

CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



AGENDA

Joint SPECIAL Meeting
Wednesday, May 9, 2018 * 5:00 P. M.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The video recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live on Cox Communications-Channel 19, Time Warner-Channel 24, and AT&T U-verse Channel 99. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's website.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch Library (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, received after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the courtesy agenda posting. Materials submitted for consideration should be forwarded to the City Clerk's department 858-720-2400. The designated location for viewing public documents is the City Clerk's office at City Hall during normal business hours.

SPEAKERS

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

AMERICAN DISABILITIES ACT TITLE 2

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the Council Chambers.

CITY COUNCILMEMBERS

David A. Zito, Deputy Mayor

Jewel Edson, Councilmember

Judy Hegenauer, Councilmember

Lesa Heebner, Councilmember

Peter Zahn, Councilmember

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to Solana Beach Municipal Code Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

FLAG SALUTE:

APPROVAL OF AGENDA:

D. STAFF REPORTS: (D.1. - D.2.)

Submit speaker slips to the City Clerk.

D.1. Work Plan Fiscal Year 2018/2019 Draft Revisions. (File 0410-08)

Recommendation: That the City Council

1. Review and discuss the modifications to the draft Fiscal Year 2018/2019 Work Plan and direct Staff to return to Council with the final Fiscal Year 2018/2019 Work Plan for approval with the Budget in June 2018.

[Item D.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

D.2. Fiscal Year 2018/19 Adopted General Fund Budget Proposed Amendments.

(File 0330-30)

Recommendation: That the City Council

1. Review the proposed amendments to the Fiscal Year 2018/19 Adopted General Fund Budget and provide Staff with direction to amend the budget for adoption on June 13, 2018.

[Item D.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

ADJOURN:

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the May 9, 2018 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on May 2, 2018 at 7:15 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 5:00 p.m., May 9, 2018, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk
City of Solana Beach, CA



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 9, 2018
ORIGINATING DEPT: City Manager's Department
SUBJECT: Council Revisions to Draft Fiscal Year 2018/2019 Work Plan

BACKGROUND:

The Fiscal Year (FY) 2018/2019 Work Plan is a guiding document that includes all of the City Council's priority projects for the upcoming fiscal year. The FY 2018/2019 Work Plan includes an overall focus to keep four strategic priorities in mind as the City Council directs Staff on projects and programs: Community Character, Organizational Effectiveness, Environmental Sustainability and Fiscal Sustainability with the knowledge that all four concepts are important to the overall sustainability of the City.

This item is before City Council to consider the revisions to the draft FY 2018/2019 Work Plan based on the feedback received from the Council and the community at the March 28, 2018 Work Plan Workshop (Workshop).

DISCUSSION:

On March 28, 2018, the City Council (Council) held a public workshop to discuss the draft FY 2018/2019 Work Plan, recommend changes, and accept public comment. At the public workshop, Council recommended changes to the draft Work Plan presented by City Staff. The revised draft FY 2018/2019 Work Plan (Attachment 1, changes in track changes format) has been amended based on Council comments and is now being brought back for consideration and direction.

Similar to previous Work Plan's, Staff included the estimated costs and key tasks associated with each priority item. Some of these costs were updated after the March 28, 2018 workshop based on more information gathered from Staff during the budget preparation process. All prioritized items were updated based on the progress made throughout FY 2017/2018.

There are two significant changes to the structure of this revised draft FY 2018/19 Work Plan. The intent of the changes is to make this Work Plan truly a priority Work Plan of

CITY COUNCIL ACTION:

programs and projects that can be reasonably accomplished in the next fiscal year. Previous Work Plans included projects and tasks that had carried over for many years with objectives that would not reasonably be addressed in the coming fiscal year, whether that is due to Council priorities or Staff workload and resources. Therefore, the new structure attempts to identify objectives and key tasks that are truly priorities of the City Council and that Staff believes are reasonable to accomplish in the coming year.

The first change is to the arrangement of the subsections in each Priority Item. Previously, the "Summary" section was listed last and was not consistent from item to item. Additionally, not all Priority Items had language that had a good description of what the item was. Therefore, the "Summary" section was moved to the top of each Priority Item and language was added to introduce the project/program. In addition, the FY Objective was changed to FY 2018/19 Objective and the Key Tasks for the next fiscal year were directly related to that objective. The structure for each Priority Item is as follows:

- Summary
- FY 2018/19 Objective
- Key Tasks
- Estimated Costs

The second significant change was to clearly identify what the fiscal year objectives are for the particular Priority Item. In year's past, the objective(s) included all things that needed to be accomplished to complete the item, even if it included multiple years. This often led to confusion and unclear expectations. In this proposed revised draft Work Plan, only the objective(s) that Staff believes can be accomplished in this fiscal year are included. If there are additional objectives or key tasks that will be needed in future fiscal years, they are clearly identified as such in a different, subsequent section.

Finally, in the first two Priority Items in the Community Character section (General Plan Update and Local Coastal Program / Land Use Plan Adoption and Preparation of the Local Implementation Plan), there are certain tasks that have been listed for the past several years and have either not been completed due to priorities and/or limited Staff and financial resources or have been completed, are required or occurring annually, or are carried out on a project-by-project basis. Instead of continually listing these tasks that are not priorities at this time, Staff is recommending that they be removed or deferred pursuant to Council priorities and City resources. These are listed in the attached draft Work Plan.

If City Council approves the recommended revisions in the attached draft FY 2018/19 Work Plan, or has any additional revisions, Staff recommends Council direct Staff to bring back for formal adoption with the Budget in June 2018.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

Funding for the projects contained in the draft Fiscal Year 2018/2019 Work Plan vary from project to project. Some of the projects have been budgeted for; while others do not currently have funding identified at this time. The funding identified in this Work Plan is consistent with the funding proposed in the draft Budget being presented to Council at this same meeting.

WORK PLAN:

Revision to Work Plan.

OPTIONS:


- Approve the revisions to the draft Fiscal Year 2017/2018 Work Plan.
- Give direction to Staff on further modifications.
- Deny Staff Recommendation and provide direction to Staff.\

DEPARTMENT RECOMMENDATION:

Staff recommends the City Council review and discuss the modifications to the draft Fiscal Year 2018/2019 Work Plan and direct Staff to return to Council with the final Fiscal Year 2018/2019 Work Plan for approval with the Budget in June 2018.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachment 1: Revised draft Fiscal Year 2018/2019 Work Plan



CITY OF SOLANA BEACH WORK PLAN

FISCAL YEAR 2018-2019

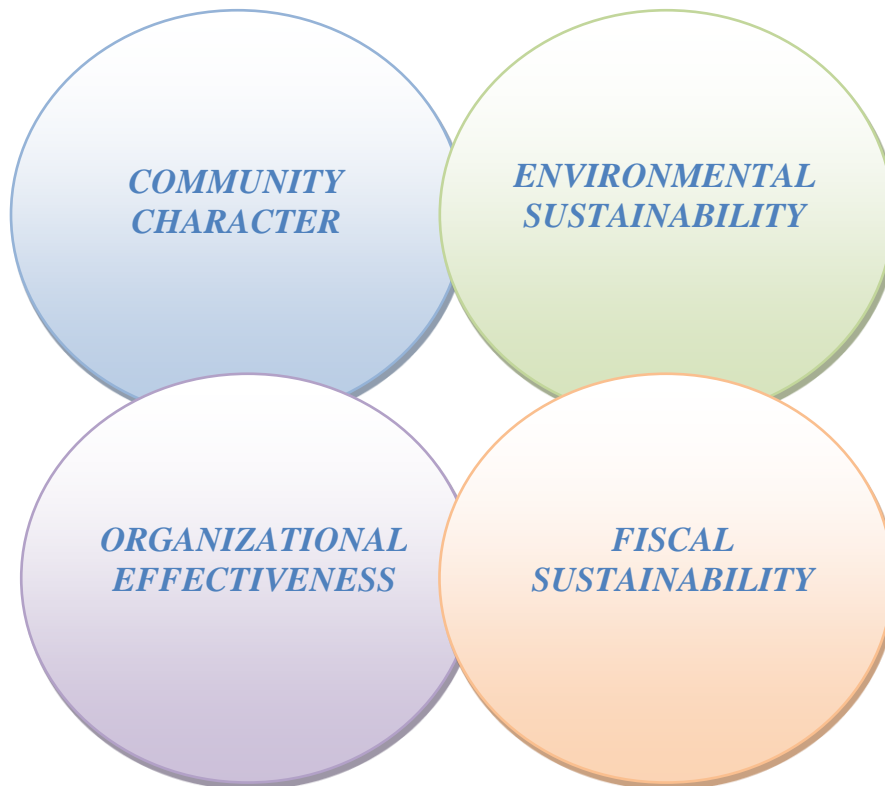


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CITY MANAGER'S REPORT

Overview/Current Trends

(TO BE INSERTED LATER)



MISSION STATEMENT

To have an efficient and effective City Government that works to balance fiscal sustainability while maintaining environmental sustainability, quality of life and community character.

STRATEGIC PRIORITIES

The following Strategic Priorities provide focus and direction regarding all service expectations for the city.

▪ **COMMUNITY CHARACTER**

Objective: To maintain the small town coastal community charm that respects our beachside setting with consideration for scenic views and scale of development; and to promote an outdoor lifestyle and walkable/pedestrian scale community supported by local businesses that foster both a neighborhood friendly ambience and tourism.

▪ **FISCAL SUSTAINABILITY**

Objective: To maintain a balanced operating budget and healthy capital improvement plan while providing outstanding customer service levels that maintain community character to the highest degree possible; and to maintain a threshold of sustainability on a three year forecast basis, with a goal of keeping the point of revenue and expenditure lines crossing at least three years out.

▪ **ORGANIZATIONAL EFFECTIVENESS**

Objective: To provide outstanding service and infrastructure maintenance that meets or exceeds the expectations of the community; and to promote a culture of learning and communication that ensures the community is well informed while providing a high level of confidence in local government.

