the construction of the Fire Station Art and Landscape Project.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Resolution 2018-005
2. Drawing of Proposed "Fire Wall" design and landscaping
3. Results of Public Review Period

RESOLUTION NO. 2018-005

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING THE FIRE STATION ART AND LANDSCAPE PROJECT AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE CONTRACTS WITH BETSY SCHULZ AND VAN DYKE LANDSCAPE ARCHITECTS FOR CONSTRUCTION**

**WHEREAS**, on April 13, 2016, the City Council approved the Fire Station site for permanent art and the Fire Station Art and Landscape Project was created; and

**WHEREAS**, in June 2016, the City, in cooperation with the Public Arts Commission (PAC), released an RFP/Q for the conceptual design of an art and landscaping project for the Fire Station, and received nine (9) responses; and

**WHEREAS**, on February 28, 2017, the three finalists presented to the Public Arts Commission and the "Fire Wall" design was chosen by majority vote as the preferred project and brought to the full City Council for consideration; and

**WHEREAS**, on April 26, 2017, the City Council approved the "Fire Wall" proposal and directed Staff to begin the 45-day public comment period; and

**WHEREAS**, on November 1, 2017, Staff initiated the required 45-day public review process for the "Fire Wall" proposal and received 23 comments.

**NOW THEREFORE:** the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the "Fire Wall" proposal is approved for the Fire Station permanent art location.

//

//

//

//

3. That the City Manager is authorized to negotiate contracts with Betsy Schulz and Van Dyke Landscape Architects for the construction of the Fire Wall Art and Landscape Project.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of January, 2018, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSENT: Councilmembers –  
ABSTAIN: Councilmembers –

\_\_\_\_\_  
GINGER MARSHALL, Mayor

APPROVED AS TO FORM:

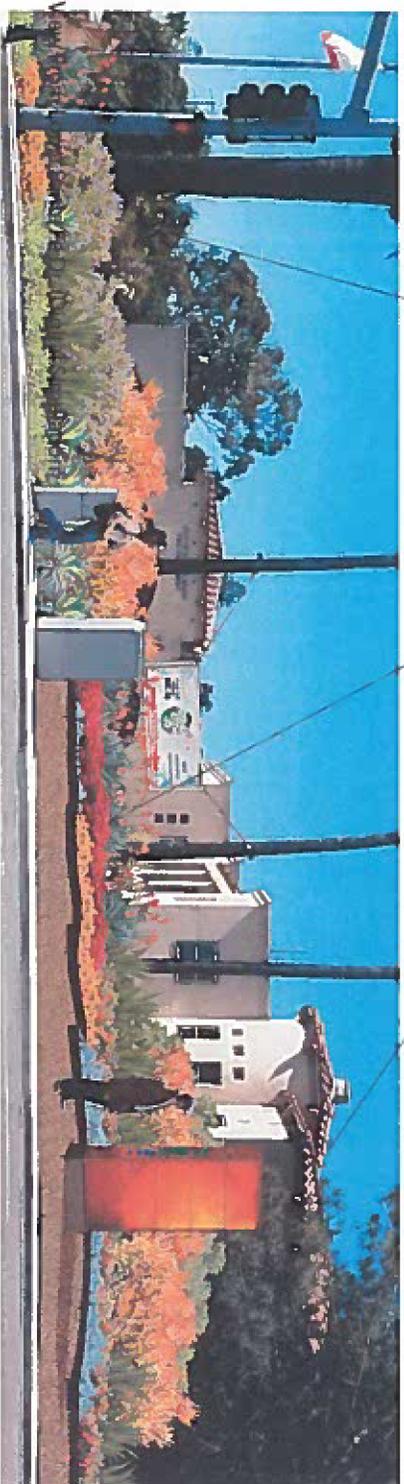
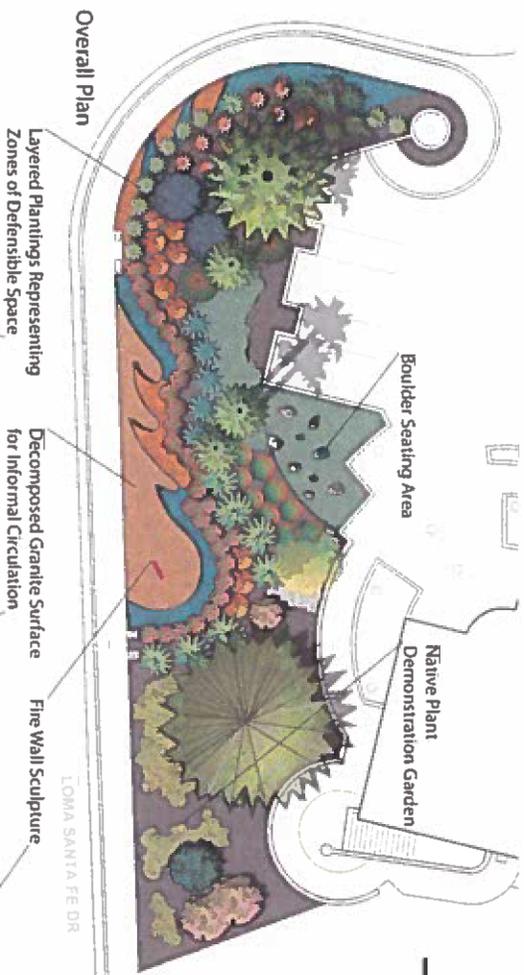
ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk

# Fire Wall

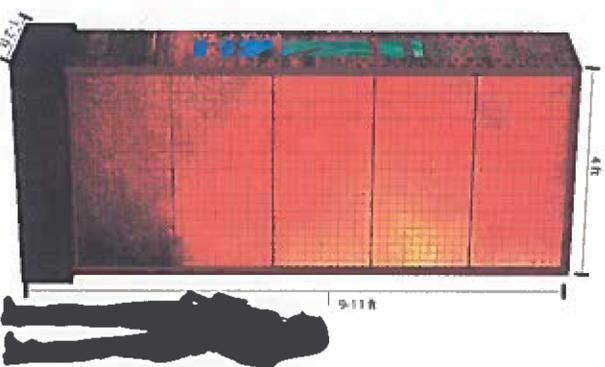
## Art and Landscape at Solana Beach Fire Station



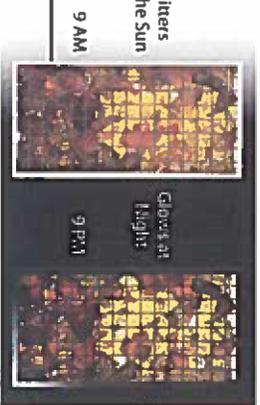
The "Firewall" Sculpture is a symbolic representation of contained glowing fire. The materials consist of glass and steel with a rusted patina, coated with 2-part epoxy automotive paint. The structure will be approximately 9 to 11 ft tall, 4 foot wide and between 1 and 2 ft thick.

The 4 foot sides are red, orange and yellow chunk glass carefully arranging into a mosaic behind metal mesh, and internally lit by LED lights. The 1 to 2 foot sides will display fire-related imagery on glass or tile (TBD). The mass of the wall and internal lights will make it highly visible to those walking and passing in cars or on bikes. The imagery on the shorter sides of the wall will encourage visitors to take a closer look.

Fire Wall Dimensions



Exhibits Change Over Time Glitters In the Sun



## Kayla Moshki

---

**From:** Bobbi Karnes <[REDACTED]>  
**Sent:** Thursday, November 02, 2017 9:18 PM  
**To:** Kayla Moshki  
**Subject:** Comments on Proposed sculpture for fire station

My comments:

The style of the sculpture does not go well with the Spanish architecture of the fire station. It is a harsh unpleasant contrast. I realize the idea of fire fits with a fire station and a fire can be harsh and destructive. But, it is not what I want to see when I drive by this location. I have always appreciated the pleasant style of our fire station. I think the sculpture with its special lighting will be a distraction to drivers and a possible traffic hazard. It seems more like a novelty and an eyesore rather than an attractive sculpture to add to our city.

Bobbi Karnes  
Solana Beach resident since 1972

**Kayla Moshki**

**From:** Chris Wakeham <[REDACTED]>  
**Sent:** Thursday, November 02, 2017 6:48 PM  
**To:** Kayla Moshki  
**Subject:** Fwd: Notice of Proposed Public Art - Fire Station Art and Landscape Project