▪ **ENVIRONMENTAL SUSTAINABILITY**

Objective: To reduce the City's environmental footprint and develop long-term environmental sustainability for the community. Reduce waste and reliance on single occupancy vehicles, conserve resources and promote sustainable building practices to create a positive community image and accept our social responsibility to ensure a viable future for Solana Beach and its residents.



FY 2018-2019 WORK PLAN PRIORITIES

COMMUNITY CHARACTER PRIORITIES

A. Land Use & Planning

1. General Plan Update

Summary:

The City's first General Plan was originally adopted in 1988. Some of the elements of the General Plan (Land Use, Circulation, Noise, Housing, etc.) have been reviewed and revised individually over time.

The Circulation and Land Use Elements were adopted by the City Council on November 19, 2014 and the Environmental Impact Report was certified at that same meeting. The City's remaining elements, Conservation and Open Space, Safety, Noise, and Economic Development are the next to be updated.

Now that the Circulation and Land Use Elements have been adopted, updates to the Municipal Code are required to reflect the changes in these elements, such as, community gardens and consideration of development standards for specific areas of the community. Programs will also need to be developed, in particular the traffic impact fee that is identified in the Circulation Element.

The current Housing Element covers the time period of January 1, 2013 to December 31, 2020. Certain other elements of the General Plan (Land Use, Circulation, Noise, etc.) have been reviewed and revised individually over time. The City is required to adopt the City's next Housing Element by 2020. Staff will ensure that the update is consistent with SANDAG's Regional Plan.

Key Policy Development and General Plan Update Tasks for Fiscal Year 2018/2019:

- Issue an RFP for Housing Element consultant in fall of 2018 and select a consultant by spring 2019.
- Evaluate the existing development standards for other areas of the community, including Eden Gardens.
- Evaluate need to increase guest parking requirements for multi-unit and mixed-use projects.
- Establish designated truck routes.
- Revise the SBMC to allow for a reduction in requirements for existing buildings that change uses and cannot accommodate current parking standards
- Provide guidelines for new development and redevelopment to locate off-street parking facilities behind storefronts.
- Evaluate requirement for new development and redevelopment to



provide fair share contributions towards public facilities, services, and infrastructure. Implement key circulation/roadway projects and implementation strategies in the City.

Projects completed and/or recommended for removal or deferment based on Council priorities and City resources:

- Evaluate possible code changes to accommodate community gardens. – There is already a process in place for this.
- Revise SBMC to require exterior universal design standards (ADA) to the extent feasible. – These are already mandated under Federal law.
- Develop a multi-modal performance indicator program to periodically evaluate the City's transportation system. – Done on project-specific basis.
- Develop a program to measure and monitor changes in active transportation/travel.
- Develop guidelines for new private driveways so as not to pose a traffic hazard, including consolidating driveways. – Done on a project-specific basis.

Estimated Costs (Multi-year Project): An estimate of cost for the Housing Element Update would be determined upon the issuance of an RFP for services.



2. Local Coastal Program / Land Use Plan Adoption and Preparation of the Local Implementation Plan (Timeframe: 18-24 months)

Summary:

The City adopted the Certified Local Coastal Program (LCP) Land Use Plan (LUP) in February 2013. The LCP/LUP was approved by the California Coastal Commission (CCC) on March 7, 2012. At the City's February 2013 public hearing, the City Council also directed City Staff to prepare a Land Use Plan Amendment (LUPA) to modify some of the provisions in the LUP relating primarily to bluff top development, shoreline protection and private beach access ways. The CCC approved the City's LUPA in January 2014 and incorporated 12 additional CCC-initiated modifications. The certified LUP includes a requirement to update the 2010 Draft Mitigation Fee Study prepared by the City. In January 2014, the CCC awarded the City a grant in the amount of \$120,000 for use by the City in updating the draft fee study to reflect the policies in the Certified LUP. An updated public recreation impact fee study and draft LUPA has been prepared and was submitted to the CCC on April 29, 2016. The CCC hearing was held in November and the CCC approved the fee study with 16 modifications. Development of the draft LCP Local Implementation Plan (LIP) remains in progress.

Following Commission action adopting the fee study with 16 modifications, the City is moving forward with the development of the LIP. In November of 2017, the City Council directed staff to pursue geographic segmentation of the bluff top properties and authorized the City Manager to request a one year extension for the Fee Study Amendment. The objective is to respond to the CCC's modifications to the fee study amendment and submit the segmented LIP for the non-bluff top properties.

Title 19 has been reserved for the "Coastal Zone" provisions associated with the LCP/LIP.



LCP Local Implementation Plan Programs & Tasks for Fiscal Year 2018/2019:

- Complete the segmented LIP for City Council review and approval. Submit to the CCC upon City Council approval for their review and approval.
- Update to Zoning Code development standards (Policy 2.31, Policy 3.21, Policy 3.35)
- An update to the Highway 101 Specific Plan is in progress (Policy 2.40, Policy 2.69)
- Prepare an update to the City's Drainage/Stormwater Master Plan (Policy 3.56, 3.72)
- Retain biologist to review and update ESHA maps in the LUP (Policy 3.5, Policy 3.7)

Projects completed and/or recommended for removal or deferment pursuant to Council priorities and City resources:

- Prepare an update to the City's Drainage/Stormwater Master Plan (Policy 3.56, 3.72) – Completed
- Continue annual monitoring and inspection of all shoreline protective devices (Policy 4.33, Policy 4.87) and report every 5 years to the CCC (Policy 4.49, Policy 4.52) – This is an on-going effort and not needed in annual Work Plan
- Continue to ensure that the Fire Marshal reviews all development plans for thinning or clearing of native vegetation as required for fuel management (Policy 4.72) and require a fuel modification plan as needed (Policy 4.81, Policy 4.83) – Completed
- Modify DRP application to require a landscape plan from applicants if project site is located in WUI (Policy 4.82) - Completed
- Develop a permit track for emergency projects (Policy 4.84) or modify existing permit applications as appropriate – Can be implemented as-needed
- Revise LIP to reflect the Traffic Impact Program/Fee (TIF) per Circulation Element Update (General Plan) (Policy 7.4) – Part of LIP
- Update DRP and Grading ordinances in the LIP (Policy 3.41, Policy 3.89) – Part of LIP
- Develop a program to detect and remove illegal storm water connections/discharges (Policy 3.95) – Completed
- Inspect, repair and maintain public structural BMP's annually (Policy 3.102) – Done on annual basis
- Continue water conservation/waste water recycling program (Policy 5.41) – Done on annual basis
- Implement key circulation/roadway projects (TIF Program) and implementation strategies in the City (Policy 7.25, Policy 7.26) – On-going and not needed in Work Plan



LCP Local Implementation Plan Programs & Tasks in future Fiscal Years:

- Develop an in-lieu ESHA mitigation fee program (Policy 3.10, Policy 3.12)
- Update HOZ regulations to include a coastal bluff overlay in LIP and SBMC (Policy 3.35, Policy 4.02)
- Develop a parkland impact mitigation fee program (Policy 2.4, Policy 2.48)
- Update the Sign Ordinance (Policy 2.22, Policy 3.19, Policy 6.27, Policy 6.28, Policy 6.29)
- Develop a mitigation program for high cost hotel rooms (Policy 2.32, Policy 5.8)
- Monitoring program for City's public coastal access ways (Policy 2.56)
- Evaluate options for possible removal of rip rap on beach at Del Mar Shores public access way (Policy 2.62)
- Develop Heritage Tree Protection Ordinance (Policy 3.51, Policy 3.52, Policy 3.53)
- Prepare a wetland inventory/delineation for City (Policy 3.66)
- Cap all storm drains that drain west over the coastal bluffs by 2018 (Policy 4.28)
- Establish an assessing entity/GHAD (Policy 4.35, Policy 4.36)

Estimated Cost: The estimated budget proposed for FY 2018/2019 to continue the LCP Local Implementation Plan efforts is \$63,360 for LIP/Coastal Program Management by Summit Environmental Group and \$21,120 for adjunct planning services by Summit.



3. Beach Sand Replenishment & Retention Program (Timeframe: Ongoing)

Summary:

The second Regional Beach Sand Project (RBSP2) was successfully completed in FY 2012/2013. The five year post construction monitoring program was completed in 2017. The City received approximately 146,000 cubic yards of sand. Ongoing shoreline profile monitoring will occur in FY 2017/2018 and will remain the foundation of the SANDAG regional shoreline monitoring program and the City will enter into an MOU with SANDAG to support continued participation in this important monitoring program for the next five years (through FY 2021/2022).

The City has also been partnering with the City of Encinitas and the U.S. Army Corps of Engineers (USACE) for over 17 years in planning for a 50-year shoreline protection and coastal storm damage reduction project involving the restoration of approximately eight miles of shoreline in the two cities. The final EIR/EIS was approved and certified by the City Council on October 14, 2015. The USACE Chief's Report and Record of Decision (ROD) have been completed and funding for the project was identified in the Water Resources Reform and Development Act (WRRDA) of 2016. It is currently envisioned that the USACE Solana Beach-Encinitas Shoreline Protection Project will consist of initial placement of approximately one million cubic yards. The beaches would be re-nourished on a regular cycle during a Federal participation period of 50 years.

The City also continues to develop its SCoup program to obtain upland sources of opportunistically available beach sand. The City's permits allow the City to receive up to 150,000 cubic yards of sand on its beaches each year. The four regulatory permits are set to expire in FY 2018/2019 and the City has initiated the process to renew and/or extend all four permits to support implementation of a SCoup project in the future.

The Caltrans I-5 Corridor Widening Project and the San Elijo Lagoon Restoration Project (SELRP) will provide beach sand for Solana Beach. Approximately 146,000 cubic yards of sand from the SELRP is expected to begin being placed at Fletcher Cove in the Spring of 2018.