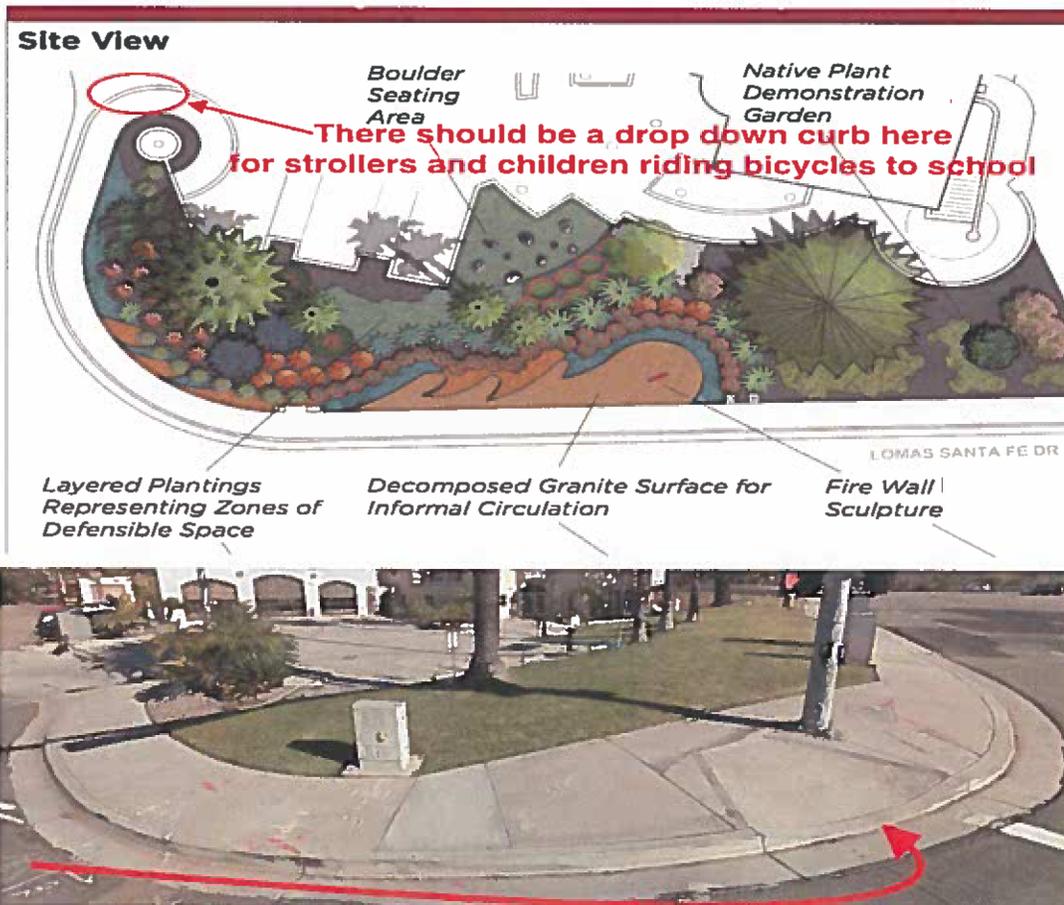
Hello Kayla,

The fire station landscape project looks very nice - I like it.

I do have one big safety concern that I think should be addressed as part of this project, there is no drop down curb at the end of the side walk.  
Many people walk with strollers and ride bicycles on the little cut through from Cliff Street, it is a very popular route for children on bikes going to school.  
This forces a lot of people to travel on the road until they reach the Lomas Santa Fe crossing drop down, but that is very dangerous as drivers come round that corner doing a right-on-red not even looking where they are actually going.  
Please see my sketches below.

I would also like to see the pedestrian crossings marked on the street much more clearly as a reminder to car drivers.

Thank you  
Chris



## Kayla Moshki

---

**From:** Norman Rosen <[REDACTED]>  
**Sent:** Friday, November 03, 2017 5:30 AM  
**To:** Kayla Moshki  
**Subject:** Fire Wall

This is much better looking than the sculpture at Lomas Santa Fe and Highland, which I still think looks like a piece of rusty metal.

If the actual landscape looks like the digital imagery, well done! I am looking forward to seeing the real thing.

--  
Norman Rosen  
(St. Francis Court)

---  
This email has been checked for viruses by Avast antivirus software.

[https://urldefense.proofpoint.com/v2/url?u=https-3A\\_www.avast.com\\_antivirus&d=DwICaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=hPZer9JHpg3awpBwX6ME8laACRnmlqvjTbWQX4wDuik&s=j9nudInnrR3-nwemms2sSirQxDtjxEkgzPENFiJlqSI&e=](https://urldefense.proofpoint.com/v2/url?u=https-3A_www.avast.com_antivirus&d=DwICaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=hPZer9JHpg3awpBwX6ME8laACRnmlqvjTbWQX4wDuik&s=j9nudInnrR3-nwemms2sSirQxDtjxEkgzPENFiJlqSI&e=)

## Kayla Moshki

---

**From:** Nora Shoen <[REDACTED]>  
**Sent:** Friday, November 03, 2017 1:45 PM  
**To:** Kayla Moshki  
**Subject:** art

I love any art that Betsy is involved in...she's so talented! Solana Beach is honored to have her work.