FY 2018/19 Objective: Successfully obtain Federal (USACE) ~~and State Parks, Division of Boating and Waterways~~ funding to implement long-term sand replenishment projects for Solana Beach. These include initiation of the Pre-Construction, Engineering and Design (PED) phase of the USACE Coastal Storm



Damage Reduction Project following completion of the Feasibility Study Phase (which includes the EIR/EIS) and Southern California Reef Technology Study at Fletcher Cove, Sand Compatibility and Opportunistic Use Program (SCOUP) and the SANDAG Regional Shoreline Profile Monitoring program.

Key Tasks:

- Continued coordination of efforts with key parties including local, regional, State and federal regulatory governing agencies for beach sand replenishment and retention projects as a key sea level rise/climate change adaptation strategy for developed/urbanized shorelines.
- Initiate the PED phase of the USACE project.
- Renew all four SCOUP permits (USACE, CSLC, RWQCB and CCC).
- ~~Enter into an MOU with SANDAG for participation in the ongoing Regional Shoreline Monitoring Program through FY 2021-2022. Completed~~

Estimated Costs (Multi-Year Project):

Revenue Sources (FY 2018/2019):

- \$149,200 - T.O.T. Sand Replenishment (Fund #450)
- \$450,000 - State Parks, Division of Boating and Waterways Grant

Programmed Expenditures (FY 2018/2019):

- \$149,200– USACE (Fund #450)
- \$450,000 – USACE for PED cost share
- SANDAG Regional Shoreline Monitoring Program (\$5,1034,695)
- SCOUP permit application fees/renewal fees (estimated \$10,000)



4. View Assessment Ordinance Update

Summary: Provide a comprehensive review and update to the City's View Assessment Ordinance to clarify its provisions, the duties of the View Assessment Committee members, responsibilities of the applicant and procedures, including the related toolkit document for City Council consideration for adoption.

FY 2018/19 Objective: Evaluate the View Assessment Ordinance; prepare amendments as needed to clarify its provisions for proposed adoption in FY 2018/2019.

Key Tasks:

- Complete final review of the recommended revisions provided by the citizen Ad Hoc Committee.
- Complete recommended revisions to the Ordinance.
- Submit an amended Ordinance and related supporting toolkit document for proposed adoption by City Council in FY 2018/2019.

Estimated Cost: Staff time

5. Development Review Permit (DRP) Guidelines and Toolkit

Summary: The Community Development Department is charged with implementing the goals and policies of the community set forth in the City of Solana Beach's General Plan, Zoning Ordinance and other Specific Plan regulations. Any newly proposed developments or modifications to private property require review to ensure consistency with the City's standards and policies relating to land use and preservation of the environment. The DRP Guidelines and Toolkit is intended to help property owners navigate the development review process based on the type of project that is being proposed.

FY 2018/19 Objective: Develop a citizen Guidelines and Toolkit brochure. The proposed adoption of the DRP Guidelines and Toolkit is in the Spring 2019.

Key Tasks:

- Complete the written material for the DRP Guidelines and Toolkit.
- Add the appropriate drawings and demonstrations to the DRP Guidelines and Toolkit.
- Submit supporting Guidelines and Toolkit for proposed adoption.

Estimated Cost: Staff time



6. Gateway/Harbaugh Trails Property

Summary: The San Elijo Lagoon Conservancy (SELC) purchased the Gateway/Harbaugh Trails property on the north end of town, on the east side of Highway 101. The purchase by SELC was completed in 2014 and the site was identified in the update of the Land Use Element as Open Space/Preserve. Agreements with the City, Caltrans and the SELC were completed in 2016 to facilitate funding for the Gateway/Harbaugh Trails Property. The City completed a General Plan Amendment and Zone Change from General Commercial to Open Space on this property in April 2017. The SELC received City Council approval for the habitat restoration project onsite in February 2018. Following Council approval. SELC and City staff worked together to prepare and submit a Coastal Development Permit application to the California Coastal Commission.

FY 2018/19 Objective: The City will continue to work with the SELC and interested stakeholders to implement the trail and habitat restoration project on the property.

Key Task:

- Submit Assist the SLEC with the CDP application review process application for the habitat restoration project to the California Coastal Commission.
- Attend and/or provide support at the CCC Hearing
- Present Highway 101 east/west connection options to the City Council including the potential to install a new traffic signal/crosswalk and/or an undercrossing under Highway 101. (This is now its own Priority Item)
- Develop selected option as directed by Council. (This is part of the Priority Item mentioned in previous bullet)

Estimated Costs: Staff time will be required to facilitate CDP application and Highway 101 crossing.

7. Highway 101 Specific Plan/North Cedros Development Standards – Extend South Cedros Development Standards to North Cedros and Highway 101 Properties

Summary: This proposed project would consider applying South Cedros Design Standards to the properties on North Cedros Avenue and Highway 101 properties. Any proposed changes to the standards would be presented to the



North Cedros and Highway 101 property and business owners for input and feedback in what would be a collaborative process. ~~If a New~~ recommended standards ~~are supported, they~~ will be brought to the City Council for formal discussion and possible adoption.

FY 2018/19 Objective: This project would involve reviewing the South Cedros Development Standards and potentially apply them to North Cedros and Highway 101 properties ~~as well~~. The process would involve meeting with the North Cedros and Highway 101 property and business owners to review the current standards and proposed new standards, where applicable.

Key Tasks:

- Conduct meetings ~~and workshops~~ with ~~the North Cedros~~ property and business owners.
- Bring new standards, if applicable, to City Council for discussion and consideration.

Estimated Costs: Staff time

8. ~~Fairgrounds Governance~~ (Moved to Unprioritized Item)

9. ~~Review~~ Eden Gardens Specific Master Streetscape Plan

Summary: The Eden Gardens Master Streetscape Plan, adopted April 17, 1995, is in need of updating. The scope of the plan could be expanded through the development of an Eden Gardens Specific Plan that would contain design guidelines and development standards specific to the Eden Gardens de La Colonia neighborhood. The planning process would involve community input and ~~could include engaging guidance from~~ a qualified design professional.

FY 2018/19 Objective: Review the Eden Gardens Master Streetscape Plan adopted April 17, 1995, identify areas of the final report that need updating, and make recommendations for developing an Eden Gardens Specific Plan.

Key Tasks:

- Prepare a scope of work, public outreach schedule, and desired outcome for the preparation of a new Eden Gardens Specific Plan.
- Initiate Master Plan effort.

Estimated Costs: Costs would be determined through a competitive RFP process. No funds have yet been budgeted at this time.



B. Capital Projects

1. Marine Safety Center

Summary: The existing Marine Safety Center is inadequate to continue to serve the community and beach visitors into the future. The current facility is dilapidated with design deficiencies that don't meet the current demands of the facility as well as needed ADA improvements. Funds have been appropriated only for the Needs Assessment work at this time. A consultant has performed the Needs Assessment Study. Three separate alternatives have been evaluated as part of this study as follows: renovation of existing building; interim modular facility; and new permanent facility in existing location. After a preferred alternative has been selected, preliminary design can be started once funding has been identified. The preliminary design stage will include work needed to obtain a Coastal Development Permit from the California Coastal Commission and proper CEQA clearance.

FY 2018/19 Objective: Select design consultant and initiate design.

Key Tasks:

- Evaluate funding options.
- Obtain a Geotechnical Report on area, including an assessment of the surrounding bluffs.
- Perform design and engineering on preferred alternative.
- Perform environmental clearance studies.
- ~~Obtain~~Submit Coastal Development Permit ~~to~~from the California Coastal Commission.

Estimated Costs: Council approved \$60,000 for this project in FY 2016/2017. Additional funding will be required to move into the preliminary and final design stages. It is estimated that approximately \$575,000 will be required to complete design. However this may be performed in two phases, with phase one at a cost of approximately \$125,000 for 30% design including Coastal Development Permit and the rest for construction level drawings and specification for bidding purposes. A more accurate cost estimate may be provided once design alternatives are selected.



2. La Colonia Park Improvements

Summary: In FY 2006/2007, a community based La Colonia Park Needs Assessment Advisory Committee developed recommendations for improvements throughout La Colonia Park including ADA Transition Plan recommendations. The City completed the conceptual design for the park improvements in FY 2009/2010 and preliminary design of the park during FY 2010/2011. The project still needs to be submitted to the Coastal Commission in order to obtain a Coastal Development Permit (CDP).

FY 2018/19 Objective: Continue work on renovating the community center building and park grounds. Overall Master Plan improvements are on hold until funding allows for work to proceed. Construct skate park element of the Master Plan.

Key Tasks:

- Identify funding sources for remainder of design and initial phased improvements including ADA items.
- Meet with the Parks and Recreation Commission to prioritize different phases of the Master Plan and develop specific fundraising efforts to implement these priorities.
- Construct the Skate Park and associated improvements.
 - Continue fundraising activities.
 - Begin and complete construction.
- Complete various improvements to building and grounds:
- Reconstruction of tot lot consistent with the Park's Master Plan.
- Analyze interior lighting the Community Center and research possibility of installing more windows.

Estimated Cost:

- Build out all phases of park Master Plan – \$4,000,000+
 - Site preparations including demo, clearing and utilities - \$655,648
 - Playground- \$300,000
 - Picnic area - \$145,051
 - Overlook area - \$30,511
 - Amphitheatre area - \$124,086
 - Skate area, Basketball and associated improvements- \$1,000,000
 - Plaza gazebo - \$791,413
 - Building improvements - \$663,809
 - Museum - \$167,848
 - General area - \$803,154



City successfully applied for and received the NRP grant from the County of San Diego for \$100,000.

Partial funding of the Skate Park project was appropriated during the past fiscal year in the amount of \$551,000. Final design was completed and project will be under construction during FY 2018/2019 subject to funding appropriation.

3. South Sierra Mixed Use Affordable Housing

Summary: This project would provide needed affordable housing adjacent to neighborhood services including transit and would further implement the goals of the Solana Beach Housing Element and the General Plan. In 2014, the City Council approved the Hitzke Development Corporation mixed use affordable housing project on South Sierra Avenue on a City-owned parking lot. The project includes commercial space and parking, ten (10) affordable housing units and parking, and 31 replacement public parking spaces.

Since the approval of the project, there has been a legal challenge against the City and Hitzke Development Corporation, which has slowed the progress of the development. The City prevailed in the legal challenge in Superior Court. The lower court ruling was appealed, and the City prevailed.

The Applicant is currently working to finalizing funding to construct the project.

FY 2018/19 Objective: Secure funding and facilitate financing, review building permit submittal and issue building permit.

Key Tasks:

- Facilitate building permits review/approval and construction.
- Finalize financing

Estimated Cost: Remainder of the Disposition Development and Lease Agreement.



4. Miscellaneous Traffic Calming Projects

Summary: These projects would identify issues and required improvements for public right of ways in various City neighborhoods to enhance the user's experience for all modes of transportation based on concerns raised by public.

FY 2018/19 Objective: Continue to monitor and analyze traffic calming requests and implement traffic calming measures throughout the City where appropriate and when funding is identified. Receive Council direction on prioritization of these projects.

Key Tasks:

- Staff will continue to monitor and assess traffic calming requests.
- Implement traffic calming measures at North Cedros/Cliff Street.
- Implement traffic calming measures on Santa Rosita.
- Implement pedestrian crossing improvements at midblock crossing on Highway 101.
- Develop a list of future traffic calming measures with corresponding design elements and cost estimates for Council's consideration.
- Research the use of lead-pedestrian phase or delayed green signal so that pedestrians get a head start in crossing the intersection before vehicles get a green light.
- —

Estimated Cost: TBD – Based on the amount of requests and approval by City Council.

5. Implementation of the Comprehensive Active Transportation Strategy (CATS) Study Projects (Timeframe: Ongoing)

Summary: The CATS study identifies approximately 20 bicycle and pedestrian projects along various City streets that improve the bikeability and walkability of streets and neighborhoods in the City. This item would not include any project on Lomas Santa Fe Drive since that corridor is identified as a separate project in this Work Plan. Some of the projects that may be included as part of this item include Cedros Avenue, Sierra Avenue, Cliff Street, the Academy/Ida/Genevieve/Valley Corridor and neighborhoods in and around the City's schools.



FY 2018/19 Objective: Implement the various project identified in the CATS Study that was approved by the City Council in 2015.

Key Tasks:

- Determine which projects listed in the CATS study should be studied further for implementation over the next five years.
- Provide preliminary cost estimates for projects identified for additional studies.
- Identify and submit grant funding applications for these projects.

Estimated Cost: Development of cost estimates for the various projects would be one of the first steps performed.

6. Lomas Santa Fe Corridor Project (Timeframe: TBD)

Summary: The project study area for the Lomas Santa Fe Drive Corridor Project extends from Sierra Avenue on the west side of Highway 101 to Highland Drive at the City's eastern boundary. The City's goal for the Lomas Santa Fe Corridor Project is to design physical improvements that could be constructed to improve the community character, safety, walkability, bikeability and circulation along this key east-west arterial through the City of Solana Beach.

With the variation in character along the corridor, the Project will evaluate feasible improvements that address transportation improvements that integrate with the surrounding land use, activity centers and community character along the Corridor. In essence, the Corridor can be divided into four distinct project areas as shown below.

- Scenic Gateway (Sierra Avenue to Nardo Avenue)
- Pedestrian/School Priority (Nardo Avenue to Solana Hills Drive)
- Freeway Commercial (Solana Hills Drive to Las Banderas Drive)
- Rural Residential (Las Banderas Drive to Highland Drive)

During the past fiscal year, work was completed on the initial stage of the study which was to provide base mapping, collect data pertaining to the current usage of the corridor, prepare a deficiencies/recommendations matrix, perform public meetings and assist in the preparation of grant proposals. During Phase II, more refined design elements will be performed and shared with the community for feedback.



FY 2018/19 Objective: Carry out Phase II of design and pursue grant funding for future phases.

Key Tasks:

- Evaluate funding options.
- Perform engineering design (30%).
- Evaluate potential alternatives.

Estimated Costs: \$50,000 was budgeted in FY 2016/2017 for the community outreach and preliminary analysis phase of the Feasibility Study. \$65,000 was budgeted in FY 2017/2018 for the next phase of the Feasibility Study and \$100,000 has been budgeted in FY 2018/2019 to complete the Feasibility Study.

7. City Hall Deferred Maintenance

Summary: This project would perform maintenance on various components of City Hall. ~~Repairs to the main interior staircase and the west-facing slanted roof along the planning conference room were completed in FY 2016/2017.~~

~~About two years ago, the City's elevator maintenance contractor provided recommendations for eventual repairs to elevator in City Hall. All recommendations from the elevator contractor were completed last year. This project identified for FY 2018/19 would replace the floor drains, tiles and drywalls for the two public bathrooms at City Hall.~~

FY 2018/19 Objective: Perform deferred maintenance on various components of City Hall.

Key Task:

- Replace the floor drains/floor tiles for the men's public restroom near Council Chambers and the women's employee restroom near the back door.

Estimated Cost: Approximately \$10,000 is needed for this project.



8. Fletcher Cove Park and Community Center Maintenance

Summary: This project would perform maintenance on various components of Fletcher Cove Park and Community Center. Minor repairs to the Tot Lot will be completed prior to July 2018 while the significant repairs will be evaluated and prioritized after the summer. Repairs to the access ramp will depend on Coastal Permit timing and conditions. Repairs to the Community Center will be prioritized and completed as needed.

FY 2018/19 Objective: Perform maintenance on various components of Fletcher Cove Park and Community Center.

Key Tasks:

- Perform maintenance and repair work on tot lot.
- Reconstruct the lower portion of the existing concrete beach access ramp.
- Perform maintenance and repair to the Community Center building.
- Strip, stain and re-seal, the boardwalk, sun plaza and basketball court.
- Replace doors, roof, bathroom tiles and dimmable lights at the community center.
- Replace ramp handrail to the beach.

Estimated Cost: The repairs on the tot lot are estimated to cost \$40,000. The repairs to the access ramp are estimated to cost \$150,000. Re-sealing of the boardwalk pattern, basketball court and sun plaza is estimated to cost \$60,000. The maintenance for the community center building is estimated at \$35,000.



9. Canyon/Mar Vista Storm Drain Improvements (Timeframe: 6 to 12 months)

Summary: This project would address underground water seepage at this location. Project would construct an underground drainage system consisting of catch basins and underground drainage pipes.

FY 2018/19 Objective: Construct an underground drainage system. Project would start near the Canyon/Mar Vista intersection and end near the Canyon/Rawl intersection.

Key Tasks:

- Complete project design.
- Advertise for construction bids.
- Construction of project.

Estimated Cost: Design is being performed by in-house Staff. Engineer's estimate at this time is approximately \$300,000. Construction costs would be better identified once construction bids have been received.



10. Highway 101 Pedestrian Crossing at North End of City (Timeframe: 12 to 18 months)

Summary: With the installation of the pedestrian tunnel underneath the railroad track near the north end of the City, there have been requests to investigate the installation of a pedestrian crossing across Highway 101 in the vicinity of the pedestrian tunnel and Cardiff/Seaside State Beach. A very high-level study was performed that identified three alternatives.

The first option would construct a pedestrian bridge across Highway 101 at a cost of approximately \$2.5 million. The second option would construct a pedestrian tunnel underneath Highway 101 in the same general location as the tunnel under the railroad track at a cost of approximately \$1.5 million. The third option would construct an at-grade crossing, with full traffic signals in both the north and south bound direction at a cost of approximately \$500,000. All of the costs indicated above would be for construction only and would not include environmental studies or right of way acquisition. Option 3 most likely would not involve major environmental impacts.

FY 2018/19 Objective: Design and construct pedestrian crossing across, or under, Highway 101 at north end of City near the Cardiff/Seaside State Beach. In addition, research the potential to narrow Highway 101 for traffic calming.

Key Tasks:

- Present crossing options to City Council.
- Select preferred option.
- Start design.
- Pursue cost-sharing agreement with City of Encinitas and State Parks.
- Obtain required permits.

Estimated Cost: Design costs would be determined once an option is selected. Construction costs are estimated to range from \$500,000 to \$2.5 million depending on the option selected.



11. Removal of Trash Enclosure at Fletcher Cove Park (Timeframe: 6 to 12 months)

Summary: The metal screening at the top of the trash enclosure has deteriorated beyond repair due to the harsh marine environment. In addition, since the existing trash enclosure is so close to the sidewalk, sight distance is limited between vehicles leaving the Fletcher Cove Parking Lot and pedestrians walking north on the sidewalk just south of the parking lot. Removal of the trash enclosure would rectify this situation.

FY 2018/19 Objective: Remove trash enclosure at Fletcher Cove Park.

Key Tasks:

- Remove trash enclosure.
- Reconstruct pavement area to allow for one or two additional parking spaces.

Estimated Cost: Costs for removal of the trash enclosure at Fletcher Cove Park and restoration of the area for parking are estimated to be approximately \$30,000.



12. Glencrest Drive Street Improvements (Timeframe: 18 to 24 months)

Summary: The proposed project would reconstruct the roadway and sidewalks at the intersection of Glencrest with Lomas Santa Fe Drive. The vertical profile would be lowered to provide a smoother transition to Lomas Santa Fe Drive. The Glencrest Drive pavement is due to be overlaid, which would worsen the steep slope drivers experience at the approach to Lomas Santa Fe Drive. The pedestrian crossing that is currently tilted on the steep slope would be improved with the lower alignment. The sidewalks would be extended up Glencrest Drive to the first driveways. The cross gutter is deteriorated and nearing its life span and would be replaced. An existing shallow water main needs to be lowered to accommodate the lower street profile. Santa Fe Irrigation District has agreed to fund the water main relocation.

FY 2018/19 Objective: Reconstruct Glencrest Drive at the approach to Lomas Santa Fe Drive to eliminate the abrupt steep slope before the cross gutter and improve the pedestrian crossing.