I approve. Thanks.

Nora Shoen  
[REDACTED] West Solana Circle  
Solana Beach, CA 92075

## Kayla Moshki

---

**From:** Cindy <[REDACTED]>  
**Sent:** Thursday, November 09, 2017 11:23 AM  
**To:** Kayla Moshki  
**Cc:** Dan King  
**Subject:** Fire station 45 day review period for Firewall Design

Hi Kayla,

I would like to submit the below as input on the Firewall Design into the 45 day review period comments:

**The "view-ability" of the Firewall (both during the day and evening) relies heavily on the interior lighting of the structure. My concern is that if there is any malfunction of this lighting over the course of the structures installation (estimated 1-25 years) the entire structure may have to be dismantled in order to address a problem with lightening. At what cost and who's responsibility are unknown at this time. Since the interior lightening is a critical component of the overall design I feel this is an issue that should be addressed prior to making any final decisions.**

**My second concern regarding the Firewall design has to do with the overall maintenance of the structure. While the glass is housed in a metal mesh framework the openings in the mesh will allow for debris to get inside, such as pine needles from the nearby pine tree. Over time I envision dirt and miscellaneous debris collecting on the glass. How can this be cleaned without compromising the placement of the interior glass? Again, a concern that I feel should be addressed prior to making any final decisions.**

On a side note, I did post the information on the 45 day review period to the Nextdoor website. I will ask one of my colleagues on the committee to post a reminder message again in the coming weeks.

Many thanks,

--

*Cindy Neptune*  
[REDACTED]

**Kayla Moshki**

---

**From:** Amy Uruburu  
**Sent:** Monday, November 13, 2017 9:04 AM  
**To:** Kayla Moshki  
**Cc:** Dan King  
**Subject:** FW: Public Art

**From:** [REDACTED] [mailto:[REDACTED]] **On Behalf Of** Cindi Clemons  
**Sent:** Sunday, November 12, 2017 7:30 PM  
**To:** Amy Uruburu  
**Subject:** Public Art

I support the proposed Public Art at the Solana Beach Fire Department.  
Cindi CLemons

## Kayla Moshki

---

**From:** Eric Rodig <[REDACTED]>  
**Sent:** Monday, November 13, 2017 8:36 PM  
**To:** Kayla Moshki  
**Subject:** Fire Station Art

Dear Kayla,

I am writing to give some input to the proposed art piece under consideration for the Fire House. I have had several careers including one in landscape design and as an architectural rep for Sinclair Paint Co.

My concern is the use of Corten steel. Corten, as you know, develops a rusty patina as it weathers. A major downside to this material is that the rusty patina bleed down to the surfaces below. So, a concrete base will become stained over time. Moreover, if a 2 part epoxy is applied, conventional carbon steel rather than Corten will be satisfactory and should save cost. The coating defeats the point of the Corten patina.

Since the epoxy color will dull and fade, it is suggested an industrial grade of polyurethane be applied over the epoxy coating to retard color fade and retain a desired sheen level. This is especially important for deep chroma colors.

Contact me if you have some questions.

Sincerely,

Eric Rodig  
[REDACTED] Camino Ynez  
Solana Beach, CA  
[REDACTED]

## Kayla Moshki

---

**From:** Jane Morton <[REDACTED]>  
**Sent:** Wednesday, November 15, 2017 5:16 PM  
**To:** Kayla Moshki  
**Subject:** Re: art install

Kayla,

No problem. I have been to CityHall twice to see it and it was lite the first time.

My apologies; my head is still thinking of what *used to be* in the past, at least some times in the past and at that time comments were often taken in writing on a clipboard provided in City Hall at the mock up or drawing of an art project. And that is what I expected. Now I know better.

Yes I do get the eblasts, and I thought there had been one about this as well as Mike Nichols mentioning of it at the council meeting. Again, I just had the wrong idea in mind when it was said to comment.

So here are my comments: Betsy Schultz is so very talented and in so many mediums - she continues to amaze me. What she produces is always top quality.

I feel that the firewall is fairly well positioned and walking up to it, it is not as huge as I had thought from the dimensions. For sure, it could not be any further to the west on that space. \*

\* I would have liked to see the firewall frame at the fire station filled in front and on the right side in some way, perhaps with foam core even, so that as one drives by it would be possible to see how much and for how long that view at el Viento is obscured.