Key Tasks:

- Prepare design plans
- Enter into a reimbursement agreement with Santa Fe Irrigation District for lowering the shallow water line that conflicts with the lower street profile.
- Advertise for construction bids
- Construct project

Estimated Cost: Design is being performed by in-house Staff. Engineer's estimate at this time is approximately \$80,000, excluding water main relocation. Construction costs would be better identified once construction bids have been received.



13. Santa Helena Roadside Park (Timeframe: 18 to 24 months)

Summary:

The paved area on Santa Helena, north of Sun Valley Road, is approximately 64 feet wide. At least 20 feet of the paved area could be converted into a roadside park. Preliminary discussions with the surrounding community have shown an interest in a roadside park at this location.

FY 2018/19 Objective: Reduce the pavement width on Santa Helena, from Sun Valley Road to the north end of the road at the San Elijo Lagoon, and use the additional space for a roadside park with trails.

Key Tasks:

- Hold community outreach meetings to determine desires of surrounding neighborhoods.
- Perform engineering design and environmental studies for selected option.
- Identify funding.

Estimated Cost: Design and construction costs have not been determined at this time. Estimated costs could be identified after community meetings are held and various options and features have been named.

14. Removal of Slope Paving along the Tide Beach Park Access Stairway (Timeframe: 6 to 12 months)

Summary: The slope paving on the south side of the Tide Beach Park Beach Access Stairway was installed by the County before the City incorporated. Over time, the slope paving have broken apart. As necessary in the past, small pieces of the broken slope paving have been removed. At this time, the remaining portions should be scheduled for removal.

FY 2018/19 Objective: Remove the damaged slope paving that is on the south side of the stairway.



Key Tasks:

- Obtain necessary permits from the California Coastal Commission.
- Obtain construction bids.
- Perform construction.

Estimated Cost: An estimated cost is \$100,000. High cost is due to access and the need for a large crane to remove the concrete pieces.

C. Unprioritized Community Character Issues

- Annual Pavement Repair Project – FY 2017/2018 project is complete. – FY 2018/2019 annual program will be developed in Spring 2018 for construction in the second half of 2018.
- Development of impact fees on projects for establishing future parks and for public infrastructure.
- Continue to explore the development of a “Highway 101/Cedros Avenue Parking District/Business Preservation Ordinance” and bring to City Council for consideration and review.
- Analyze Fletcher Cove ramp fees and develop cleaning/sweeping schedule for sand on the ramp.
- Analyze the Distillery Lot/Downtown Core Corridor for potential future development. This includes the potential to close a portion of Plaza Street for vehicle through traffic and open up the space for potential community gathering places. In addition, as part of this process, explore opportunities to increase the amount of public parking spaces.
- Analyze increasing the budget for the Community Grant Program and Parks and Recreation utilizing private donations.
- Analyze and establish development standards for retaining wall heights in relation to existing vs proposed elevation.
- Analyze and establish development standards for commercial businesses and parking standards in relation to high employee businesses such as call centers (i.e. parking per employee vs per square footage). In progress
- Research areas for a new enclosed Dog Park, potentially at La Colonia Park and other areas around the community.
- ~~Assess Fletcher Cove Park beach access ramp and railings for maintenance and potential repairs. (Moved to Priority Item)~~
- Monitor the proposed hotel/resort development on Border Avenue in Del Mar.
- Evaluate potential to convert existing buildings to affordable housing.
- Evaluate options to make the crosswalk at Highland Drive and Lomas Santa Fe Drive safer.
- Monitor Fairgrounds governance.
- Explore partnership with the Solana Beach School District to provide crossing guards on Lomas Santa Fe Drive at the I-5 interchange.



ORGANIZATIONAL EFFECTIVENESS

A. Administration and Service

1. Implement Performance Measurement Program (Timeframe: Ongoing)

FY 2018/19 Objective: To continue implementation of a comprehensive performance measurement program to evaluate service delivery, cost efficiency, and customer satisfaction.

Key Tasks:

- Complete analysis of FY 2017/2018 performance measures and report results and action plan to City Council in the FY 2018/2019 Budget.
- Develop additional measures as appropriate to cover full range of City services.
- Identify appropriate community survey tool(s) to evaluate customer satisfaction that match with the performance measurement goals.
- Develop Citizen Commission Performance Measures.
- Recognize/Evaluate existing Committees/Commissions and un-official Committees/Commissions.

Estimated Cost: Staff time

2. Online Software Permit Tracking System

Summary: Staff has researched various online permit tracking systems in an effort to help streamline the permit process and online payments for a variety of services including business certificates, building permits, parking citations, code violations etc. that would allow for online payments and tracking. This service would allow for an easier and more efficient process for the community and City Staff. Currently, the City only allows online credit card payments for Summer Day Camp and Junior Guard registration, so this service will expand our online services while providing better customer service to our community. In June of 2017, the City Council authorized the purchase of TRAKiT software and Staff has been working with Superior to create the tracking program for the City. Estimated date to go live with the TRAKiT program is January 2019~~8~~.

As part of the TRAKiT program, the City also purchased “My Community”, which is a stand-alone smart phone app that works with the City’s website to include relevant information for residents including City contacts, calendar of events and information regarding City government departments and services. In addition, it allows for the community to report location-specific issues such as graffiti, potholes, trash accumulation and broken sidewalks instantaneously to Staff. This program will create a more efficient and effective way to report issues of concern to the appropriate Staff to correct. It is anticipated that My Community will be available to the community by August 2018.

FY 2018/19 Objective: Implement a City-wide permit tracking system that will automate permits, licenses, and other business activities, accept credit card



payments, allow customer access to view the status of applications and apply or renew permits on-line, and provide a smart phone app to submit comments and complaints to the City.

Key Tasks:

- Implementation of system and training of City Staff.

Estimated Costs: Initial cost of software purchase would be approximately \$196,000 with annual maintenance costs of \$38,000-\$40,000.

B. Communications & Technology

1. Social Media (Timeframe: Ongoing)

Summary: The City has been successfully utilizing social media to engage the community. Staff is analyzing the potential to start department specific social media accounts to better focus on new and special events that the community may desire. This might occur first for promoting specific programs like the Junior Lifeguard Program, Summer Day Camp Program and the City's Special Events.

FY 2018/19 Objective: Continue Staff communication through social media outlets by sending information regarding City activities, news and events through Facebook and Twitter.

Key Tasks:

- Continue utilizing Facebook and Twitter for City activities, news and events.
- Continue ongoing research on the latest and most valuable social media outlets for City use.

Estimated Costs: Most of the social media tasks are completed by in-house Staff. The City does pay approximately \$60 a month for the eBlast notification system, but Facebook and Twitter are free applications. The City does utilize a "virtual assistant" for help with complex tasks.



C. Unprioritized Organizational Effectiveness Issues

- Government Transparency – Open Meetings – Maintain compliance with the Brown Act to provide information and access to public meetings. Records Management - Sustain and improve the City’s records management plan to ensure efficient and effective access and retention of City records for the purpose of identifying, protecting, and preserving the official history of City actions. Explore options for an efficient and effective online community comment portal for City Council agenda items.
- Development of City Donation, Dedication and Memorial Policies.
- Research the potential to improve the Community Grant Program by collaborating with other organizations to increase the amount of resources.
- Analyze the potential to implement free “Wi-Fi” zones at public locations.
- Explore implementing an electronic Council Agenda/Staff Report program/process that is text searchable and can be downloaded as an entire packet.



ENVIRONMENTAL SUSTAINABILITY

A. Policy Development

1. Climate Action Plan Implementation (Timeframe: Ongoing)

Summary:

The City completed its first ever Climate Action Plan (CAP) in July, 2017. The City and the Climate Action Commission is currently working on the Implementation Plan to coincide with the CAP. The Plan is anticipated to be presented to the City Council in May/June of 2018. The Plan will include mitigation measures to reduce greenhouse gas emissions to reach the CAP reduction targets and will also include anticipated timeframes for each measure.

FY 2018/19 Objective:

Once the Implementation Plan is adopted by the City Council, the measures for this coming fiscal year will be placed in this Work Plan document.

Key Tasks:

- Implement Climate Action Plan
- Continue to monitor emerging Property Assessed Clean Energy (PACE) programs for consideration of implementation.
- Continue regional sustainability work with local governmental agencies, non-profit organizations and environmental groups including SANDAG, ICLEI, San Diego Foundation, San Diego Regional Climate Protection Network, the Climate Collaborative and the North Coast Energy Action Collaborative to collaborate on regional sustainability efforts.
- Continue following state and federal legislation.
- Continue to educate the community on issues related to environmental sustainability through events and activities throughout the year.
- Continue to negotiate with SDG&E to purchase remaining street lights and retrofit with LED technology.

Estimated Costs: Implementation of the CAP and associated programs/policies may be substantial, so costs for individual mitigation measures will be presented to City Council before implementation. A Cost Study consisting of internal Staff costs to implement the CAP is being developed and will be presented to City Council along with the Implementation Plan in June/July of 2018. The City, through the Emerging Cities Program (a partnership with the San Diego Association of Governments (SANDAG) and SDG&E), received technical and background support to develop the CAP at no cost.



2. Implement Solana Energy Alliance (SEA)

Summary: The City Council has been very active and supportive in promoting the formation of a local Community Choice Aggregation (CCA) program. The environmental and economic benefits of a successful CCA are well documented, and the City is on the forefront in San Diego County on this issue. The City Council gave the final approval to launch SEA in February, 2018 and the rates were approved in March, 2018. SEA is scheduled to launch in June 2018, making it the first CCA in San Diego County

FY 2018/19 Objective: Implement the Solana Energy Alliance (SEA) that would increase the renewable energy content portfolio for the community, reduce GHG emissions, reduce customer's energy rates, promote the local economy and job growth and provide potential clean energy programs and incentives to the City and its residents.