As it is, it looks to me that it could be moved just a little, with the right front corner moving a bit towards the street, the left front corner staying the same, and that would decrease the obstruction of that view by a little.

I realize that the landscape plan is a little rudimentary, but the one plant that is likely to be there is the Firesticks. It is so appropriate. But it can grow quite tall and will further obscure that view at El Viento. I would hope that it could be planted more downslope and also attention be paid to keeping it trimmed so the height does not get to be too much. Actually, with our firestation being so very nice, I would hate for too many plants to obscure it. People need to see it and also be familiar with where it is in the event any person wants to go there in any kind of emergency.

Thanks,  
Jane Morton

## Kayla Moshki

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**From:** John Boat <[REDACTED]>  
**Sent:** Friday, November 17, 2017 11:25 AM  
**To:** Kayla Moshki  
**Subject:** Proposed Fire Station Art and Landscape Project

Kayla, I really like this piece of art, but I wanted to voice my concern about the location.

The description of the artwork includes the following:

"The mass of the wall and internal lights will make it highly visible to those walking and passing by in cars or on bikes."

"The illuminated glass glow will intensify, over the course of the day reaching maximum brightness after sunset"

"The structure will be approximately 9 to 11 ft tall, 4 foot wide and between 1 to 2 feet thick."

This lighted artwork is designed to grab drivers' attention just as they approach the intersection. This intersection is known to all as one of the more dangerous/problematic intersections, particularly for pedestrians and bicyclists. Locating a very large lighted object that is designed to distract drivers just as they are about to enter a known dangerous intersection, should be reconsidered.

Thank you.

John Boat  
PO Box [REDACTED]  
Solana Beach, CA 92075  
[REDACTED] (cell)

## Kayla Moshki

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**From:** Irene Watteville <[REDACTED]>  
**Sent:** Monday, November 27, 2017 9:26 AM  
**To:** Kayla Moshki  
**Subject:** fire station art

## The proposed sculpture for the fire station in Solana Beach

Dear Kayla

This art piece is “supposed” to be seen from north, south, east and west.

The proposed art is too narrow, flat and not tall enough .

Therefore: It is cannot be visible from north, south , west and east. (it is only good coming from el Viento).

Even positioned in a different area it would not be visible from 4 sides ( especially the East/West direction)  
I really like the glass chunks in the metal cage, with the light night and day, but I am concerned that with the dirt, salt air and rain , the effect will become opaque and not have the same striking brightness after awhile.

How easy will it be  
to replace the LED lights

It is a in a prominent area with a lot of visual distractions from the trees ( 2 palm and one large pine) and the utility boxes. There should be a more striking, larger and well rounded art piece at this location.

I suggest either redoing the call for art, with an RFQ with specific parameters ( safety, size , visibility impact)  
or asking the artist to make the Art more visible from all angles.

In both scenarios I suggest that PAAC asks the council to consider adding a bigger budget. \$70,000 for landscaping **and** art leaves very little for the art.

A lot of artists did not submit because the budget for art was too low.

Thank you for letting the public make their comments.

Irene de Watteville

## Kayla Moshki

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**From:** Mary Jane <[REDACTED]>  
**Sent:** Tuesday, November 28, 2017 3:51 PM  
**To:** Kayla Moshki  
**Cc:** Dan King  
**Subject:** Fire station art

Hello Kayla:

Thank you for the opportunity to comment on the proposed art at the fire station location. That is a premium spot and deserves the most magnificent piece of art the City can afford. In my opinion, the entire budget (\$70,000) should be allocated for the art piece and the landscaping needs to come from another budget. Although beautiful landscaping can be considered artistic---it is not art. Also it is very difficult to maintain landscaping at its peak of beauty and I have observed the City is not always alert to overgrown and unsightly growth.

The big pieces of glass within the art are very beautiful and dramatic and I like the affect with the internal lighting. I also like the symbolism of glowing fire. However, it seems the size of this art piece is too small for the site and it cannot be fully appreciated by people who are driving by. This constitutes a group of people larger than walkers and bikers who need to be considered.

One other concern I have is how the glass pieces will be kept clean in order to maintain their beauty and visual impact.

Thank you again for accepting my comments and directing them to the appropriate source.

Mary Jane Boyd

H [REDACTED]  
C [REDACTED]

## Kayla Moshki

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**From:** [REDACTED]  
**Sent:** Wednesday, November 29, 2017 12:16 PM  
**To:** Kayla Moshki  
**Subject:** Fire Wall public art

I would like to submit the following comment on the proposed project. I do not have a problem with the artwork but rather its location at a very dangerous intersection.