Key Tasks:

- Continue working with the selected consultant team (The Energy Authority and Calpine Energy Solutions) to implement SEA.
- Build reserves for rate stabilization, credit support and operating capital
- Continue call center operations
- Continue energy procurement
- Continue regulatory filings
- Continue monitoring legislation for possible action
- Continue conducting extensive community education and outreach efforts with the City's consultant team including:
 - City Council Meetings
 - HOA Meetings
 - Community Events
 - Public Workshops
 - Business Outreach
 - Farmer's Market

Estimated Costs: The structure of the SEA program is for the consultant team to bear the costs of the formation and launch of the program and the program will repay those initial costs with revenue from the program, At no point will the City's General Fund be at risk due to the launch and operation of the CCA. Periodic reports will be presented to the City Council to track the costs and revenue of the program.



3. Increase Recycled Water Infrastructure Throughout City

Summary: The City is extremely interested in increasing the recycled water infrastructure throughout the City to maximize the distribution of recycled water that is produced at the SEJPA facility and reduce the demand on imported, energy intensive, potable water.

FY 2018/19 Objective: Research and analyze the ability to bring recycled water further into the City for potential commercial properties, park/medians and for all City facilities.

Key Tasks:

- Continue to monitor state and federal legislation in regards to the potential use of recycled water in residential areas (including HOAs).
- Budget for ongoing infrastructure costs after project completion for such things as the replacement of sprinkler heads and other assorted needs.
- Develop project ready plans for any future grant opportunities.

Estimated Costs: TBD based on future identified and approved projects.



B. Capital Projects

1. Solana Beach Pump Station (Timeframe: 24 months)

Summary: The Solana Beach Pump Station (SBPS) pumps approximately 92% of the City's sewage through a force main under the San Elijo Lagoon to the San Elijo Joint Powers Authority (SEJPA) water reclamation facility. The pump station was originally constructed in 1966 and upgraded in 1982.

FY 2018/19 Objective: To upgrade the mechanical systems and to and construct an emergency overflow storage facility.

Key Tasks:

- Upgrade mechanical facilities including replacing pumps, piping, valves, and substandard wet-well and construct an emergency overflow storage facility.

Estimated Cost: Construction costs are estimated to be \$56,200,000. This includes construction, contingency and other miscellaneous project-related costs such as construction management and inspection.

2. Major Storm Drain System Improvement Projects (Timeframe: 6-12 months)

Summary: There are a number of storm drain systems throughout the City that are in need of improvements/upgrades. This project provides ongoing design and construction of several additional storm drain system improvements throughout the City based on a priority ranking determined by Staff. One project that was constructed during FY 2018/2019 is drainage improvements along Glencrest Drive.

FY 2018/19 Objective: Improve storm drain infrastructure throughout the City.

Key Tasks:

- Identify priority projects.
- Complete design.
- Conduct public bidding process for major projects.
- Construct improvements.
- Develop details for the next project.

Estimated Cost: Estimated total cost of \$ \$250,000 for storm drain improvements in FY 2018/2019.



C. Unprioritized Environmental Sustainability Issues

- Analyze Green purchasing policy.
- Neighborhood Electric Vehicles – promote charging station infrastructure throughout the City by encouraging development projects to incorporate public charging stations – encourage public projects to incorporate charging stations when appropriate. The City installed three (3) EV charging stations at City Hall in FY 2012/2013. The City purchased an all-electric neighborhood vehicle for Staff use in FY 2014/2015.
- Develop and implement a small business energy efficiency and conservation program in cooperation with the Solana Energy Alliance and SDG&E.
- Develop and implement a voluntary “Clean Business Program.”
- Continue to monitor the potential regional development of a feasible curbside compost/food scrap program.
- Explore the development and implementation of Green Code initiatives such as a “solar ready” ordinance, “EV charging ready” ordinance and “greywater ready” ordinance for new development.
- Explore energy storage at City facilities.
- Bike Share/Car Share Program – Staff will research the potential to bring a bike share, car share or some similar program to the City to promote alternative modes of transportation in the City.
- Monitor the beach report card grades for Seascape Sur to see if additional actions need to be taken at that storm drain outlet.
- Explore a “Sea Level Rise” working group with the cities of Encinitas and Del Mar.
- Explore providing City incentives for the purchase of rain barrels.
- Explore providing City incentives for Electric Vehicle (EV) charging stations and promoting alternative modes of transportation.
- Explore potential to study air quality/public health throughout the City but primarily around the freeway.
- Develop a program for targeted Street Sweeping in high priority areas after major rain events.
- Develop an educational flyer for residents that live on or next to slopes on how to properly design and landscape slopes to protect them during storm events.
- Research plastic straw ordinances and bring options to Council for consideration.
- Research chicken ordinances to potentially allowing them in more zones.



FISCAL SUSTAINABILITY

A. Economic Development

1. North County Transit District (NCTD) Property Planning & Related Issues

Summary: NCTD issued a second Request For Proposals (RFP) in December 2014 and received four development proposals. The responses to this RFP have been evaluated by a NCTD Selection Committee with local representation and the selected Development Team will be recommended to the NCTD Board and forwarded to the City review/processing and City Council consideration, review and discussion in FY 2017/2018. Review of a pre-application was completed by Community Development Staff on December 21, 2017.

FY 2018/19 Objective: Planning for the NCTD site and related financing of a public parking facility. This project area includes the entire NCTD property, including the open space area at the corner of Lomas Santa Fe and North Cedros.

Key Tasks:

- Report to City Council regarding the NCTD planning for the North County Transit site for future development and financing of a public parking facility.
- NCTD Selection Committee recommended the selected Development Team for negotiations with NCTD and submittal of project application to the City.
- Update City Council as necessary, facilitate the project permit review process and bring to City for City Council for project approval.



B. Facility Asset Management

1. Facilities/Asset Replacement Master Plan

Summary: The purpose of such an analysis and establishment of the fund will be to identify costs for the replacement or renovation of City facilities and assets, including buildings, beach stairs and the Lomas Santa Fe bridge, among other things.

FY 2018/19 Objective: The City has completed a preliminary condition assessment and associated costs for the all City Buildings. Through FY 2017/18, Council has authorized a total of \$~~400,000~~550,000 for this Master Plan. The FY 2018/19 objective is to keep funding this Master Plan and completing necessary maintenance projects at City Facilities.

Key Tasks:

- Update City facility/asset inventory list.
- Prioritize maintenance and replacement costs.
- Continue funding this item in the FY 2018/2019 Adopted Budget.

Estimated Costs: The costs to fund the facility maintenance and replacement are significant and \$150,000 was included in the FY 2018/2019 Budget approved by Council.

C. CalPERS Future Liability

1. Proactively Pursue Measures to Reduce CalPERS Future Liabilities

Summary: Council approved the PARS Trust Fund in October 2015 and has appropriated through FY 2016/2017 a total of \$1,471,368 for unfunded pension and OPEB liabilities. The purpose of the establishment of this Trust would be to pay down the CalPERS unfunded future liability quicker and provide less volatility which would lower the overall costs to the City.

FY 2018/19 Objective: Continue to fund and/or establish an on-going budget line item to reduce CalPERS pension obligations. Council established and is funding a PARS Post-Employment Benefits Trust Fund in FY 2015/16 to fund Pension and Other Post-Employment (Health) Benefits (OPEB) liabilities to initiate this objective.



Key Tasks:

- Continue funding the PARS Trust Fund in FY 2018/2019.
- Consider the development of a Council Policy on funding the PARS Trust Fund.

Estimated Costs: TBD. Council has requested Staff incorporate a funding mechanism into the annual budget process to continue to fund the Trust.

D. Unbudgeted Significant New Priority Items

1. Transition from At-Large to District-Based Council Member Elections

Summary: On February 20, 2018, the City received a letter asserting that the City's at-large electoral system violates the California Voting Rights Act (CVRA) because it dilutes the ability of Latinos (a protected class) to elect candidates of their choice or otherwise influence the outcome of Solana Beach's City Council elections as a result of racially polarized voting. The letter threatens litigation if the City declines to convert voluntarily to district-based elections for Councilmembers. On April 11, 2018, the City Council adopted Resolution 2018-042 declaring its intent to transition from at-large to district-based City Council elections and outlining the specific steps to facilitate the transition and estimating a timeframe for taking this action. It expected that the transition shall be accomplished in time for the 2020 November general election.

Pursuant to Elections Code Section 10010, this transition necessitates that the City retain a demographer, elections consultant and special legal counsel and must also follow a series of required steps including public outreach and five (5) separate public meetings/hearings, during which public input is received and district maps are prepared. The final public hearing occurs in connection with a vote to enact an ordinance establishing district-based elections.

FY 2018/2019 Objective: Engage consultant(s) to conduct demographic and legal analysis and initiate the public outreach, public hearing, and districting mapping processes.

Key Tasks:

- Retain a demographer to conduct demographic analysis
- Retain an elections consultant
- Initiate community outreach
- Initiate public hearing and district mapping process

Estimated Cost: Staff estimates the FY 2018/2019 costs will be approximately \$100,000. There will be significant Staff time needed to transition to district-based elections and to administer the process including community outreach



and to initiate and/or conduct required public hearings. The City will also incur consultant costs including the retention of a demographer and elections consultant. Finally, the City may be exposed to reimburse the plaintiff for documented attorneys' fees and costs up to \$30,000.

Staff estimates the total cost of an uncomplicated transition process will exceed \$100,000. This is an unanticipated and, as of yet, unbudgeted expense. Funding sources for these costs include undesignated reserves, reallocated CIP funding, an internal enterprise fund loan, or allocation from the FY 2017/2018 year-end budget surplus, if any.

D. Unprioritized Fiscal Sustainability Issues

- Regional, State and Federal Funding opportunities for capital and redevelopment projects.
- ~~Distillery Lot Feasibility Study — The Distillery Lot is a key parking resource to the community and beach visitors. The location lends itself to consideration as a major development hub to solidify the Plaza areas as the economic and cultural core of Solana Beach. This public lot, in addition to all City public lots, has been identified in the Housing Element as potential development locations. Already in the Community Character section.~~
- ~~Conduct a Transit Occupancy Tax (TOT) local hotel audit.~~
- Update Comprehensive Fee Study. (Anticipated to be completed by July 1st)
- Research ways to make “downtown” more tourist friendly (i.e. QR Code program).
- Review the Fire Benefit Fee.
- Research ways to minimize Fire Department overtime costs.
- Analyze the potential to update current Short Term Vacation Rental ordinance.