I routinely drive from Glenmont Dr. to the intersection in front of the fire station. While attempting to make a left turn onto eastbound Lomas Santa Fe Dr., I have seen a great many cars running the red light in the westbound lanes. So many, in fact, that I now have to wait to be sure the cars will stop for the red and let me enter the intersection.

Today drivers are more distracted than ever. We don't need any more distractions at this intersection. Please find another location for your public art.

Jean Sebold  
[REDACTED] Holmwood Lane  
Solana Beach  
[REDACTED]

## Kayla Moshki

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**From:** Susan Fellows [REDACTED]  
**Sent:** Thursday, November 30, 2017 1:03 PM  
**To:** Kayla Moshki  
**Subject:** solana Beach fire wall

I walk by the Solana beach fire station at least four times a week. I have studied the mockup in front of the station. it looks really terrific. I applaud the proposed art.

Susan Fellows

## Kayla Moshki

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**From:** [REDACTED]  
**Sent:** Friday, December 01, 2017 9:16 PM  
**To:** Kayla Moshki  
**Subject:** Proposed art in front of firehouse

Sent from my iPad. Greetings, I've looked over the proposed art concept and talked to many people about it . We all agreed we didn't like it and art should evoke more than a lukewarm [https://urldefense.proofpoint.com/v2/url?u=http-3A\\_reaction.It&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=FhtwHM4WMz1slvRSLSkE2ziO9imZyZxpXpd6xY40EXA&s=CtYSioQMqsaZ8jeQ\\_WkxUPuzjsxhl\\_pURSrfqJJaQgA&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A_reaction.It&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=FhtwHM4WMz1slvRSLSkE2ziO9imZyZxpXpd6xY40EXA&s=CtYSioQMqsaZ8jeQ_WkxUPuzjsxhl_pURSrfqJJaQgA&e=) seems to be just a fourth rectangular box on that [https://urldefense.proofpoint.com/v2/url?u=http-3A\\_corner.It&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=FhtwHM4WMz1slvRSLSkE2ziO9imZyZxpXpd6xY40EXA&s=43hCsodxVG9TNgKHCSn CvztU379hSSZuDWVlbtFus&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A_corner.It&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=FhtwHM4WMz1slvRSLSkE2ziO9imZyZxpXpd6xY40EXA&s=43hCsodxVG9TNgKHCSn CvztU379hSSZuDWVlbtFus&e=) both clashes with the rather nice architecture of the firehouse and disrupts the view of it.I would like to see a tall pedestal with a statue of Col. Fletcher with his firehouse aimed at Fletcher's [https://urldefense.proofpoint.com/v2/url?u=http-3A\\_Cove.It&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=FhtwHM4WMz1slvRSLSkE2ziO9imZyZxpXpd6xY40EXA&s=nQQaAzGRoG0BaBtDVQXehot8EacAAokMpvf-OYfU6WY&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A_Cove.It&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=REdf8Y-mS6MDiPlsj-R9lg&m=FhtwHM4WMz1slvRSLSkE2ziO9imZyZxpXpd6xY40EXA&s=nQQaAzGRoG0BaBtDVQXehot8EacAAokMpvf-OYfU6WY&e=) is the iconic tale of Solana Beach .I would put it on the corner by the shortest palm tree in the middle of a concrete circle with a concrete raised area for sitting like at the corner of Lomas Santa Fe and 101. It's also a safer spot to put the art as cars stopped at the light can safely see it as opposed to slowing on the way to the light and being distracted.Tie in the hardscape to what was done on 101 . Possibly this could generate interest and income like the Cardiff Kook. Just the slightly suggestive sayings you could come up with about Col. fletcher and his hose on t- shirts could be sold at Leaping Lotus and the beer room on Cedros . The gifts would fund things for the city in a small way.I think the landscaping plan is overwrought and illadvised.You want to show by example how to have an attractive and drought tolerant landscape that's easy maintenance.The plan is over planted,so needlessly expensive,with a seating area just above the parked cars that is totally useless. Better to look to the planting in front of Calif. Pizza Kitchen and Fit on 101 and tie the total look to what was done on the 101 corridor and the great aesthetic of Fletcher's Cove.That look should be the artistic identity of Solana Beach . More is not always better.