**HIGHLIGHTS OF SIGNIFICANT PROJECTS COMPLETED IN
FY 2017/2018 (To be updated with final document)**





STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 9, 2018
ORIGINATING DEPT: Finance
SUBJECT: **Proposed Amendments to Fiscal Year 2018/19 Adopted General Fund Budget**

BACKGROUND:

On June 14, 2017, the City Council (Council) approved the Fiscal Years (FYs) 2017/18 and 2018/19 Budgets. Staff returned to Council on February 14, 2018 with modifications to the FY 2017/18 Adopted Budget.

Staff has reviewed the FY 2018/19 Adopted General Fund Budget and is recommending amendments to certain revenue and expenditure categories. Staff will return to Council at its June 13th meeting for adoption of changes to General Fund appropriations and to non-General Fund funds.

This item is before the City Council to consider proposed adjustments to the FY 2018/19 Adopted General Fund Budget.

DISCUSSION:

Proposed amendments to the FY 2018/19 Adopted General Fund Budget, not including internal service funds (Risk Management, Workers Compensation, PERS Side Fund, Facilities, Asset Replacement funds), are summarized in the table on the following page with a comparison to the FY 2018/19 Adopted General Fund Budget:

CITY COUNCIL ACTION:

General Fund Budget Summary
 FY 2019 - Amended

	<u>Adopted</u>	<u>Amendments</u>	<u>Amended Adopted</u>
Revenues	\$ 17,916,600	\$ 91,100	\$ 18,007,700
Salaries & Benefits	7,801,200	126,900	7,928,100
Materials, Supplies, Services	7,823,400	370,340	8,193,740
Internal Service*	1,473,400	(324,500)	1,148,900
Total Expenditures	<u>17,098,000</u>	<u>172,740</u>	<u>17,270,740</u>
Revenues Over/(Under) Expenditures	<u>818,600</u>	<u>(81,640)</u>	<u>736,960</u>
Transfers Out			
Debt Service	(151,100)		(151,100)
City CIP	(250,500)		(250,500)
Total Transfers Out	(401,600)	-	(401,600)
Net Projected Surplus (Deficit)	<u>\$ 417,000</u>	<u>\$ (81,640)</u>	<u>\$ 335,360</u>

The FY 2018/19 Adopted Budget reported a projected surplus of \$417,000. With proposed amendments increasing revenues by \$91,100 and increasing expenditures by \$172,740, the proposed amended budget surplus for FY 2018/19 is expected to decrease by \$81,640 to \$335,360.

General Fund – Revenues

General Fund revenues are projected to increase for FY 2018/19 by \$91,100 from \$17,916,600 to \$18,007,700.

- **Property Taxes**

The FY 2018/19 Adopted Budget projected \$7,511,400 in property tax revenues, a \$214,400 or 2.9% increase, over the FY 2017/18 adopted budget. It is now projected that the City will receive \$7,632,000 in property tax revenues for FY 2018/19, an increase of \$120,600 or 1.6% over the adopted amount.

In estimating property tax revenues for the FY 2018/19 Budget, Staff reviewed historical property tax revenue collection rates, change of ownership data and the increase in assessed valuation for the fiscal year as allowed by Proposition 13. In

California, as required by Proposition 13, the assessed value of existing properties is only allowed to grow by either the California Consumer Price Index or 2%, whichever is lower. In November, the State Board of Equalization announced that the inflation rate for the 2018 year was 2.962% which will result in the assessed value of existing properties increasing a maximum of 2% as required by California law.

- Sales Tax:

This revenue source was budgeted at \$3,298,400 in the FY 2018/19 Adopted Budget. The City's sales tax consultant, Hinderliter, de Llamas & Associates (HdL) projects the City's sales tax revenue for next fiscal year will be \$3,231,100 or \$67,300 lower than the amount budgeted.

- Property Transfer Tax

The City is projected to receive Property Transfer Tax revenue of \$185,000 for FY 2017/18 due to increased property sales in the City and Staff is proposing the Adopted Budget amount for FY 2018/19 be increased by \$20,000 from \$160,000 to \$180,000.

- Motor Vehicle In Lieu

The FY 2018/19 Adopted Budget appropriated \$1,555,300 for Motor Vehicle in Lieu revenue and since this revenue category increases at the same rate as property tax revenue, Staff is recommending an increase of \$38,200 or 2.45% to \$1,593,500.

- Animal Control Revenue

The FY 2018/19 Adopted Budget assumed that the same revenue and expenditure categories would be used by the new animal control services provider as was used by the County of San Diego. The San Diego Humane Society (SDHS), the City's proposed new provider, will not offset City expenditures by revenues collected on the City's behalf. Instead, only the net expenditure amount will be recorded in the Animal Control budget unit. Animal License revenue in the FY 2018/19 Adopted Budget was \$20,400 and Staff is recommending this amount be zeroed out to meet the SDHS contract provisions.

A summary of the recommended changes for General Fund revenues are listed in the table on the following page and on Attachment 1:

**Proposed Revenue Budget Adjustments
General Fund
Fiscal Year 2018/19**

<u>Account</u>	<u>Increases/ (Reductions)</u>
Property Tax-Current	\$ 120,600
Sales Tax	(67,300)
Property Transfer Tax	20,000
Motor Vehicle in Lieu	38,200
Animal Licenses	(20,400)
Total Adjustments	\$ 91,100

General Fund Appropriations – Expenditures

General Fund expenditures are projected to increase from the FY 2018/19 Adopted Budget amount of \$17,098,000 by \$172,740 or 1% to \$17,270,740.

Salaries and Benefits

Personnel costs are expected to increase by \$126,900 from \$7,801,200 in the FY2018/19 Adopted Budget to \$7,928,100 as shown in the table on the following page:

<u>\$</u>	<u>7,801,200</u>	FY2019 Adopted Budget
	53,600	Miscellaneous MOU
	75,500	Management Salary increases (1)
	11,340	Marine Safety MOU
	27,300	Temporary Salary Increases
	(3,800)	Mid-Year Budget Changes
	<u>163,940</u>	Total FY2018 Changes
	43,334	Miscellaneous MOU
	50,405	Management Salary increases (1)
	7,713	Marine Safety MOU
	(17,000)	PERS UAL Reduction
	<u>84,452</u>	Total FY2019 Changes
	<u>(121,492)</u>	SEA Allocation (from GF)
<u>\$</u>	<u>126,900</u>	Total FY2019 Changes
<u>\$</u>	<u>7,928,100</u>	FY2019 Amended Budget

(1) increases for management equal those provided per the Miscellaneous MOU

When the FY 2018/19 Budget was adopted, the City was negotiating with its Miscellaneous and Marine Safety employee groups. For both the FY 2017/18 and FY 2018/19 adopted budgets, personnel costs did not include a provision for increases for these employee associations. Increases per the second year of the Solana Beach Fire Association (SBFA) Memorandum of Understanding (MOU) were included in the FY 2017/18 Adopted Budget.

Subsequent to the Budgets' adoption, the City came to a two year agreement with the Miscellaneous and Marine Safety employee groups and the MOU's were incorporated into the FY 2017/18 Adopted Budget.

The FY 2018/19 Adopted Budget needs to be amended to include the increased salary and benefit amounts for the 1st year of the MOU's for Miscellaneous, Marine Safety and Management employees that were implemented in FY 2017/18 as well as the second year of the MOUs for FY 2018/19.

The City is currently negotiating with the SBFA for a new MOU that would begin July 1, 2018.

With the launch of Solana Energy Alliance (SEA), \$126,900 in salary and benefits that were previously allocated to the General Fund will be paid for by SEA.

Material, Supplies, and Services:

Departments were asked to evaluate their FY 2018/19 Adopted Budget amounts for material, supplies and services and to justify any requested increases.

The Public Works department requested increases of \$81,240 and \$4,800 for new landscape and janitorial contracts, respectively, that are expected to be awarded in June.

Professional services in the Legal Services budget unit were increased by \$200,000 to cover increased legal costs associated with district elections.

Building Services also saw an increase in Professional Services of \$74,950 to correct the calculation in the budget unit's expenditure account to reflect 75% of building permit and plan check fees that are paid to EsGil, the City's third party contractor, for building services. The formula that was set up in the budget module to reflect this amount did not correctly calculate the payment due to EsGil based on budgeted revenues.

Increased costs are also expected in the Fire Department's professional services budget for the North County Dispatch Joint Powers Authority call center at \$4,200 and moving \$10,000 from the FY 2017/18 budget to the FY 2018/19 budget for the Standards of Coverage analysis for a total increase to professional services of \$14,200.

The proposed SDHS animal services contract will result in \$34,500 in savings in the Animal Services budget unit as compared to the amount budgeted for the County's Animal Control Services in FY 2018/19.

A summary of the proposed changes to materials, supplies, and services for the FY 2018/19 Adopted Budget are detailed in the table on the following page:

**Proposed Expenditure Budget Adjustments
 General Fund - Material Supplies & Services
 FY2018/19**

Professional Services			
Legal	\$	200,000	
Building Services		74,950	
Fire Department			
NCDJPA		4,200	
Standards of Coverage		10,000	
Public Works			
Fire Dept window blinds		5,000	
Recreation		(1,800)	
Animal Control		(34,500)	\$ 257,850
Maintenance of Building/Grounds			
Landscaping		81,240	
Janitorial		4,800	86,040
Minor Equipment - trash receptacles			6,000
Department Special Supplies			5,000
Vehicle Maintenance/Supplies			1,800
Maintenance and Operation of Equipment			
Fire Department			2,000
Public Works			2,650
Clothing - Fire Department			7,000
Memberships/Dues - City Council			2,000
			<u>\$ 370,340</u>

Capital, Debt Services, and Other Charges

It is a financial policy of the City to maintain a minimum \$500,000 reserve in each of the insurance related internal service funds – Self Insurance and Workers Compensation. Due to lower than expected damage claim payments over the past two fiscal years, the administrative allocation to the insurance internal service funds were reduced in the FY 2018/19 Adopted Budget. This resulted in savings of \$168,300 in Claim Liability Charges that are received by the Self-Insurance Fund and \$175,700 in Worker Compensation Charges that are received by the Worker Compensation Fund for a total savings of \$344,000 as compared to the Adopted Budget.

An additional asset allocation amount of \$20,000 was added to the City Clerk’s budget to pay for an anticipated data management program.

The General Fund Operating Expenditure detail by object and by budget unit is listed in Attachments 2 and 3, respectively.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

FISCAL IMPACT:

The fiscal impacts have been detailed in the Discussion section of this Staff Report.

WORK PLAN:

Fiscal Sustainability

OPTIONS:


- Provide direction to Staff
- Request modification to the proposed budget amendments and/or request additional information from Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council review the proposed amendments to the FY 2018/19 Adopted General Fund Budget and provide Staff with direction to amend the budget for adoption on June 13, 2018.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Revenue by Major Categories and Sources
2. General Fund Operating Expenditures by Object Code
3. Expenditures & Other Financing Uses by Budget Unit

REVENUES BY MAJOR CATEGORIES AND SOURCES

	2018-2019 ADOPTED	2018-2019 CHANGES	2018-2019 AMENDED
GENERAL FUND (Major Fund)			
Tax Revenues			
Property Taxes - Current	7,511,400	120,600	7,632,000
Property Taxes - Delinquent	25,000	-	25,000
Total Property Taxes	7,536,400	120,600	7,657,000
Sales and Use Tax	3,298,400	(67,300)	3,231,100
Transient Occupancy Tax - Hotels	1,000,000	-	1,000,000
TOT - Short-term Vacation Rentals	380,000	-	380,000
Franchise Fees	728,000	-	728,000
Property Transfer Tax	160,000	20,000	180,000
Street Sweeping	45,000	-	45,000
Hazardous Household Waste	29,000	-	29,000
Fire Benefit Fees	440,000	-	440,000
Solid Waste Fee NPDES	240,000	-	240,000
RDA Pass Thru Payments	80,000	-	80,000
Total Taxes and Fees Revenues	13,934,800	73,300	14,008,100
Licenses and Permits			
Business Registration	135,000	-	135,000
Building/Plumbing/Electrical/ Permits	290,000	-	290,000
Animal Licenses	20,400	(20,400)	-
Other Special Permits	31,000	-	31,000
Total Licenses and Permits	476,400	(20,400)	456,000
Fines and Penalties			
CVC Fines	60,000	-	60,000
Admin Citations	4,000	-	4,000
Parking Citations	140,000	-	140,000
Red Light Citations	280,000	-	280,000
False Alarm Fines	3,000	-	3,000
Total Fines and Penalties	487,000	-	487,000
Use of Money and Property			
Investment Interest Earnings	85,000	-	85,000
Property Rental	110,000	-	110,000
Total Use of Money and Property	195,000	-	195,000
Intergovernmental Revenues			
Motor Vehicle in-Lieu	1,555,300	38,200	1,593,500
State Homeowners Exemption (HOE)	53,000	-	53,000
Off Track Betting (OTB)	25,000	-	25,000
SB 90	-	-	-
Fire Revenue from Other Agencies	200,000	-	200,000
Miscellaneous	21,000	-	21,000
Total Intergovernmental Revenues	1,854,300	38,200	1,892,500
Service Charges			
Planning and Zoning	200,000	-	200,000
Building/Plan Check Fees	225,000	-	225,000
Public Facilities Fees	50,000	-	50,000
Engineering Fees	200,000	-	200,000
Ramp/Seawall Fees	5,000	-	5,000
Fire Plan Check Fees	90,000	-	90,000
Total Service Charges	770,000	-	770,000
Other Revenues			
Community Grants/Contributions	12,500	-	12,500
Miscellaneous Revenues	40,000	-	40,000
Administration Charges	146,600	-	146,600
Total Other Revenues	199,100	-	199,100
Subtotal General Fund	17,916,600	91,100	18,007,700

General Fund Operating Expenditures by Object Code

OBJECT CODE	EXPENSE CLASSIFICATION	2018-2019 ADOPTED	2018-2019 CHANGES	2018-2019 AMENDED
SALARIES & FRINGE BENEFITS				
6101	Regular Salaries	4,422,500	50,200	4,472,700
6102	Part Time & Temporary Salaries	391,800	25,100	416,900
6103	Overtime	386,400	-	386,400
6104	Special Pay	109,700	1,700	111,400
6105	Temporary Non-Payroll	-	-	-
6205	Retirement	566,600	(3,700)	562,900
6207	Retirement-UAL	725,500	(17,000)	708,500
6210	Medicare	76,900	1,000	77,900
6211	Social Security	14,100	1,400	15,500
6220	Flex Credit Benefit	796,500	68,200	864,700
6244	LT Disability Insurance	13,500	700	14,200
6245	Life Insurance	14,900	200	15,100
6255	Deferred Compensation	6,000	(2,000)	4,000
6248	RHSA % Benefit	37,100	100	37,200
6260	Unemployment Insurance	20,000	-	20,000
6270	Retirees Health Insurance	176,400	-	176,400
6280	Auto Allowance	33,300	1,000	34,300
6285	Uniform Allowance	2,000	-	2,000
6290	Phone Allowance	-	-	-
6295	Rideshare	8,000	-	8,000
TOTAL		7,801,200	126,900	7,928,100
MATERIALS, SUPPLIES & SERV				
6315	Travel, Conferences & Meetings	35,100	-	35,100
6320	Training	30,700	-	30,700
6330	Membership and Dues	101,900	2,000	103,900
6340	Clothing and Personal Expenses	23,600	7,000	30,600
6341	Tuition Reimbursement	5,000	-	5,000
6350	Pre-Employment	5,000	-	5,000
6351	Recruitments	7,000	-	7,000
6413	Fire Prevention Program	2,800	-	2,800
6415	Election Supplies	25,000	-	25,000
6416	Office Supplies	7,200	-	7,200
6417	Postage	9,000	-	9,000
6418	Books, Subscriptions & Printing	29,900	-	29,900
6419	Minor Equipment	30,700	6,000	36,700
6420	Departmental Special Supplies	90,700	5,000	95,700
6421	Small Tools	1,200	-	1,200
6427	Vehicle Operating Supplies	48,400	800	49,200
6428	Vehicle Maintenance	84,000	1,000	85,000
6522	Advertising	13,000	-	13,000
6523	Communications	72,300	-	72,300
6524	Utilities - Electric	163,800	-	163,800
6525	Rents and Leases	22,300	-	22,300
6526	Maint. of Buildings & Grounds	220,300	86,040	306,340
6527	Utilities - Water	70,600	-	70,600
6529	Mileage	4,000	-	4,000
6530	Professional Services	6,199,100	257,850	6,456,950
6531	Maint. & Operation of Equipment	129,100	4,650	133,750
6532	Contribution to Other Agencies	76,400	-	76,400
6535	Community Television Production	59,600	-	59,600
6538	Special Events	22,200	-	22,200
6539	Contingency	37,500	-	37,500
6540	Damage Claims	-	-	-
6570	Other Charges	191,500	-	191,500
6575	Public Arts Expenditures	4,500	-	4,500
TOTAL		7,823,400	370,340	8,193,740
CAPITAL, DEBT SVC & CHRGS				
6640	Equipment	-	-	-
6910	Claims Liability Charges	325,400	(168,300)	157,100
6920	Worker's Comp Charges	456,900	(175,700)	281,200
6930	Asset Replacement Chrgs	383,400	20,000	403,400
6935	Facilities Replacement Charges	150,000	-	150,000
6940	PERS Side Fund Charges	157,700	(500)	157,200
6960	PARS OPEB Charges	-	-	-
6965	PARS Pension Charges	-	-	-
TOTAL		1,473,400	(324,500)	1,148,900
ACTIVITY TOTALS		17,098,000	172,740	17,270,740

EXPENDITURES & OTHER FINANCING USES

	2018-2019 ADOPTED	2018-2019 CHANGES	2018-2019 AMENDED
GENERAL FUND (Major Fund)			
General Government			
City Council	294,100	11,300	305,400
City Clerk	432,600	31,400	464,000
City Attorney	523,200	201,300	724,500
City Manager	376,100	(69,200)	306,900
Finance	912,100	(28,300)	883,800
Non-Departmental	36,200	-	36,200
Human Resources	452,900	(16,600)	436,300
Information Services	424,900	5,000	429,900
Total General Government	3,452,100	134,900	3,587,000
Community Development			
Planning	752,900	24,200	777,100
Building Services	315,100	74,950	390,050
Total Community Development	1,068,000	99,150	1,167,150
Public Safety			
Law Enforcement	4,094,500	-	4,094,500
Fire Department	4,714,800	(137,100)	4,577,700
Animal Regulation	117,600	(34,500)	83,100
Code/Parking Enforcement	240,600	6,800	247,400
Emergency Preparedness	30,700	-	30,700
Marine Safety	844,000	28,800	872,800
Shoreline Protection	1,100	-	1,100
Total Public Safety	10,043,300	(136,000)	9,907,300
Public Works			
Engineering	372,400	19,500	391,900
Storm Water Management	344,300	11,900	356,200
Street Maintenance	532,600	(44,600)	488,000
Traffic Safety	180,900	-	180,900
Street Sweeping	48,500	16,800	65,300
Park Maintenance	339,900	62,700	402,600
Public Facilities	433,500	16,090	449,590
Total Public Works	2,252,100	82,390	2,334,490
Community Services			
Community Services	115,200	(14,200)	101,000
Recreation	167,300	6,500	173,800
Total Community Services	282,500	(7,700)	274,800
Subtotal General Fund	17,098,000	172,740	17,270,740