Sincerely yours,Ann Neuman [REDACTED]

## Kayla Moshki

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**From:** Rena Monge <[REDACTED]>  
**Sent:** Thursday, December 07, 2017 5:03 PM  
**To:** Kayla Moshki  
**Cc:** Dan King  
**Subject:** Notice of Proposed Public Art - Fire Station Art and Landscape Project

Dear Kayla,

I visited the fire station to view the planned site of the art work that is being considered for installation there. While it is a bit difficult to fully envision what the piece of art would actually look like in its full stature (because the mock-up is so small), I did come away liking the design concept, the way the different pieces of glass would come together inside the framework, the colors of the glass and, most of all, the idea of have lighting installed to replicate a “live” fire glowing within. That is a really unique idea, especially for night viewing.

The only negative that concerns me is that the piece of art work is too small for that venue, meaning all the fine details of its construction and display could be lost to people driving by in speeding traffic. I would hazard a guess and say there would be far more people driving by the art work at a very fast pace, who would barely notice it, if at all. Pedestrians and bikers, a much smaller group, would have a better chance of seeing the piece of art up close and personal, to be able to truly appreciate its beauty.

If the City officials really want to do justice to the artist’s beautiful piece of work, then I believe installing a larger version of it would be the right thing to do, even if it costs a bit more. This would make it more visible to more people. As for the proposed landscaping, it is nice but I’d rather spend more of the funds allotted for this project on the art work. Don’t you think the residents of Solana Beach deserve it?

Thank you for allowing me the opportunity to express my views on this proposed public art project.

Sincerely,



Rena C. Monge  
[REDACTED] Iguala Court  
Solana Beach, CA 92075  
Phone: [REDACTED]  
E-Mail: [REDACTED]

## Kayla Moshki

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**From:** Linda Scales <[REDACTED]>  
**Sent:** Thursday, December 07, 2017 8:00 PM  
**To:** Kayla Moshki  
**Subject:** Comment on Fire Station Art and Landscape Project

Dear Ms. Moshki,

I am writing to express my approval, awe and appreciation for the proposed public art piece "Fire Wall." I have examined the display in front of the Fire Station in Solana Beach and feel that the art work is a striking and original expression as it relates to the Fire Station. I also find the proposed landscaping surrounding the piece pleasing and appropriate for the site. Please share my comments with the City Council as they make the final decision on this project.

I have lived a few blocks from the SB Fire Station for the past 40 years and I am pleased to see this addition to our city's public art pieces. Feel free to contact me if you have any questions about my comments on this proposal.

Thank you,

Linda Scales  
[REDACTED] N. Granados Ave.  
Solana Beach, CA 92075  
[REDACTED]



Virus-free. [www.avg.com](http://www.avg.com)

## Kayla Moshki

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**From:** kathleen drummond <[REDACTED]>  
**Sent:** Friday, December 08, 2017 8:26 AM  
**To:** Kayla Moshki  
**Subject:** Firewall art

The proposed sculpture and landscaping are beautiful and I hope will draw appropriate attention to our valued firefighters.

I hope, too, that motorists may be inspired to slow down for the improved view at that hillcrest, as it is one of the most dangerous pedestrian crossings in the city, in my walking experience.

Best regards,

Kathleen Drummond  
[REDACTED] Dell Court

## Kayla Moshki

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**From:** Cindi Clemons <[REDACTED]>  
**Sent:** Friday, December 08, 2017 8:35 AM  
**To:** Kayla Moshki  
**Subject:** Public Art

We like it  
Dave and Cindi Clemons

Sent from my iPhone

## Kayla Moshki

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**From:** Julia Fox [REDACTED]  
**Sent:** Friday, December 08, 2017 8:42 AM  
**To:** Kayla Moshki  
**Subject:** fire station project

Hello,

I like the proposed landscaping piece, especially the fact that native plants are intended to be used.

I do not like the proposed sculptural aspect of the project. I think it will be too distracting, located on such a busy street. I think that something more horizontally situated would look better in the space, and not be such a distraction.

Thanks,  
Julia Fox  
[REDACTED] N. Rios Ave., Solana Beach

## Kayla Moshki

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**From:** Michele Jaffee [REDACTED]  
**Sent:** Friday, December 08, 2017 10:59 AM  
**To:** Kayla Moshki  
**Subject:** Fire Station Art and Landscape Project

Good Morning Ms. Moshki,

I am writing to contribute to the public comments about the proposed art and landscape project at the Solana Beach Fire Station.

I drive by this location everyday as turn down El Viento Street on my way home to Seabright Lane. What an improvement to take the pleasant, yet passive lawn that is presently there and transform it into an interactive and educational outdoor space. The project is well proportioned and enhances Lomas Santa Fe Drive.

Betsy Schultz's previous public projects in Alpine, Del Mar, and Carlsbad are beautiful and timeless. It would be wonderful to have her work featured in a central part of Solana Beach.

On the Nextdoor website I had seen someone post the thought that the art wall would be distracting to motorists. As a resident who drives past this site several times a day, I wholly disagree. The art is placed well before the intersection.

I doubt it would be any more distracting to drivers than the seasonal sunsets over the ocean at the end of Lomas Santa Fe Drive.

I hope city staff will recommend that our City Council approve this project for our city.

Sincerely,  
Michele Jaffee  
[REDACTED]

 Michele

## Kayla Moshki

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**From:** Naomi Nussbaum [REDACTED]  
**Sent:** Friday, December 08, 2017 11:39 AM  
**To:** Kayla Moshki  
**Subject:** RE: Notice of Proposed Public Art - Fire Station Art and Landscape Project

Dear Kayla,

I look forward to meeting you one of these days. I am a public art consultant here in Solana Beach and have always taken a keen interest in our City's public art. Please feel free to call or contact me if I can be of any support to you.

With regards to Betsy's proposal, I do have some concerns.

1. Overall, the piece is simply not large enough for the location especially as it should be visible from all angles.
2. I love the piece very much but am concerned about maintaining it long-term. We need to ensure the colors will remain vibrant and of course the artwork will withstand the elements over time.

I reviewed the RFP for this project when Anita was in place. It was terribly confusing. In fact, I had proposed a dynamic, large red sculpture by Matt Divine, which was not accepted because I had not understood there needed to be landscape component to the RFP (which was not clear at all). My recommendations for this project are:

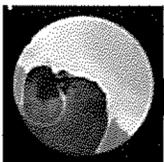
1. If Betsy could enlarge her piece (we'd need additional funding)
2. Start over with a much clearer RFP (or even RFQ) – I can help you with this

I am very pleased you have provided an opportunity for public comment and am curious to learn the comments you have received.

Also, I curate the sculpture exhibition each year at the SD Botanic Garden. I am always happy to help with your temporary sculpture project. Please don't hesitate. Perhaps we can meet for a coffee sometime!

Good luck in your new position and Happy Holidays.

Naomi



Naomi Nussbaum Art & Design

[www.nnartd.com](http://www.nnartd.com)

## Kayla Moshki

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**From:** Joe Cuiello [REDACTED]  
**Sent:** Saturday, December 09, 2017 9:16 PM  
**To:** Kayla Moshki  
**Subject:** Re: Notice of Proposed Public Art - Fire Station Art and Landscape Project

Hi Kayla,

I will try to get to the station to have a look at what is there, however based on the PDF and the information provided in the email I received, I think this is a terrific installation for our city. I approve this and hope others do too.

[REDACTED]

## Kayla Moshki

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**From:** Susan McEachern [REDACTED]  
**Sent:** Saturday, December 09, 2017 9:30 AM  
**To:** Kayla Moshki  
**Subject:** Art for fire station

I really like the art work for the fire station but feel the size should be larger as I understand the artist originally intended. It would make it much easier to see from all directions.

Please tell me why half the art budget is going toward landscaping. While landscaping is important, it isn't art and the budget for it should not be taken from the art budget. This seems like a misuse of budgeted funds.

Susan McEachern  
[REDACTED] Highland Drive  
Solana Beach

## Kayla Moshki

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**From:** Annette Fargo [REDACTED]  
**Sent:** Saturday, December 09, 2017 5:26 PM  
**To:** Kayla Moshki  
**Subject:** public art at Fire station

Hello K

Personally, I feel that the fire station *does not* need public art, and that money should be reserved for fixing other things in the city like the roads and streets, etc. I do believe that the drought tolerant garden is more appropriate, and the proposed art piece takes away from the natural beauty of the garden out front. The garden also is a good example of what the residents of Solana Beach should be planting in their gardens and yards to preserve our natural resources of water. Possible some tasteful signage identifying the plants. With the fires springing up all over the county, possibly educating the community about fire retardant landscaping, too. The surrounding schools could walk to the gardens during class for a curriculum based educational piece as well.

I met with a group of neighbors, and the art piece was came up in conversation. It is very modern and contrasts with the garden. We all agreed that the fire station is not the most appropriate area to have public art and possibly the train station or Fletcher Cove would be better.

Just some budding thoughts, thanks for planning the landscaping around the forestation. It is a lovely rendition of the plans that complements the walkway.

best regards ,  
Annette Fargo